

Department: Planning Services
Key Business: Planning Services
Service Area: Planning Applications

Application of Tariff subject to provisions of By-law 2023-003

Service Provided	Unit of Measure	HST Y/N	2022 Base Fee	2023 Base Fee	2024 Proposed Base Fee	HST \$	2024 Fee (tax included)	Effective Date MMM-YY	Last Increase	2024 over 2023 \$ Change	2024 over 2023 % Change
Full Cost Recovery											
Official Plan Amendments											
Official Plan Amendment Base fee		N	\$27,830.00	\$29,110.00	\$30,124.00	N/A	\$30,124.00	Jan-24	2023	\$1,014.00	3.5%
Variable rate based on site area (see Schedule A, #17)	per 100 M2 site area	N	N/A	\$27.00	\$28.00	N/A	\$28.00	Jan-24	2023	\$1.00	3.7%
Zoning Amendment											
Zoning Amendment Base Fee		N	\$27,830.00	\$29,110.00	\$29,983.00	N/A	\$29,983.00	Jan-24	2023	\$873.00	3.0%
<i>Plus Variable Fee For Residential Development (includes residential component of Mixed-Use)</i>											
First 25 units	per unit	N	\$124.00	\$130.00	\$134.00	N/A	\$134.00	Jan-24	2023	\$4.00	3.1%
Units 26 - 100	per unit	N	\$99.00	\$103.00	\$106.00	N/A	\$106.00	Jan-24	2023	\$3.00	2.9%
Units 101 - 200	per unit	N	\$74.00	\$77.00	\$79.00	N/A	\$79.00	Jan-24	2023	\$2.00	2.6%
Units 201 - 1000	per unit	N	\$50.00	\$52.00	\$54.00	N/A	\$54.00	Jan-24	2023	\$2.00	3.8%
<i>Plus Variable fee (includes non-residential component of Mixed-Use)</i>											
For Non-Residential applications based on GFA	per 100 M2 GFA	N	\$64.00	\$67.00	\$69.00	N/A	\$69.00	Jan-24	2023	\$2.00	3.0%
For Non-Residential applications based on site area	per 100 M2 site area	N	\$26.00	\$27.00	\$28.00	N/A	\$28.00	Jan-24	2023	\$1.00	3.7%
For development blocks/lots subject to site plan approval	per 100 M2 Site Area	N	\$64.00	\$67.00	\$69.00	N/A	\$69.00	Jan-24	2023	\$2.00	3.0%
Temporary Use By-law Base Fee		N	\$26,830.00	\$28,064.00	\$28,906.00	N/A	\$28,906.00	Jan-24	2023	\$842.00	3.0%
Extension of Temporary Use By-law Base Fee		N	\$8,065.00	\$8,436.00	\$9,966.00	N/A	\$9,966.00	Jan-24	2023	\$1,530.00	18.1%
Removal of Holding By-law Base Fee		N	\$5,634.00	\$5,893.00	\$8,348.00	N/A	\$8,348.00	Jan-24	2023	\$2,455.00	41.7%

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Plan of Subdivision											
Plan of Subdivision Base Fee		N	\$22,055.00	\$23,070.00	\$23,762.00	N/A	\$23,762.00	Jan-24	2023	\$692.00	3.0%
<i>Plus Variable Fee For Residential Development not subject to site plan approval</i>											
First 25 units	per unit	N	\$684.00	\$715.00	\$736.00	N/A	\$736.00	Jan-24	2023	\$21.00	2.9%
Units 26 - 100	per unit	N	\$544.00	\$569.00	\$586.00	N/A	\$586.00	Jan-24	2023	\$17.00	3.0%
Units 101 - 200	per unit	N	\$411.00	\$430.00	\$443.00	N/A	\$443.00	Jan-24	2023	\$13.00	3.0%
Units 201 - 1000	per unit	N	\$272.00	\$285.00	\$294.00	N/A	\$294.00	Jan-24	2023	\$9.00	3.2%
For development blocks/lots subject to site plan approval	per 100 M2 Site Area	N	\$64.00	\$67.00	\$69.00	N/A	\$69.00	Jan-24	2023	\$2.00	3.0%
Final Approval		N	\$8,673.00	\$9,072.00	\$9,344.00	N/A	\$9,344.00	Jan-24	2023	\$272.00	3.0%
Revision Fee		N	\$5,316.00	\$5,561.00	\$5,728.00	N/A	\$5,728.00	Jan-24	2023	\$167.00	3.0%
Extension to Draft Approval (1 year)		N	\$8,673.00	\$9,072.00	\$9,344.00	N/A	\$9,344.00	Jan-24	2023	\$272.00	3.0%
Emergency Extension to Draft Approval (3 month)		N	\$3,319.00	\$3,472.00	\$3,576.00	N/A	\$3,576.00	Jan-24	2023	\$104.00	3.0%

