

Department: Transportation & Engineering
Key Business: Administration and Design & Construction
Service Area: Compliance Letters & Sales of Reports

Service Provided	Unit of Measure	HST Y/N	2024 Base Fee	2025 Base Fee	2026 Proposed Base Fee	HST \$	2026 Fee (tax included)	Effective Date MMM-YY	Last Increase	2026 over 2025 \$ Change	2026 over 2025 % Change
Agreement Compliance Letter	per property	N	\$215.00	\$222.00	\$230.00	N/A	\$230.00	Jan-26	2025	\$8.00	3.60%
Sale of Reports	per document	Y	\$32.00	\$33.00	\$34.00	\$4.42	\$38.42	Jan-26	2025	\$1.00	3.03%

Department: Transportation & Engineering
Key Business: Surveys, Drafting & Road Corridor
Service Area: Surveys & Drafting - Sales of Reports

Service Provided	Unit of Measure	HST Y/N	2024 Base Fee	2025 Base Fee	2026 Proposed Base Fee	HST \$	2026 Fee (tax included)	Effective Date MMM-YY	Last Increase	2026 over 2025 \$ Change	2026 over 2025 % Change
Reports & Drawings, Hard Copy or Electronic (non Routine Disclosure documents)	per page	Y	\$17.00	\$17.50	\$18.00	\$2.34	\$20.34	Jan-26	2025	\$0.50	2.86%
White Print from Microfiche Card	per page	Y	\$25.00	\$26.00	\$27.00	\$3.51	\$30.51	Jan-26	2025	\$1.00	3.85%

Department: Transportation & Engineering
Key Business: Traffic Engineering
Service Area: Sale of Reports

Service Provided	Unit of Measure	HST Y/N	2024 Base Fee	2025 Base Fee	2026 Proposed Base Fee	HST \$	2026 Fee (tax included)	Effective Date MMM-YY	Last Increase	2026 over 2025 \$ Change	2026 over 2025 % Change
Sale of Reports & Publishings	per application	Y	\$17.00	\$17.50	\$18.00	\$2.34	\$20.34	Jan-26	2025	\$0.50	2.86%

Department: Transportation & Engineering
Key Business: Right of Way Management
Service Area: Right of Way Management

Service Provided	Fee Type	Unit of Measure	HST Y/N	2024 Base Fee	2025 Base Fee	2026 Proposed Base Fee	HST \$	2026 Fee (tax included)	Effective Date MMM-YY	Last Increase	2026 over 2025 \$ Change	2026 over 2025 % Change
Minor/Local Road Closure/Street Parties	Deposit	Per event	N	\$142.00	\$147.00	\$152.00	N/A	\$152.00	Jan-26	2025	\$5.00	3.40%
	Permit Fee	Per event	N	\$184.00	\$190.00	\$197.00	N/A	\$197.00	Jan-26	2025	\$7.00	3.68%
	Service Fee - barrier drop off and pick up	Per event	Y	\$207.00	\$214.00	\$221.00	\$28.73	\$249.73	Jan-26	2025	\$7.00	3.27%
	Permit Fee if Traffic Control Provided	Per event	N	\$371.00	\$383.00	\$396.00	N/A	\$396.00	Jan-26	2025	\$13.00	3.39%
Major Road Closures or Major Event	BIA or Charity Event	Per event	N	\$1,030.00	\$1,063.00	\$1,100.00	N/A	\$1,100.00	Jan-26	2025	\$37.00	3.48%
	Profitable events	Per event	N	\$1,671.00	\$1,725.00	\$1,785.00	N/A	\$1,785.00	Jan-26	2025	\$60.00	3.48%
		Plus a per km rate of road occupation	N	\$217.00	\$224.00	\$232.00	N/A	\$232.00	Jan-26	2025	\$8.00	3.57%
Newspaper Boxes	Commerical areas (BIA)	Per year	N	\$239.00	\$247.00	\$256.00	N/A	\$256.00	Jan-26	2025	\$9.00	3.64%
	All other areas	Per year	N	\$75.00	\$77.00	\$79.00	N/A	\$79.00	Jan-26	2025	\$2.00	2.60%
	Newspaper Box Retrieval Fee	Per box	Y	\$217.00	\$224.00	\$232.00	\$30.16	\$262.16	Jan-26	2025	\$8.00	3.57%
Driveway Entrances (Non-Development Related)	See Planning and Development Rates and Fees											
Banner Permits - street and pole banners)	Permit Fee	Per application	N	\$156.00	\$161.00	\$167.00	N/A	\$167.00	Jan-26	2025	\$6.00	3.73%
	Service Fee - banner set up and removal	Per banner - done by Traffic	Y	\$686.00	\$708.00	\$733.00	\$95.29	\$828.29	Jan-26	2025	\$25.00	3.53%
	Service Fee - streelight banner set up and removal	Per banner	Y	\$156.00	\$161.00	\$167.00	\$21.71	\$188.71	Jan-26	2025	\$6.00	3.73%
Temp. Commerical Sign on Town Property (includes A-Frame signs)	Sandwich Board	per board annual	N	\$118.00	\$122.00	\$126.00	N/A	\$126.00	Jan-26	2025	\$4.00	3.28%

