



Environmental Study Report

# Wycroft Road Improvements from Bronte Road to Kerr Street

## Appendix A: Consultation

Submitted to Town of Oakville  
by IBI Group  
January 2020



**Town of Oakville**

Wycroft Road Improvements Bronte Road to Kerr Street

Environmental Study Report

Prepared by IBI Group

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**Town of Oakville**

Wycroft Road Improvements Bronte Road to Kerr Street

Environmental Study Report

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## **APPENDIX A-1:**

### **Notice of Study of Commencement**

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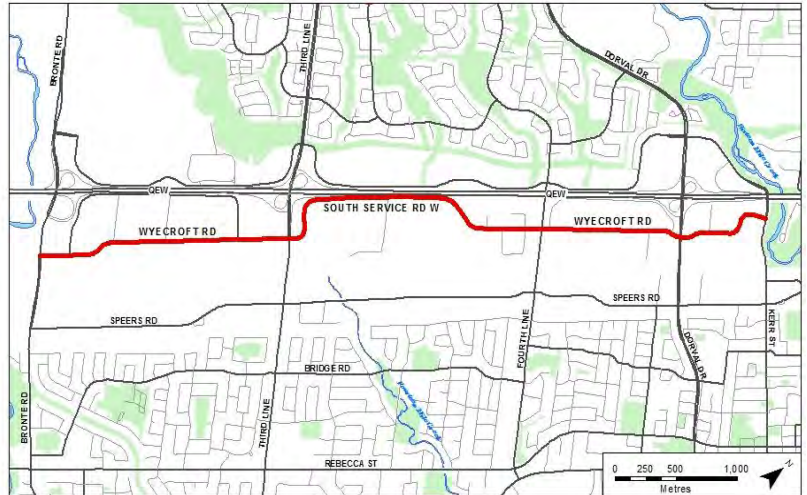
# NOTICE OF STUDY COMMENCEMENT

## Wycroft Road Improvements from Bronte Road to Kerr Street

### Municipal Class Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road that includes South Service Road West from Bronte Road to Kerr Street. The improvements are required to meet the needs of the town to 2041. The town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor and within the study area.

The study will be conducted in accordance with 'Schedule C' requirements as outlined in the Municipal Engineers Association "Municipal Class Environmental Assessment," (October 2000, as amended to 2015). This process is approved under the Ontario *Environmental Assessment Act*. The Class EA process includes public/external agency consultation, an evaluation of alternative solutions and alternative design concepts, an assessment of potential impacts associated with the proposed improvements, and development of measures to mitigate identified impacts.



Consultation with interested parties, including the public, businesses, and technical or regulatory agencies will form an integral part of this Class EA study to identify and address interests within the study area. A minimum of two public meetings will be held during the study to provide opportunities to meet with the project team, learn about the study, and to share feedback. Upon completion of the study, an Environmental Study Report will be prepared and made available for public review and comment.

**We want to hear from you.** If you have any questions or concerns within the study area, want to know more about the study, or would like to join the project mailing list, please contact the project team:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416 596 1930 ext. 61578  
[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

Study information will be posted on the Town of Oakville's website. Visit [oakville.ca](http://oakville.ca) and search "roads and sidewalks studies."

Information collected will be used in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

Notice first posted May 3, 2018



**Town of Oakville**

Wycroft Road Improvements Bronte Road to Kerr Street

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## **APPENDIX A-2:**

### **Agencies and Utilities Consultation Record**

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	Contact Name			Title	Address	City, PR, PC	Email	Phone Number
	Title	First Name	Last Name					
<b>FEDERAL AGENCIES</b>								
Department of Fisheries and Oceans Canada				Fishery Protection Program	867 Lakeshore Road	Burlington, ON L7S 1A1	fisheriesprotection@dfo-mpo.gc.ca	613-993-0999
<b>PROVINCIAL AGENCIES</b>								
Ministry of Transportation	Mr.	Graham	Routledge		159 Sir William Hearst Avenue, Building D, 5th Floor	Toronto, ON M3M 0B7	<a href="mailto:graham.routledge@ontario.ca">graham.routledge@ontario.ca</a>	416-235-4256
Ministry of Agriculture, Food and Rural Affairs	Ms.	Jackie	Van der Valk	Rural Planner	Elora Resource Centre, 6484 Wellington Road 7, Unit 10	Elora, ON N0B 1S0	jackie.vandevalk@ontario.ca	519-846-3415
Ministry of the Environment, Conservation and Parks	Ms.	Kathleen	O'Neill	Director, Environmental Assessment and Permissions Branch	135 St. Clair Avenue West, 1st Floor	Toronto, ON M4V 1P5	kathleen.oneill@ontario.ca	416-314-0934
Ministry of the Environment, Conservation and Parks	Mr.	Trevor	Bell	Environmental Resource Planner and EA Coordinator, Central Region	5775 Yonge Street, 9th Floor	North York, ON M2M 4J1	trevor.bell@ontario.ca	416-326-3577
Ministry of Natural Resources and Forestry	Mr.	Bohdan	Kowalyk	District Planner (Acting), Aurora District	50 Bloomington Road West	Aurora, ON L4G 0L8	bohdan.kowalyk@ontario.ca	905-713-7387
Ministry of the Environment, Conservation and Parks	Mr.	Paul	Heeney	District Manager, Bancroft District	106 Monck Street	Bancroft, ON K0L 1C0	paul.heeney@ontario.ca	613-332-3940, ext. 201
Ministry of Tourism, Culture and Sport	Ms.	Karla	Barboza		401 Bay Street, Suite 1700	Toronto, ON M7A 0A7	<a href="mailto:Karla.Barboza@ontario.ca">Karla.Barboza@ontario.ca</a>	416-314-3108
Metrolinx	Mr.	Daniel	Kucharczuk	Advisor-Project Planning - RER - Toronto	97 Front Street West	Toronto, ON M5J 1E6	<a href="mailto:daniel.kucharczuk@metrolinx.com">daniel.kucharczuk@metrolinx.com</a>	416-202-5474
<b>REGIONAL AGENCIES</b>								
Halton Region	Ms.	Ann	Larkin	Supervisor of Transportation Planning	1151 Bronte Road	Oakville, ON L6M 3L1	<a href="mailto:Ann.Larkin@halton.ca">Ann.Larkin@halton.ca</a>	905-825-6000, ext. 7601
Halton Region	Mr.	Nino	Spoleti	Supervisor of Traffic Operations	1151 Bronte Road	Oakville, ON L6M 3L1	<a href="mailto:antonino.spoleti@halton.ca">antonino.spoleti@halton.ca</a>	
Halton Region	Ms.	Alicia	Jakaitis	Project Manager II	1151 Bronte Road	Oakville, ON L6M 3L1	alicia.jakaitis@halton.ca	905-825-6000, ext. 7556
Halton Region	Ms.	Kate	Connell	Project Manager II	1151 Bronte Road	Oakville, ON L6M 3L1	kate.connell@halton.ca	905-825-6000, ext. 3112
Halton Ecological and Environmental Advisory Committee	Ms.	Gena	Ali	Manager, Office of Sustainable Planning, Legislative and Planning Services	1151 Bronte Road	Oakville, ON L6M 3L1	gena.ali@halton.ca	905-825-6000, ext. 7865
Halton Agricultural Advisory Committee	Mr.	Adam	Huycke	Senior Planner	1151 Bronte Road	Oakville, ON L6M 3L1	<a href="mailto:Adam.Huycke@halton.ca">Adam.Huycke@halton.ca</a>	
Halton Region Cycling Advisory Committee	Mr.	Nathan	Stewart	Transportation Technical Transportation Services	1151 Bronte Road	Oakville, ON L6M 3L1	Nathan.Stewart@halton.ca	905-825-6000, ext. 7644
<b>LOCAL AGENCIES</b>								
Town of Oakville	Mr.	Martin	Maguire	Acting Senior Manager, Roads and Works	1225 Trafalgar Road	Oakville, ON L6H 0H3	<a href="mailto:Martin.Maguire@oakville.ca">Martin.Maguire@oakville.ca</a>	905-845-6601, ext. 3304
Town of Oakville	Ms.	Robyn	Zutis	Traffic and Operations Technologist, Roads and Works Operations	1225 Trafalgar Road	Oakville, ON L6H 0H3	<a href="mailto:robyn.zutis@oakville.ca">robyn.zutis@oakville.ca</a>	905-845-6601, ext. 3331
<b>CONSERVATION AUTHORITY</b>								
Conservation Halton	Ms.	Heather	Dearlove	Environmental Planner	2596 Britannia Road West	Burlington, ON, L7P 0G3	<a href="mailto:hdearlove@hrca.on.ca">hdearlove@hrca.on.ca</a>	
Conservation Halton	Mr.	Yves	Scholten		2596 Britannia Road West	Burlington, ON, L7P 0G3	<a href="mailto:yscholten@hrca.on.ca">yscholten@hrca.on.ca</a>	
Conservation Halton	Ms.	Angelin	Satgunarajah		2596 Britannia Road West	Burlington, ON, L7P 0G3	<a href="mailto:asatgunarajah@hrca.on.ca">asatgunarajah@hrca.on.ca</a>	
<b>UTILITIES/ENERGY</b>								
Union Gas	Ms.	Nadwa	Elbadri	District Engineer, Hamilton	918 South Service Road	Stoney Creek, ON L8E 5M5	NElbadri@uniongas.com	289-649-2030, ext. 5213038
Union Gas	Mr.	Dave	Gadbois				<a href="mailto:DGadbois@uniongas.com">DGadbois@uniongas.com</a>	289-649-2062
Bell Canada	Mr.	Dayton	Dumesnil		19 Hunter Street West, 3rd Floor	Hamilton, ON LP8 2Z1	<a href="mailto:dayton.dumesnil@bell.ca">dayton.dumesnil@bell.ca</a>	905-577-6246 or 905-691-1131
Oakville Hydro	Ms.	Daniela	Motoc	Manager, Planning and Design	P.O. Box 1900, 861 Redwood Square	Oakville, ON L6J 5E3	dmotoc@oakvillehydro.com	905-825-9400 ext. 6365
COGECO Cable Solutions	Ms.	Daniela	Policelli	System Planner	950 Syscon Road	Burlington, ON L7R 4S6	<a href="mailto:daniela.policelli@cogeco.com">daniela.policelli@cogeco.com</a>	289-337-7000 ext. 7286
Hydro One	Mr.	Dennis	De Rango	Specialized Services Team Lead	185 Clegg Road	Markham, ON L6G 1B7	dennis.derango@hydroone.com	905-946-6237
Imperial Oil SPPL				Community Awareness and ROW Land Agent	100-5th Concession Road East	Waterdown, ON L0R 2H1	jon.s.harding@esso.ca	
Rogers Communications	Ms.	Monica	LaPointe	Mark-Up Coordinator, GTAW	3573 Wolfedale Road	Mississauga, ON L5C 3T6	Monica.Lapointe@rci.rogers.com	416-913-0693
<b>Emergency Services</b>								
Halton Regional Police Service	Mr.	Keith	Moore	Senior Planner	1151 Bronte Road	Oakville, ON L6M 3L1	keith.moore@haltonpolice.ca	905-825-4747, ext. 4830
Halton Region Paramedic Services	Mr.	Tom	Stirling	Manager of Operations	1179 Bronte Road	Oakville, ON L6M 3L1	Tom.Stirling@halton.ca	
Oakville Fire Department	Mr.	Brian	Durdin	Fire Chief	1225 Trafalgar Road	Oakville, ON L6H 0H3	bdurdin@oakville.ca	905-815-6051



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# TAC #1 Meeting Summary

**To/Attention** Notes to File **Date** August 1, 2019  
**From** Margaret Parkhill **Project No** 114331

**Subject** Wycroft Road Improvements EA: TAC Meeting #1  
Town of Oakville  
August 16, 2018, 10:30 a.m. to 12:00 p.m.

**Present** Syed Rizvi, Project Manager, Town of Oakville  
Mark Covert, Town of Oakville  
Andy Glynn, Town of Oakville  
Alicia Jakaitis, Halton Region  
Sanjeev Oberoi, Halton Region  
Travis Graham, Rogers  
Dayton Dumesnil, Bell  
Daniel Kucharczuk, Metrolinx  
Paul Bond, Conservation Halton  
Daniela Motoc, Oakville Hydro  
Cameron Bevers, MTO  
Bruce Mori, IBI Group  
Margaret Parkhill, IBI Group  
Hailey McWilliam, IBI Group

**Distribution** Meeting Attendees plus Technical Agency Committee Members

Item Discussed	Action By
<p><b>1. Introduction</b></p> <p>S. Rizvi introduced the purpose of the meeting and initiated roundtable introductions. S. Rizvi gave an overview of the study.</p> <p>M. Parkhill outlined the meeting agenda and encouraged attendees to ask questions and provide comments throughout the presentation. Agencies were informed that the project team can hold individual meetings with any agency to discuss items specific to their mandate.</p>	INFO
<p><b>2. Study Overview</b></p> <p>M. Parkhill provided a brief overview of the Schedule C Municipal Class Environmental Assessment process and noted planned public consultation events.</p> <p>The first Public Information Centre (PIC) will be held in either September or November 2018. The Town is considering the timing in relation to the municipal</p>	INFO



**Item Discussed**

election scheduled in October. *[Post Meeting Note: PIC #1 is planned for November 2018.]*

**Action By**

**3. Existing Conditions**

M. Parkhill provided an overview of the existing conditions studies completed to date. Discussion topics included:

- The Major Transit Station Area surrounding the Bronte GO Station, including potential implications as a result of the provincial growth target of 150 people and jobs per hectare within the policy area.
- The service life of existing infrastructure within the corridor.
- Other capital works projects within the study area, including the future Wycroft Road extension over Bronte Creek and the planned Kerr Street grade separation at the GO Rail corridor.
- Existing Oakville Transit Facility operations, including the congestion that occurs during the PM peak and impacts to transit service operations.
- The Environmental Assessment study horizon year is 2041. The traffic study will consider 2021, 2031, and 2041 to confirm the timing of improvements between 2021 and 2041.
- The Natural Environment Existing Conditions report will be circulated to Conservation Halton for review.

