

**“Appendix A”**  
**Delegated Municipal Powers and Duties Policy G-GEN-010**  
**List of Approved Delegations**

By-law or Resolution	Title	Council Approval Date
**1993-96	A by-law to authorize the Director of Public Works or designate to issue permits to temporarily prohibit the use, except for pedestrian traffic, of a highway or portion thereof upon such terms and conditions as the permit specifies	May 17, 1993
2002 **Resolution	That the authority to comment on a Liquor Licence Application be delegated, under sub-section 102.1 of the <i>Municipal Act</i> , to the Town Clerk	May 21, 2002 May 14, 2002 ASC Item 8
**2003-067	A by-law to provide for the control of potentially dangerous and biting dogs <b>AND WHEREAS</b> subsection 105(3) of the said Act further provides that the powers of Council under section 105 may be delegated to a committee of Council or an animal control officer of the municipality. <b>20.</b> The decision of the Committee of final and binding and is not appealable to the Town Council.	April 7, 2003 March 25, 2003 ASC Item 9
**2003-068	A by-law to delegate authority relating to assessment and taxation appeal matters to the Town Treasurer	April 22, 2003 April 15, 2013 ASC Item 8
**2004-095	A by-law to delegate the powers and duties of the Treasurer	May 17, 2004 Council
**2005-062	A by-law to establish site plan control and delegate authority (to the Director of Planning Services) with respect to the approval of site plans within the Town of Oakville	May 9, 2005 P&D Council
2006 **Resolution	Council delegated its powers to authorize minor variances from the provision of the Sign By-law to the Site Plan Committee	Jan. 16, 2006 Council
**2006-168	A by-law to delegate certain powers in regard to the <i>Municipal Freedom of Information and Protection of Privacy Act</i> , R.S.O. 1990, Chapter M.56	July 11, 2006 July 10, 2006 ASC Item #4
**2007-002	A by-law to delegate authority to the Treasurer to authorize the temporary borrowing of monies to meet current expenditures should the need arise until taxes and other revenues are collected in any given year.	Jan. 15, 2007 January 9, 2007 ASC Item 1
**2007-011	A by-law to delegate the authority to designate a highway or portion of a highway as a construction zone and with that the authority to set the speed limit within that zone, for the purposes of The Highway Traffic Act, as amended	Jan. 29, 2007 January 23, 2007 CSC Item 1
**2007-087	A by-law to delegate certain powers and authority with respect to Official Plans, Official Plan amendments, Zoning By-law amendments, plans of subdivision, plans of condominium and consents. A by-law to delegate certain administrative powers and authority to the Director of Planning Services and the Secretary-Treasurer of the Committee of Adjustment.	May 23, 2007 P&D Council Item 11

By-law or Resolution	Title	Council Approval Date
**2007-144	A by-law to provide for the appointed office of Chief Administrative Officer and to define the duties and responsibilities of the position and to repeal By-law 2001-208	Aug. 13, 2007 Council
2007-135	A by-law under section 23.2 of the Municipal Act, 2001 to delegate (to Director of Engineering and Construction or Roads and Works, or their designates, or in absence of any designate, the Commissioner of Infrastructure and Transportation Services) power to close a highway temporarily.	Dec. 3, 2007 Nov. 27, 2007 CSC Item 2
2007-193	A by-law under Section 23.2 of the Municipal Act, 2001, to delegate power to permit the use and occupation of a highway corridor or portion thereof upon such terms and conditions as the permits specifies.	Dec. 3, 2007 Nov. 27, 2007 CSC Item 2
2008-040	A by-law to delegate the authority to permit temporary on-street Parking on a highway, under Section 23.2 of the <i>Municipal Act, 2001</i> .	April 21, 2008 March 18, 2008 CSC Item 3
2008-160	A by-law to delegate power to a Hearings Officer to adjudicate appeals of administrative penalties, under Section 23.2 of the <i>Municipal Act, 2001</i>	Nov. 17, 2008 Nov 11, 2008 ASC Item 3
2009-095	A by-law under sections 23.2 and 391 of the Municipal Act, 2001, to delegate power to permit the use and occupation of a municipal right of way or portion thereof upon such terms and conditions as the permit specifies and to establish fees for such municipal right of way permits.	June 29, 2009 June 23, 2009 CSC Item 9
2009 Resolution	That the terms of reference for the Licensing Appeal Committee as reconstituted reflect its delegated authority as the final appeal body for issues within its mandate and delete member representation from the Taxicab Review Committee.	Nov. 16, 2009 Nov. 10, 2009 ASC Item 5
2010 Resolution	That the strategy for the implementation of additional delegation of authority set out in the report from the Legal Department, dated May 15, 2010 be approved. That staff be authorized to submit by-laws directly to Council for approval without reports with respect to the following matters: a. Amendments to the Traffic By-law to introduce planned traffic control measures in new subdivisions b. Appointment of Municipal Law Enforcement Officers (including by-law enforcement, parking control, animal control, Building Code Inspectors and Fire Prevention Officers) c. Incorporation of reserves into the public highway <i>*part b. of this resolution has been replaced by By-law 2014-116*</i>	June 14, 2010 June 8, 2010 ASC Item 4
2010-062	A by-law to respect banking, the signing of cheques, bills of exchange and other negotiable instruments, the mechanical reproduction of signatures, the payment of accounts and the giving of receipts and discharges and to repeal by-law 2006-218.	Apr. 7, 2010 Mar. 30, 2010 ASC Item 2
2010-163	Appeals Committee A by-law to delegate certain powers to the Oakville Appeals Committee and to amend By-laws 2008-021 and 2008-093 to include reference to the Oakville Appeals Committee	Oct. 4, 2010 Sept. 28, 2010 ASC Item 4

By-law or Resolution	Title	Council Approval Date
2011 Resolution	Recreation and Parks Rates and Fees – That Council delegates authority for the execution of license agreements for the use of recreation facilities by not-for-profit groups only to the director of the department.	Oct. 3, 2011 Sep 27, 2011 CSC Item 2
2011-115	Heritage Delegation By-law – A by-law to delegate the power to consent/grant heritage permits for the alteration of designated heritage properties.	Dec. 12 2011 P&D Item 9
2011-130	A By-law to amend the Fence By-law, A by-law to regulate fences and privacy screens. (Pursuant to section 23.2 of the <i>Municipal Act</i> , 2001, Council hereby delegates to the Director of Planning Services, the power to authorize variances from the provisions of the Fence By-law).	Dec 5, 2011 Nov. 29, 2011 ASC Item 4
2012 Resolution	Utility Easements – That the Town Solicitor, or designate, be delegated the authority to approve utility easements on town-owned lands that are required for the purpose of servicing those lands or the buildings located thereon. That the Mayor and Clerk be authorized to execute the easement agreements upon the recommendation of the Town Solicitor, or designate.	May 7, 2012 May 1, 2012 ASC Item 7
2018 Resolution	Council recommends: 1. That staff report <i>Burloak Dr &amp; Kerr Street Grade Separation Projects, Fundamental Principles for Cost Sharing Agreements with Metrolinx</i> , from the Engineering and Construction Department dated March 15, 2018, be received; and 2. That the CAO and Town Solicitor be delegated the authority to execute agreements with Metrolinx based on the fundamental principles outlined in the report.	April 16, 2018 P&D Item 8

\*\*As these delegations are amended or replaced in future, the replacing by-laws will be required to meet the provisions of the Delegation of Municipal Powers and Duties Policy. The above list may not be all inclusive and will be updated as required.