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Plan of Condominium											
Plan of Condominium Base Fee		N	\$19,163.00	\$20,044.00	\$20,645.00	N/A	\$20,645.00	Jan-24	2023	\$601.00	3.0%
<i>Plus Variable fee (For condominiums other than Common Element)</i>											
Residential not subject to site plan approval	per unit	N	\$989.00	\$1,034.00	\$1,065.00	N/A	\$1,065.00	Jan-24	2023	\$31.00	3.0%
Residential subject to site plan approval and Non-Residential	per 100 M2 Site Area	N	\$64.00	\$67.00	\$69.00	N/A	\$69.00	Jan-24	2023	\$2.00	3.0%
Final Approval		N	\$8,673.00	\$9,072.00	\$9,344.00	N/A	\$9,344.00	Jan-24	2023	\$272.00	3.0%
Revision Fee		N	\$5,316.00	\$5,561.00	\$5,728.00	N/A	\$5,728.00	Jan-24	2023	\$167.00	3.0%
Extension to Draft Approval (1 year)		N	\$8,673.00	\$9,072.00	\$9,344.00	N/A	\$9,344.00	Jan-24	2023	\$272.00	3.0%
Emergency Extension to Draft Approval (3 month)		N	\$3,319.00	\$3,472.00	\$3,576.00	N/A	\$3,576.00	Jan-24	2023	\$104.00	3.0%

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Site Plan											
Base Fee		N	\$12,556.00	\$8,950.00	\$12,594.00	N/A	\$12,594.00	Jan-24	2022	\$3,644.00	40.7%
<i>Plus Variable Fee For Residential Development (includes Residential component of Mixed Use)</i>											
First 25 units	per unit	N	\$626.00	\$655.00	\$902.00	N/A	\$902.00	Jan-24	2023	\$247.00	37.7%
Units 26 - 100	per unit	N	\$167.00	\$175.00	\$241.00	N/A	\$241.00	Jan-24	2023	\$66.00	37.7%
Units 101 - 200	per unit	N	\$127.00	\$133.00	\$183.00	N/A	\$183.00	Jan-24	2023	\$50.00	37.6%
Units 201 - 1000	per unit	N	\$75.00	\$78.00	\$107.00	N/A	\$107.00	Jan-24	2023	\$29.00	37.2%
<i>Plus Variable Fee For Non-Residential Development (includes Non-Residential component of Mixed Use)</i>											
For Non-Res Applications Based on GFA	per 100 M2 GFA	N	\$674.00	\$705.00	\$971.00	N/A	\$971.00	Jan-24	2023	\$266.00	37.7%
Preparation of Agreement	per agreement	N	\$8,527.00	\$8,919.00	\$9,186.00	N/A	\$9,186.00	Jan-24	2023	\$267.00	3.0%
Preparation of Amended Agreement	per agreement	N	\$835.00	\$873.00	\$900.00	N/A	\$900.00	Jan-24	2023	\$27.00	3.1%
Extension to Two Year Site Plan Conditional or Final Approval		N	\$3,618.00	\$3,784.00	\$3,898.00	N/A	\$3,898.00	Jan-24	2023	\$114.00	3.0%
Note to File	per file note	N	\$612.00	\$640.00	\$659.00	N/A	\$659.00	Jan-24	2023	\$19.00	3.0%
Final Approval (for all Site Plan, except detached dwellings)		N	N/A	\$4,000.00	\$4,120.00	N/A	\$4,120.00	Jan-24	2023	\$120.00	3.0%
Cash-in-lieu of Parking											
Application Fee		N	\$6,460.00	\$6,757.00	\$6,959.71	N/A	\$6,959.71	Jan-24	2023	\$202.71	3.0%