M. Parkhill

**4. Problem and Opportunity Statement**

M. Parkhill outlined the draft problem and opportunity statement. It was noted that the statement would be included in the upcoming public meeting materials. Attendees were encouraged to submit comments to the project team via email.

One comment was received via email from T. Stirling, representing Halton Region Paramedic Services.

- “Consider where you place medians. In times of high traffic volume [Paramedic vehicles] can become trapped in a direction if there is a median not allowing us to drive around the congestion. Either limit medians or plan escape routes for emergency vehicles (breaks in the median).”

All – review and comment on Problem & Opportunity statement

**5. Alternative Planning Solutions & Evaluation Criteria**

M. Parkhill explained the 7 alternative planning solutions being evaluated for this study area:

1. Do nothing
2. Traffic Diversion to alternative routes
3. Transportation demand management
4. Transportation systems management
5. Infrastructure improvements for active transportation

**Item Discussed**

- 6. Transit priority measures and active transportation
- 7. Infrastructure improvements for all modes

Discussion included:

- Each alternative includes the planning solutions of the previous planning alternative. Attendees suggested making this information more evident by providing a graphic to illustrate this information.

The criteria used to evaluate the planning solutions were presented and reviewed. Discussion included:

- Land acquisition and emergency management response may need to be added as additional criteria to be used in the evaluation.
- *[Post Meeting Note: The land acquisition criterion will be accounted for under capital cost. The emergency management response criterion will be added as a new criterion under the Transportation category.]*

**6. Evaluation of Alternative Solutions**

The study area corridor was split into three parts for the purpose of evaluating of planning (phase 2) and design (phase 3) alternatives. The segments consist of: west (Bronte Road to Fourteen Mile Creek), middle (Fourteen Mile Creek to 1140 South Service Road), and east (1140 South Service Road to Kerr Street). No comments were received on segment boundaries.

The consultant team technical recommendation for each segment was presented. In summary:

- West segment: technical recommendation is Alternative 7: Infrastructure improvements for all modes, which includes Alternatives 3, 4, 5, 6
- Middle segment: technical recommendation is Alternative 7: Infrastructure improvements for all modes, which includes Alternatives 3, 4, 5, 6
- East segment: technical recommendation is Alternative 7: Infrastructure improvements for all modes, which includes Alternatives 3, 4, 5, 6

The group discussed the ranking of alternatives summary tables.

The updated detailed evaluation tables will be circulated to the Town Project team and TAC for review and comment to confirm the recommendation to take forward to PIC #1.

During the review of draft boards for PIC #1, C. Bevers noted that MTO is currently reviewing crossings C2 and C3 (near Progress Court). These culverts extend from north of North Service Road across the QEW to south of South Service Road. The MTO is assessing the need to replace these culverts, and will provide information on the analysis to date. MTO will work with the Town to determine the timing and design. The Wycroft Improvements will need to consider coordination with MTO during detail design and construction. It was noted that preliminary analysis of C3 by IBI suggests hydraulic capacity meets

**Action By**

IBI to develop graphics

IBI to update evaluation tables

M. Parkhill

C. Bevers

**Item Discussed**

**Action By**

current standards and criteria. Local drainage issues such as ponding on South Service Road have been noted by Town staff.

**7. Next Steps**

- Attendees to email comments on the draft problem and opportunity statement, detailed evaluation tables, and PIC #1 draft boards to M. Parkhill
- TAC to meet again prior to PIC #2

All

**Draft Problem and Opportunity Statement**

Wycroft Road and South Service Road between Bronte Road and Kerr Street is a multi-purpose arterial that connects existing employment lands to Regional roads and the QEW. Corridor improvements are required to meet the needs of the town to 2041 and support future population and employment growth.

All to review

Providing appropriate infrastructure will encourage active transportation (walking, cycling) and transit, in an attractive and safe way, in support of the Town's vision to be the most livable town in Canada.

Corridor improvements are required that:

- Integrate planned facilities for pedestrians, cyclists, and transit with regard for the movement of trucks and general traffic
- Optimize traffic operations to increase capacity, improve safety, and manage local access
- Protect or improve the natural environment, including existing watercourse crossings, treescape and natural areas
- Maintain existing access during construction and protect for future land uses and access





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# TAC #2 - Meeting Summary

**To/Attention** Notes to File **Date** May 8, 2019  
**From** Margaret Parkhill **Project No** 114331

**Subject** Wycroft Road Improvements EA: TAC #2  
 Town of Oakville  
 April 29, 2019, 2:00 p.m.

**Present** Syed Rizvi, Project Manager, Town of Oakville  
 Dwight Ingalls, Town of Oakville  
 Robyn Zutis, Town of Oakville  
 Kate Connell, Halton Region  
 Antonino Spoleti, Halton Region  
 John Williamson, Halton Region  
 Daniel Kucharczuk, Metrolinx  
 Heather Dearlove, Conservation Halton  
 Margaret Parkhill, IBI Group  
 Mai-linh Ho, IBI Group  
 Hailey McWilliam, IBI Group

**Distribution** TAC members plus  
 Mark Covert, Town of Oakville, and Bruce Mori, IBI Group

Item Discussed	Action By
<p><b>1. Progress Update</b></p> <p>S. Rizvi welcomed attendees and initiated roundtable introductions.</p> <p>M. Parkhill presented the meeting agenda and provided an overview of the progress that has been made since the last TAC meeting. The study is in Phase 3 of the Schedule C Municipal Class EA process. The project team has developed a preliminary preferred design, based on input from the technical studies and the consultation completed to date.</p> <p>The preliminary preferred design was presented to a Business Owner Working Group held on April 8, 2019, and the Project Team on April 18, 2019.</p> <p>M. Parkhill outlined the proposed design criteria that was used to develop the preliminary designs. It was noted that the speed limit for South Service Road West (middle segment) is proposed to change to 50 km/h from 60 km/h to help mitigate speeding concerns. The speed limit for the West and East segments are proposed to remain at 50 km/h. No concerns were raised.</p>	<p>INFO</p> <p>INFO</p>

**Item Discussed**

**Action By**

**2. West Segment**

M. Parkhill invited attendees to share thoughts on the west segment. The proposed design includes two through lanes in each direction, plus a two-way left-turn lane. Active transportation facilities include a sidewalk on the north side, buffered bike lane on both sides, and a multi-use trail on the south side for both pedestrians and cyclists.

Discussion topics included:

- The inclusion of buffered bike lanes and a multi-use trail in the West Segment is based on the proposed growth due to the Bronte GO Station MTSA. D. Kucharczuk noted concerns around drivers turning across both bike lanes and the multi-use trail. M. Parkhill noted the Town's desire to support cyclists of all abilities with appropriate infrastructure.
- D. Kucharczuk inquired about potential impacts to the Bronte GO Station parking lot. M. Parkhill will check lane needs surrounding the GO Station and confirm potential impacts.
- In areas where property take is required, existing site plans will have to be reviewed to determine impacts to the Town's parking requirements.
- D. Ingalls explained that street trees on the south side are needed to provide shade for the pedestrians and cyclists using the proposed multi-use trail. M. Parkhill advised that the buffer zone and multi-use trail widths could potentially be narrowed to accommodate street trees. A. Spoleti noted that for the Dundas Street project, trees were initially planted between the road and the sidewalk, but later moved to behind the sidewalk to support tree health.
- Concern that the buffered bike lane will be used by right-turning vehicles at intersections. S. Rizvi explained that physical barriers may be installed to enhance cyclist safety.
- Southbound trucks turning left entering the Dufferin site, located southeast of the Third Line and Wycroft Road intersection, often form long queues. Suggestion to consider implementing a new access off of Wycroft Road. M. Parkhill noted that access will be reviewed. CH noted that their regulatory limits start east of the Third Line intersection.
- M. Parkhill noted that Oakville Transit requested that the Bronte GO Station bus loop entrance be signalized if Metrolinx does not relocate buses to Speers Road. D. Kucharczuk explained that the bus loop is not likely to be relocated by 2026. D. Kucharczuk will confirm timelines.
- The Wycroft Road extension over Bronte Creek will likely take longer to construct than the West segment. J. Williamson noted that construction could begin west or east of Bronte Creek, or on both sides. Detail design and construction methods will be explored by Halton Region and coordinated with the Town.
- It was noted that if the bus loop remains on Wycroft Road, transit movements may change through the Bronte Road intersection, which could impact transit priority. A recommendation to consider adaptive signal technology with transit priority will be added to the ESR.

M. Parkhill

IBI

IBI

D. Kucharczuk

IBI

**Item Discussed**

**Action By**

In general, the group is supportive of the 5 lane cross-section.

**3. Middle Segment**

M. Parkhill invited attendees to share thoughts on the middle segment. The consultant team developed a potential re-alignment east of Third Line to increase the radius of the existing curves to address existing road safety concerns. On South Service Road, two lanes would be maintained and a westbound left-turn lane would be added at Progress Court. Active transportation facilities include buffered bike lanes on both sides of the road and a sidewalk on the south side. Discussion topics included:

- IBI to follow up with MTO on timelines of proposed culvert rehabilitation.
- H. Dearlove will send terrestrial movement clearance standards to project team.
- H. Dearlove noted potential concerns with potential realignment, as the road would be constructed within the CH regulated area that contains Redside Dace and a local wetland. CH will send formal comments after review of drawings.
- IBI and LGL Limited will complete additional drainage and environmental analysis to detail the impacts and potential mitigation measures.

IBI

H. Dearlove

H. Dearlove

IBI

In general, the group is supportive of the 2-lane design. Additional environmental analysis will be completed by CH and LGL Limited for the potential realignment east of Third Line.



**Item Discussed**

**Action By**

**4. East Segment**

M. Parkhill invited attendees to share thoughts on the east segment. The proposed design includes a three-lane cross-section, which will alternate between a centre two-way left-turn lane and dedicated left-turn lanes, where appropriate. Active transportation facilities include sidewalks and buffered bike lanes on both sides of the road. Discussion topics included:

- The Dorval Drive intersection experiences congestion today and is anticipated to operate poorly in the future. To improve safety and reduce queues, the project team is considering extending the intersection median to the west at South Service Road #4.
- With the extended median alternative, the introduction of a mid-block signal west of Dorval Drive to allow u-turns was considered as a possible alternative.
- Halton Region noted that the Transportation Planners were not able to attend the meeting and will want to review plans.
- Halton Region noted that the traffic, specifically the number of left-turns onto Wycroft Road at South Service Road #3, would increase with the proposed alternatives. Halton Region requested that the scenario be reviewed further to understand traffic conditions.
- M. Parkhill noted that Weller Court didn't meet the signal warrant under existing conditions in 2041, but that a signal may be warranted with the extended median at South Service Road #4. IBI will review and update the Traffic Report to document the findings.
- A new north-south road between Fourth Line and Dorval Drive is a potential alternative that could help alleviate current access issues. The group was generally supportive of this concept. This connection will be recommended for further study after the Environmental Assessment. Additional transportation planning, natural environment, and site contamination studies would be required.
- The culvert at Taplow Creek is proposed to be rehabilitated. H. Dearlove noted that the extension of the culvert, as shown on the conceptual plan, would require the creek to be rechannelized. IBI will review the design.
- The culvert at Glen Oak Creek is proposed to be replaced. H. Dearlove noted that CH recognizes that it may not be feasible for the culvert at C7 to be constructed at three times the bankfull width of the creek. Additional compensation measured may be considered. IBI will review the design.
- D. Kucharczuk noted that the Kerr Street grade separation construction is planned to be completed by 2026.

Halton Region

IBI

IBI

IBI

IBI

**5. Next Steps**

- M. Parkhill to circulate a PDF of the presentation, cross-sections and preliminary design to meeting attendees to review and provide additional comments by May 13.

All

Please advise of any errors or omissions to Margaret Parkhill by Friday, May 17, 2019.



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# Natural Environment Meeting Summary

**To/Attention** Notes to File **Date** April 15, 2019  
**From** Hailey McWilliam **Project No** 114331

**Subject** Wycroft Road Improvements EA: Natural Environment Site Meeting  
 Town of Oakville  
 April 8, 2019, 1:00 p.m. to 2:30 p.m.

