Department: Transportation & Engineering
Key Business: Administration and Design & Construction
Service Area: Compliance Letters & Sales of Reports

Service Provided	Unit of Measure	HST Y/N	2025 Base Fee	2026 Base Fee	2027 Proposed Base Fee	HST $	2027 Fee (tax included)	Effective Date MMM-YY	Last Increase	2027 over 2026 $ Change	2027 over 2026 % Change
Agreement Compliance Letter	per property	N	$222.00	$230.00	**$237.00**	**N/A**	**$237.00**	Mar-27	2026	$7.00	3.04%
Sale of Reports	per document	Y	$33.00	$34.00	**$35.00**	**$4.55**	**$39.55**	Mar-27	2026	$1.00	2.94%

Department: Transportation & Engineering
Key Business: Surveys, Drafting & Road Corridor
Service Area: Surveys & Drafting - Sales of Reports

Service Provided	Unit of Measure	HST Y/N	2025 Base Fee	2026 Base Fee	2027 Proposed Base Fee	HST $	2027 Fee (tax included)	Effective Date MMM-YY	Last Increase	2027 over 2026 $ Change	2027 over 2026 % Change
Reports & Drawings, Hard Copy or Electronic (non Routine Disclosure documents)	per page	Y	$17.50	$18.00	**$18.50**	**$2.41**	**$20.91**	Mar-27	2026	$0.50	2.78%
White Print from Microfiche Card	per page	Y	$26.00	$27.00	**$28.00**	**$3.64**	**$31.64**	Mar-27	2026	$1.00	3.70%

Department: Transportation & Engineering
Key Business: Traffic Engineering
Service Area: Sale of Reports

Service Provided	Unit of Measure	HST Y/N	2025 Base Fee	2026 Base Fee	2027 Proposed Base Fee	HST $	2027 Fee (tax included)	Effective Date MMM-YY	Last Increase	2027 over 2026 $ Change	2027 over 2026 % Change
Sale of Reports & Publishings	per application	Y	$17.50	$18.00	**$18.50**	**$2.41**	**$20.91**	Mar-27	2026	$0.50	2.78%

Department: Transportation & Engineering
Key Business: Right of Way Management
Service Area: Right of Way Management

