

**Department:** Transportation & Engineering  
**Key Business:** Development Services and Permits, Inspections & Road Corridor  
**Service Area:** Development Services and Permits, Inspections & Road Corridor

Service Provided	Fee Type	Unit of Measure	HST Y/N	2022 Base Fee	2023 Base Fee	2024 Proposed Base Fee	HST \$	2024 Fee (tax included)	Effective Date MMM-YY	Last Increase	2024 over 2023 \$ Change	2024 over 2023 % Change
<b>Full Cost Recovery</b>												
<b>Permits</b>												
Pool Enclosure (NOTE: In-ground/on-ground pools will also require a Site Alteration Permit)	Pools and Hot Tubs (includes one field inspection)	per application	N	\$308.00	\$322.00	<b>\$332.00</b>	N/A	<b>\$332.00</b>	Jan-24	2023	\$10.00	3.1%
	Inspection fee for additional inspection beyond one.	per inspection	Y	\$246.00	\$257.00	<b>\$265.00</b>	<b>\$34.45</b>	<b>\$299.50</b>	Jan-24	2023	\$8.00	3.1%
Site Alteration - Existing Residential Lot (lot grading changes e.g. home addition/rebuild, landscaping, in-ground/on-ground pool, etc)	Existing residential lots with an existing (or established) grading plan. (Engineering review and inspection service - provides for two field inspections)	per lot	N	\$1,131.00	\$1,183.00	<b>\$1,987.00</b>	N/A	<b>\$1,987.00</b>	Jan-24	2023	\$804.00	68.0%
Site Alteration - DEVELOPMENT (Subdivision/Site Plan/Condo)	Topsoil removal/ Stockpiling/ Cut/ Fill / Balance	per application	N	\$2132.00 plus \$357/ha	\$2230.00 plus \$357/ha	<b>\$3515.00 plus \$563/ha</b>	N/A	<b>\$3515.00 plus \$563/ha</b>	Jan-24	2023	\$1,285.00	57.6%
Driveway Entrances/Widening	Single Residential Driveway entrances/widening	Per application	N	\$224.00	\$234.00	<b>\$241.00</b>	N/A	<b>\$241.00</b>	Jan-24	2023	\$7.00	3.0%
	Multiple residential or non-residential	Per application	N	\$339.00	\$355.00	<b>\$366.00</b>	N/A	<b>\$366.00</b>	Jan-24	2023	\$11.00	3.1%
Road Cut (Excavation) Permit (PRIVATE SERVICE LINES/CONNECTIONS)	Permit fee	per application	N	\$439.00	\$459.00	<b>\$473.00</b>	N/A	<b>\$473.00</b>	Jan-24	2023	\$14.00	3.1%
Temporary Street Occupation Permit	MAJOR OCCUPATION Cranes – fixed or mobile, tracked equipment, hoarding, shoring	Per application, per calendar year + Daily rate occupation and/or parking*	N	\$558.00	\$584.00	<b>\$602.00</b>	N/A	<b>\$602.00</b>	Jan-24	2023	\$18.00	3.1%
	MINOR OCCUPATION Disposal bin, rubber tired equipment, materials (includes up to three occurrences)	Per application, per calendar year + Daily rate occupation and/or parking*	N	\$291.00	\$304.00	<b>\$313.00</b>	N/A	<b>\$313.00</b>	Jan-24	2023	\$9.00	3.0%
	*Daily rate - occupation (Major and Minor)	Daily rate	N	\$28.00	\$29.25	<b>\$30.00</b>	N/A	<b>\$30.00</b>	Jan-24	2023	\$0.75	2.6%
	*Daily rate - parking (Major and Minor)	Daily rate per spot	N	See Parking Rates and Fees								