**Present** Heather Dearlove, Conservation Halton  
 Yves Scholten, Conservation Halton  
 Angelin Satgunarajah, Conservation Halton  
 Nancy Falkenberg, LGL  
 Erin Blenkhorn, LGL  
 Hailey McWilliam, IBI Group

**Distribution** Meeting Attendees plus Syed Rizvi, Margaret Parkhill and Laura Head

Item Discussed	Action By
<p><b>1. Introduction</b></p> <p>H. McWilliam explained the purpose of the meeting and provided an overview of the study.</p> <p>Conservation Halton (CH) expressed interest in viewing the regulated water course crossings. It was agreed upon that C1, C6 and C7 would be visited to review existing conditions and discuss the preliminary design alternatives.</p> <p><b>2. C1 – Fourteen Mile Creek</b></p> <p>H. McWilliam explained that the twin-cell box culvert is to be replaced by a bridge with a span of 20 metres and showed a conceptual plan outlining the proposed footprint of the structure and the extent of impact.</p> <p>The replacement of the box culvert with a bridge is supported in principle by Conservation Halton, as it is considered an improvement over existing conditions. H. McWilliam noted that the proposed 20 metre span matches the span of the structure upstream. Conservation Halton mentioned that the minimum width requirement is three times the bankfull width.</p> <p>[Post-meeting note: the bridge span meets minimum requirement of 3 times the bankfull width, which is 6.53 metres.]</p> <p>On site an unknown water feature was observed that connects to Fourteen Mile Creek just upstream of the existing culvert. CH mentioned that the bridge</p>	<p>INFO</p>

**Item Discussed**

**Action By**

design will have to consider this feature. CH will send LGL mapping layer showing water feature.

CH

H. McWilliam showed attendees a preliminary design for a potential road re-alignment for South Service Road which would straighten out the curves. Conservation Halton noted that an impact assessment would be required. LGL confirmed that the area surrounding the potential alignment has not been surveyed and additional field work would be required. Conservation Halton explained that the re-alignment would not be preferred from a purely environmental perspective, but understands that road safety is an important consideration. The potential re-alignment will continue to be evaluated by the project team and the Town.

**3. C6 – Taplow Creek**

H. McWilliam explained that the culvert is to be rehabilitated and showed a conceptual plan outlining the proposed footprint of the structure and the extent of impact.

CH noted that the extension of the culvert, as shown on the conceptual plan, would require the creek to be rechannelized and recommended that the culvert be shifted south, if possible.

[Post meeting note: As per CH Policy, CH encourages the natural channel design as per Adaptive Management of Stream Corridors in Ontario, MNR & Water Science Centre (2002) document. Hydraulic modeling will also be required for culvert updates and channel realignments.]

[Post-meeting note: The structure is a twin-cell cast in-place reinforced concrete box culvert]

**4. C7 – Glen Oak Creek**

H. McWilliam explained that the culvert is to be replaced and showed a conceptual plan outlining the proposed footprint of the structure and the extent of impact.

Major sediment build up was observed in the culvert and surrounding the openings.

CH noted a preference for the culvert to be replaced with an open-bottom culvert and that the culvert width will be required to be a minimum of 3 times the bankfull width. In general, terrestrial passage should be considered and maintained at all culverts in the corridor.

[Post-meeting note: The structure is a single span cast-in-place reinforced concrete open footing culvert. The average bankfull width is 3.45 metres and the culvert design will be reviewed.]

**5. Next Steps**

- Meeting summary to be circulated to attendees for review.
- H. McWilliam to notify LGL of proposed timing of impact assessments.
- LGL to set up call with MNRF to review permitting requirements and timing.

All

H. McWilliam

E. Blenkhorn



**Item Discussed**

**Action By**

- CH will be invited to attend the TAC meeting scheduled for April 29.

**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
The following tabulation is intended to summarize consultation activities with agencies. All comments received, responses made and actions/commitments are detailed in this table for the period April 2018 to February 2020. A complete Communications Record is provided as Appendix A of the Environmental Study Report.				
2018-05-04	Bohdan Kowalyk District Planner, Aurora District Ministry of Natural Resources and Forestry <a href="mailto:bohdan.kowalyk@ontario.ca">bohdan.kowalyk@ontario.ca</a>	We have received the notice of study commencement regarding Wycroft Road Improvements from Bronte Road to Kerr Street. This crosses over occupied habitat of the endangered Redside Dace in Fourteen Mile Creek. Please keep us informed on the progress of the project.		Added Bohdan Kowalyk and April Currie to the mailing list.
2018-05-04	Nicholle Eichenberger Environmental Management Co-op Infrastructure Ontario <a href="mailto:nicholle.eichenberger@infrastructureontario.ca">nicholle.eichenberger@infrastructureontario.ca</a>	Please review attached on behalf of Alex Lye.  Attachments: IO EA Notice Letter; Notice of Study Commencement		Review of IO EA Notice Letter required.
2018-05-15	Alicia Jakaitis Project Manager II Infrastructure Planning & Policy Public Works Halton Region <a href="mailto:Alicia.Jakaitis@halton.ca">Alicia.Jakaitis@halton.ca</a>	Can you please add myself and Kate Connell to your external agency list and ensure that we are invited to your TAC meetings. You can replace Lisa De Angelis with us.		Lisa De Angelis removed from mailing list and replaced with Alicia Jakaitis and Kate Connell.
2018-05-16	Laura Hatcher Heritage Planner Ministry of Tourism, Culture and Sport <a href="mailto:laura.e.hatcher@ontario.ca">laura.e.hatcher@ontario.ca</a>	Please find attached a letter from MTCS with comments on the above mentioned EA project.  [Attached: Letter detailing the requirements for archaeological resources, cultural heritage and EA reporting.]		Added to the mailing list.
2018-05-17	Leah Chishimba Environmental Planner Conservation Halton <a href="mailto:lchishimba@hrca.on.ca">lchishimba@hrca.on.ca</a>	Please see attached CH's EA checklist and response letter to the NOC for the above noted EA. Please let me know if you have any questions.  [Attached: Letter providing checklist of issues and criteria that Conservation Halton staff foresees as being important to evaluate during the study – subject to change as the study progresses. In addition to participation at TAC meetings, Conservation Halton feels that individual meetings would be appropriate to ensure that the final ESR contains the information required for Conservation Halton to support a preferred alternative.]		
2018-05-18	Gunasekara Dhilan Planning Officer, Planning Services Halton Catholic District School Board <a href="mailto:GunasekaraD@hcdsb.org">GunasekaraD@hcdsb.org</a>	Please see attached for HCDSB's comments pertaining to the above noted EA.  [Attached: Letter requesting that Halton Student Transportation Services (HSTS) be made aware of all construction activities to allow for advanced route planning. Karen LaCroix, General Manager at HSTS, was forwarded letter.]		Added Karen Lacroix from Halton Student Transportation Services to the mailing list.

**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-06-08	Trevor Bell Environmental Resource Planner and EA Coordinator Technical Support Section, Central Region Ministry of the Environment and Climate Change Trevor.bell@ontario.ca	Please find attached a letter from the Ministry of the Environment and Climate Change, Central Region Technical Support Section regarding the above mentioned project. Feel free to contact me directly with any questions or concerns you may have.  [Attached: Response to Notice of Commencement. Comments on the potential for contaminated soils. Identifies three potential options: 1) Review any studies the Town has on file related to properties adjacent to the corridor in the ESR 2) Consult with a geotech consultant to ask for an opinion if a Phase 1 ESA should be completed for this EA 3) Request a scope of work from a geotech consultant to complete a Phase 1 ESA from our contingency budget. Does not foresee a need for boreholes at this time.]	On 2019-05-16 S. Rizvi responds:  Hi Mr. Bell, Thanks for the email and letter regarding Wycroft Road improvement project. Please see the attached response letter and feel free to contact for any further questions. Regards Syed  [Response letter attached]	
2018-06-20	Leah Chishimba Environmental Planner Conservation Halton <a href="mailto:lchishimba@hrca.on.ca">lchishimba@hrca.on.ca</a>	On 2018-06-20 M. Parkhill writes:  We've identified that the majority of the Wycroft Road Class EA study area is located in Intake Protection Zone (IPZ) 2 and has a vulnerability score of 4.8. Can you please provide direction on this? Is there any available mapping or source water protection plans that relate to our study area?		
2018-06-21	Leah Chishimba Environmental Planner Conservation Halton <a href="mailto:lchishimba@hrca.on.ca">lchishimba@hrca.on.ca</a>	I will follow up with our hydrogeologist to see if they have any information or any advice that you could consider.	On 2018-06-27 M. Parkhill responds:  MOECC has suggested that we contact the TRCA, specifically Jennifer Stephens at 416-661-6600 ext. 5568 or <a href="mailto:jstephens@trca.on.ca">jstephens@trca.on.ca</a> , as the local source protection authority to discuss potential impacts on drinking water.  Please confirm if we should contact TRCA, or await input from your hydrogeologist?	
2018-06-27	Leah Chishimba Environmental Planner Conservation Halton <a href="mailto:lchishimba@hrca.on.ca">lchishimba@hrca.on.ca</a>	I followed up with our hydrologist and he advised that you contact the Region of Halton as they are the agency in Halton that would be responsible for ensuring compliance to policies related to Source Water Protection plan. He also noted that you can obtain the required mapping or source water protection plans that relate to the study area from the following MOECC website:  <a href="https://www.gisapplication.lrc.gov.on.ca/SourceWaterProtection/Index.html?viewer=SourceWaterProtection.SWPViewer&amp;locale=en-US">https://www.gisapplication.lrc.gov.on.ca/SourceWaterProtection/Index.html?viewer=SourceWaterProtection.SWPViewer&amp;locale=en-US</a>  I hope this information is helpful; I would suggest you contact the Region first to get there feedback prior to contacting TRCA, since the project location is in Halton.		

**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-06-27	Alicia Jakaitis Project Manager II Infrastructure Planning & Policy Public Works Halton Region <a href="mailto:Alicia.Jakaitis@halton.ca">Alicia.Jakaitis@halton.ca</a>	[In response to TAC invitation]  I will attend on behalf of Transportation Planning for Halton Region.		Response to TAC invitation noted.
2018-06-27	Kate Connell Project Manager II Infrastructure Planning & Policy Public Works Halton Region <a href="mailto:Kate.Connell@halton.ca">Kate.Connell@halton.ca</a>	[In response to TAC invitation]  Thanks for the notice below regarding the Wycroft Road EA. This email confirms that I will attend the TAC meeting on behalf of Water and Wastewater Planning for Halton Region.		Response to TAC invitation noted.
2018-06-27	Jackie Van de Valk Rural Planner Land Use Policy and Stewardship Ontario Ministry of Agriculture, Food and Rural Affairs <a href="mailto:Jackie.VandeValk@ontario.ca">Jackie.VandeValk@ontario.ca</a>	[In response to TAC invitation]  As the study area for this project appears to be located entirely outside an agricultural/rural area, this ministry declines your invitation to join the Technical Agencies Committee or to provide further comments on this study. If our assumption (based on a review of aerial photography) is incorrect and there is potential for agricultural impacts associated with the proposed project, please advise and we will re-evaluate this response.		Response to TAC invitation noted.
2018-06-27	Christine Barber Deputy Chief/Manager Logistics Paramedic Services, Health Halton Region	[In response to TAC invitation]  I have transitioned to a new role and no longer oversee this initiatives. Deputy Chief Tom Stirling is now the manager of operations and he should be copied on these items. If you could please make this change. I have copied Tom in this email.  Thank you.		Removed from the mailing list. Tom Stirling added to the mailing list.
2018-06-27	Rita Kelly Infrastructure Ontario <a href="mailto:Rita.kelly@infrastructureontario.ca">Rita.kelly@infrastructureontario.ca</a>	On 2018-06-27 M. Parkhill emails:  Attached please find a letter with questions regarding MOI lands adjacent to the Wycroft Road Environmental Assessment study area. The attached Notice of Study Commencement describes and illustrates the study area.  [Attached: Letter regarding MOI lands in study area; Notice of Study Commencement]		

**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-06-27	Rita Kelly Infrastructure Ontario Rita.kelly@infrastructureontario.ca	Please contact Lana Kegel at Hydro One for assistance with your enquiry.  Lana Kegel Senior Real Estate Coordinator Real Estate Services Hydro One Networks Inc. 185 Clegg Road, Markham, Ontario L6G 1B7 905.946.6277 Lana.Kegel@hydroone.com  Thank you.		
2018-06-27	Bohdan Kowalyk District Planner, Aurora District Ministry of Natural Resources and Forestry <a href="mailto:bohdan.kowalyk@ontario.ca">bohdan.kowalyk@ontario.ca</a>	I would be the appropriate MNRF representative for the environmental assessment. If the project progresses to a permitting issue over Redside Dace (endangered) habitat in Fourteen Mile Creek, then the biologist for the area will likely become the main contact.		Response to TAC invitation noted.
2018-06-27	Fisheries and Oceans Canada, Fisheries Protection Program <a href="mailto:fisheriesprotection@dfo-mpo.gc.ca">fisheriesprotection@dfo-mpo.gc.ca</a>	This e-mail is a confirmation of receipt for your submission. Thank you for contacting Fisheries and Oceans Canada, Fisheries Protection Program.		
2018-06-27	Amy Freedman Bell Canada <a href="mailto:Amy.freedman@bell.ca">Amy.freedman@bell.ca</a>	Please note, I no longer cover the Burlington area. If you have a demo form or any questions regarding something in the Burlington area, please contact Amanda McQuay at <a href="mailto:amanda.mcquay@bell.ca">amanda.mcquay@bell.ca</a> . She will be happy to assist.		Removed from mailing list. Email sent to Amanda McQuay. Response to TAC invitation noted.
2018-06-27	Amanda McQuay Implementation Manager, Network Provisioning, Halton Region Bell Canada <a href="mailto:Amanda.mcquay@bell.ca">Amanda.mcquay@bell.ca</a>	On 2018-06-27 M. Parkhill emails:  This invitation was sent to <a href="mailto:Amy.Freedman@bell.ca">Amy.Freedman@bell.ca</a> . We got an auto-reply with your contact information. Please see below and advise if you are the correct contact at Bell, or if not, who the correct contact is.		
2018-06-27	Amanda McQuay Implementation Manager, Network Provisioning, Halton Region Bell Canada <a href="mailto:Amanda.mcquay@bell.ca">Amanda.mcquay@bell.ca</a>	Amy and I don't cover the Oakville area any longer. I have forwarded your email below across to Dayton Dumesnil and have spoken with him briefly. He will need to determine who will be the representative from Bell for such a TAC. Dayton had stated he was speaking with Vince Blosser earlier today in regards to Wycroft Rd so Dayton is aware of the project.  Thank you for your email. Someone should be reaching out to you about Bell representation.	On 2018-07-17 M. Parkhill responds:  We haven't received an email from Dayton yet – can you please provide his contact information, so that we can confirm Bell's representative?  Thanks in advance.	Removed from mailing lists.

