

Department: Clerk's
Key Business: Legislative Services
Service Area: Official Documents & Services

Service Provided	Unit of Measure	HST Y/N	2019 Base Fee	2020 Base Fee	2021 Proposed Base Fee	HST \$	2021 Fee (tax included)	Effective Date MMM-YY	Last Increase	2021 over 2020 \$ Change	2021 over 2020 % Change
Cost Recovery - 100% Cost Recovery where applicable											
Burial Permit	permit	N	\$50.00	\$55.00	\$55.00	N/A	\$55.00	Jan-20	2013	\$0.00	0.0%
Burial Permit After Hours	permit	N	\$80.00	\$80.00	\$85.00	N/A	\$85.00	Jan-21	2019	\$5.00	6.3%
Marriage Licence	licence	N	\$150.00	\$155.00	\$155.00	N/A	\$155.00	Jan-20	2018	\$0.00	0.0%
Commissioner of Oaths Services/Residency letters	oath	Y	\$30.97	\$35.40	\$35.40	\$4.60	\$40.00	Jan-20	2015	\$0.00	0.0%
Offsite Pension/Verification of Life	confirmation	Y	\$30.97	\$35.40	\$35.40	\$4.60	\$40.00	Jan-20	2015	\$0.00	0.0%
Certified True Copies of Town Documents	document	N	\$15.00	\$15.00	\$15.00	N/A	\$15.00	Jan-09	2009	\$0.00	0.0%
Photocopy	per page	Y	\$0.44	\$0.44	\$0.44	\$0.06	\$0.50	Jan-09	2009	\$0.00	0.0%
Municipal Freedom of Information (FOI) Request	request	N	\$5.00	\$5.00	\$5.00	N/A	\$5.00	Jan-09	2009	\$0.00	0.0%
Special Occasion Permit	permit	N	\$25.00	\$50.00	\$50.00	N/A	\$50.00	Jan-20	2009	\$0.00	0.0%
Municipal Information Approval	approval	N	\$100.00	\$100.00	\$100.00	N/A	\$100.00	Jan-13	2009	\$0.00	0.0%
Document Search / Preparation	hourly	N	\$30.00	\$30.00	\$30.00	N/A	\$30.00	Jan-09	2009	\$0.00	0.0%
Records Retrieval	normal delivery	Y	\$48.67	\$48.67	\$48.67	\$6.33	\$55.00	Jan-18	2017	\$0.00	0.0%
Records Retrieval	rush	Y	\$68.14	\$68.14	\$68.14	\$8.86	\$77.00	Jan-18	2017	\$0.00	0.0%
Marriage Consultation & Service	service	Y	\$300.00	\$325.00	\$325.00	\$42.25	\$367.25	Jan-20	2013	\$0.00	0.0%
Rehearsal Time	service	Y	\$100.00	\$100.00	\$100.00	\$13.00	\$113.00	Jan-13	2013	\$0.00	0.0%
Non-Refundable Appointment Revision Fee	service	Y	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50	Jan-13	2013	\$0.00	0.0%

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Marriage Facility Fee during 12-5	rental	Y	\$105.00	\$107.00	\$109.00	\$14.17	\$123.17	Jan-21	2020	\$2.00	1.9%
Marriage Facility Fee after business hours	rental	Y	\$210.00	\$214.00	\$218.00	\$28.34	\$246.34	Jan-21	2020	\$4.00	1.9%
Offsite Marriage Outside Oakville	service	Y	\$50.00	\$50.00	\$50.00	\$6.50	\$56.50	Jan-09	2009	\$0.00	0.0%
Offsite Marriage In Oakville	service	Y	\$25.00	\$25.00	\$25.00	\$3.25	\$28.25	Jan-09	2009	\$0.00	0.0%
Marriage Cancellation Fee	service	Y	\$125.00	\$125.00	\$125.00	\$16.25	\$141.25	Feb-19	2018	\$0.00	0.0%
Closed Meeting Investigation	request	N	\$125.00	\$125.00	\$125.00	N/A	\$125.00	Jan-08	2008	\$0.00	0.0%