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<b>Site Plan</b>												
Commercial/Industrial/Multi-Residential Site Plan Supervision Fees	% of estimated construction value of ALL: 1) required EXTERNAL municipal site works AND 2) municipally required INTERNAL private site works		N	6.0%	6.0%	6.0%	N/A	6.0%	Jan-22	2012	\$0.00	0.0%
Site Plan Application (Scoped Engineering Approval only) DESP	Site Plan Application (Engineering review and Inspection service - provides for 2 field inspections)	per application	N	\$1,989.00	\$2,080.00	\$2,142.00	N/A	\$2,142.00	Jan-24	2023	\$62.00	3.0%
	Additional DESP Agreement Fee (if required to enter into and register agreement on property title)	per agreement	N	\$820.00	\$858.00	\$884.00	N/A	\$884.00	Jan-24	2023	\$26.00	3.0%
<b>Subdivision</b>												
Engineering Drawing Review	Base fee		N	\$29,835.00	\$31,207.00	\$32,597.00	N/A	\$32,597.00	Jan-24	2023	\$1,390.00	4.5%
	Residential	Per unit	N	\$109.00	\$114.00	\$117.50	N/A	\$117.50	Jan-24	2023	\$3.50	3.1%
	Industrial	Per 1,000 M2	N	\$109.00	\$114.00	\$117.50	N/A	\$117.50	Jan-24	2023	\$3.50	3.1%
	Add'l submissions after 3rd	each	N	\$1,632.00	\$1,707.00	\$1,758.00	N/A	\$1,758.00	Jan-24	2023	\$51.00	3.0%
Pre-Servicing Agreement - Optional	Base Fee		N	\$3,478.00	\$3,638.00	\$4,443.00	N/A	\$4,443.00	Jan-24	2023	\$805.00	22.1%
	Residential	Per unit	N	\$32.00	\$33.50	\$34.50	N/A	\$34.50	Jan-24	2023	\$1.00	3.0%
	Industrial	Per 1,000 M2	N	\$32.00	\$33.50	\$34.50	N/A	\$34.50	Jan-24	2023	\$1.00	3.0%
Subdivision Agreement Preparation	Base fee		N	\$21,201.00	\$22,176.00	\$22,841.00	N/A	\$22,841.00	Jan-24	2023	\$665.00	3.0%
	Residential	Per unit	N	\$98.00	\$102.50	\$105.50	N/A	\$105.50	Jan-24	2023	\$3.00	2.9%
	Industrial	Per 1,000 M2	N	\$98.00	\$102.50	\$105.50	N/A	\$105.50	Jan-24	2023	\$3.00	2.9%
	Council approval		N	\$1,632.00	\$1,707.00	\$1,758.00	N/A	\$1,758.00	Jan-24	2023	\$51.00	3.0%
	Agreement registration		N	\$1,632.00	\$1,707.00	\$1,758.00	N/A	\$1,758.00	Jan-24	2023	\$51.00	3.0%
Subdivision Supervision Fees	% of estimated construction value of public works including contingency as per Schedule J of the subdivision agreement		N	6.0%	6.0%	6.0%	N/A	6.0%	Jan-22	2012	\$0.00	0.0%

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Subdivision Assumption for plans with DPA post January 1, 2014	Base fee		N	\$8,048.00	\$8,418.00	<b>\$8,671.00</b>	N/A	<b>\$8,671.00</b>	Jan-24	2023	\$253.00	3.0%
	Residential	Per unit	N	\$59.00	\$61.50	<b>\$63.50</b>	N/A	<b>\$63.50</b>	Jan-24	2023	\$2.00	3.3%
	Industrial	Per 1,000 M2	N	\$59.00	\$61.50	<b>\$63.50</b>	N/A	<b>\$63.50</b>	Jan-24	2023	\$2.00	3.3%
Subdivision Assumption for plans with DPA prior to January 1, 2014	Base fee		N	\$24,684.00	\$25,820.00	<b>\$26,595.00</b>	N/A	<b>\$26,595.00</b>	Jan-24	2023	\$775.00	3.0%
	Residential	Per unit	N	\$97.00	\$101.50	<b>\$104.50</b>	N/A	<b>\$104.50</b>	Jan-24	2023	\$3.00	3.0%
	Industrial	Per 1,000 M2	N	\$97.00	\$101.50	<b>\$104.50</b>	N/A	<b>\$104.50</b>	Jan-24	2023	\$3.00	3.0%
Subdivision Assumption (Common to all assumptions)	Council approval		N	\$1,632.00	\$1,707.00	<b>\$1,758.00</b>	N/A	<b>\$1,758.00</b>	Jan-24	2023	\$51.00	3.0%
	Agreement registration		N	\$1,632.00	\$1,707.00	<b>\$1,758.00</b>	N/A	<b>\$1,758.00</b>	Jan-24	2023	\$51.00	3.0%

