

## Schedule B - Tournaments & Special Event Approval Process

- All tournament requests for the current season must be requested through the ice allocation process.
- All tournament requests will be finalized by June 15 of the preceding year.
- All recognized minor sport groups will be able to request only one tournament/special event per season and the event must reflect the primary activity of the sponsoring organization
- Any minor sport group with an approved tournament/special event will be required to turn back any municipal facility time not associated with the event, but scheduled during the event, to be distributed to the other affected minor sport groups
- All other minor sport requests for tournaments/special events will be reviewed and approved based on regional, provincial or national significance and benefits to the Town of Oakville
- The Town of Oakville Department of Recreation and Culture will retain the right to approve any tournament/special event request and allocate appropriate facility time required including the provision of public skating time during the event.
- All tournaments will be scheduled to ensure the impact of the event on seasonal user groups is minimized
- Advance commitment for tournaments/special events may be granted at staff discretion