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Temporary Street Occupation Permit	MAJOR OCCUPATION Cranes – fixed or mobile, tracked equipment, hoarding, shoring	Per application, per calendar year + Daily rate occupation and/or parking	N	\$602.00	\$622.00	\$644.00	N/A	\$644.00	Jan-26	2025	\$22.00	3.54%
	MINOR OCCUPATION Disposal bin, rubber tired equipment, materials (includes up to three occurrences)	Per application, per calendar year + Daily rate occupation and/or parking	N	\$313.00	\$323.00	\$334.00	N/A	\$334.00	Jan-26	2025	\$11.00	3.41%
	Moving Vehicles in the BIA (for one day)	Per application	N	N/A	\$31.00	\$32.00	N/A	\$32.00	Jan-26	2025	\$1.00	3.23%
	*Daily rate - occupation (Major and Minor)	Daily rate	N	\$30.00	\$31.00	\$32.00	N/A	\$32.00	Jan-26	2025	\$1.00	3.23%
	*Daily rate - parking (Major and Minor)	Daily rate per spot	N	See Parking Rates and Fees								
Oversize / Long Loads	One Occasion Permit	Per application	N	\$422.00	\$436.00	\$451.00	N/A	\$451.00	Jan-26	2025	\$15.00	3.44%
	Annual Permit (up to 10 vehicles)	Per application	N	\$586.00	\$605.00	\$626.00	N/A	\$626.00	Jan-26	2025	\$21.00	3.47%
Encroachment/Licence/Release Agreements	Per Permit Application	Per Location	N	\$1,868.00	\$1,929.00	\$1,997.00	N/A	\$1,997.00	Jan-26	2025	\$68.00	3.53%
	Agreement Preparation	Per Location	N	\$732.00	\$756.00	\$782.00	N/A	\$782.00	Jan-26	2025	\$26.00	3.44%
License Agreements	Per Permit Application	Per Location	N	\$1,868.00	\$1,929.00	\$1,997.00	N/A	\$1,997.00	Jan-26	2025	\$68.00	3.53%
	Agreement Preparation	Per Location	N	\$732.00	\$756.00	\$782.00	N/A	\$782.00	Jan-26	2025	\$26.00	3.44%
Road Closure - Construction Related	Permit fee	Per project	N	\$1,061.00	\$1,095.00	\$1,133.00	N/A	\$1,133.00	Jan-26	2025	\$38.00	3.47%
Road Cut (Excavation) Permit (Public Utilities/Services - Water/Wastewater)	Permit fee	per application	N	\$575.00	\$594.00	\$615.00	N/A	\$615.00	Jan-26	2025	\$21.00	3.54%