**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-06-28	Daniel Banks Supervisor Water Resources Planning Infrastructure Planning & Policy Halton Region Daniel.banks@halton.ca	<p>On 2018-06-28 M. Parkhill emails:</p> <p>We are working on behalf of the Town of Oakville on the Wycroft Road Improvements Environmental Assessment. See notice of study commencement attached.</p> <p>The majority of the Wycroft Road Class EA study area is located in Intake Protection Zone (IPZ) 2 and has a vulnerability score of 4.8. See letter from MOECC attached.</p> <p>The MOECC asked us to contact TRCA, but my understanding from Conservation Halton is that Halton Region is responsible for ensuring compliance to policies related to Source Water Protection plan.</p> <p>We have reviewed the available mapping at: <a href="https://www.gisapplication.lrc.gov.on.ca/SourceWaterProtection/Index.html?viewer=SourceWaterProtection.SWPViewer&amp;locale=en-US">https://www.gisapplication.lrc.gov.on.ca/SourceWaterProtection/Index.html?viewer=SourceWaterProtection.SWPViewer&amp;locale=en-US</a></p> <p>We would appreciate any information or advice on the vulnerable areas, applicable policies, potential for threats, and approvals or other requirements. Thanks in advance.</p> <p>[Attached: Notice of Study Commencement; letter from the MOECC]</p>		Added to mailing list.
2018-06-28	Daniel Banks Supervisor Water Resources Planning Infrastructure Planning & Policy Halton Region Daniel.banks@halton.ca	Thank you for sending the information. We will take a look and advise on any further requirements.		
2018-06-29	Keith Moore Coordinator Planning, Research and Emergency Management Office of Continuous Improvement and Strategic Movement Keith.Moore@haltonpolice.ca	<p>[In response to TAC invitation]</p> <p>I will represent the Halton Regional Police Service. I will attend meetings as my schedule permits.</p>		Response to TAC invitation noted.



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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-07-03	John McIntosh Source Protection Coordinator Infrastructure Planning & Policy Public Works Halton Region	<p>I have reviewed the Notice of Study Commencement for Wycroft Road Improvements from Bronte Rd. to Kerr St. in conjunction with the applicable Source Protection Plan.</p> <p>The EA study area is located within the jurisdiction of the Halton Region Source Protection Plan (SPP) in the Halton-Hamilton Source Protection Region. The SPP can be accessed online at: <a href="http://www.protectingwater.ca/docandmaps.cfm?smocid=1372">http://www.protectingwater.ca/docandmaps.cfm?smocid=1372</a></p> <p>The study area is located in an Intake Protection Zone 2 (vulnerability score of 4.8) related to the intake for the Oakville municipal drinking water system (operated by Halton Region).</p> <p>Based on the information provided, the project activities for the improvements to Wycroft Road within the study area are not considered significant drinking water threats and do not pose a risk to drinking water. Therefore, the project activities considered in the Class EA study are not subject to SPP policies.</p> <p>It should be noted that the Town of Oakville recently updated their Salt Management Plan (approved by Council on June 25, 2018) in accordance to SPP policy T-35-C/S (see below). The Salt Management Plan includes reference to the vulnerable areas defined in the approved Halton Region Assessment Report along with enhancements to winter maintenance practices within these areas.</p> <p>T-35-C/S - Where the existing and future application, or handling and storage of road salt would be significant, moderate or low drinking water threats,</p> <ul style="list-style-type: none"> <li>a) within two years of the date that the Source Protection Plan comes into effect, the municipalities shall amend their salt management plans to identify the location of wellhead protection areas, issue contributing areas, and intake protection zones and to enhance best management practices in these areas.</li> <li>b) b. the municipalities shall advise the Source Protection Authority of the revision to the salt management plans when completed and provide a status update by February 1 of each year until completed.</li> </ul>		Added to mailing list.
2018-07-04	Daniela Motoc Oakville Hydro dmotoc@oakvillehydro.com	<p>[In response to TAC invitation to Dan Steele]</p> <p>Please note that I will attend this meeting on behalf of Oakville Hydro. My email address is <a href="mailto:dmotoc@oakvillehydro.com">dmotoc@oakvillehydro.com</a>. Please send me any direct meeting invite. Thank you.</p>		Response to TAC invitation noted. Added to the mailing lists.

**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-07-08	Ann Newman Supervisor, Row Services Enbridge Pipelines Inc. <a href="mailto:ann.newman@enbridge.com">ann.newman@enbridge.com</a>	Enbridge Pipelines Inc. does not have any facilities impacted by improvement work to Wycroft Rd / South Service Road between Bronte Rd and Kerr St Oakville.  You can removed Enbridge Pipelines Inc. from your list of contacts for this project. Thank you for the opportunity to review and confirm if the work impacts Enbridge pipelines.		Removed from mailing list.
2018-07-10	Leah Chishimba Environmental Planner Conservation Halton <a href="mailto:lchishimba@hrca.on.ca">lchishimba@hrca.on.ca</a>	From our end the following CH staff should be invited to the TAC meeting. Also, want to let you know that I am leaving CH going to work with Toronto & Region Conservation Authority. My last day here is July 17th; after then, for future correspondence please send to the attention of Jonathan Pounder.  <ul style="list-style-type: none"> <li>• Sarah Matchett, Planning Ecologist - <a href="mailto:smatchett@hrca.on.ca">smatchett@hrca.on.ca</a></li> <li>• Alex Lenarduzzi, Water Resources Engineer - <a href="mailto:alenarduzzi@hrca.on.ca">alenarduzzi@hrca.on.ca</a></li> <li>• Jonathan Pounder, Coordinator Environmental Planning - <a href="mailto:jpounder@hrca.on.ca">jpounder@hrca.on.ca</a></li> </ul>		Removed from mailing lists. Sarah Matchett, Alex Lenarduzzi and Jonathan Pounder added to mailing lists. Response to TAC invitation noted.
2018-07-11	Lana Kegel Senior Real Estate Coordinator, Real Estate Services Hydro One Networks Inc. <a href="mailto:Lana.kegel@hydroone.com">Lana.kegel@hydroone.com</a>	On 2018-07-11 M. Parkhill emails:  Per the response below from Rita Kelly, we'd appreciate your review of the attached letter regarding MOI lands adjacent to the Wycroft Road Environmental Assessment study area.  Thanks in advance for your prompt reply.		Added to mailing list.
2018-07-12	Lana Kegel Senior Real Estate Coordinator, Real Estate Services Hydro One Networks Inc. <a href="mailto:Lana.kegel@hydroone.com">Lana.kegel@hydroone.com</a>	Further to my voice message, thank you for the notice of the Municipal Class Environmental Assessment. The notice has been forwarded to our Environmental Group and if you need to discuss further, please feel free to give me a call.		
2018-07-12	Lana Kegel Senior Real Estate Coordinator, Real Estate Services Hydro One Networks Inc. <a href="mailto:Lana.kegel@hydroone.com">Lana.kegel@hydroone.com</a>	Notice of EA study.  [Attached: Notice of Study Commencement]		

**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-07-12	<p>Susan Sun <b>on behalf of</b> Secondary Land Use, Strategy &amp; Integrated Planning, Hydro One Networks (secondarylanduse@hydroone.com) Hydro One Susan.sun@hydroone.com</p>	<p>In our initial review, we have <u>confirmed</u> that Hydro One has high voltage transmission facilities within your study area. At this point in time we do not have enough information about your project to provide you with meaningful input with respect to the impacts that your project may have on our infrastructure. As such, this response does not constitute any sort of approval for your plans and is being sent to you as a courtesy to inform you that we must be consulted on your project.</p> <p>In addition to the existing infrastructure mentioned above, the affected transmission corridor may have provisions for future lines or already contain secondary land uses (i.e. pipelines, water mains, parking, etc). Please take this into consideration in your planning.</p> <p>Please allow the appropriate lead-time in your project schedule in the event that your proposed development impacts Hydro One infrastructure to the extent that it would require modifications to our infrastructure.</p> <p>In planning, please note that developments should not reduce line clearances or limit access to our facilities at any time in the study area of your Proposal. Any construction activities must maintain the electrical clearance from the transmission line conductors as specified in the Ontario Health and Safety Act for the respective line voltage.</p> <p>The integrity of the structure foundations must be maintained at all times, with no disturbance of the earth around the poles, guy wires and tower footings. There must not be any grading, excavating, filling or other civil work close to the structures.</p> <p>We reiterate that this message does not constitute any form of approval for your project. Once more details about your plans are known and it is established that your development will affect Hydro One facilities including the rights of way, please submit your plans to:</p> <p>Lana Kegel, Real Estate, Hydro One Real Estate Management 185 Clegg Road, Markham L6G 1B7 Phone: (905) 946-6202 Lana.Kegel@HydroOne.com</p> <p>Please note that the proponent will be held responsible for all costs associated with modification or relocation of Hydro One facilities, as well as any added costs that may be incurred due to increase efforts to maintain our facilities.</p>		Continue to consult with Hydro One on this study.

**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-07-17	Amanda McQuay Implementation Manager, Network Provisioning, Halton Region Bell Canada Amanda.mcquay@bell.ca	I've included Dayton on this email.		
2018-07-18	Graham Rutledge Ministry of Transportation Graham.rutledge@ontario.ca	On 2018-07-18 H. McWilliam emails:  Further to our phone conversation this afternoon regarding the Class Environmental Assessment for Wycroft Road, I have attached the Notice of Study Commencement for your information. We look forward to working with MTO on this project and will be sure to circulate project updates as the study progresses. As I mentioned, the study is in the early phases of the EA, but please let me know if you need any additional information at this point.  [Attached: Notice of Study Commencement]		
2018-07-18	Dayton Dumesnil Bell Canada Dayton.dumesnil@bell.ca	Please include me on the invitation. There is a strong chance that there will be a different Bell rep but for now please use me as the point of contact.		Response to TAC invitation noted.
2018-07-20	Daniel Cozzi DMC Group dmcgroup@cogego.ca	[Addressed to Anne Oldham of Dana Incorporated, Town of Oakville staff copied]  Anne – the construction of the cul-de-sac is a pretty simple thing to undertake. The timing is based on when we obtain the lands from 700 Kerr. As soon as we have the land, we would be in a position to build it. While it is entirely possible that we can still do this for 2018, I suspect the spring of 2019 is more realistic. I have already asked Bob to carry out the design so that we don't need to wait for that. I will need to discuss this with Oakville staff as to how we get it built (I imagine we can try to add it in to an existing or upcoming resurfacing contract).  The Wycroft EA is currently underway and would be completed sometime in 2019 - it will need to account for the cul-de-sac ultimately. I suspect Wycroft will be widened to 4 lanes at some point in the future, and it will have to tie in the new cul-de-sac. The main point here is that you need not worry about the Wycroft project –that is still a few years away and it will not impact the new cul-de-sac we will be building for Dana and 700 Kerr. I have copied the lead for the Wycroft EA to make him aware of this.  Please put together the balance of your questions and forward to me when ready.		

