



Town of Oakville Application for Banner Permit

PLEASE PRINT

Organization Name: _____

Organization Address: _____

Applicant Name: _____ Phone No.: _____

Applicant Email Address: _____

Contact Name: _____ Phone No.: _____
(if different from above)

Emergency Contact: _____ Phone No.: _____

Conditions of Approval

1. All banners shall comply with "Banner Services for Community Events" policies and procedures.
2. Location will be granted on a first-come first-serve basis. With the exception of the BIAs, no applications will be accepted more than three months in advance of the display period.
3. Cross-street banners may be displayed for a maximum two-week period. Pole banners may be displayed for a maximum four-week period. An extension request may be considered by the Town subject to applicable permit/administrative fees.
4. The Town reserves the right to erect two banners concurrently at any cross-street or street pole location.
5. The Applicant agrees to "indemnify and save harmless" the Town of Oakville for any claim arising as a result of the presence of their sign on the road allowance. A Certificate of Insurance with the Town of Oakville named as co-insured in the amount of one million dollars (\$1,000,000) shall be submitted at the time of application.
5. The Town of Oakville assumes no responsibility for any damage sustained to the banner while on display. The Town of Oakville reserves the right at any time to remove a banner that has been damaged and poses a safety concern. There are no refunds for early removal of the banner regardless of the reason.

I, the Applicant, acknowledge reading and accept the Conditions of Approval for a banner in the Town of Oakville. I declare that the purpose of the sign message shall be to advertise a charitable or not-for-profit community service or event and is not to promote any business or product.

Applicant Signature: _____ Application Date: _____

Placement Date: _____ Removal Date: _____

Message to Appear on Banner: _____

Location of Cross-Street Banner

Trafalgar Road Lakeshore Road East Lakeshore Road West

Location of Street Light Pole Banners

Street Name(s): _____

Number of Poles: _____

Map is attached: Yes No

Office Use Only:

Permit No.: _____

Application Reviewed By: _____

Application Approved By: _____

Date of Application Approval: _____

Date of Application Expiry: _____

Town of Oakville
Engineering & Construction Department
1225 Trafalgar Road
Oakville, ON L6H 0H3
Tel: (905) 845-6601 x3337 / Fax: (905) 338-4159

Personal Information on this form is collected and used for the purpose collected under the authority of the Municipal Act, as amended. Questions about the collection of personal information should be directed to: ServiceOakville, telephone: 905-845-6601 or email: ServiceOakville@oakville.ca.

Submit via Email