

Department: Infrastructure Planning & Improvements
Key Business: Administration and Design & Construction
Service Area: Compliance Letters & Sales of Reports

Cost Recovery - 100% Cost Recovery											
Service Provided	Unit of Measure	HST Y/N	2017 Base Fee	2018 Base Fee	2019 Proposed Base Fee	HST \$	2019 Fee (tax included)	Effective Date MMM-YY	Last Increase	2019 over 2018 \$ Change	2019 over 2018 % Change
Compliance Letters	per letter	N	\$84.00	\$86.00	\$88.00	N/A	\$88.00	Feb-19	2018	\$2.00	2.3%
Sale of Reports	per document	Y	\$30.00	\$30.00	\$30.00	\$3.90	\$33.90	Jan-16	2015	\$0.00	0.0%

Department: Infrastructure Planning & Improvements
Key Business: Surveys, Drafting & Road Corridor
Service Area: Surveys & Drafting - Sales of Reports

Service Provided	Unit of Measure	HST Y/N	2017 Base Fee	2018 Base Fee	2019 Proposed Base Fee	HST \$	2019 Fee (tax included)	Effective Date MMM-YY	Last Increase	2019 over 2018 \$ Change	2019 over 2018 % Change
Reports & Drawings, Hard Copy or Electronic	per page	Y	\$15.00	\$15.00	\$15.00	\$1.95	\$16.95	Jan-16	2015	\$0.00	0.0%
Change of Municipal Address	per address	N	\$973.00	\$993.00	\$1,013.00	N/A	\$1,013.00	Feb-19	2018	\$20.00	2.0%
White Print from Microfiche Card	per page	Y	\$23.00	\$23.00	\$23.00	\$2.99	\$25.99	Jan-16	2015	\$0.00	0.0%

Department: Infrastructure Planning & Improvements
Key Business: Traffic Engineering
Service Area: Sale of Reports

Service Provided	Unit of Measure	HST Y/N	2017 Base Fee	2018 Base Fee	2019 Proposed Base Fee	HST \$	2019 Fee (tax included)	Effective Date MMM-YY	Last Increase	2019 over 2018 \$ Change	2019 over 2018 % Change	
Sale of Reports & Publish.	per application	Y	\$14.00	\$14.00	\$15.00	\$1.95	\$16.95	Feb-19	2016	\$1.00	7.1%	
Other Service Fees	per report	Y	varies						Jan-16	N/A	N/A	N/A

Department: Infrastructure Planning & Improvements
Key Business: Surveys, Drafting & Road Corridor
Service Area: General Permits, Temporary Street Occupation Permits & Miscellaneous Sales