**Wycroft Road Environmental Assessment  
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<p>2018-07-24</p>	<p>Brian Durdin Chief Oakville Fire Department bdurdin@oakville.ca</p> <p>Keith Moore Coordinator Planning, Research and Emergency Management Office of Continuous Improvement and Strategic Movement Keith.Moore@haltonpolice.ca</p> <p>Tom Stirling Manager of Operations Halton Region Paramedic Services Tom.Stirling@halton.ca</p> <p>Monica LaPointe Planner/Mark-Up Coordinator, GTAW Rogers Communications Monica.Lapointe@rci.rogers.com</p> <p>Ann Newman Supervisor, Row Services Enbridge Pipelines Inc. ann.newman@enbridge.com</p> <p>Jon Harding Community Awareness &amp; ROW Land Agent Imperial Oil SPPL Jon.s.harding@esso.ca</p> <p>Dennis DeRango Specialized Services Team Lead Hydro One dennis.derango@hydroone.com</p> <p>Lisa Gillis COGECO Cable Solutions lisa.gillis@cogeco.com</p> <p>Daniela Motoc Oakville Hydro</p>	<p>On 2018-07-24 M. Parkhill emails:</p> <p>Please join us for the first Technical Agencies Committee meeting for the Wycroft Road Improvements Environmental Assessment in the Town of Oakville.</p> <p>Kindly reply by <b>Monday, August 13</b> to confirm your attendance. If you cannot attend, please send a representative on your behalf.</p> <p>Agenda:</p> <ol style="list-style-type: none"> <li>1. Introductions</li> <li>2. Study overview</li> <li>3. Existing conditions</li> <li>4. Problem &amp; opportunity statement</li> <li>5. Alternative solutions &amp; evaluation criteria</li> <li>6. Evaluation of alternative solutions</li> <li>7. Next steps</li> </ol> <p>In the meantime, please do not hesitate to contact me if you have any questions. We look forward to meeting with you.</p>		
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**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

<p>dmotoc@oakvillehydro.com</p> <p>Dayton Dumesnil Bell Canada Dayton.dumesnil@bell.ca</p> <p>Nadwa Elbadri District Engineer Union Gas NElbadri@uniongas.com</p> <p>Jonathan Pounder Coordinator, Environmental Planning Conservation Halton jpounder@hrca.on.ca</p> <p>Nathan Stewart Halton Region Cycling Advisory Committee Nathan.Stewart@halton.ca</p> <p>Stirling Todd Senior Planner, Planning Services Legislative and Planning Services Stirling.todd@halton.ca</p> <p>Gena Ali Manager of Sustainable Planning Natural Heritage Advisory Committee Gena.Ali@halton.ca</p> <p>Kate Connell Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region Kate.Connell@halton.ca</p> <p>Alicia Jakaitis Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region Alicia.Jakaitis@halton.ca</p>			
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**Wycroft Road Environmental Assessment  
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	<p>Daniel Kucharczuk Advisor, Project Planning, RER Metrolinx daniel.kucharczuk@metrolinx.com</p> <p>Laura Hatcher Heritage Planner Ministry of Tourism, Culture and Sport laura.e.hatcher@ontario.ca</p> <p>Paul Heeney District Manager Ministry of Natural Resources and Forestry paul.heeney@ontario.ca</p> <p>Bohdan Kowalyk District Planner, Aurora District Ministry of Natural Resources and Forestry bohdan.kowalyk@ontario.ca</p> <p>Trevor Bell Environmental Resource Planner and EA Coordinator Technical Support Section, Central Region Ministry of the Environment and Climate Change Trevor.bell@ontario.ca</p> <p>Kathleen O'Neill Director, Environmental Assessment and Permissions Branch Ontario Ministry of the Environment, Conservation and Parks kathleen.oneill@ontario.ca</p> <p>Graham Rutledge Ministry of Transportation Graham.rutledge@ontario.ca</p>			
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**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
	<p>Alex Lenarduzzi Water Resources Engineer, Development Engineering Conservation Halton alenarduzzi@hrca.on.ca</p> <p>Sarah Matchett Planning Ecologist Conservation Halton smatchett@hrca.on.ca</p> <p>Fisheries and Oceans Canada Fisheries Protection Program fisheriesprotection@dfo-mpo.gc.ca</p>			

**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-08-02	Susan Sun <b>on behalf of</b> Hydro One (SecondaryLandUse@HydroOne.com) <a href="mailto:Susan.Sun@HydroOne.com">Susan.Sun@HydroOne.com</a>	<p>In our initial review, we have confirmed that Hydro One has high voltage transmission facilities within your study area. At this point in time we do not have enough information about your project to provide you with meaningful input with respect to the impacts that your project may have on our infrastructure. As such, this response does not constitute any sort of approval for your plans and is being sent to you as a courtesy to inform you that we must be consulted on your project.</p> <p>In addition to the existing infrastructure mentioned above, the affected transmission corridor may have provisions for future lines or already contain secondary land uses (i.e. pipelines, water mains, parking, etc). Please take this into consideration in your planning.</p> <p>Please allow the appropriate lead-time in your project schedule in the event that your proposed development impacts Hydro One infrastructure to the extent that it would require modifications to our infrastructure.</p> <p>In planning, please note that developments should not reduce line clearances or limit access to our facilities at any time in the study area of your Proposal. Any construction activities must maintain the electrical clearance from the transmission line conductors as specified in the Ontario Health and Safety Act for the respective line voltage.</p> <p>The integrity of the structure foundations must be maintained at all times, with no disturbance of the earth around the poles, guy wires and tower footings. There must not be any grading, excavating, filling or other civil work close to the structures.</p> <p>We reiterate that this message does not constitute any form of approval for your project. Once more details about your plans are known and it is established that your development will affect Hydro One facilities including the rights of way, please submit your plans to:</p> <p>Lana Kegel, Real Estate, Hydro One Real Estate Management            185 Clegg Road, Markham L6G 1B7            Phone: (905) 946-6202            Lana.Kegel@HydroOne.com</p> <p>Please note that the proponent will be held responsible for all costs associated with modification or relocation of Hydro One facilities, as well as any added costs that may be incurred due to increase efforts to maintain our facilities.</p>	On 2018-08-02 M. Ho responds:  Thank you for your response regarding the Hydro One infrastructure within the project limits. Can you please provide additional information including CAD drawings, record plans, or any other information regarding the location of your plants?	

**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-08-07	Jon Harding Community Awareness & ROW Land Agent, Imperial Oil SPPL Jon.s.harding@esso.ca	<p>On 2018-08-07 A. Chiu emails:</p> <p>My name is Adrian Chiu from IBI Group. We are conducting a Class Environmental Assessment (EA) Schedule 'C' for improvements to Wycroft Road on behalf of the Town of Oakville. The study area includes the area immediately surrounding Wycroft Road from Bronte Road to Kerr Street, including a section of South Service Road West as shown in the attached image. Wycroft Road is functionally designated as a multipurpose arterial roadway. The improvements are required to meet the needs of the Town to year 2041.</p> <p>As part of the Class EA, we are required to assess the impact of improvements on utilities and relocation requirements. Is there any Imperial Oil-owned infrastructure located within the Class EA study area? If so, could you please provide any information pertaining to the location of the utilities? Thank you for your cooperation.</p> <p>[Attached: Image of Study Area]</p>		
2018-08-07	Ann Newman Supervisor, Row Services Enbridge Pipelines Inc. <a href="mailto:ann.newman@enbridge.com">ann.newman@enbridge.com</a>	<p>On 2018-08-07 A. Chiu emails:</p> <p>My name is Adrian Chiu from IBI Group. We are conducting a Class Environmental Assessment (EA) Schedule 'C' for improvements to Wycroft Road on behalf of the Town of Oakville. The study area includes the area immediately surrounding Wycroft Road from Bronte Road to Kerr Street, including a section of South Service Road West as shown in the attached image. Wycroft Road is functionally designated as a multipurpose arterial roadway. The improvements are required to meet the needs of the Town to year 2041.</p> <p>As part of the Class EA, we are required to assess the impact of improvements on utilities and relocation requirements. Is there any Enbridge-owned infrastructure located within the Class EA study area? If so, could you please provide any information pertaining to the location of the utilities? Thank you for your cooperation.</p> <p>[Attached: Image of Study Area]</p>		


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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-08-07	Monica LaPointe Planner/Mark-Up Coordinator, GTAW Rogers Communications Monica.Lapointe@rci.rogers.com	<p>On 2018-08-07 A. Chiu emails:</p> <p>My name is Adrian Chiu from IBI Group. We are conducting a Class Environmental Assessment (EA) Schedule 'C' for improvements to Wycroft Road on behalf of the Town of Oakville. The study area includes the area immediately surrounding Wycroft Road from Bronte Road to Kerr Street, including a section of South Service Road West as shown in the attached image. Wycroft Road is functionally designated as a multipurpose arterial roadway. The improvements are required to meet the needs of the Town to year 2041.</p> <p>As part of the Class EA, we are required to assess the impact of improvements on utilities and relocation requirements. Is there any Rogers-owned infrastructure located within the Class EA study area? If so, could you please provide any information pertaining to the location of the utilities? Thank you for your cooperation.</p> <p>[Attached: Image of Study Area]</p>		
2018-08-08	Lisa Salsberg Senior Manager, Systems Planning, Planning and Policy Metrolinx Lisa.Salsberg@metrolinx.com	<p>Please connect with Daniel Kucharczuk in the RER Project Planning team copied here.</p> <p>[Attachment of contact for Daniel Kucharczuk]</p>		Daniel Kucharczuk contact added to mailing list and TAC mailing list.
2018-08-08	Stirling Todd Senior Planner Town of Oakville Stirling.todd@halton.ca	<p>Adam is the Senior Planner for Oakville. Please direct all future correspondence to him on this project.</p> <p>Thank you.</p>		Stirling Todd replaced on mailing list and TAC mailing list with Adam Huycke.
2018-08-09	Susan Sun <b>on behalf of</b> Secondary Land Use, Strategy & Integrated Planning, Hydro One Networks (secondarylanduse@hydroone.com) Hydro One Susan.sun@hydroone.com	<p>Since Hydro One has an ongoing station expansion project within your study area and project in-service date will be next year, we cannot provide you updated plans at this time.</p> <p>We will provide additional information after project completion.</p> <p>Thanks.</p>		

**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-08-09	Tom Stirling Manager of Operations Halton Region Paramedic Services Tom.Stirling@halton.ca	[In response to TAC invitation]  I am unable to attend. Could I please get the minutes? If there are specific questions related to Paramedic Services please let me know.  Thank you.	On 2018-08-08 M. Parkhill responds:  Yes we will include you on the circulation list of materials and minutes.  Our two main questions are: 1. Do Paramedic Services currently experience any delays along Wycroft Road between Bronte Road and Kerr Street? If so, is it in certain locations? 1. Do you see any other problems or opportunities that we should consider when looking at ways to improve this road corridor?  Thanks.	Response to TAC Meeting #1 invitation noted.
2018-08-09	Tom Stirling Manager of Operations Halton Region Paramedic Services Tom.Stirling@halton.ca	I did a quick scan of our Operations staff and can advise the following with respect to your questions:  1. There are no delay issues that come to mind. 2. The only considerations for the corridor would be to consider where you place medians. In times of high traffic volume we can become trapped in a direction if there is a median not allowing us to drive around the congestion. Either limit medians or plan escape routes for emergency vehicles (breaks in the median).  If anything else comes up I will let you know.		
2018-08-13	Paul Bond Coordinator/Environmental Planner, Regional Infrastructure Tream pbond@hrca.on.ca	I will be taking over this file at Conservation Halton as Leah has moved to the TRCA. If you could please add me to your circulation/contact list as the CH representative.		TAC mailing list and overall project mailing list updated.

**Wycroft Road Environmental Assessment  
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2018-08-13	Ann Newman Supervisor, Row Services Enbridge Pipelines Inc. <a href="mailto:ann.newman@enbridge.com">ann.newman@enbridge.com</a>	<p>Enbridge pipelines has a pipeline in an easement south of Wycroft Rd as per the aerial photo clip below. The road does not cross the pipeline. At Bronte Road, the pipeline is approximately 175 metres south of Wycroft Rd. If you require any additional information please respond to <a href="mailto:est.reg.crossing@enbridge.com">est.reg.crossing@enbridge.com</a> and we will provide details as required.</p> <p>Thank you.</p> 		
2018-08-15	Daniel Kucharczuk Advisor, Project Planning, RER Metrolinx <a href="mailto:daniel.kucharczuk@metrolinx.com">daniel.kucharczuk@metrolinx.com</a>	Phone call with M. Parkhill on 2018-08-15. Indicated that both the Bronte GO Station improvements and Kerr Street grade separation are planned to be constructed after 2021 but before 2031. Could not provide more specifics at this time.		



**Wycroft Road Environmental Assessment  
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<p>2018-08-15</p>	<p>Brian Durdin Chief Oakville Fire Department bdurdin@oakville.ca</p> <p>Keith Moore Coordinator Planning, Research and Emergency Management Office of Continuous Improvement and Strategic Movement Keith.Moore@haltonpolice.ca</p> <p>Tom Stirling Manager of Operations Halton Region Paramedic Services Tom.Stirling@halton.ca</p> <p>Monica LaPointe Planner/Mark-Up Coordinator, GTAW Rogers Communications Monica.Lapointe@rci.rogers.com</p> <p>Ann Newman Supervisor, Row Services Enbridge Pipelines Inc. ann.newman@enbridge.com</p> <p>Jon Harding Community Awareness &amp; ROW Land Agent Imperial Oil SPPL Jon.s.harding@esso.ca</p> <p>Dennis DeRango Specialized Services Team Lead Hydro One dennis.derango@hydroone.com</p> <p>Lisa Gillis COGECO Cable Solutions lisa.gillis@cogeco.com</p> <p>Daniela Motoc Oakville Hydro</p>	<p>On 2018-08-15 M. Parkhill emails:</p> <p>We will meet in the Palermo Room at Town of Oakville tomorrow, August 16, at 10:30 am. We will present the attached PDF, which are the draft boards for our first public meeting. Please bring any questions and comments on behalf of your agency to inform our Environmental Assessment study.</p> <p>[Attached: Draft Public Information Centre #1 Materials]</p>		
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Agency Consultation Summary Table**

	<p>dmotoc@oakvillehydro.com</p> <p>Dayton Dumesnil Bell Canada Dayton.dumesnil@bell.ca</p> <p>Nadwa Elbadri District Engineer Union Gas NElbadri@uniongas.com</p> <p>Jonathan Pounder Coordinator, Environmental Planning Conservation Halton jpounder@hrca.on.ca</p> <p>Nathan Stewart Halton Region Cycling Advisory Committee Nathan.Stewart@halton.ca</p> <p>Stirling Todd Senior Planner, Planning Services Legislative and Planning Services Stirling.todd@halton.ca</p> <p>Gena Ali Manager of Sustainable Planning Natural Heritage Advisory Committee Gena.Ali@halton.ca</p> <p>Kate Connell Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region Kate.Connell@halton.ca</p> <p>Alicia Jakaitis Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region Alicia.Jakaitis@halton.ca</p>			
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**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

