

THE TOWN OF OAKVILLE
SPECIAL EVENT ON MUNICIPAL RIGHT OF WAY PERMIT
APPLICATION

(please print)

NAME OF ORGANIZATION: _____
NAME/TYPE OF EVENT: _____
REQUESTED DATE: _____ START/FINISH TIME: _____
ALTERNATE DATE: _____ START/FINISH TIME: _____
APPLICANT'S NAME: _____
ADDRESS: _____
APPLICANT'S PHONE NO.: _____
APPLICANT'S EMAIL: _____
POSITION/TITLE: _____
PURPOSE OF EVENT: _____

Please check if applicable:

- ☐ All residents of the street have received invitation to the street party and a notice letter about the upcoming road closure at least 7 days prior to closure.
☐ Barbeques to be used
☐ Inflatables to be used

NUMBER OF PARTICIPANTS: _____ BAND: _____
FIREWORKS: _____ STREET STANDS: _____ HORSES: _____
FLOATS: _____ CARS: _____ OTHER: _____
ROAD CLOSURE MAP: _____
CATCHMENT AREA FOR NOTIFICATION/INVITATION: _____

APPLICANT'S SIGNATURE: _____ DATE: _____

SEND COMPLETED APPLICATION FORM TO: ENGCONSTREQUESTS@OAKVILLE.CA

Refer to the Town of Oakville's Current Rates and Fees Schedule for Permit Fee Amount

ROAD CORRIDOR TECHNOLOGIST: _____

FOR INTERNAL USE ONLY (Signature and Date)

Name and Title of Signing Officer	Police Assistance Recommended		
Halton Regional Police	Yes	No	Downtown BIA
Oakville Transit	Oakville Fire Dept.	Halton EMS	
Parking Operations	Traffic Operations		

Subject to the conditions outlined above, the Director of Transportation and Engineering or designate hereby grants approval of this permit and under the authority of Town of Oakville By-Law 1993-96 hereby authorizes the temporary closing of the following roadway(s) for the periods of time indicated.

1) Street _____ from _____ to _____ date _____

Personal Information on this form is collected under the authority of the *Municipal Act, 2001*, as amended for processing this permit and payment thereof. Questions about the collection of personal information should be directed to: Records and Freedom of Information Officer, Clerk's Department, 905-815-6053. Version 11/2024

The Corporation of the Town of Oakville, Transportation and Engineering Department,
1225 Trafalgar Road, Oakville, ON L6H 0H3 / phone (905) 845-6601 / fax (905) 338-4159