

## CONTRACTOR PARKING PERMIT APPLICATION

<b>Applicant Name</b>	<b>Business Name</b>
<b>Business Mailing Address</b>	
<b>Email Address</b>	<b>Phone Number</b>
<b>Project Site Address</b>	
<b>Contact Name</b>	<b>Position</b>
<b>Email Address</b>	<b>Phone Number</b>
<b>Permit start date*:</b>	<b>Permit end date:</b>

**Please note:**

- Permits allow for passenger vehicles to park in specified locations only, subject to Terms and Conditions.
- Permits do not allow for commercial vehicles or construction vehicles/equipment.
- Permits allow for parking longer than 3 hours at any time between 7 a.m. and 7 p.m., Sundays and holidays excluded.

**Permit fees (please indicate number of vehicles requiring parking)**

1. \_\_\_\_\_ Contractor passenger vehicle(s) - Monthly    **\$50.00/permit/month** (HST included)
2. \_\_\_\_\_ Contractor passenger vehicles(s) – Daily    **\$10.00/permit/day** (HST included)

**Payment Method** - Credit card information will be provided by the contact prior to permit issuance and will be charged monthly during the term of the permits

I acknowledge and approve that the credit card I provide will be charged monthly for the permit fees

\_\_\_\_\_   
 Cardholder's signature

**\*Applications may take up to 10 business days to process  
Completed applications can be sent to [parking@oakville.ca](mailto:parking@oakville.ca)**

**OAKVILLE PARKING OPERATIONS**

Tel: 905-845-6601 Email: [parking@oakville.ca](mailto:parking@oakville.ca)

**CONTRACTOR VEHICLE PARKING PERMITS**  
**TERMS AND CONDITIONS**

- Permit allows for parking longer than 3 hours in the specified locations at any time between 7 a.m. and 7 p.m. for the dates noted on the permit. Sundays and holidays are excluded
- Permit is for passenger vehicles only
- Permits for more than 30 days will require the applicant to notify properties abutting the parking locations
- The permit is transferable for car pool purposes; however, no duplicate permits will be issued
- Parking charges are for use of parking space only
- Photocopies or alterations to the permit will deem it invalid
- The Town of Oakville, its employees or agents are not responsible for loss or damage to vehicle or its contents, however caused
- A parking space is not guaranteed
- NSF fee will be applied if payment could not be processed or if payment was declined
- Cancellations for monthly permits will only occur at the end of a month, no cancellations for part months
- Cancellations for monthly permits require 30 days written notice
- Fees are charged at the beginning of each month
- Failure to make payment will result in cancellation of the permit
- No credit or refunds for period of time when parking is not used, or parking space is not found
- Contact Parking Operations if a permit is lost or stolen
- A permit replacement fee will be charged for any lost or stolen permit
- Parking permit areas listed under this permit program will be monitored frequently to ensure vehicles are parked according to the approved permit and that permits are properly displayed
- Applicant is responsible to ensure that all requisite Town permits and/or business licenses have been obtained
- Parking Penalty Notices (tickets) may be issued to any vehicles/trade workers not following the terms and conditions of this permit program
- The Town of Oakville reserves the right, to make changes to the permit program, including changes to the permit fees
- The Town of Oakville reserves the right to refuse the renewal of any permit if there are multiple unpaid parking tickets, penalties or fees

The Permit Holder is responsible for:

1. adhering to all the terms and conditions related to their permit
2. ensuring the permit is clear on display when the vehicle is parked, either on the dashboard or hanging from the rearview mirror
3. parking their vehicle in the location identified on the permit and on the additional map provided
4. ensuring the vehicle is not a commercial or construction vehicle, construction equipment, recreational vehicle, trailer, vehicle with trailer or inoperable vehicle
5. ensuring the vehicle is not parked contrary to any signed or unsigned parking regulations
6. ensuring the vehicle is properly plated with a valid permit
7. alternate parking arrangements and charges if parking space is not found
8. locking their vehicle when parked

Breach by the applicant and/or permit holder of any of the terms or conditions of the exemption shall render the exemption null and void.

**Name of applicant:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<p>Personal Information on this form is collected under the authority of The Municipal Act R.S.O. 1990, Chapter M.45 (as amended) to be used to process applications for parking permits with the Town of Oakville. Questions about this collection may be directed to the Manager of Enforcement Services, 1225 Trafalgar Road, Oakville, Ontario L6H 0H3 (905-845-6601 x3310)</p>
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