	<p>Daniel Kucharczuk Advisor, Project Planning, RER Metrolinx daniel.kucharczuk@metrolinx.com</p> <p>Laura Hatcher Heritage Planner Ministry of Tourism, Culture and Sport laura.e.hatcher@ontario.ca</p> <p>Paul Heeney District Manager Ministry of Natural Resources and Forestry paul.heeney@ontario.ca</p> <p>Bohdan Kowalyk District Planner, Aurora District Ministry of Natural Resources and Forestry bohdan.kowalyk@ontario.ca</p> <p>Trevor Bell Environmental Resource Planner and EA Coordinator Technical Support Section, Central Region Ministry of the Environment and Climate Change Trevor.bell@ontario.ca</p> <p>Kathleen O'Neill Director, Environmental Assessment and Permissions Branch Ontario Ministry of the Environment, Conservation and Parks kathleen.oneill@ontario.ca</p> <p>Graham Rutledge Ministry of Transportation Graham.rutledge@ontario.ca</p>		
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**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
	<p>Alex Lenarduzzi Water Resources Engineer, Development Engineering Conservation Halton alenarduzzi@hrca.on.ca</p> <p>Sarah Matchett Planning Ecologist Conservation Halton smatchett@hrca.on.ca</p> <p>Fisheries and Oceans Canada Fisheries Protection Program fisheriesprotection@dfo-mpo.gc.ca</p>			

**Wycroft Road Environmental Assessment  
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<p>2018-08-16</p>	<p>Brian Durdin Chief Oakville Fire Department bdurdin@oakville.ca</p> <p>Keith Moore Coordinator Planning, Research and Emergency Management Office of Continuous Improvement and Strategic Movement Keith.Moore@haltonpolice.ca</p> <p>Tom Stirling Manager of Operations Halton Region Paramedic Services Tom.Stirling@halton.ca</p> <p>Monica LaPointe Planner/Mark-Up Coordinator, GTAW Rogers Communications Monica.Lapointe@rci.rogers.com</p> <p>Ann Newman Supervisor, Row Services Enbridge Pipelines Inc. ann.newman@enbridge.com</p> <p>Jon Harding Community Awareness &amp; ROW Land Agent Imperial Oil SPPL Jon.s.harding@esso.ca</p> <p>Dennis DeRango Specialized Services Team Lead Hydro One dennis.derango@hydroone.com</p> <p>Lisa Gillis COGECO Cable Solutions lisa.gillis@cogeco.com</p> <p>Daniela Motoc Oakville Hydro</p>	<p>TAC meeting held.</p>		<p>Meeting minutes can be found here: \\caneast.ibigroup.com\j\TO\114331_Wycroft_EA\5.0 Design (Work) Phase\Consultation\Agencies and Utilities\TAC No. 1 2018-08-16.</p>
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<p>dmotoc@oakvillehydro.com</p> <p>Dayton Dumesnil Bell Canada Dayton.dumesnil@bell.ca</p> <p>Nadwa Elbadri District Engineer Union Gas NElbadri@uniongas.com</p> <p>Jonathan Pounder Coordinator, Environmental Planning Conservation Halton jpounder@hrca.on.ca</p> <p>Nathan Stewart Halton Region Cycling Advisory Committee Nathan.Stewart@halton.ca</p> <p>Stirling Todd Senior Planner, Planning Services Legislative and Planning Services Stirling.todd@halton.ca</p> <p>Gena Ali Manager of Sustainable Planning Natural Heritage Advisory Committee Gena.Ali@halton.ca</p> <p>Kate Connell Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region Kate.Connell@halton.ca</p> <p>Alicia Jakaitis Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region Alicia.Jakaitis@halton.ca</p>			
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	<p>Daniel Kucharczuk Advisor, Project Planning, RER Metrolinx daniel.kucharczuk@metrolinx.com</p> <p>Laura Hatcher Heritage Planner Ministry of Tourism, Culture and Sport laura.e.hatcher@ontario.ca</p> <p>Paul Heeney District Manager Ministry of Natural Resources and Forestry paul.heeney@ontario.ca</p> <p>Bohdan Kowalyk District Planner, Aurora District Ministry of Natural Resources and Forestry bohdan.kowalyk@ontario.ca</p> <p>Trevor Bell Environmental Resource Planner and EA Coordinator Technical Support Section, Central Region Ministry of the Environment and Climate Change Trevor.bell@ontario.ca</p> <p>Kathleen O'Neill Director, Environmental Assessment and Permissions Branch Ontario Ministry of the Environment, Conservation and Parks kathleen.oneill@ontario.ca</p> <p>Graham Rutledge Ministry of Transportation Graham.rutledge@ontario.ca</p>		
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
	<p>Alex Lenarduzzi Water Resources Engineer, Development Engineering Conservation Halton alenarduzzi@hrca.on.ca</p> <p>Sarah Matchett Planning Ecologist Conservation Halton smatchett@hrca.on.ca</p> <p>Fisheries and Oceans Canada Fisheries Protection Program fisheriesprotection@dfo-mpo.gc.ca</p>			
2018-08-16	<p>Dave Gadbois Union Gas dgadbois@uniongas.com</p>	<p>On 2017-08-16 M. Parkhill emails:</p> <p>Thanks for your email.</p> <p>Attached is the material we will present to the TAC this morning. This was sent to NEIbadri@uniongas.com.</p> <p>Let me know if have any questions or comments. We will include you both on the circulation of the meeting summary.</p>		
2018-08-16	<p>Ann Larkin Supervisor, Transportation Planning Infrastructure Planning and Policy Public Works Halton Region ann.larkin@halton.ca</p>	<p>Could you please add me to the TAC e-mail distribution list for this study?</p> <p>Thanks.</p>	<p>On 2018-08-16 M. Parkhill responds:</p> <p>Yes, we will add you to the TAC list. We will include you on the circulation of the meeting summary from today's meeting.</p>	
2018-08-27	<p>Sanjith Maliyil Sabu CAD Technician, Engineering – Central Canada Rogers Samjith.sabu@telecon.ca</p>	<p>Please find attached completed markup as requested for Wycroft Road. Let me know if there anything further you may require please.</p> <p>RPAT#: M183768</p> <p>[Attached: Markup; Markup Response Form indicating that Rogers currently has an existing plan as marked on the drawing and that a standard offset is required]</p>		

**Wycroft Road Environmental Assessment  
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<p>2018-08-31</p>	<p>Brian Durdin Chief Oakville Fire Department bdurdin@oakville.ca</p> <p>Keith Moore Coordinator Planning, Research and Emergency Management Office of Continuous Improvement and Strategic Movement Keith.Moore@haltonpolice.ca</p> <p>Tom Stirling Manager of Operations Halton Region Paramedic Services Tom.Stirling@halton.ca</p> <p>Monica LaPointe Planner/Mark-Up Coordinator, GTAW Rogers Communications Monica.Lapointe@rci.rogers.com</p> <p>Ann Newman Supervisor, Row Services Enbridge Pipelines Inc. <a href="mailto:ann.newman@enbridge.com">ann.newman@enbridge.com</a></p> <p>Jon Harding Community Awareness &amp; ROW Land Agent Imperial Oil SPPL Jon.s.harding@esso.ca</p> <p>Dennis DeRango Specialized Services Team Lead Hydro One dennis.derango@hydroone.com</p> <p>Lisa Gillis COGECO Cable Solutions lisa.gillis@cogeco.com</p> <p>Daniela Motoc Oakville Hydro</p>	<p>On 2018-08-31 M. Parkhill emails:</p> <p>For your review, attached please find:</p> <ul style="list-style-type: none"> <li>• Meeting Summary for Wycroft Road Improvements EA – TAC Meeting #1</li> <li>• Updated draft boards for Public Information Centre #1 – planned for November 2018</li> <li>• Detailed tables for the evaluation of alternative planning solutions: West, Middle, and East</li> </ul> <p>Please provide all comments by Friday, September 14.</p>		
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<p>dmotoc@oakvillehydro.com</p> <p>Dayton Dumesnil Bell Canada Dayton.dumesnil@bell.ca</p> <p>Nadwa Elbadri District Engineer Union Gas NElbadri@uniongas.com</p> <p>Jonathan Pounder Coordinator, Environmental Planning Conservation Halton jpounder@hrca.on.ca</p> <p>Nathan Stewart Halton Region Cycling Advisory Committee Nathan.Stewart@halton.ca</p> <p>Stirling Todd Senior Planner, Planning Services Legislative and Planning Services Stirling.todd@halton.ca</p> <p>Gena Ali Manager of Sustainable Planning Natural Heritage Advisory Committee Gena.Ali@halton.ca</p> <p>Kate Connell Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region Kate.Connell@halton.ca</p> <p>Alicia Jakaitis Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region <a href="mailto:Alicia.Jakaitis@halton.ca">Alicia.Jakaitis@halton.ca</a></p>			
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	<p>Daniel Kucharczuk Advisor, Project Planning, RER Metrolinx daniel.kucharczuk@metrolinx.com</p> <p>Laura Hatcher Heritage Planner Ministry of Tourism, Culture and Sport <a href="mailto:laura.e.hatcher@ontario.ca">laura.e.hatcher@ontario.ca</a></p> <p>Paul Heeney District Manager Ministry of Natural Resources and Forestry paul.heeney@ontario.ca</p> <p>Bohdan Kowalyk District Planner, Aurora District Ministry of Natural Resources and Forestry <a href="mailto:bohdan.kowalyk@ontario.ca">bohdan.kowalyk@ontario.ca</a></p> <p>Trevor Bell Environmental Resource Planner and EA Coordinator Technical Support Section, Central Region Ministry of the Environment and Climate Change Trevor.bell@ontario.ca</p> <p>Kathleen O'Neill Director, Environmental Assessment and Permissions Branch Ontario Ministry of the Environment, Conservation and Parks kathleen.oneill@ontario.ca</p> <p>Graham Rutledge Ministry of Transportation Graham.rutledge@ontario.ca</p>		
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	<p>Alex Lenarduzzi Water Resources Engineer, Development Engineering Conservation Halton alenarduzzi@hrca.on.ca</p> <p>Sarah Matchett Planning Ecologist Conservation Halton smatchett@hrca.on.ca</p> <p>Fisheries and Oceans Canada Fisheries Protection Program fisheriesprotection@dfo-mpo.gc.ca</p>			


**Wycroft Road Environmental Assessment  
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<p>2018-08-31</p>	<p>Kristina Parker Water Resources Engineer, Development Engineering Town of Oakville <a href="mailto:kristina.parker@oakville.ca">Kristina.parker@oakville.ca</a></p> <p>Jalil Hashemi Supervisor, Forest Health, Parks and Open Space Town of Oakville <a href="mailto:jalil.hashemi@oakville.ca">jalil.hashemi@oakville.ca</a></p> <p>Tom Mulvale Senior Supervisor, Parks Operation Town of Oakville <a href="mailto:tom.mulvale@oakville.ca">tom.mulvale@oakville.ca</a></p> <p>Cristofor Vava Municipal Tree Inspector, Forestry Section Town of Oakville <a href="mailto:cristofor.vava@oakville.ca">cristofor.vava@oakville.ca</a></p> <p>Paul Allen Manager, Design and Construction Town of Oakville <a href="mailto:paul.allen@oakville.ca">paul.allen@oakville.ca</a></p> <p>Brad Sunderland Policy Planner, Planning Services Town of Oakville <a href="mailto:brad.sunderland@oakville.ca">brad.sunderland@oakville.ca</a></p> <p>Donna Doyle Senior Policy Analyst, Environmental Policy Department Town of Oakville <a href="mailto:donna.doyle@oakville.ca">donna.doyle@oakville.ca</a></p> <p>Jill Stephen Senior Manager, Transportation Strategy Town of Oakville <a href="mailto:jill.stephen@oakville.ca">jill.stephen@oakville.ca</a></p>	<p>On 2018-08-31 M. Parkhill emails:</p> <p>Since our last project meeting on July 5, we have been busy preparing the evaluation tables, and we had the first Technical Agencies Committee meeting on August 16.</p> <p>We'd appreciate your review and comment on the attached material: Meeting Summary for Wycroft Road Improvements EA – TAC Meeting #1 Updated draft boards for Public Information Centre #1 – planned for November 2018 Detailed tables for the evaluation of alternative planning solutions: West, Middle, and East</p> <p>Please provide all comments by Friday, September 14. &lt;&lt; File: TTM_2018-08-16_TAC1_DRAFT_2018-08-24.pdf &gt;&gt; &lt;&lt; File: TZS_TAC1_Boards_2018_08_31.pdf &gt;&gt; &lt;&lt; File: TTW_DesignEvalCriteria_east_2018-08-31.pdf &gt;&gt; &lt;&lt; File: TTW_DesignEvalCriteria_middle_2018-08-31.pdf &gt;&gt; &lt;&lt; File: TTW_DesignEvalCriteria_west_2018-08-31.pdf &gt;&gt;.</p>		
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**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
	<p>Mark Covert Senior Manager, Road and Works Town of Oakville <a href="mailto:mark.covert@oakville.ca">mark.covert@oakville.ca</a></p> <p>Martin Maguire Manager, Traffic Operations Town of Oakville <a href="mailto:martin.macquire@oakville.ca">martin.macquire@oakville.ca</a></p> <p>Joanne Phoenix Manager, Planning and Accessibility Services Town of Oakville <a href="mailto:Joanna.phoenix@oakville.ca">Joanna.phoenix@oakville.ca</a></p> <p>Felix Tse Transit Planner Town of Oakville <a href="mailto:felix.tse@oakville.ca">felix.tse@oakville.ca</a></p>			
2018-08-31	<p>Stirling Todd Senior Planner, Planning Services Legislative and Planning Services Halton Region <a href="mailto:Stirling.todd@halton.ca">Stirling.todd@halton.ca</a></p>	Please remove me from this notification list. Thank you.		Removed from overall project mailing list and TAC mailing list on 2018-08-08.

