

SITE PLAN AGREEMENT INFORMATION SHEET

Please complete this document and submit to the Planning Services Department, complete with fees as noted below.

Site Plan File Number:	SP.
File Name:	
File Address:	
Name of Land Owner as Registered on Title	
Municipality in which Owner resides or carries on business	
Legal Description of Land as registered on Title	
1st Signing Officer's Name	
Official Position with Company	
2nd Signing Officer's Name	
Official Position with Company	
FOR OFFICE USE ONLY	
Site Plan Agreement Preparation Fee	\$8020.00 *
Site Plan Agreement Resubmission Fee	\$15% of total application *
Site Plan Agreement Registration Fee (required for each SPA preparation and revision)	\$74.72 (includes HST)
TOTAL FEES COLLECTED:	\$ _____
<i>*Note: Updated fees effective February 1, 2019</i>	