



THE CORPORATION OF THE TOWN OF OAKVILLE  
1225 Trafalgar Road  
Oakville Ontario, L6H 0H3  
Telephone: 905-815-6601 Fax: 905-815-6077

## 2020 APPLICATION TO LICENCE A LIMOUSINE DRIVER

**FEE: \$275.00** (non-refundable, non-transferable, not pro-rated)      **Renewal Date: August 31 every year**

The following must be fully completed and submitted along with all required documents and the applicable fee. Applications must be submitted as follows:

- \* By E-mail to [service@oakville.ca](mailto:service@oakville.ca)
- \* Drop box delivery, Enforcement Services, 1225 Trafalgar Road
- \* By Mail/Courier, Enforcement Services, 1225 Trafalgar Road, Oakville, ON L6H 0H3

### **EMPLOYER:**

NAME: \_\_\_\_\_

BUSINESS OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ UNIT: \_\_\_\_\_ CITY/TOWN: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

CORPORATE NUMBER: \_\_\_\_\_ Sole Proprietor: \_\_\_\_\_ Partnership: \_\_\_\_\_

### **APPLICANT:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ UNIT: \_\_\_\_\_ CITY/TOWN: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

### **The following documents must be included with this application:**

- If a corporation, provide a copy of the incorporating documents and corporate number.
- If partnership, provide list of names, date of birth and address for each partner.
- An original Canadian Criminal Reference Check issued by an accredited Canadian Police Service, no more than 30 days old at the time of the licence application.
- Provide a Class 'G' driver's licence issued by the Province of Ontario.
- Ontario driver's abstract issued by the Ministry of Transportation, no more than 30 days old at the time of the licence application.
- A signed letter, on letterhead, from the licensed limousine owner for whom you will be driving.

Please be advised:

- Incomplete applications will not be processed.
- It is an offence to operate a business without a licence and charges may be laid without additional notice.
- A photo will be taken at the time of application.

**I hereby declare that I will comply with the provisions of all by-laws pertaining to the licences for which I am applying.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Once your application is completed, please send the full package by email to [service@oakville.ca](mailto:service@oakville.ca). An email with payment instructions will be sent upon receipt of a complete application by Enforcement Services.

Completed applications with payment by cheque will also continue to be accepted by mail to:  
Municipal Enforcement Services, 1225 Trafalgar Road, Oakville, ON L6H 0H3

Note: Personal information on this form is collected under the authority of the *Municipal Act* and the Town of Oakville Licensing By-law and will be used for business licensing and regulating. Questions about this collection should be directed to Municipal Enforcement Services, 1225 Trafalgar Road, Oakville, Ontario, L6H 0H3, telephone, 905-845-6601.