



NOTICE OF VENDOR NAME CHANGE

This Notice of Vendor Name Change (“Notice”) is required to be completed by the entity identified below (“Vendor”) that is a party to an agreement (“Agreement”) with The Corporation of The Town of Oakville (“Town”) and has changed its name by way of:

- (a) amalgamation,
- (b) assignment, or
- (c) corporate name change.

VENDOR INFORMATION

ORIGINAL VENDOR INFORMATION

Legal Name: _____

Address: _____

HST #: _____

List all current agreements with the town and the applicable town purchase order number and town contract manager.

| AGREEMENT (title and date) | PURCHASE ORDER # | CONTRACT MANAGER |
|----------------------------|------------------|------------------|
| | | |
| | | |
| | | |
| | | |

REVISED VENDOR INFORMATION

Legal Name: _____

Address: _____

HST #: _____



NATURE OF CHANGE
(please select one)

Amalgamation

The following documents must be submitted with this Notice to: purchasing@oakville.ca

- Copy of Articles of Amalgamation;
- Revised WSIB Clearance Certificate; and
- Revised Certificates of Insurance for all current town agreements

Assignment

The following documents must be submitted with this Notice to: purchasing@oakville.ca

- Assignment Agreement;
- Revised WSIB Clearance Certificate (if available for submission); and
- Revised Certificates of Insurance for all current town agreements

Corporate Name Change

The following documents must be submitted with this Notice to: purchasing@oakville.ca

- Copy of Articles of Amendment;
- Revised WSIB Clearance Certificate; and
- Revised Certificates of Insurance for all current town agreements

ACKNOWLEDGEMENT

The undersigned acknowledges and agrees that all terms and conditions (including specifications, requirements, and pricing) set out in the Agreement remain unchanged and continue in full force and effect notwithstanding the Vendor's name change. The undersigned certifies that the information in this Notice is true, correct, and complete as of the date set forth below.

Name (print): _____

Title: _____

Signature: _____ Date: _____

I have the authority to bind the Vendor.