

**Department:** Clerk's  
**Key Business:** Legislative Services  
**Service Area:** Official Documents & Services

Service Provided	Unit of Measure	HST Y/N	2020 Base Fee	2021 Base Fee	2022 Proposed Base Fee	HST \$	2022 Fee (tax included)	Effective Date MMM-YY	Last Increase	2022 over 2021 \$ Change	2022 over 2021 % Change
Burial Permit	permit	N	\$55.00	\$55.00	<b>\$55.00</b>	N/A	<b>\$55.00</b>	Jan-20	2013	\$0.00	0.0%
Burial Permit After Hours	permit	N	\$80.00	\$85.00	<b>\$85.00</b>	N/A	<b>\$85.00</b>	Jan-21	2019	\$0.00	0.0%
Marriage Licence	licence	N	\$155.00	\$155.00	<b>\$158.15</b>	N/A	<b>\$158.15</b>	Jan-22	2020	\$3.15	2.0%
Commissioner of Oaths Services/Residency letters	oath	Y	\$35.40	\$35.40	<b>\$35.40</b>	<b>\$4.60</b>	<b>\$40.00</b>	Jan-20	2015	\$0.00	0.0%
Pension/Verification of Life (on-site, non-resident)	confirmation	Y	N/A	N/A	<b>\$13.27</b>	<b>\$1.73</b>	<b>\$15.00</b>	Jan-22	N/A	NEW	NEW
Offsite Pension/Verification of Life	confirmation	Y	\$35.40	\$35.40	<b>\$35.40</b>	<b>\$4.60</b>	<b>\$40.00</b>	Jan-20	2015	\$0.00	0.0%
Certified True Copies of Town Documents	document	N	\$15.00	\$15.00	<b>\$15.00</b>	N/A	<b>\$15.00</b>	Jan-09	2009	\$0.00	0.0%
Photocopy	per page	Y	\$0.44	\$0.44	<b>\$0.44</b>	<b>\$0.06</b>	<b>\$0.50</b>	Jan-09	2009	\$0.00	0.0%
Municipal Freedom of Information (FOI) Request	request	N	\$5.00	\$5.00	<b>\$5.00</b>	N/A	<b>\$5.00</b>	Jan-09	2009	\$0.00	0.0%
Special Occasion Permit	permit	N	\$50.00	\$50.00	<b>\$50.00</b>	N/A	<b>\$50.00</b>	Jan-20	2009	\$0.00	0.0%
Municipal Information Approval	approval	N	\$100.00	\$100.00	<b>\$100.00</b>	N/A	<b>\$100.00</b>	Jan-13	2009	\$0.00	0.0%
Document Search / Preparation	hourly	N	\$30.00	\$30.00	<b>\$30.00</b>	N/A	<b>\$30.00</b>	Jan-09	2009	\$0.00	0.0%
Records Retrieval	normal delivery	Y	\$48.67	\$48.67	<b>\$48.67</b>	<b>\$6.33</b>	<b>\$55.00</b>	Jan-18	2017	\$0.00	0.0%
Records Retrieval	rush	Y	\$68.14	\$68.14	<b>\$68.14</b>	<b>\$8.86</b>	<b>\$77.00</b>	Jan-18	2017	\$0.00	0.0%
Marriage Consultation & Service	service	Y	\$325.00	\$325.00	<b>\$325.00</b>	<b>\$42.25</b>	<b>\$367.25</b>	Jan-20	2013	\$0.00	0.0%
Rehearsal Time	service	Y	\$100.00	\$100.00	<b>\$100.00</b>	<b>\$13.00</b>	<b>\$113.00</b>	Jan-13	2013	\$0.00	0.0%
Non-Refundable Appointment Revision Fee	service	Y	\$50.00	\$50.00	<b>\$50.00</b>	<b>\$6.50</b>	<b>\$56.50</b>	Jan-13	2013	\$0.00	0.0%

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Marriage Facility Fee during 12-5	rental	Y	\$107.00	\$109.00	<b>\$111.00</b>	<b>\$14.43</b>	<b>\$125.43</b>	Jan-22	2021	\$2.00	1.8%
Marriage Facility Fee after business hours	rental	Y	\$214.00	\$218.00	<b>\$222.00</b>	<b>\$28.86</b>	<b>\$250.86</b>	Jan-22	2021	\$4.00	1.8%
Offsite Marriage Outside Oakville	service	Y	\$50.00	\$50.00	<b>\$50.00</b>	<b>\$6.50</b>	<b>\$56.50</b>	Jan-09	2009	\$0.00	0.0%
Offsite Marriage In Oakville	service	Y	\$25.00	\$25.00	<b>\$25.00</b>	<b>\$3.25</b>	<b>\$28.25</b>	Jan-09	2009	\$0.00	0.0%
Marriage Cancellation Fee	service	Y	\$125.00	\$125.00	<b>\$125.00</b>	<b>\$16.25</b>	<b>\$141.25</b>	Feb-19	2018	\$0.00	0.0%
Closed Meeting Investigation	request	N	\$125.00	\$125.00	<b>\$125.00</b>	<b>N/A</b>	<b>\$125.00</b>	Jan-08	2008	\$0.00	0.0%
*Nomination fee - Mayor	deposit	N	N/A	N/A	<b>\$200.00</b>	<b>N/A</b>	<b>\$200.00</b>	Jan-22	N/A	N/A	N/A
*Nomination fee - Councillor	deposit	N	N/A	N/A	<b>\$100.00</b>	<b>N/A</b>	<b>\$100.00</b>	Jan-22	N/A	N/A	N/A
*Nomination fee - School Board	deposit	N	N/A	N/A	<b>\$100.00</b>	<b>N/A</b>	<b>\$100.00</b>	Jan-22	N/A	N/A	N/A

*\*subject to changed based on the Municipal Elections Act, 1996, ONTARIO REGULATION 101/97*