
**TOWN OF OAKVILLE – RECREATION & CULTURE DEPARTMENT
AQUATIC SERVICES JOB DESCRIPTION**

Position Title: Aquatic Fitness Instructor
Reports To: Recreation Coordinator - Aquatics
Pay Code: 9250

Current Revision: April 2016
Next Revision: April 2017

PRINCIPLE RESPONSIBILITY:

To conduct aquatic fitness classes in a safe, enjoyable environment demonstrating good class control and advanced training as related to the specialized program.

QUALIFICATIONS FOLP Instructor/Aquatic Workshop and/or
CALA training or certification, or Speedo Aqua Fitness System training or
certification
Satisfactory Criminal Records Check (Security Clearance and Vulnerable Sector
Screening) current within 30 days of submission

Current within 2 years: L.S.S. National Lifeguard (NL) Preferred
Standard First Aid with CPR (Level C) Preferred

Note: All qualifications must be current for the entire program session (e.g. Fall, Winter, Spring, Summer) for which the employee has been hired. Verified copies of all awards must be kept on file with Aquatic Services.

RESPONSIBILITIES

The Aquatic Fitness Instructor Must:

- Maintain the ability and fitness level to perform lifeguarding, rescue skills, and instructional responsibilities to the standard of the instructor's highest awards.
- Attend all staff training sessions pertinent to the position.
- Adhere to all WHMIS Legislation as it applies to assigned duties.
- Be available to teach all lessons, start and end classes promptly.
- Have an understanding of Town of Oakville policies, emergency procedures, and the facility fire safety plan, and respond appropriately to all situations, executing proper rescue techniques and providing first aid where necessary.
- Follow appropriate channels of communication in dealing with staff and public. Concerns should be forwarded to the Deck Supervisor or Recreation Coordinator.
- Be familiar with teaching techniques for all levels and must teach to accepted standards.
- Be aware of actual or potential dangers to the class participants at all times.
- Be aware of physical limitations of participants and advise participants of any portions of the workout, which may prove detrimental to their physical well being.
- Be aware of information updates pertaining to the instruction of fitness programs.
- Perform other duties as assigned.