

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination)

YYYY	MM	DD
2 0 2 2	0 8	1 8

 to

YYYY	MM	DD
2 0 2 2	1 2	3 1

Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

Supplementary filing reflecting finances from start of campaign to end of extended campaign period.

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name
Saunders

Given Name(s)
Chris

Office for Which the Candidate Sought Election
Catholic School Trustee

Ward Name or Number (if any)
Ward 4 and Ward 7

Municipality
Oakville - Halton

Spending Limit

General
\$12,440.05

Parties and Other Expressions of Appreciation
\$1,244.01

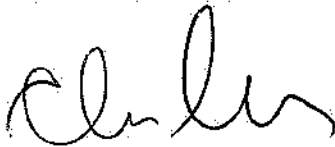
Contribution Limit

Contributions from Candidate and Spouse
\$0.00

I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, Chris Saunders, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.



Signature of Candidate

2023/03/24

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)

2023 03 29

Time Filed

3:05pm

Initial of Candidate or Agent (if filed in person)

CS

Signature of Clerk or Designate



Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution:

Amount borrowed
\$

INCOME

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	12,706.28
Revenue from items \$25 or less	+ \$	
Sign deposit refund	+ \$	205.00
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	
Interest earned by campaign bank account	+ \$	
Other (provide full details)		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
6.	+ \$	

Total Campaign Income (Do not include loan)

= \$ 12,911.28 C1

EXPENSES (Note: Include the value of contributions of goods and services)

1. Expenses subject to general spending limit

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1)	+ \$	815.86
Advertising	+ \$	672.35
Brochures/flyers	+ \$	4,152.75
Signs (including sign deposit)	+ \$	205.00
Meetings hosted	+ \$	
Office expenses incurred until voting day	+ \$	
Phone and/or internet expenses incurred until voting day	+ \$	136.99
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	
Bank charges incurred until voting day	+ \$	
Interest charged on loan until voting day	+ \$	
Other (provide full details)		
1. Mailing Brochures	+ \$	2,485.56
2. News Paper - Brochures	+ \$	1,226.62
3. Robo Call	+ \$	565.00
4. Art Work for Brochures	+ \$	113.75
5. Post Hole Driver	+ \$	90.40
6.	+ \$	

Total Expenses subject to general spending limit

= \$ 10,464.28 C2

2. Expenses subject to spending limit for parties and other expressions of appreciation

1.	+ \$	
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2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Expenses subject to spending limit for parties and other expressions of appreciation = \$ _____ **C3**

3. Expenses not subject to spending limits

Accounting and audit	+ \$	2,147.00	_____
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$	_____	_____
Office expenses incurred after voting day	+ \$	300.00	_____
Phone and/or internet expenses incurred after voting day	+ \$	_____	_____
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$	_____	_____
Bank charges incurred after voting day	+ \$	_____	_____
Interest charged on loan after voting day	+ \$	_____	_____
Expenses related to recount	+ \$	_____	_____
Expenses related to controverted election	+ \$	_____	_____
Expenses related to compliance audit	+ \$	_____	_____
Expenses related to candidate's disability (provide full details)			
1.	+ \$	_____	_____
2.	+ \$	_____	_____
3.	+ \$	_____	_____
4.	+ \$	_____	_____
5.	+ \$	_____	_____
Other (provide full details)			
1.	+ \$	_____	_____
2.	+ \$	_____	_____
3.	+ \$	_____	_____
4.	+ \$	_____	_____
5.	+ \$	_____	_____

Total Expenses not subject to spending limits = \$ **2,447.00** **C4**

Total Campaign Expenses (C2 + C3 + C4) = \$ **12,911.28** **C5**

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$	_____	D1
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$	_____	
Surplus (or deficit) for the campaign	= \$	_____	D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 – Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse	+ \$ 11,890.42
Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2)	+ \$ 815.86
Total value of contributions not exceeding \$100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Table 3 and Table 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$
Less: Ineligible contributions paid or payable to the contributor Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25.	- \$
	- \$
Total Amount of Contributions (record under Income in Box C)	= \$ 12,706.28 1A

Part II – Contributions from candidate or spouse

Table 1: Contributions in goods or services

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total		

Additional information is listed on separate supplementary attachment, if completed manually.

Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign (Note: Value must be recorded as a contribution from the candidate and as an expense.)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
Plastic Signs	2018/08/30	Tony Displays	200	610.20
Coroplast Signs	2018/08/20	Tony Displays	10	205.66
Total				815.86

Additional information is listed on separate supplementary attachment, if completed manually.

Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

Table 4: Contributions in goods or services from individuals other than candidate or spouse
 (Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

Total for Part III – Contributions exceeding \$100 per contributor
 (Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions) \$ _____ 1B

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

Additional schedule(s) attached, if completed manually.

Fundraising Event/Activity 1

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenue

Admission charge (per person) \$ _____ 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x _____ 2B

Total Part I (2A X 2B) (include in Part I of Schedule 1) = \$ _____

Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

- 1. _____ + \$ _____
- 2. _____ + \$ _____
- 3. _____ + \$ _____
- 4. _____ + \$ _____
- 5. _____ + \$ _____

Total Part II (include in Part I of Schedule 1) = \$ _____

Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

- 1. _____ + \$ _____
- 2. _____ + \$ _____
- 3. _____ + \$ _____
- 4. _____ + \$ _____
- 5. _____ + \$ _____

Total Part III (include under Income in Box C) = \$ _____

Part IV – Expenses related to fundraising event or activity

Provide details:

- 1. _____ + \$ _____
- 2. _____ + \$ _____
- 3. _____ + \$ _____
- 4. _____ + \$ _____
- 5. _____ + \$ _____

Total Part IV Expenses (include under Expenses in Box C) = \$ _____

Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

CPA, CA, LPA

Municipality

Oakville

Date (yyyy/mm/dd)

2023/03/24

Contact Information

Last Name or Single Name

Spence

Given Name(s)

Douglas

Licence Number

1-17556

Address

Suite/Unit Number

107B

Street Number

180

Street Name

Oak Park Blvd

Municipality

Oakville

Province

Ontario

Postal Code

L6H 0A6

Telephone Number

905-257-2232

Email Address

doug@dsacpaca.com

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

 Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Independent Auditor's Report

To Chris Saunders, Catholic School Trustee and Vicki Tytaneck, Oakville Town Clerk:

Opinion

We have audited the statement of funding and expenses for the Chris Saunders, Catholic School Trustee ("the Individual") for the reporting period August 8, 2022 to December 31, 2022 and a summary of significant accounting policies.

In our opinion, the statement of funding and expenses for the reporting period August 8, 2022 to December 31, 2022, is prepared, in all material respects, in accordance with the financial reporting provisions of the 2022 Candidates' Guide – Ontario Municipal Council and School Board Elections as set out in the agreement between the Individual and Vicki Tytaneck, Oakville Town Clerk.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the statement of funding and expenses section of our report. We are independent of the Individual in accordance with the ethical requirements that are relevant to our audit of the statement of funding and expenses in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter

We draw attention to Note 1 to the statement of funding and expenses report, which describes the basis of accounting. The statement of funding and expenses is prepared to assist the Individual to meet the reporting requirements of the 2022 Candidates' Guide – Ontario Municipal Council and School Board Elections. As a result, the report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Other Matter

Our report is intended solely for the Individual and Vicki Tytaneck, Oakville Town Clerk and should not be distributed to parties other than the Individual and Vicki Tytaneck, Oakville Town Clerk. Our opinion is not modified in respect of this matter.

Responsibilities of the Individual for the Statement of Funding and Expenditures Report

The individual is responsible for the preparation of the statement of funding and expenses in accordance with the 2022 Candidates' Guide – Ontario Municipal Council and School Board Elections, and for such internal control as the Individual determines is necessary to enable the preparation of the statement of funding and expenses that is free from material misstatements, whether due to fraud or error.

Independent Auditor's Report (continued)

Auditor's Responsibilities for the Audit of the Statement of Funding and Expenditures Report

Our objectives are to obtain reasonable assurance about whether the statement of funding and expenses as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the statement of funding and expenses. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the statement of funding and expenses, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Individual's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Individual. We communicate with the Individual regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We communicate with the Individual the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

March 24, 2023
Oakville, Ontario



Douglas Spence and Associates Professional Corporation
Licensed Public Accountant

Authorized to practice public accounting by Chartered Professional Accountants of Ontario.