Service Provided	Fee Type	Unit of Measure	HST Y/N	2025 Base Fee	2026 Base Fee	2027 Proposed Base Fee	HST $	2027 Fee (tax included)	Effective Date MMM-YY	Last Increase	2027 over 2026 $ Change	2027 over 2026 % Change
Special Event Permit - events occupying the street, sidewalk or boulevard, including local street parties	Standard Permit Fee	Per event	N	$190.00	$197.00	**$203.00**	**N/A**	**$203.00**	Mar-27	2026	$6.00	3.05%
	Permit Fee with Traffic Control Plan Review	Per event	N	$383.00	$396.00	**$408.00**	**N/A**	**$408.00**	Mar-27	2026	$12.00	3.03%
Barricades - local street parties only*	Barricade Deposit (refundable)	Per event	N	$147.00	$152.00	**$157.00**	**N/A**	**$157.00**	Mar-27	2026	$5.00	3.29%
	Barricade Drop-off and Pick-up Service (when the Town delivers and collects the barricades)	Per event	Y	$214.00	$221.00	**$228.00**	**$29.64**	**$257.64**	Mar-27	2026	$7.00	3.17%
Special Event Road Closure - all road closures other than local street parties	BIA or Charity Event Fee	Per event	N	$1,063.00	$1,100.00	**$1,133.00**	**N/A**	**$1,133.00**	Mar-27	2026	$33.00	3.00%
	Profitable Event Fee	Per event	N	$1,725.00	$1,785.00	**$1,839.00**	**N/A**	**$1,839.00**	Mar-27	2026	$54.00	3.03%
		Plus a per km rate of road occupation	N	$224.00	$232.00	**$239.00**	**N/A**	**$239.00**	Mar-27	2026	$7.00	3.02%
Town Traffic Control - where required by the Town*	Town Traffic Control Staffing Fee - setup, removal and/or inspection	Per event	Y	**Varies based on Town staff hourly rates (3-hour minimum)**					Mar-27	N/A	NEW	NEW
*The Director of Transportation and Engineering or designate may require traffic control by a licensed professional traffic control company, paid-duty police officers, and/or Town staff for a Special Event Road Closure, or for a local street party where additional traffic control measures are deemed required. The event organizer is responsible for all required services and associated costs. Costs for a traffic control company or paid-duty police officers are separate from the fees in this schedule.												
Film Permits	**See Economic Development Rates and Fees**											
Newspaper Boxes	Commerical areas (BIA)	Per year	N	$247.00	$256.00	**$264.00**	**N/A**	**$264.00**	Mar-27	2026	$8.00	3.13%
	All other areas	Per year	N	$77.00	$79.00	**$81.00**	**N/A**	**$81.00**	Mar-27	2026	$2.00	2.53%
	Newspaper Box Retrieval Fee	Per box	Y	$224.00	$232.00	**$239.00**	**$31.07**	**$270.07**	Mar-27	2026	$7.00	3.02%
Driveway Entrances (Non-Development Related)	**See Planning and Development Rates and Fees**											
Banner Permits - street and pole banners)	Permit Fee	Per application	N	$161.00	$167.00	**$172.00**	**N/A**	**$172.00**	Mar-27	2026	$5.00	2.99%
	Service Fee - banner set up and removal	Per banner - done by Traffic	Y	$708.00	$733.00	**$755.00**	**$98.15**	**$853.15**	Mar-27	2026	$22.00	3.00%
	Service Fee - streelight banner set up and removal	Per banner	Y	$161.00	$167.00	**$172.00**	**$22.36**	**$194.36**	Mar-27	2026	$5.00	2.99%
Temp. Commerical Sign on Town Property in a BIA (includes A-Frame signs)	Permit Fee	Per sign annual	N	$122.00	$126.00	**$130.00**	**N/A**	**$130.00**	Mar-27	2026	$4.00	3.17%
Retrieval of Unauthorized Items and Signs (by Road Corridor Staff)	Service Fee	Per Item	N	N/A	N/A	**$77.00**	**N/A**	**$77.00**	Mar-27	N/A	NEW	NEW

