

Department: Infrastructure Planning & Improvements
Key Business: Administration and Design & Construction
Service Area: Compliance Letters & Sales of Reports

Cost Recovery - 100% Cost Recovery

Service Provided	Unit of Measure	HST Y/N	2019 Base Fee	2020 Base Fee	2021 Proposed Base Fee	HST \$	2021 Fee (tax included)	Effective Date MMM-YY	Last Increase	2021 over 2020 \$ Change	2021 over 2020 % Change
Agreement Compliance Letter	per property	N	\$88.00	\$90.00	\$92.00	N/A	\$92.00	Jan-21	2020	\$2.00	2.2%
Sale of Reports	per document	Y	\$30.00	\$30.00	\$30.00	\$3.90	\$33.90	Jan-16	2015	\$0.00	0.0%

Department: Infrastructure Planning & Improvements
Key Business: Surveys, Drafting & Road Corridor
Service Area: Surveys & Drafting - Sales of Reports

Service Provided	Unit of Measure	HST Y/N	2019 Base Fee	2020 Base Fee	2021 Proposed Base Fee	HST \$	2021 Fee (tax included)	Effective Date MMM-YY	Last Increase	2021 over 2020 \$ Change	2021 over 2020 % Change
Reports & Drawings, Hard Copy or Electronic	per page	Y	\$15.00	\$15.00	\$15.00	\$1.95	\$16.95	Jan-16	2015	\$0.00	0.0%
White Print from Microfiche Card	per page	Y	\$23.00	\$23.00	\$23.00	\$2.99	\$25.99	Jan-16	2015	\$0.00	0.0%

Department: Infrastructure Planning & Improvements
Key Business: Traffic Engineering
Service Area: Sale of Reports

Service Provided	Unit of Measure	HST Y/N	2019 Base Fee	2020 Base Fee	2021 Proposed Base Fee	HST \$	2021 Fee (tax included)	Effective Date MMM-YY	Last Increase	2021 over 2020 \$ Change	2021 over 2020 % Change	
Sale of Reports & Publish.	per application	Y	\$15.00	\$15.00	\$15.00	\$1.95	\$16.95	Feb-19	2016	\$0.00	0.0%	
Other Service Fees	per report	Y	varies						Jan-16	N/A	N/A	N/A

Department: Infrastructure Planning & Improvements
Key Business: Surveys, Drafting & Road Corridor
Service Area: General Permits, Temporary Street Occupation Permits & Miscellaneous Sales

Service Provided	Fee Type	Unit of Measure	HST Y/N	2019 Base Fee	2020 Base Fee	2021 Proposed Base Fee	HST \$	2021 Fee (tax included)	Effective Date MMM-YY	Last Increase	2021 over 2020 \$ Change	2021 over 2020 % Change
Cost Recovery - 100% Cost Recovery												
Minor/Local Road Closure/Street Parties	Deposit	Per event	N	\$122.00	\$125.00	\$127.00	N/A	\$127.00	Jan-21	2020	\$2.00	1.6%
	Permit Fee	Per event	N	\$67.00	\$69.00	\$70.00	N/A	\$70.00	Jan-21	2020	\$1.00	1.4%
	Service Fee - barrier drop off and pick up	Per event	Y	\$178.00	\$182.00	\$185.00	\$24.05	\$209.05	Jan-21	2020	\$3.00	1.6%
	Permit Fee if Traffic Control Provided	Per event	N	\$319.00	\$326.00	\$332.00	N/A	\$332.00	Jan-21	2020	\$6.00	1.8%
Major Road Closures or Major Event	BIA or Charity Event	Per event	N	\$633.00	\$646.00	\$657.00	N/A	\$657.00	Jan-21	2020	\$11.00	1.7%
	Profitable events	Per event	N	\$1,466.00	\$1,496.00	\$1,521.00	N/A	\$1,521.00	Jan-21	2020	\$25.00	1.7%
		Plus a per km rate of road occupation	N	\$188.00	\$192.00	\$195.00	N/A	\$195.00	Jan-21	2020	\$3.00	1.6%
	Filming Activity	Per event	N	\$224.00	\$229.00	\$233.00	N/A	\$233.00	Jan-21	2020	\$4.00	1.7%
	Filming Activity	Per day	N	\$423.00	\$432.00	\$439.00	N/A	\$439.00	Jan-21	2020	\$7.00	1.6%
Newspaper Boxes	Commerical areas	Per year	N	\$209.00	\$214.00	\$218.00	N/A	\$218.00	Jan-21	2020	\$4.00	1.9%
	All other areas	Per year	N	\$66.00	\$68.00	\$69.00	N/A	\$69.00	Jan-21	2020	\$1.00	1.5%
	Newspaper Box Retrieval Fee	Per box	Y	\$188.00	\$192.00	\$195.00	\$25.35	\$220.35	Jan-21	2020	\$3.00	1.6%
Banner Permits - street and pole banners)	Permit Fee	Per application	N	\$136.00	\$139.00	\$141.00	N/A	\$141.00	Jan-21	2020	\$2.00	1.4%
	Service Fee - banner set up and removal	Per banner - done by Traffic	Y	\$593.00	\$605.00	\$615.00	\$79.95	\$694.95	Jan-21	2020	\$10.00	1.7%
	Service Fee - streelght banner set up and removal	Per banner	Y	\$136.00	\$139.00	\$141.00	\$18.33	\$159.33	Jan-21	2020	\$2.00	1.4%
Temp. Commerical Sign on Town Property (includes A-Frame signs)	Sandwich Board	per board annual	N	\$65.00	\$67.00	\$68.00	N/A	\$68.00	Jan-21	2020	\$1.00	1.5%