**Wycroft Road Environmental Assessment  
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2018-08-31	<p>Maria Bradley Crossings Analyst, Land Services Enbridge Pipelines Inc. est.reg.crossing@enbridge.com</p>	<p>Thank you for your notice for Wycroft Road improvements.</p> <p>Enbridge Pipelines Inc. owns and operates a 508mm/20" diameter high pressure crude oil pipeline in a 18.3m wide easement as per the aerial photo below.</p> <p>Enbridge Pipelines is not affected by the proposed road improvements. Enbridge has no comments or concerns with the proposed road improvements.</p> 	<p>On 2018-09-14 M. Parkhill responds:</p> <p>Thank you for your email. Would Enbridge like to remain part of the Technical Advisory Committee? Or should we remove you from the project mailing list? Please advise.</p>	<p>Added to mailing list.</p>
2018-08-31	<p>Jessica Epp-Martindale Fisheries Protection Biologist Fisheries and Oceans Canada fisheriesprotection@dfo-mpo.gc.c</p>	<p>Thank you for the notification of Wycroft TAC - Summary of Meeting #1.</p> <p>Fisheries and Oceans Canada reviews projects (works, undertakings, or activities) being conducted in or near waterbodies that support fish that are part of, or that support a commercial, recreational or Aboriginal fishery. We also review project proposals for impacts to Species at Risk. We do not review notifications for administrative processes. Please visit our Projects Near Water website at <a href="http://www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html">www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html</a> to determine whether your project requires a review by the Department using our self-assessment process. If you determine that your project needs a review, please complete and submit a Request for Review Form to: <a href="mailto:FisheriesProtection@dfo-mpo.gc.ca">FisheriesProtection@dfo-mpo.gc.ca</a>. If you have any questions, contact us at: 1-855-852-8320.</p> <p>Thank you.</p>		



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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-09-06	Cameron Bevers Project Manager, Peel/Halton Ministry of Transportation Cameron.bever@ontario.ca	<p>On 2018-09-06 M. Parkhill responds:</p> <p>On behalf of Town of Oakville, we request any information MTO can provide regarding Culverts 2 and 3, which extend across the QEW from North Service Road to South Service Road, east of Third Line near Progress Court. See attached map indicating location of C2 and C3.</p> <p>Specifically, can the MTO provide:</p> <ul style="list-style-type: none"> <li>• Analysis regarding any potential need to increase the size of the culverts (hydraulic modelling, fluvial geomorphology, drainage reports). <ul style="list-style-type: none"> <li>○ As discussed during the TAC meeting, our preliminary analysis of C3 suggests hydraulic capacity meets current standards and criteria. However, local drainage issues such as ponding on South Service Road have been noted by Town staff.</li> <li>○ Has the MTO determined if the size of either C2 or C3 will need to be increased?</li> </ul> </li> <li>• Information on the existing culverts (as built, foundation or geotechnical reports). <ul style="list-style-type: none"> <li>○ We note that C3 is a structural culvert, while C2 is a non-structural concrete pipe.</li> <li>○ C3 appears to have had recent rehabilitation work completed, can you confirm?</li> </ul> </li> </ul> <p>The Town has some information on the existing culverts, but not a complete set.</p> <p>[Attached: Map Indicating Location of Culverts 2 and 3]</p> <p>Any additional analysis or reports you can provide would be appreciated.</p> <p>Thanks in advance.</p>		
2018-09-14	Maria Bradley Crossings Analyst, Land Services Enbridge Pipelines Inc. est.reg.crossing@enbridge.com	Please keep us on the mailing list.		

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<p>2018-09-14</p>	<p>Brian Durdin Chief Oakville Fire Department bdurdin@oakville.ca</p> <p>Keith Moore Coordinator Planning, Research and Emergency Management Office of Continuous Improvement and Strategic Movement Keith.Moore@haltonpolice.ca</p> <p>Tom Stirling Manager of Operations Halton Region Paramedic Services Tom.Stirling@halton.ca</p> <p>Monica LaPointe Planner/Mark-Up Coordinator, GTAW Rogers Communications Monica.Lapointe@rci.rogers.com</p> <p>Ann Newman Supervisor, Row Services Enbridge Pipelines Inc. ann.newman@enbridge.com</p> <p>Jon Harding Community Awareness &amp; ROW Land Agent Imperial Oil SPPL Jon.s.harding@esso.ca</p> <p>Dennis DeRango Specialized Services Team Lead Hydro One dennis.derango@hydroone.com</p> <p>Lisa Gillis COGECO Cable Solutions lisa.gillis@cogeco.com</p> <p>Daniela Motoc Oakville Hydro</p>	<p>On 2018-09-14 M. Parkhill emails:</p> <p>Friendly reminder that comments or questions on the Wycroft TAC Meeting summary would be appreciated by end of day today.</p> <p>Materials attached to August 31 email – see below – let me know if you need me to resend.</p> <p>Thanks!</p>		
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<p>dmotoc@oakvillehydro.com</p> <p>Dayton Dumesnil Bell Canada Dayton.dumesnil@bell.ca</p> <p>Nadwa Elbadri District Engineer Union Gas NElbadri@uniongas.com</p> <p>Jonathan Pounder Coordinator, Environmental Planning Conservation Halton jpounder@hrca.on.ca</p> <p>Nathan Stewart Halton Region Cycling Advisory Committee Nathan.Stewart@halton.ca</p> <p>Stirling Todd Senior Planner, Planning Services Legislative and Planning Services Stirling.todd@halton.ca</p> <p>Gena Ali Manager of Sustainable Planning Natural Heritage Advisory Committee Gena.Ali@halton.ca</p> <p>Kate Connell Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region Kate.Connell@halton.ca</p> <p>Alicia Jakaitis Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region Alicia.Jakaitis@halton.ca</p>			
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	<p>Daniel Kucharczuk Advisor, Project Planning, RER Metrolinx daniel.kucharczuk@metrolinx.com</p> <p>Laura Hatcher Heritage Planner Ministry of Tourism, Culture and Sport laura.e.hatcher@ontario.ca</p> <p>Paul Heeney District Manager Ministry of Natural Resources and Forestry paul.heeney@ontario.ca</p> <p>Bohdan Kowalyk District Planner, Aurora District Ministry of Natural Resources and Forestry bohdan.kowalyk@ontario.ca</p> <p>Trevor Bell Environmental Resource Planner and EA Coordinator Technical Support Section, Central Region Ministry of the Environment and Climate Change Trevor.bell@ontario.ca</p> <p>Kathleen O'Neill Director, Environmental Assessment and Permissions Branch Ontario Ministry of the Environment, Conservation and Parks kathleen.oneill@ontario.ca</p> <p>Graham Rutledge Ministry of Transportation Graham.rutledge@ontario.ca</p>		
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
	<p>Alex Lenarduzzi Water Resources Engineer, Development Engineering Conservation Halton alenarduzzi@hrca.on.ca</p> <p>Sarah Matchett Planning Ecologist Conservation Halton smatchett@hrca.on.ca</p> <p>Fisheries and Oceans Canada Fisheries Protection Program fisheriesprotection@dfo-mpo.gc.ca</p>			

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<p>2018-09-14</p>	<p>Kristina Parker Water Resources Engineer, Development Engineering Town of Oakville <a href="mailto:kristina.parker@oakville.ca">Kristina.parker@oakville.ca</a></p> <p>Jalil Hashemi Supervisor, Forest Health, Parks and Open Space Town of Oakville <a href="mailto:jalil.hashemi@oakville.ca">jalil.hashemi@oakville.ca</a></p> <p>Tom Mulvale Senior Supervisor, Parks Operation Town of Oakville <a href="mailto:tom.mulvale@oakville.ca">tom.mulvale@oakville.ca</a></p> <p>Cristofor Vava Municipal Tree Inspector, Forestry Section Town of Oakville <a href="mailto:cristofor.vava@oakville.ca">cristofor.vava@oakville.ca</a></p> <p>Paul Allen Manager, Design and Construction Town of Oakville <a href="mailto:paul.allen@oakville.ca">paul.allen@oakville.ca</a></p> <p>Brad Sunderland Policy Planner, Planning Services Town of Oakville <a href="mailto:brad.sunderland@oakville.ca">brad.sunderland@oakville.ca</a></p> <p>Donna Doyle Senior Policy Analyst, Environmental Policy Department Town of Oakville <a href="mailto:donna.doyle@oakville.ca">donna.doyle@oakville.ca</a></p> <p>Jill Stephen Senior Manager, Transportation Strategy Town of Oakville <a href="mailto:jill.stephen@oakville.ca">jill.stephen@oakville.ca</a></p>	<p>On 2018-09-14 M. Parkhill emails:</p> <p>Friendly reminder that comments or questions on the PIC material and TAC summary would be appreciated by end of day today.</p> <p>Materials attached to Aug 31 email – see below – let me know if you need me to resend.</p> <p>Thanks!</p>		
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
	<p>Mark Covert Senior Manager, Road and Works Town of Oakville <a href="mailto:mark.covert@oakville.ca">mark.covert@oakville.ca</a></p> <p>Martin Maguire Manager, Traffic Operations Town of Oakville <a href="mailto:martin.macquire@oakville.ca">martin.macquire@oakville.ca</a></p> <p>Joanne Phoenix Manager, Planning and Accessibility Services Town of Oakville <a href="mailto:Joanna.phoenix@oakville.ca">Joanna.phoenix@oakville.ca</a></p> <p>Felix Tse Transit Planner Town of Oakville <a href="mailto:felix.tse@oakville.ca">felix.tse@oakville.ca</a></p>			
2018-09-14	<p>Martin Maguire Manager, Traffic Operations Town of Oakville <a href="mailto:martin.macquire@oakville.ca">martin.macquire@oakville.ca</a></p> <p>[cc'd: Robyn Zutis]</p>	<p>I have recently moved to Works Operations. Can you add Robyn Zutis to your distribution list (copied on this message).....she will represent Traffic Ops.</p>	<p>On 2018-09-14 M. Parkhill responds:  Hi Martin – thanks for the update, and congratulations! Yes we will update the project team to include Robyn. Will you stay on the project team as well, or should I remove you from the list?  Hi Robyn, Look forward to meeting you!</p>	<p>Martin Maguire replaced with Robyn Zutis on overall mailing list and TAC mailing list.</p>
2018-09-26	<p>Nathan Stewart Supervisor, Road Operations and Maintenance Waste Management and Road Operations Public Works Halton Region <a href="mailto:Nathan.stewart@halton.ca">Nathan.stewart@halton.ca</a></p>	<p>For future dialog on this project, can you please add Heather Colterman to your distribution list, as a stakeholder representing Halton Region – Road Operations?</p> <p>Items that Heather will most likely be keen to comment on towards the later stages of the project would be landscaping design, as well as reviewing the design of Regional / Town intersections along the reconstruction of Wycroft from the perspective of Road maintenance, and road operations.</p> <p>I note from your contact list that other Regional departments are represented, which is great. I have copied Nino Spoleti (Supervisor of Traffic Operations) with this email as well, as Traffic Signals and safety are under his prevue.</p>	<p>On 2018-09-26 M. Parkhill responds:  We will add Heather and Nino to the TAC mailing list.</p> <p>I note that you included PDFs of the draft evaluation tables to your email, but they did not include comments.</p> <p>Are you planning to provide comments on the evaluation tables or PIC #1 draft material?</p> <p>Thanks.</p>	<p>Heather Colterman and Nino Spoleti added to overall mailing list and TAC mailing list.</p>

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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-11-15		<p>On 2018-11-15 M. Parkhill emails:</p> <p>You are invited to the Town of Oakville's first Public Information Centre for the Wycroft Road Improvements Environmental Assessment.</p> <p><b>Date:</b> November 28, 2018  <b>Time:</b> 4:30 p.m. – 6:30 p.m. Brief presentation at 5:00 p.m.  <b>Location:</b> Holiday Inn Hotel &amp; Suites Oakville, Halton East Room, 2525 Wycroft Road, Oakville</p> <p>The purpose of the Public Information Centre is to inform interested persons about the study and to obtain input on the needs and opportunities in the corridor. The event will be a drop-in open house with a brief presentation. The project team will present the draft alternative planning solutions and the preliminary technical studies conducted to date. Members of the project team will be available to answer questions and collect your feedback.</p> <p>Display materials will be posted in advance of the PIC on the project website: <a href="https://www.oakville.ca/residents/wycroft-road-ea.html">https://www.oakville.ca/residents/wycroft-road-ea.html</a>. If you are unable to attend, please provide any questions or comments to the undersigned or the Town's project manager Syed Rizvi at <a href="mailto:syed.rizvi@oakville.ca">syed.rizvi@oakville.ca</a>.</p> <p>The study is being conducted under the Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road that include South Service Road West from Bronte Road to Kerr Street. The improvements are required to meet the needs of the Town to 2041. The Town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor.</p> <p>I appreciate your time and consideration in participating in this study.</p>		
2018-11-21	<p>Karla Barboza  Team Lead, Heritage  Ministry of Tourism, Culture and Sport  <a href="mailto:Karla.Barboza@ontario.ca">Karla.Barboza@ontario.ca</a></p>	<p>Thanks for sending the PIC notice to the Ministry of Tourism, Culture and Sport. As you know, there has been some changes in our unit. So could you please update MTCS contact information to include both Laura Hatcher and I? Rosi is in another position in our unit and can be removed from the project list.</p>		



