

Instructions For Appointing a Voting Proxy

Who May Use This Form

If you are an eligible elector in the Town of Oakville and are unable, for any reason, to vote on any of the available voting days, you may appoint a proxy to vote for you by completing the proxy form. Under Section 44 of the *Municipal Elections Act, 1996*, the person acting as your proxy must be an eligible elector in the Town of Oakville.

In the case where an elector is acting on behalf of multiple qualified electors who are relatives, **separate proxy forms are required**. A relative means the parent, grandparent, child, grandchild, brother, sister or spouse of the elector appointed.

An elector may act on behalf of **one** eligible elector if not related.

Even if an elector is eligible to vote in more than one municipality, they can only vote as a proxy for one non-relative unless the persons they are voting for are relatives (as described above).

The proxy form is a public record and the copy on file with the clerk may be inspected by any person.

How Do I Get a Voting Proxy Appointment Form?

The appointment of the voting proxy can be made from 8:30 a.m. - 4:30 p.m. beginning on Tuesday, September 1, to voting day, Monday, October 26, 2026. You may pick a form up in person in the Clerk's department during regular business hours.

How Do I Complete the Form?

Step 1: Complete Boxes A, B and C

- These sections require the elector making the appointment to identify themselves and the individual being appointed to vote on the elector's behalf and attest to their relationship.
- Box B must be complete at the time the elector making the appointment signs the statement; failing to do so is unlawful.

Step 2: Present the duplicate form to the Clerk, or designate at the Town of Oakville Service Oakville counter

- The elector appointed must present both copies of this form along with a piece of acceptable identification, in person at the Town of Oakville Service Oakville Counter during normal office hours beginning on Monday, August 24, or between the hours of 12 p.m. to 5 p.m. on any day of an advance vote. See the reverse of this sheet for advance voting information.
- The clerk will certify the form and will confirm that the person is listed on the voters' list.

Note: Providing the elector making the appointment has signed and completed in full boxes A, B and C, they do not need to be present.

Step 3: Take original form to the voting place

- The elector appointed will take the original certified form, along with a piece of acceptable identification, to the voting place of the elector who made the appointment and receive a ballot.

Step 4: Oral Oath

- The elector appointed will be required to take an oral oath attesting that they are in fact the person appointed. Once completed, they may vote on behalf of the elector who made the appointment.

Frequently asked questions and advance voting information (on reverse)

Frequently Asked Questions

Who can act as a proxy?

Your proxy must be someone who is an eligible elector in the Town of Oakville and who you trust to vote in accordance with your wishes.

How many times can I act as a proxy?

You may act as a voting proxy for one person who is not related OR any/all of your immediate family members. Immediate family members are your spouse, sibling, parent, child, grandparent and grandchild.

Can I fill out a proxy appointment form over the phone, by fax or e-mail?

No. We require original signatures by both you and your proxy and the Town Clerk or designate must certify the original form. Election Officials will not accept photocopied, faxed or digital signatures or certificates.

Can my proxy vote on their behalf as well as my voting proxy?

Yes, however they must vote at a location in their own ward if it is different from yours. For example, if both live in the same ward then the proxy may vote twice at that location - once for themselves and once acting as your proxy.

Voting at Town Hall is recommended as it is a vote anyone in the town location.

Advance Voting Dates & Locations

October 7 – 9 (10 a.m. to 5 p.m.)

Oakville Town Hall (Accessible Voting Location), 1225 Trafalgar Rd

October 10 (10 a.m. to 5 p.m.)

- Oakville Town Hall (Accessible Voting Location), 1225 Trafalgar Rd
- Sir John Colborne Centre for Seniors, 1565 Old Lakeshore Rd
- River Oaks Community Centre, 2400 Sixth Line
- Glen Abbey Community Centre, 1415 Third Line
- Sixteen Mile Sports Complex, 3070 Neyagawa Blvd
- Oakville Trafalgar Community Centre, 325 Reynolds St
- Queen Elizabeth Community and Cultural Centre, 2302 Bridge Rd

October 13 (10 a.m. to 5 p.m.)

- Oakville Town Hall (Accessible Voting Location), 1225 Trafalgar Rd
- October 14 (10 a.m. to 8 p.m.)
- Oakville Town Hall (Accessible Voting Location), 1225 Trafalgar Road
- Sir John Colborne Centre for Seniors , 1565 Old Lakeshore Rd
- River Oaks Community Centre, 2400 Sixth Line
- Glen Abbey Community Centre, 1415 Third Line
- Sixteen Mile Sports Complex, 3070 Neyagawa Blvd
- Oakville Trafalgar Community Centre, 325 Reynolds St
- Queen Elizabeth Community and Cultural Centre, 2302 Bridge Rd

October 15 – 16 (10 a.m. to 5 p.m.)

- Oakville Town Hall (Accessible Voting Location), 1225 Trafalgar Road
- October 17 (10 a.m. to 5 p.m.)
- Oakville Town Hall (Accessible Voting Location), 1225 Trafalgar Road
- Sir John Colborne Centre for Seniors, 1565 Old Lakeshore Rd
- River Oaks Community Centre, 2400 Sixth Line
- Glen Abbey Community Centre, 1415 Third Line
- Sixteen Mile Sports Complex, 3070 Neyagawa Blvd
- Oakville Trafalgar Community Centre, 325 Reynolds St
- Queen Elizabeth Community and Cultural Centre, 2302 Bridge Rd

October 18 (10 a.m. to 5 p.m.)

Oakville Town Hall (Accessible Voting Location), 1225 Trafalgar Road