Department: Transportation & Engineering
Key Business: Right of Way Management
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Service Provided	Fee Type	Unit of Measure	HST Y/N	2025 Base Fee	2026 Base Fee	2027 Proposed Base Fee	HST $	2027 Fee (tax included)	Effective Date MMM-YY	Last Increase	2027 over 2026 $ Change	2027 over 2026 % Change
Temporary Street Occupation Permit	MAJOR OCCUPATION Cranes – fixed or mobile, tracked equipment, hoarding, shoring	Per application, per calendar year + Daily rate occupation and/or parking	N	$622.00	$644.00	**$664.00**	**N/A**	**$664.00**	Mar-27	2026	$20.00	3.11%
	MINOR OCCUPATION Disposal bin, rubber tired equipment, materials (includes up to three occurrences)	Per application, per calendar year + Daily rate occupation and/or parking	N	$323.00	$334.00	**$345.00**	**N/A**	**$345.00**	Mar-27	2026	$11.00	3.29%
	Moving Vehicles in the BIA (for one day)	Per application	N	$31.00	$32.00	**$33.00**	**N/A**	**$33.00**	Mar-27	2026	$1.00	3.13%
	*Daily rate - occupation (Major and Minor)	Daily rate	N	$31.00	$32.00	**$33.00**	**N/A**	**$33.00**	Mar-27	2026	$1.00	3.13%
	*Daily rate - parking (Major and Minor)	Daily rate per spot	N	**See Parking Rates and Fees**								
Oversize / Long Loads	One Occasion Permit	Per application	N	$436.00	$451.00	**$465.00**	**N/A**	**$465.00**	Mar-27	2026	$14.00	3.10%
	Annual Permit (up to 10 vehicles)	Per application	N	$605.00	$626.00	**$645.00**	**N/A**	**$645.00**	Mar-27	2026	$19.00	3.04%
Encroachment/Licence/Release Agreements	Per Permit Application	Per Location	N	$1,929.00	$1,997.00	**$2,057.00**	**N/A**	**$2,057.00**	Mar-27	2026	$60.00	3.00%
	Agreement Preparation	Per Location	N	$756.00	$782.00	**$806.00**	**N/A**	**$806.00**	Mar-27	2026	$24.00	3.07%
License Agreements	Per Permit Application	Per Location	N	$1,929.00	$1,997.00	**$2,057.00**	**N/A**	**$2,057.00**	Mar-27	2026	$60.00	3.00%
	Agreement Preparation	Per Location	N	$756.00	$782.00	**$806.00**	**N/A**	**$806.00**	Mar-27	2026	$24.00	3.07%
Road Closure - Construction Related	Permit fee	Per Street	N	$1,095.00	$1,133.00	**$1,167.00**	**N/A**	**$1,167.00**	Mar-27	2026	$34.00	3.00%
Road Cut (Excavation) Permit (Public Utilities/Services - Water/Wastewater)	Permit fee	per application	N	$594.00	$615.00	**$715.00**	**N/A**	**$715.00**	Mar-27	2026	$100.00	16.26%
Road Cut (Excavation) Permit - Without executed Municipal Access Agreement or Franchise Agreement	Major Project	per application	N	$594.00	$615.00	**$634.00**	**N/A**	**$634.00**	Mar-27	2026	$19.00	3.09%
	Minor Project	per application	N	$149.00	$154.00	**$159.00**	**N/A**	**$159.00**	Mar-27	2026	$5.00	3.25%

Department: Transportation & Engineering
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Service Area: Right of Way Management

