

Department: Finance
Key Business: Corporate Finances
Service Area: Administration

Cost Recovery - 100% Cost Recovery where applicable

Service Provided	Unit of Measure	HST Y/N	2020 Base Fee	2021 Base Fee	2022 Proposed Base Fee	HST \$	2022 Fee (tax included)	Effective Date MMM-YY	Last Increase	2022 over 2021 \$ Change	2022 over 2021 % Change
Administration Charge for NSF cheque	each	N	\$40.00	\$40.00	\$45.00	N/A	\$45.00	Jan-22	2015	\$5.00	12.5%
Monthly Interest Charge on Overdue Accounts	each	N	1.25%	1.25%	1.25%	N/A	1.25%	Jan-20	N/A	N/A	0.0%
Chargeback Administration Fee	each	N	\$25.00	\$25.00	\$25.00	N/A	\$25.00	Jan-18	2018	\$0.00	0.0%
Photocopy	each	Y	\$0.44	\$0.44	\$0.44	\$0.06	\$0.50	Feb-19	2019	\$0.00	0.0%

Department: Finance
Key Business: Revenue & Taxation
Service Area: Property Tax

Service Provided	Unit of Measure	HST Y/N	2020 Base Fee	2021 Base Fee	2022 Proposed Base Fee	HST \$	2022 Fee (tax included)	Effective Date MMM-YY	Last Increase	2022 over 2021 \$ Change	2022 over 2021 % Change
Certified Tax Statements	per statement	N	\$65.00	\$65.00	\$68.00	N/A	\$68.00	Jan-22	2020	\$3.00	4.6%
New Ownership Administration Fee	per transfer	N	\$45.00	\$45.00	\$50.00	N/A	\$50.00	Jan-22	2018	\$5.00	11.1%
Manually Prepared Detailed Tax Statement / Receipt	per statement	N	\$25.00	\$25.00	\$30.00	N/A	\$30.00	Jan-22	2016	\$5.00	20.0%
Statement of Account, Duplicate or Bill Reprint	per statement/bill	N	\$20.00	\$20.00	\$25.00	N/A	\$25.00	Jan-22	2016	\$5.00	25.0%
Mortgage Company Tax Information Request	per property	N	\$5.00	\$5.00	\$5.00	N/A	\$5.00	Jan-14	2012	\$0.00	0.0%
Arrears Notice	per notice	N	\$5.00	\$5.00	\$5.00	N/A	\$5.00	Jan-17	2017	\$0.00	0.0%
Older Adult Tax Deferral Program (OATDP) Application Fee	per application	N	\$50.00	\$50.00	\$50.00	N/A	\$50.00	Jul-16	2016	\$0.00	0.0%
Property Title Search for Tax Registration	per property	N	\$300.00	\$300.00	\$315.00	N/A	\$315.00	Jan-22	2020	\$15.00	5.0%
Tax Sale Proceeding Administrative Fee	per property	N	\$1,500.00	\$1,500.00	\$1,550.00	N/A	\$1,550.00	Jan-22	2020	\$50.00	3.3%
Tax Sale by Public Tender	per property	N	\$4,000.00	\$4,000.00	\$4,500.00	N/A	\$4,500.00	Jan-22	2018	\$500.00	12.5%

Department: Finance
Key Business: Revenue & Taxation
Service Area: Property Tax

Service Provided	Unit of Measure	HST Y/N	2020 Base Fee	2021 Base Fee	2022 Proposed Base Fee	HST \$	2022 Fee (tax included)	Effective Date MMM-YY	Last Increase	2022 over 2021 \$ Change	2022 over 2021 % Change
Request for Transfer of Payment(s)	per transaction	N	\$20.00	\$20.00	\$20.00	N/A	\$20.00	Jan-18	2018	\$0.00	0.0%
Request for Overpayment Refund	per transaction	N	\$20.00	\$20.00	\$30.00	N/A	\$30.00	Jan-22	2019	\$10.00	50.0%
Tax Appeal Application under section 357 of the Act (except 357(1)(d))	per application	N	\$20.00	\$20.00	\$20.00	N/A	\$20.00	Feb-19	2019	\$0.00	0.0%
Retrieval of Cheque Scan	per cheque	N	\$10.00	\$10.00	\$10.00	N/A	\$10.00	Feb-19	2019	\$0.00	0.0%
Charges Added to Tax Roll	per transaction	N	\$80.00	\$80.00	\$80.00	N/A	\$80.00	Jan-17	2017	\$0.00	0.0%
Charges Added to Tax Roll (second and subsequent order)	per transaction	N	\$150.00	\$150.00	\$150.00	N/A	\$150.00	Jan-20	2020	\$0.00	0.0%
Order Fee Added to Tax Roll	per transaction	N	N/A	N/A	\$40.00	N/A	\$40.00	Jan-22	N/A	NEW	NEW

Department: Finance
Key Business: Development Financing & Investments
Service Area: Development Financing & Investments

Service Provided	Unit of Measure	HST Y/N	2020 Base Fee	2021 Base Fee	2022 Proposed Base Fee	HST \$	2022 Fee (tax included)	Effective Date MMM-YY	Last Increase	2022 over 2021 \$ Change	2022 over 2021 % Change
Development Charges	GFA/# of unit	N	Rates in accordance with Development Charge By-law 2018-001, as amended by By-law 2021-016					N/A	2021	N/A	N/A
Agreement Compliance Letter	per property	N	\$90.00	\$92.00	\$94.00	N/A	\$94.00	Jan-22	2021	\$2.00	2.2%