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Service Area: General Permits, Temporary Street Occupation Permits & Miscellaneous Sales

Service Provided	Fee Type	Unit of Measure	HST Y/N	2019 Base Fee	2020 Base Fee	2021 Proposed Base Fee	HST \$	2021 Fee (tax included)	Effective Date MMM-YY	Last Increase	2021 over 2020 \$ Change	2021 over 2020 % Change
Oversize / Long Loads	Per Application		N	\$370.00	\$378.00	\$384.00	N/A	\$384.00	Jan-21	2020	\$6.00	1.6%
	Annual		N	\$505.00	\$516.00	\$525.00	N/A	\$525.00	Jan-21	2020	\$9.00	1.7%
Encroachment Agreements	Per Permit Application	Per Location	N	\$1,625.00	\$1,658.00	\$1,686.00	N/A	\$1,686.00	Jan-21	2020	\$28.00	1.7%
	Agreement Preparation	Per Location	N	\$632.00	\$645.00	\$656.00	N/A	\$656.00	Jan-21	2020	\$11.00	1.7%
License Agreements	Per Permit Application	Per Location	N	\$1,625.00	\$1,658.00	\$1,686.00	N/A	\$1,686.00	Jan-21	2020	\$28.00	1.7%
	Agreement Preparation	Per Location	N	\$632.00	\$645.00	\$656.00	N/A	\$656.00	Jan-21	2020	\$11.00	1.7%
Merchandise Display (fees on hold - see Pilot Program fees for Bistro and Outdoor Display)	Permit fee	per application	N	\$125.00	\$128.00	\$130.00	N/A	\$130.00	Jan-21	2020	\$2.00	1.6%
		square metre /month	Y	\$16.00	\$17.00	\$17.25	\$2.24	\$19.49	Jan-21	2020	\$0.25	1.5%
		tables & chairs/month	Y	\$43.00	\$44.00	\$45.00	\$5.85	\$50.85	Jan-21	2020	\$1.00	2.3%
		annual sandwich board	N	\$65.00	\$67.00	\$68.00	N/A	\$68.00	Jan-21	2020	\$1.00	1.5%
Road Closure - Construction Related	Permit fee	Per project	N	\$616.00	\$950.00	\$966.00	N/A	\$966.00	Jan-21	2020	\$16.00	1.7%
Road Cut (Excavation) Permit - With executed Municipal Access Agreement or Franchise Agreement (Minor)	Major Project	per application	N	\$500.00	\$514.00	\$523.00	N/A	\$523.00	Jan-21	2020	\$9.00	1.8%
	Minor Project	per application	N	\$125.00	\$128.50	\$131.00	N/A	\$131.00	Jan-21	2020	\$2.50	1.9%
Telecommunications Municipal Consents	Review Fee	per affected street	N	\$292.00	\$298.00	\$303.00	N/A	\$303.00	Jan-21	2020	\$5.00	1.7%
Public Utilities/Services (Water/Wastewater) Municipal Consents	Review Fee	per affected street	N	\$625.00	\$638.00	\$649.00	N/A	\$649.00	Jan-21	2020	\$11.00	1.7%
Development Related - Town Infrastructure Construction/Improvements	Review Fee	1% of construction cost	N	\$341.00	\$348.00	\$354.00	N/A	\$354.00	Jan-21	2020	\$6.00	1.7%
Municipal Access Agreement Fee	Annual Fee	per agreement	N	\$6,020.00	\$6,141.00	\$6,245.00	N/A	\$6,245.00	Jan-21	2020	\$104.00	1.7%
Commerical Sign (fixed and overhanging town road allowance)	Permit Fee	Per Location	N	\$240.00	\$245.00	\$249.00	N/A	\$249.00	Jan-21	2020	\$4.00	1.6%

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Bistro Patio	Permit Fee - Pilot Program	per season	N	\$250.00	\$250.00	\$250.00	N/A	\$250.00	Jul-14	2014	\$0.00	0.0%
Patio with enclosure on the boulevard	Permit Fee - Pilot Program	per season	N	\$750.00	\$750.00	\$750.00	N/A	\$750.00	Jul-14	2014	\$0.00	0.0%
Extended patio with enclosure in parking stall	Permit Fee - Pilot Program	per season	N	\$750.00	\$750.00	\$750.00	N/A	\$750.00	Jul-14	2014	\$0.00	0.0%
Outdoor displays	Permit Fee - Pilot Program	per season	N	\$110.00	\$110.00	\$110.00	N/A	\$110.00	Jul-14	2014	\$0.00	0.0%
Change of Municipal Address	Address Change	per address	N	\$1,013.00	\$1,033.00	\$1,051.00	N/A	\$1,051.00	Jan-21	2020	\$18.00	1.7%
Review of Heritage Properties for Change of Municipal Address Request	Address Change	per address	N	N/A	\$1,000.00	\$1,017.00	N/A	\$1,017.00	Jan-21	2020	\$17.00	1.7%