Service Provided	Fee Type	Unit of Measure	HST Y/N	2017 Base Fee	2018 Base Fee	2019 Proposed Base Fee	HST \$	2019 Fee (tax included)	Effective Date MMM-YY	Last Increase	2019 over 2018 \$ Change	2019 over 2018 % Change
Cost Recovery - 100% Cost Recovery												
Minor/Local Road Closure/Street Parties	Deposit	Per event	N	\$116.00	\$119.00	\$122.00	N/A	\$122.00	Feb-19	2018	\$3.00	2.5%
	Permit Fee	Per event	N	\$63.00	\$65.00	\$67.00	N/A	\$67.00	Feb-19	2018	\$2.00	3.1%
	Service Fee - barrier drop off and pick up	Per event	Y	\$170.00	\$174.00	\$178.00	\$23.14	\$201.14	Feb-19	2018	\$4.00	2.3%
	Permit Fee if Traffic Control Provided	Per event	N	\$305.00	\$312.00	\$319.00	N/A	\$319.00	Feb-19	2018	\$7.00	2.2%
Major Road Closures or Major Event	BIA or Charity Event	Per event	N	\$607.00	\$620.00	\$633.00	N/A	\$633.00	Feb-19	2018	\$13.00	2.1%
	Profitable events	Per event	N	\$1,408.00	\$1,437.00	\$1,466.00	N/A	\$1,466.00	Feb-19	2018	\$29.00	2.0%
		Plus a per km rate of road occupation	N	\$180.00	\$184.00	\$188.00	N/A	\$188.00	Feb-19	2018	\$4.00	2.2%
	Filming Activity	Per event	N	\$214.00	\$219.00	\$224.00	N/A	\$224.00	Feb-19	2018	\$5.00	2.3%
	Filming Activity	Per day	N	\$405.00	\$414.00	\$423.00	N/A	\$423.00	Feb-19	2018	\$9.00	2.2%
Newspaper Boxes	Commerical areas	Per year	N	\$200.00	\$204.00	\$209.00	N/A	\$209.00	Feb-19	2018	\$5.00	2.5%
	All other areas	Per year	N	\$62.00	\$64.00	\$66.00	N/A	\$66.00	Feb-19	2018	\$2.00	3.1%
	Newspaper Box Retrieval Fee	Per box	Y	\$180.00	\$184.00	\$188.00	\$24.44	\$212.44	Feb-19	2018	\$4.00	2.2%
Boulevard Gardens		Per application	N	\$53.00	\$54.00	\$55.00	N/A	\$55.00	Feb-19	2018	\$1.00	1.9%
Community Mobile Signs		Per week	N	\$62.00	\$64.00	\$66.00	N/A	\$66.00	Feb-19	2018	\$2.00	3.1%
Banner Permits	Permit Fee	Per application	N	\$130.00	\$133.00	\$136.00	N/A	\$136.00	Feb-19	2018	\$3.00	2.3%
	Service Fee - banner set up and removal	Per banner - done by Traffic	Y	\$569.00	\$581.00	\$593.00	\$77.09	\$670.09	Feb-19	2018	\$12.00	2.1%
	Service Fee - streelight banner set up and removal	Per banner	Y	\$130.00	\$133.00	\$136.00	\$17.68	\$153.68	Feb-19	2018	\$3.00	2.3%
New Development Sign	Permit Fee - Prior to July1	Per Sign	N	\$221.00	\$226.00	\$231.00	N/A	\$231.00	Feb-19	2018	\$5.00	2.2%
	Permit Fee - After July 1	Per Sign	N	\$134.00	\$137.00	\$140.00	N/A	\$140.00	Feb-19	2018	\$3.00	2.2%