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Road Cut (Excavation) Permit - Without executed Municipal Access Agreement or Franchise Agreement	Major Project	per application	N	\$575.00	\$594.00	\$615.00	N/A	\$615.00	Jan-26	2025	\$21.00	3.54%
	Minor Project	per application	N	\$144.00	\$149.00	\$154.00	N/A	\$154.00	Jan-26	2025	\$5.00	3.36%
Road Cut (Excavation) Permit - With executed Municipal Access Agreement or Franchise Agreement (Type 1)	Major Project	per application	N	\$575.00	\$594.00	\$615.00	N/A	\$615.00	Jan-26	2025	\$21.00	3.54%
	Minor Project	per application	N	\$144.00	\$149.00	\$154.00	N/A	\$154.00	Jan-26	2025	\$5.00	3.36%
Road Cut (Excavation) Permit - With executed Municipal Access Agreement or Franchise Agreement (Type 2)**	Major Project	per application	N	\$492.00	\$500.00	\$500.00	N/A	\$500.00	Mar-25	2024	\$0.00	0.00%
	Minor Project	per application	N	\$125.00	\$127.00	\$127.00	N/A	\$127.00	Mar-25	2024	\$0.00	0.00%
Telecommunications Municipal Consents - With executed Municipal Access Agreement or Franchise Agreement (Type 1)	Review Fee	per affected street	N	\$338.00	\$349.00	\$361.00	N/A	\$361.00	Jan-26	2025	\$12.00	3.44%
Telecommunications Municipal Consents - With executed Municipal Access Agreement (Type 2)**	Review Fee	per affected street	N	\$429.00	\$436.00	\$436.00	N/A	\$436.00	Mar-25	2024	\$0.00	0.00%
Public Utilities/Services (Water/Wastewater) Municipal Consents	Review Fee	per affected street	N	\$713.00	\$736.00	\$762.00	N/A	\$762.00	Jan-26	2025	\$26.00	3.53%
Municipal Access Agreement Fee	Annual Fee	per agreement	N	\$6,863.00	\$7,086.00	\$7,334.00	N/A	\$7,334.00	Jan-26	2025	\$248.00	3.50%
Municipal Consent for Development Related - Public Infrastructure Construction/Improvements	Review Fee	per location	N	\$395.00	\$408.00	\$422.00	N/A	\$422.00	Jan-26	2025	\$14.00	3.43%
Road Cut (Excavation) Permit for Development Related - Public Infrastructure Construction/Improvements	Major Project	per application	N	\$575.00	\$594.00	\$615.00	N/A	\$615.00	Jan-26	2025	\$21.00	3.54%
	Minor Project	per application	N	\$144.00	\$149.00	\$154.00	N/A	\$154.00	Jan-26	2025	\$5.00	3.36%
Commerical Sign (fixed and overhanging town road allowance)	Permit Fee	Per Location	N	\$274.00	\$283.00	\$293.00	N/A	\$293.00	Jan-26	2025	\$10.00	3.53%

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Bistro Patio	Permit Fee	per season	N	\$201.00	\$208.00	\$215.00	N/A	\$215.00	Jan-26	2025	\$7.00	3.37%
Patio with enclosure on the boulevard or sidewalk	Permit Fee	per season	N	\$414.00	\$427.00	\$442.00	N/A	\$442.00	Jan-26	2025	\$15.00	3.51%
Extended patio with enclosure in parking stall	Permit Fee	per season	N	\$414.00	\$427.00	\$442.00	N/A	\$442.00	Jan-26	2025	\$15.00	3.51%
Parking Stall Fee Occupied by Patio	Permit Fee	per season	Y	\$497.34	\$513.27	\$531.00	\$69.03	\$600.03	Jan-26	2025	\$17.73	3.45%
Reduced Parking Rental (parking space only - no boulevard, staff approval required)	Permit Fee	per season	Y	N/A	\$130.97	\$135.50	\$17.62	\$153.12	Jan-26	2025	\$4.53	3.46%
Decorative Outdoor Display	Permit Fee	per season	N	\$54.00	\$56.00	\$58.00	N/A	\$58.00	Jan-26	2025	\$2.00	3.57%
Merchandise Outdoor Display	Permit fee	per application	N	\$143.00	\$148.00	\$74.00	N/A	\$74.00	Jan-26	2025	-\$74.00	-50.00%
Change of Municipal Address	Address Change	per address	N	\$1,155.00	\$1,193.00	\$1,235.00	N/A	\$1,235.00	Jan-26	2025	\$42.00	3.52%
Drawing Request (incl. Routine Disclosure)	Document Request	per application	N	N/A	\$60.00	\$60.00	N/A	\$60.00	Jan-25	N/A	\$0.00	0.00%
	Additional staff time beyond 1 hour	per hour	Y	N/A	\$60.00	\$60.00	\$7.80	\$67.80	Jan-25	N/A	\$0.00	0.00%
Administration fee for remediation work performed by the town	All costs incurred by the town in performing remediation work will be invoiced to the permit holder with an administration fee, as per the Municipal Right of Ways Policy.	each invoice	Y	N/A	N/A	50.00%	N/A	50.00%	Jan-26	N/A	NEW	NEW

**Rates to be updated in March 2026 based on CPI as per Municipal Access Agreement (MAA) with telecom companies.