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Zoning Certificate of Occupancy - Revenue recorded in Building Department

Application Fee		N	\$156.00	\$163.00	\$264.00	N/A	\$264.00	Jan-24	2023	\$101.00	62.0%
Request for copy of issued Zoning Certificate of Occupancy	per request	N	\$26.00	\$27.00	\$28.00	N/A	\$28.00	Jan-24	2023	\$1.00	3.7%

Committee of Adjustment for Consent

Base Application Fee		N	\$8,914.00	\$9,324.00	\$8,998.00	N/A	\$8,998.00	Jan-24	2023	-\$326.00	-3.5%
Each additional lot being created		N	\$4,457.00	\$4,662.00	\$4,499.00	N/A	\$4,499.00	Jan-24	2023	-\$163.00	-3.5%
Plus Halton Region Fee, Conservation Authority Fees	Fees set by Region, Conservation Authority										
Revision Fee		N	\$2,060.00	\$2,155.00	\$2,220.00	N/A	\$2,220.00	Jan-24	2023	\$65.00	3.0%
Plus Halton Region Fee, Conservation Authority Fees	Fees set by Region, Conservation Authority										
Validation of Title		N	\$3,433.00	\$3,591.00	\$3,699.00	N/A	\$3,699.00	Jan-24	2023	\$108.00	3.0%
Plus Halton Region Fee, Conservation Authority Fees	Fees set by Region, Conservation Authority										
Preparation of Agreement	per agreement	N	\$1,842.00	\$1,927.00	\$1,985.00	N/A	\$1,985.00	Jan-24	2023	\$58.00	3.0%
Deferral Fee prior to circulation of application		N	\$156.00	\$163.00	\$168.00	N/A	\$168.00	Jan-24	2023	\$5.00	3.1%
Deferral Fee after circulation of application or at the public hearing		N	\$365.00	\$382.00	\$394.00	N/A	\$394.00	Jan-24	2023	\$12.00	3.1%
Certificate of Consent or Validation	per certificate	N	\$436.00	\$456.00	\$470.00	N/A	\$470.00	Jan-24	2023	\$14.00	3.1%

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Committee of Adjustment Minor Variance - Revenue recorded in Building Department

Base Application Fee (See notes)		N	\$3,809.00	\$3,984.00	\$4,050.00	N/A	\$4,050.00	Jan-24	2023	\$66.00	1.7%
Application Fee for residential driveways, decks, pools/hot tubs, and accessory buildings and structures under 15 m ² in area only		N	N/A	\$1,992.00	\$2,025.00	N/A	\$2,025.00	Jan-24	2023	\$33.00	1.7%
Plus Halton Region Fee, Conservation Authority Fees	Fees set by Region, Conservation Authority										
Special Meeting (Requested by Applicant) Application Fee (See Schedule A #6)		N	\$9,233.00	\$9,658.00	\$9,818.00	N/A	\$9,818.00	Jan-24	2023	\$160.00	1.7%
Plus Halton Region Fee, Conservation Authority Fees	Fees set by Region, Conservation Authority										
Preparation of Agreement	per agreement	N	\$2,062.00	\$2,157.00	\$2,222.00	N/A	\$2,222.00	Jan-24	2023	\$65.00	3.0%
Deferral Fee prior to circulation of application		N	\$156.00	\$163.00	\$168.00	N/A	\$168.00	Jan-24	2023	\$5.00	3.1%
Deferral Fee after circulation of application or at the public hearing		N	\$725.00	\$758.00	\$781.00	N/A	\$781.00	Jan-24	2023	\$23.00	3.0%

Notes:

1. Application fees for a variance(s) for more than one proposed lot within a draft plan of subdivision or condominium, or a block within a registered plan of subdivision: Base fee applies for first application and an additional \$592.00 for each additional proposed lot.
2. For minor variance applications processed in conjunction with a Consent application(s): Base fee applies for first application and \$2,025.00 for each additional application.