**Condominium**

Engineering Drawing/Document Review	Base fee		N	\$18,901.00	\$19,770.00	<b>\$20,363.00</b>	N/A	<b>\$20,363.00</b>	Jan-24	2023	\$593.00	3.0%
	Residential	Per unit	N	\$97.00	\$101.50	<b>\$104.50</b>	N/A	<b>\$104.50</b>	Jan-24	2023	\$3.00	3.0%
	Industrial	Per 1,000 M2	N	\$97.00	\$101.50	<b>\$104.50</b>	N/A	<b>\$104.50</b>	Jan-24	2023	\$3.00	3.0%
	Add'l submissions after 3rd	each	N	\$1,632.00	\$1,707.00	<b>\$1,758.00</b>	N/A	<b>\$1,758.00</b>	Jan-24	2023	\$51.00	3.0%
Pre-servicing agreement - optional	Base fee		N	\$3,478.00	\$3,638.00	<b>\$4,216.00</b>	N/A	<b>\$4,216.00</b>	Jan-24	2023	\$578.00	15.9%
	Residential	Per unit	N	\$16.00	\$16.75	<b>\$17.25</b>	N/A	<b>\$17.25</b>	Jan-24	2023	\$0.50	3.0%
	Industrial	Per 1,000 M2	N	\$16.00	\$16.75	<b>\$17.25</b>	N/A	<b>\$17.25</b>	Jan-24	2023	\$0.50	3.0%
Condominium Agreement Preparation	Base fee		N	\$11,960.00	\$12,510.20	<b>\$12,886.00</b>	N/A	<b>\$12,886.00</b>	Jan-24	2023	\$375.80	3.0%
	Residential	Per unit	N	\$95.00	\$99.50	<b>\$102.50</b>	N/A	<b>\$102.50</b>	Jan-24	2023	\$3.00	3.0%
	Industrial	Per 1,000 M2	N	\$95.00	\$99.50	<b>\$102.50</b>	N/A	<b>\$102.50</b>	Jan-24	2023	\$3.00	3.0%
	Council approval		N	\$1,632.00	\$1,707.00	<b>\$1,758.00</b>	N/A	<b>\$1,758.00</b>	Jan-24	2023	\$51.00	3.0%
	Agreement registration		N	\$1,632.00	\$1,707.00	<b>\$1,758.00</b>	N/A	<b>\$1,758.00</b>	Jan-24	2023	\$51.00	3.0%
Condominium Supervision Fees	% of estimated construction value of ALL: 1) required EXTERNAL municipal site works AND 2) municipally required INTERNAL private site works		N	6.0%	6.0%	<b>6.0%</b>	N/A	<b>6.0%</b>	Jan-22	2012	\$0.00	0.0%

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<b>Other Fees</b>												
Renewal fees (Applies to all Permits & DESP)	Required should permit/DESP expiry date lapse	per application	N	\$182.00	\$190.00	\$196.00	N/A	\$196.00	Jan-24	2023	\$6.00	3.2%
Cancellation Rebate (Applies to all Permits & DESP)	Refund 1/2 of fee only if approval not issued	per application	N	1/2 of fee	1/2 of fee	1/2 of fee	N/A	1/2 of fee	Jan-24	N/A	N/A	N/A
Amendment of application (Applies to all Permits & DESP)	For changes to an approved permit/DESP	per application	N	1/2 of fee	1/2 of fee	1/2 of fee	N/A	1/2 of fee	Jan-24	N/A	N/A	N/A
Development Engineering Fee Staff Time	To be charged at the discretion of the Director for services not captured in the above fees	per hour	Y	\$102.00	\$106.70	\$110.00	\$14.30	\$124.30	Jan-24	2023	\$3.30	3.1%
Subdivision/Condo Reduction in Securities		each	N	N/A	N/A	\$3,346.00	N/A	\$3,346.00	Jan-24	N/A	New	New
MECP CLI-ECA Approvals	Fee for processing Environmental Compliance Approval applications as per the applicable Ontario Ministry of Environment, Conservation &	per application	N	N/A	N/A	\$3,439.00	N/A	\$3,439.00	Jan-24	N/A	New	New
Temporary or Permanent Dewatering Discharges	Water Discharge to Town's Storm Sewer System	each	N	N/A	N/A	\$3,439.00	N/A	\$3,439.00	Jan-24	N/A	New	New