Memorial Tree Program Order Form

How to order
Please visit the memorial tree map at oakville.ca to select an available tree for adoption. After choosing your tree, please fill out the order form and record the tree's I.D. number. The town requires a non-refundable deposit of $282.50. After the tree is planted or adopted and your plaque is installed, the town will invoice you for the remaining balance.

Cost
A five-year contract for a memorial tree is $2,685.00 plus tax. This initial payment covers the purchase and maintenance of your tree for the first five years, plus a personalized cast bronze plaque. The commemorative plaque, 16cm by 10cm (6" x 4"), is placed at the base of your memorial tree. The town will cover the cost of a one-time replacement if your plaque is stolen or vandalized. Placement of memorial wreaths, flowers or other items on or around the tree is not permitted.

Contract renewal
A contract renewal fee of $659.00 plus tax (fee subject to change) is charged every five years to cover the cost of regular tree care and maintenance. If you do not wish to renew your contract after five years or we are unable to contact you, the plaque will be removed and the tree will become available for adoption. It is your responsibility to inform our office of any change to your contact information.

Purchaser information
Name_____ Order date_____
Address _____
Postal Code _____ Daytime phone_____
Email _____ Signature_____

Select a tree from the memorial tree map and record the tree(s)' I.D. number
First choice: _____ Second: _____ Third: _____
Park Name: _____ Park Name: _____ Park Name: _____

Commemorative plaque (please print clearly). Complete your desired memorial inscription below. The maximum number of characters for each line (including spaces and punctuation) is 20.

___|___|___|___|___|___|___|___|___|___|___|___|___|___|___|___|___|___|___|___|

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Please sign and submit by email to mike.viles@oakville.ca or lisa.yourkevich@oakville.ca or mail to Memorial Tree Program, 1225 Trafalgar Road, Oakville, ON L6H 0H3.
An invoice in the amount of $282.50 for the non-refundable deposit will be emailed to you.
Payment may be made by cheque, e-transfer or credit card.

Personal information on this form is collected under the authority of the Municipal Act, R.S.O., 1980, c.302 (as amended), and will be used by Parks and Open Space department staff to determine the number of applications received, to record the trees that are installed, payment for such services and to be used to contact the purchaser when necessary. Questions about this collection should be directed to the Director of the Parks and Open Space department, Town of Oakville, 1225 Trafalgar Road, Oakville, ON, L6H 0H3, 905-845-6601.

OAKVILLE