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Temp. Commerical Sign on Town Property (includes A-Frame, Flowers Outside Stores, Cart Vendors, etc.)	Permit Fee		N	\$116.00	\$119.00	\$122.00	N/A	\$122.00	Feb-19	2018	\$3.00	2.5%
	Variable Fee	square metre / month	N	N/A Pilot	N/A Pilot	N/A Pilot	N/A	N/A Pilot	Feb-15	2014	N/A	N/A
	Variable Fee	monthly	N	N/A Pilot	N/A Pilot	N/A Pilot	N/A	N/A Pilot	Feb-15	2014	N/A	N/A
	Sandwich Board	per board annual	N	\$61.00	\$63.00	\$65.00	N/A	\$65.00	Feb-19	2018	\$2.00	3.2%
Retrieval of Unauthorized Items and Signs	By Road Corridor Staff	Per Item	N	\$55.00	\$57.00	\$59.00	N/A	\$59.00	Feb-19	2018	\$2.00	3.5%
Retrieval of Unauthorized Items including Signs	By Roads and Works Staff (incl equipment)	Per Item	N	Varies based on hourly rate					Feb-19	N/A	N/A	N/A
Commerical Sign (fixed and overhanging town road allowance)	Permit Fee	Per Location	N	\$230.00	\$235.00	\$240.00	N/A	\$240.00	Feb-19	2018	\$5.00	2.1%
Oversize / Long Loads	Per Application		N	\$354.00	\$362.00	\$370.00	N/A	\$370.00	Feb-19	2018	\$8.00	2.2%
	Annual		N	\$485.00	\$495.00	\$505.00	N/A	\$505.00	Feb-19	2018	\$10.00	2.0%
Encroachment Agreements	Per Permit Application	Per Location	N	\$1,561.00	\$1,593.00	\$1,625.00	N/A	\$1,625.00	Feb-19	2018	\$32.00	2.0%
	Agreement Preparation	Per Location	N	\$606.00	\$619.00	\$632.00	N/A	\$632.00	Feb-19	2018	\$13.00	2.1%
License Agreements	Per Permit Application	Per Location	N	\$1,561.00	\$1,593.00	\$1,625.00	N/A	\$1,625.00	Feb-19	2018	\$32.00	2.0%
	Agreement Preparation	Per Location	N	\$606.00	\$619.00	\$632.00	N/A	\$632.00	Feb-19	2018	\$13.00	2.1%
Long term street occupation(greater than 6 months) hoarding and covered walkway permit	Variable Fee	square metre / year	N	\$19.00	\$19.50	\$20.00	N/A	\$20.00	Feb-19	2018	\$0.50	2.6%
	Hoarding/Covered Walkway	lineal metre	N	\$18.00	\$18.50	\$19.00	N/A	\$19.00	Feb-19	2018	\$0.50	2.7%
Merchanise Display	Permit fee	per application	N	\$119.00	\$122.00	\$125.00	N/A	\$125.00	Feb-19	2018	\$3.00	2.5%
		square metre /month	Y	\$15.00	\$15.50	\$16.00	\$2.08	\$18.08	Feb-19	2018	\$0.50	3.2%
		tables & chairs/month	Y	\$41.00	\$42.00	\$43.00	\$5.59	\$48.59	Feb-19	2018	\$1.00	2.4%
		annual sandwich board	N	\$61.00	\$63.00	\$65.00	N/A	\$65.00	Feb-19	2018	\$2.00	3.2%

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Road Closure - Construction Related	Permit fee	Per project	N	\$591.00	\$603.00	\$616.00	N/A	\$616.00	Feb-19	2018	\$13.00	2.2%
Telecommunications Municipal Consents	Review Fee	per affected street	N	\$280.00	\$286.00	\$292.00	N/A	\$292.00	Feb-19	2018	\$6.00	2.1%
Public Utilities/Services (Water/Wastewater) Municipal Consents	Review Fee	per affected street	N	\$600.00	\$612.00	\$625.00	N/A	\$625.00	Feb-19	2018	\$13.00	2.1%
Development Related - Town Infrastructure Construction/Improvements	Review Fee	1% of construction cost	N	\$327.00	\$334.00	\$341.00	N/A	\$341.00	Feb-19	2018	\$7.00	2.1%
Municipal Access Agreement Fee	Annual Fee	per agreement	N	\$5,785.00	\$5,901.00	\$6,020.00	N/A	\$6,020.00	Feb-19	2018	\$119.00	2.0%
Commerical Sign (fixed and overhanging town road allowance)	Permit Fee	Per Location	N	\$230.00	\$235.00	\$240.00	N/A	\$240.00	Feb-19	2018	\$5.00	2.1%
Bistro Patio	Permit Fee - Pilot Program	per season	N	\$250.00	\$250.00	\$250.00	N/A	\$250.00	Jul-14	2014	\$0.00	0.0%
Patio with enclosure on the boulevard	Permit Fee - Pilot Program	per season	N	\$750.00	\$750.00	\$750.00	N/A	\$750.00	Jul-14	2014	\$0.00	0.0%
Extended patio with enclosure in parking stall	Permit Fee - Pilot Program	per season	N	\$750.00	\$750.00	\$750.00	N/A	\$750.00	Jul-14	2014	\$0.00	0.0%
Outdoor displays	Permit Fee - Pilot Program	per season	N	\$110.00	\$110.00	\$110.00	N/A	\$110.00	Jul-14	2014	\$0.00	0.0%