Service Provided	Fee Type	Unit of Measure	HST Y/N	2025 Base Fee	2026 Base Fee	2027 Proposed Base Fee	HST $	2027 Fee (tax included)	Effective Date MMM-YY	Last Increase	2027 over 2026 $ Change	2027 over 2026 % Change	
Road Cut (Excavation) Permit - With executed Municipal Access Agreement or Franchise Agreement (Type 1)	Major Project	per application	N	$594.00	$615.00	**$634.00**	**N/A**	**$634.00**	Mar-27	2026	$19.00	3.09%	
	Minor Project	per application	N	$149.00	$154.00	**$159.00**	**N/A**	**$159.00**	Mar-27	2026	$5.00	3.25%	
Road Cut (Excavation) Permit - With executed Municipal Access Agreement or Franchise Agreement (Type 2)**	Major Project	per application	N	$500.00	$510.00	**$510.00**	**N/A**	**$510.00**	Mar-26	2025	$0.00	0.00%	**
	Minor Project	per application	N	$127.00	$130.00	**$130.00**	**N/A**	**$130.00**	Mar-26	2025	$0.00	0.00%	**
Telecommunications Municipal Consents - With executed Municipal Access Agreement or Franchise Agreement(Type 1)	Review Fee	per affected street	N	$349.00	$361.00	**$372.00**	**N/A**	**$372.00**	Mar-27	2026	$11.00	3.05%	
Telecommunications Municipal Consents - With executed Municipal Access Agreement (Type 2)**	Review Fee	per affected street	N	$436.00	$445.00	**$445.00**	**N/A**	**$445.00**	Mar-26	2025	$0.00	0.00%	**
Public Utilities/Services (Water/Wastewater) Municipal Consents	Review Fee	per affected street	N	$736.00	$762.00	**$785.00**	**N/A**	**$785.00**	Mar-27	2026	$23.00	3.02%	
Municipal Access Agreement Fee	Annual Fee	per agreement	N	$7,086.00	$7,334.00	**$7,555.00**	**N/A**	**$7,555.00**	Mar-27	2026	$221.00	3.01%	
Municipal Consent for Development Related - Public Infrastructure Construction/Improvements	Review Fee	per location	N	$408.00	$422.00	**$435.00**	**N/A**	**$435.00**	Mar-27	2026	$13.00	3.08%	
Road Cut (Excavation) Permit for Development Related - Public Infrastructure Construction/Improvements	Major Project	per application	N	$594.00	$615.00	**$634.00**	**N/A**	**$634.00**	Mar-27	2026	$19.00	3.09%	
	Minor Project	per application	N	$149.00	$154.00	**$159.00**	**N/A**	**$159.00**	Mar-27	2026	$5.00	3.25%	
Commerical Sign (fixed and overhanging town road allowance)	Permit Fee	Per Location	N	$283.00	$293.00	**$302.00**	**N/A**	**$302.00**	Mar-27	2026	$9.00	3.07%	
Bistro Patio	Permit Fee	per season	N	$208.00	$215.00	**$222.00**	**N/A**	**$222.00**	Mar-27	2026	$7.00	3.26%	
Patio with enclosure on the boulevard or sidewalk	Permit Fee	per season	N	$427.00	$442.00	**$456.00**	**N/A**	**$456.00**	Mar-27	2026	$14.00	3.17%	
Extended patio with enclosure in parking stall	Permit Fee	per season	N	$427.00	$442.00	**$456.00**	**N/A**	**$456.00**	Mar-27	2026	$14.00	3.17%	
Parking Stall fee Occupied by Patio	Permit Fee	per season	Y	$513.27	$531.00	**$547.00**	**$71.11**	**$618.11**	Mar-27	2026	$16.00	3.01%	
Reduced Parking Rental (parking space only - no boulevard, staff approval required)	Permit Fee	per season	Y	$130.97	$135.50	**$140.00**	**$18.20**	**$158.20**	Mar-27	2026	$4.50	3.32%	

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Service Provided	Fee Type	Unit of Measure	HST Y/N	2025 Base Fee	2026 Base Fee	2027 Proposed Base Fee	HST $	2027 Fee (tax included)	Effective Date MMM-YY	Last Increase	2027 over 2026 $ Change	2027 over 2026 % Change
Decorative Outdoor Display	Permit Fee	per season	N	$56.00	$58.00	**$60.00**	**N/A**	**$60.00**	Mar-27	2026	$2.00	3.45%
Merchandise Outdoor Display	Permit fee	per application	N	$148.00	$74.00	**$76.00**	**N/A**	**$76.00**	Mar-27	2026	$2.00	2.70%
Change of Municipal Address	Address Change	per address	N	$1,193.00	$1,235.00	**$1,273.00**	**N/A**	**$1,273.00**	Mar-27	2026	$38.00	3.08%
Drawing Request (incl. Routine Disclosure)	Document Request	per application	N	$60.00	$60.00	**$60.00**	**N/A**	**$60.00**	Jan-25	2025	$0.00	0.00%
	Additional staff time beyond 1 hour	per hour	Y	$60.00	$60.00	**$60.00**	**$7.80**	**$67.80**	Jan-25	2025	$0.00	0.00%
Administration Fee - Remedial Work	Administration fee for remedial work undertaken by the Town due to non-compliance with permit requirements. The fee is in addition to the full cost of the remedial work and is calculated at 50% of the remedial work cost.	each invoice	Y	N/A	50.00%	**50.00%**	**N/A**	**50.00%**	Jan-26	N/A	$0.00	0.00%

****Rates to be updated in March 2027 based on CPI as per Municipal Access Agreement (MAA) with telecom companies.**