



Tax Account Number \_\_\_\_\_

## Application for Pre-authorized Tax Payment Plans (PAP)

Attach a VOID cheque to the completed form. Fax to 905-815-5964, or email to [pap@oakville.ca](mailto:pap@oakville.ca)

Town of Oakville, Financial Operations - Tax

1225 Trafalgar Road, Oakville, ON L6H 0H3

905-845-6601

**Please check that you agree to the following:**

My property is fully assessed and has been fully assessed for a minimum of one year.

My property tax account is paid in full.

**Select Plan:**

**9 month** pre-authorized payment option commencing in January through to September

**12 month** pre-authorized payment option commencing in October through to September

**Installment** option, consisting of four withdrawals per year

**Rate-payer defined.** Please withdraw \$ \_\_\_\_\_ monthly until further notice. This plan is for property owners that are in arrears and wish to work towards paying down their balance. Payment amounts are determined by the property owner. Penalty will be applied to any past due amounts.

Name (s) \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_ Telephone Number \_\_\_\_\_

Email \_\_\_\_\_ Alternate Number \_\_\_\_\_

I/we authorize the Town of Oakville to debit my/our account on the last working day of each month (please see attached void cheque). I/we understand that this program will be continued for subsequent years unless otherwise notified in writing that the program has been cancelled. **Any new applications, deletions or changes to the plan must be received in writing by the 15th of the month.** Any returned payments will be subject to an administration fee.

Address of property where payments are to be applied \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Attach new **VOID** cheque here  
(Handwritten banking information will not be accepted)

**Cancellation/Changes of PAP Agreement** You may revoke/change your authorization in writing by the 15th of the month. Cancellation/change form can be found at [oakville.ca/residents/taxes-assessments](http://oakville.ca/residents/taxes-assessments). If you are moving within the Town of Oakville the plan is NOT TRANSFERABLE. You must cancel your present plan in writing and complete a new application form and provide a new VOID cheque.

**Recourse Statement**

You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAP Agreement. To obtain more information on your recourse rights, contact your financial institution or visit: [www.cdnpay.ca](http://www.cdnpay.ca)

Personal Information on this form is collected under the authority of the Municipal Act, 2001 and is used to maintain a record of individuals participating in the Pre-authorized Tax Payment Plan in the Town of Oakville.