



OAKVILLE

## Town Hall Exterior Building Lighting Request

### Request Details

<b>Name of Organization:</b>
<b>Nature of Organization:</b> (Charitable – Reg. No., Not-for-Profit (Reg. No.))
<b>Description of Event:</b>
<b>Colour Details:</b>
<b>Display date(s) requested:</b>

### Contact Details:

<b>Contact Name:</b>
<b>Address:</b>
<b>Telephone / Email:</b>
<b>Date Submitted</b>

As per Town of Oakville policy and procedure, building lighting requests will not be approved for:

- personal or private occasions (such as birthdays or anniversaries);
- commercial purposes;
- political parties, organizations, or events;
- religious organizations or the celebration of religious events;  any purpose that is contrary to town policies or by-laws;  any purpose that defames the integrity of the town.

Please send the completed request form to [service@oakville.ca](mailto:service@oakville.ca)

*Personal Information on this form is collected and used for the purpose collected under the authority of Municipal Act, as amended. Questions about the collection of personal information should be directed to ServiceOakville, 905-845-6601.*