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Part Lot Control Exemption

Part Lot Control Exemption Base Fee		N	\$4,536.00	\$4,745.00	\$4,887.00	N/A	\$4,887.00	Jan-24	2023	\$142.00	3.0%
Plus Variable Fee	per lot created	N	\$232.00	\$243.00	\$250.00	N/A	\$250.00	Jan-24	2023	\$7.00	2.9%
Extension to Part Lot Control Exemption Fee		N	\$2,260.00	\$2,364.00	\$2,435.00	N/A	\$2,435.00	Jan-24	2023	\$71.00	3.0%

Re-circulation and Additional Fees - All Applications

Recirculation Fee after the third circulation (See Schedule A #9)	15% of in-effect application fee										
Annual Maintenance Fee (See Schedule A #8)	5% of in-effect application fee										
Applicant initiated Resubmission (See Schedule A #10)	25% of in-effect application fee										

Pre-consultation Fee

Per site (single or combined applications)	each	N	\$311.00	\$750.00	\$1,234.00	N/A	\$1,234.00	Jan-24	2023	\$484.00	64.5%
Subsequent pre-con fee within 3 months of previous precon	each	N	N/A	\$375.00	\$617.00	N/A	\$617.00	Jan-24	2023	\$242.00	64.5%
Pre-consultation extension fee (prior to pre-consultation agreement lapsing)	each	N	N/A	\$375.00	\$617.00	N/A	\$617.00	Jan-24	2023	\$242.00	64.5%
Committee of Adjustment Consents and Variances	each	N	N/A	N/A	\$600.00	N/A	\$600.00	Jan-24	N/A	New	New

Pre-submission Review

Studies / reports for any of Official Plan Amendment or Zoning By-law Amendment or Draft Plan of Subdivision or Site Plan	each	N	\$25,500.00	\$26,673.00	\$27,078.00	N/A	\$27,078.00	Jan-24	2023	\$405.00	1.5%
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Additional Notification Fees (per Notification)											
Additional Public Meeting Fee (See Schedule A #12)	per mailing (includes 2 newspaper ads where required)	N	\$3,321.00	\$3,473.00	\$3,578.00	N/A	\$3,578.00	Jan-24	2023	\$105.00	3.0%
Public Notification & Council Disposition	per mailing	N	\$195.00	\$204.00	\$210.00	N/A	\$210.00	Jan-24	2023	\$6.00	2.9%
	2 newspaper ads	N	\$1,715.00	\$1,794.00	\$1,848.00	N/A	\$1,848.00	Jan-24	2023	\$54.00	3.0%
Planning Fee Staff Time											
To be charged for staff time required to prepare material or information for the public. The fee shall be charged prior to the commencement of the requested work	per hour	Y	\$104.00	\$109.00	\$112.00	\$14.56	\$126.56	Jan-24	2023	\$3.00	2.8%
Other Fees											
Deeming By-law	each	N	\$597.00	\$624.00	\$643.00	N/A	\$643.00	Jan-24	2023	\$19.00	3.0%
Dead Storage File Retrieval	per file note	N	\$58.00	\$60.00	\$62.00	N/A	\$62.00	Jan-24	2023	\$2.00	3.3%
Interim Telecommunications Facilities Protocol Fee	Public Notice and technical submission requirements	N	\$6,033.00	\$6,311.00	\$6,500.00	N/A	\$6,500.00	Jan-24	2023	\$189.00	3.0%
Peer review of technical reports and application	Actual cost	Y	Actual Cost					Jan-16	N/A	N/A	N/A
Appraisal of Section 37 Agreements/CBC Appraisal	Actual cost	Y	Actual Cost					Jan-16	N/A	N/A	N/A
Mapping Request	per map request	Y	\$93.00	\$97.00	\$100.00	\$13.00	\$113.00	Jan-24	2023	\$3.00	3.1%
Ortho Photos and Miscellaneous GIS Mapping and Printing Requests	To be determined at the discretion of the Manager - please contact for pricing	Y	Varies per request					Jan-17	N/A	N/A	N/A