

Site Plan Agreement Information Sheet

Please complete this document and submit to the Planning Services Department, complete with fees as noted.

Site Plan File Number: SP.

File name:

File address:

Name of landowner as registered on title:

Legal description of land as registered on title:

First signing officer's name:

Official position with company:

Email address:

Second signing officer's name:

Official position with company:

Email address:

FOR OFFICE USE ONLY

Site Plan Agreement Preparation Fee: \$9,485 *

Site Plan Agreement Revision Fee: \$929 *

Site Plan Agreement Registration Fee (required for each SPA preparation and revision):
\$84.23 (includes HST)

Total fees collected:

*Note: Updated fees effective January 1, 2025.