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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-11-21	Paul Bond Environmental Planner Conservation Halton pbond@hrca.on.ca	<p>I had taken this file over in August to assist our Planning Services division who were dealing with some staffing changes and workload challenges. These issues have since been resolved and I am transitioning the file back over to their staff.</p> <p>The new CH contact for this file effective today is Matt Howatt, Environmental Planner at ext. 2311. I have recently met with Matt to go over the file progress/history and he is now up to date. Please direct all future communication to Matt (copied on this e-mail).</p> <p>On an administrative note, I understand that our plan review fee, normally collected when we send the EA check list out, has inadvertently been missed. Could you please arrange payment of the fee in accordance with our approved 2018 Plan Review Fee Schedule as follows (copy appended hereto):</p> <ul style="list-style-type: none"> <li>- Municipal EA Review – Schedule “C” \$6,100.00 (Includes HST). Please contact Michelle Caissie directly at ext 2227 or via e-mail to arrange payment. I have copied Michelle on this e-mail for convenience.</li> </ul> <p>It was a pleasure working with you and your team on this project.</p>		
2018-11-27	Daniel Kucharczuk Advisor – Station Planning, Planning and Development Metrolinx	<p>Just looked through the display boards as I am unsure if I will be able to attend the PIC tomorrow. Everything looks like it is coming along well, I just have a few thoughts below. I understand this is the first PIC and is very early so most of these would be addressed anyways in the future:</p> <ul style="list-style-type: none"> <li>• We are planning on adding some bike parking at the bottom of the existing bus loop. When you look at AT infrastructure on Wycroft, I want to make sure westbound cyclists are able to access the bike parking (likely along the east side of the loop).</li> <li>• We will want to be looped into any proposed changes to the access road intersections (both the bus loop and the parking lot). For example, addition of signals at the bus loop and any transit queue jump lanes etc.</li> <li>• If there is any property impacts (probably won't be due to the wide ROW) to our land or parking.</li> </ul> <p>Let me know if any of these are unclear, I am looking forward to seeing the next phase of design.</p>		

**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-03-08	Matt Howatt Conservation Halton	<p>On 2019-03-08 H. McWilliam emails:</p> <p>I would like to arrange a site visit with Conservation Halton to meet with our natural environment specialists for the Wycroft Road Improvements Environmental Assessment (Bronte Road to Kerr Street). The purpose of the meeting is to review existing conditions, particularly at Fourteen Mile Creek, and to discuss your comments on the EA and potential design alternatives. Please reply with dates in March when you would be able to accommodate a site visit.</p>	<p>On 2019-03-12 M. Howatt responds:</p> <p>Thank you for your email. Since CH's last correspondence with IBI and the Town in fall 2018, I've taken on a new role and will not be the main contact for this file at CH. I've copied Laura Head, Regulations Officer (extension 2333), who will be the main contact for this file at CH going forward. Laura is currently out of the office but will be returning March 19.</p> <p>I understand that there are four regulated watercourse crossings in the study area – Fourteen Mile Creek, McCraney Creek, Taplow Creek and Glen Oaks Creek. CH staff may wish to visit the other three locations in addition to Fourteen Mile Creek, if time permits.</p> <p>Laura, could you please follow up with Hailey regarding potential site visit dates with CH technical staff upon your return to the office?</p> <p>Thank you</p>	
2019-03-20	Laura Head Conservation Halton	<p>Hi Hailey,</p> <p>Thank you for the request for a site visit, I have provided a few days in the new two weeks where we are available for a site visit;</p> <ul style="list-style-type: none"> <li>- Thursday March 28 any time between 10:00 and 4:00</li> <li>- Monday April 1 between 1:00 and 4:00</li> <li>- Thursday April 4 between 1:00 and 4:00</li> <li>- Friday April 5 between 1:00 and 4:00</li> </ul> <p>If time permits we would like to see the other creek crossings as well. Please let me know if any of the days and times above work for you.</p> <p>Thanks, Laura</p>		

**Wyecroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-03-21	Laura Head Conservation Halton	Hi Hailey,  I've had some staff decline my tentative invites for the dates I provided below. At this time, I cant commit to having staff at the dates I provided below, I'll be able to confirm the dates we are available on Monday.  My apologies for the confusion.	On 2019-03-20 H. McWilliam responds:  Hi Laura,  Thanks for the update. I will hold on scheduling a meeting until I receive your availability on Monday.	
2019-03-28	Laura Head Conservation Halton	Hi Hailey,  My apologies for the delay. We're available the following days and times;  <ul style="list-style-type: none"> <li>- Thursday March 28 any time between 10:00 and 4:00</li> <li>- Monday April 1 between 2:00 and 4:00</li> <li>- Thursday April 4 between 1:00 and 4:00</li> </ul> Please let me know if those dates work for you.		Meeting set for April 1, 2019.
2019-04-15	Nancy Falkenberg, LGL Erin Blenkhorn, LGL Heather Dearlove, CH Angelin Satgunarajah, CH Yves Scholten, CH cc: Margaret Parkhill, Laura Head	H. McWilliam emails:  Hi everyone,  Thank you for attending the natural environment site visit for the Wyecroft Road Improvements EA on Monday, April 8. Attached for your review are minutes of the meeting. Please advise of any errors or omissions by April 26, 2019.  Thank you		Minutes attached for review.
2019-04-24	Amreen Rahman <a href="mailto:ARahman@uniongas.com">ARahman@uniongas.com</a>	Sorry I have to take the day off and cannot attend.	M. Parkhill responds:  Hi Amreen,  Thanks for letting me know. Is there someone else from Union Gas that could attend? If not, we will still circulate meeting materials to you after the meeting, with the meeting summary. Thanks,	
2019-04-25	Amreen Rahman <a href="mailto:ARahman@uniongas.com">ARahman@uniongas.com</a>	Unfortunately no. But please send over the material afterwards and we will review it.		

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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-04-26	Heather Dearlove, BSc. Environmental Planner Conservation Halton 2596 Britannia Road West, Burlington, ON L7P 0G3 905.336.1158 ext. 2231   Fax 905.336.6684   hdearlove@hrca.on.ca	<p>Hailey,</p> <p>I did receive your voicemail and I apologize for not responding earlier. We only have minor comments on the meeting minutes as follows:</p> <ul style="list-style-type: none"> <li>• Please note for Taplow Creek it is mentioned that it will be re-channelized and the culvert will be extended. As per our CH Policy, we would like to encourage the natural channel design as per Adaptive Management of Stream Corridors in Ontario, MNR &amp; Water Science Centre (2002) document. Hydraulic modeling will also be required for culvert updates and channel realignments.</li> </ul> <p>I am not sure if it needs to be referenced in the meeting minutes but the following should also be considered during the assessment:</p> <ul style="list-style-type: none"> <li>• Minimize the area of construction disturbance within the regulated area.</li> <li>• Have consideration for stream erosion hazards and ensure it has been adequately addressed in the assessment/design.</li> <li>• Consideration must be given to prevent increases in flooding and velocities on the upstream and downstream properties.</li> </ul> <p>I have asked for clarification from Yves concerning the requirements for terrestrial passage within the culverts but he is out of the office today. I will follow-up with him on Monday and get you a response as soon as possible.</p>	<p>On 2019-05-01 H. McWilliam emails:</p> <p>Hi Heather,</p> <p>Just following up on the requirements for terrestrial passage within the culverts. Can you send the requirements today, if possible?</p>	
2019-04-29	TAC members	<p>M. Parkhill emails:</p> <p>Thanks to everyone who attended the Technical Advisory Committee Meeting #2 for the Wycroft Road Improvements Environmental Assessment. A meeting summary will be prepared and circulated later this week.</p> <p>Please review the preliminary roll plans based on the typical recommended cross-sections for the West (attached), Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies.</p> <p>Also attached is the slide deck from the meeting and the cross-sections. We are planning for the second (and final) public meeting to be held in late May or early June.</p> <p>[Presentation, cross-sections and West roll plans attached]</p>		

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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-04-29	TAC members	<p>M. Parkhill emails: Second of two emails, with roll plans for Middle and East.</p> <p>[Middle and East roll plans attached]</p>		
2019-04-30	<p>Monica LaPointe Permit Coordinator MOB.Permits@rci.rogers.com Outside Plant Engineering GTAW 3573 Wolfedale Road. Mississauga ON L5C 3T6 416 913 0693/ 647 643 1446</p>	<p>Your request has been forwarded to our markup team @Rogers.MOC@telecon.ca</p>		
2019-05-01	<p>Matt Krusto Transportation Planning Coordinator Infrastructure Planning &amp; Policy Public Works Halton Region 905-825-6000, ext. 7225   1-866-442-5866</p>	<p>Hi Margaret,</p> <p>Further to the Monday TAC meeting, are you able to provide (as a draft), the technically recommended design that was discussed at the meeting.</p> <p>Halton Region is reviewing a development application and potential centre median on Bronte Road immediately to the north of the Wycroft Road intersection, and want to review what potential impacts (if any), this median may have on the Town's proposed preliminary design.</p> <p>Let me know.</p>	<p>On 2019-05-01 M. Parkhill responds:</p> <p>Hi Matt, The draft conceptual design for the west segment of our study area, including the Wycroft/Bronte intersection is attached. Note that our design goes up to Bronte Road, but does not include the intersection. Also note, this design is preliminary and will be refined based on input received from the TAC and our second public meeting, planned for early June.</p> <p>As discussed at Monday's meeting, our expectation is the detail design of this intersection will be part of the Wycroft extension bridge design, which we understand will be designed this year or next. Then the Wycroft detail design would match into the Region's intersection.</p> <p>Let me know if any questions</p> <p>[West segment roll-plan attached].</p>	

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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-05-01	<p>Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435</p>	<p>Hi Margaret,</p> <p>I'm sorry that I wasn't able to attend Monday's meeting in person. However, I have reviewed the Preliminary Design plates, and had a number of questions/comments from MTO:</p> <p>Please confirm that the proposed north edge-of-pavement between #1450 and #1200 is not encroaching any closer towards the QEW than under present conditions. It's hard to tell with the line weights used on these plans. For clarity, this is the area where the SSR lies directly beside the QEW, between the 3rd Line Interchange and the QEW Truck Scales.</p> <p>The introduction of a westbound dual left turn lane at 3rd Line and corresponding eastbound and westbound right turn lanes could affect the overall intersection operations and signal timing/pedestrian clearance intervals. Was there any Synchro analysis/microsimulation done which shows the effects of these changes which MTO could review? I'd like MTO's Traffic Office to assess the potential implications of these changes at Wycroft/3rd Line to our Toronto-bound QEW ramp terminal, which lies a short distance to the north. The concern is the potential for increased southbound queuing on 3rd Line.</p> <p>The stormwater drainage around the Kerr Street/Wycroft Road intersection is rather unusual, due to the fact that there was once a full interchange at QEW &amp; Kerr Street. Please note that MTO would have concerns with any increase in stormwater discharge in the immediate vicinity of the Wycroft Road &amp; Kerr Street intersection. If memory serves me correctly, all of these storm sewers discharge into MTO's outlet into 16 Mile Creek.</p> <p>There is a potential opportunity to reduce the footprint of the Kerr Street/Wycroft Road intersection, because there are three eastbound lanes approaching Kerr Street. One lane turns left, one lane turns right, but the centre lane appears to be redundant and could likely be removed – just a general observation.</p> <p>Is this EA Study considering any changes to the cross section of the north leg of the Bronte Road/Wycroft Road Intersection? (i.e. a centre median island?)</p> <p>Are there any changes being made to any of the culverts crossing under SSR in the immediate vicinity of the QEW?</p> <p>Please provide a response to these questions at your convenience. Thanks in advance!</p>		

**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-05-06	Heather Dearlove, BSc. Environmental Planner Conservation Halton 2596 Britannia Road West, Burlington, ON L7P 0G3 905.336.1158 ext. 2231   Fax 905.336.6684   hdearlove@hrca.on.ca	<p>I apologize for the delay. Here are the main items we look for:            Open-bottom culverts – preferred for stream ecology (especially benthic habitat and stream substrate conditions). It conforms with Natural Channel Design principles, allowing for more natural fluvial geomorphology development.            3x-Bankfull width – This is in keeping with natural stream design principles, allowing dynamic stream processes to function, as well as to allow terrestrial wildlife passage on the banks. Shelves installed in the culvert can be considered in cases where necessary.</p> <p>If you have any questions, do not hesitate to contact me at ext. 2231. Alternatively, you can also contact Yves Scholten (ecologist) at ext. 2306.</p>	On 2019-05-06 H. McWilliam responds: Thank you for this information, Heather. Is there a specific clearance height required for terrestrial passage under a bridge? If so, where should the clearance height be measured from?	
2019-05-06	Yves Scholten Conservation Halton 2596 Britannia Road West, Burlington, ON L7P 0G3 <a href="mailto:yscholten@hrca.on.ca">yscholten@hrca.on.ca</a>	<p>Hi Hailey,</p> <p>Terrestrial passage for bridges (and culverts) depends on target species in the vicinity. A height of 2m gives sufficient clearance for medium to large mammals as well as smaller species.</p> <p>Openness Ratio is another consideration that depends on the length and width of the crossing, and which should be 0.6 or larger.</p> <p>I would refer you to our Road Ecology BMP document for more detailed information:            pdf link:  <a href="https://www.conservationhalton.ca/uploads/Conservation%20Halton%20Road%20Ecology%20Quick%20Reference%20Guide%20September%202018.pdf">https://www.conservationhalton.ca/uploads/Conservation%20Halton%20Road%20Ecology%20Quick%20Reference%20Guide%20September%202018.pdf</a></p> <p>The link is located on our policies &amp; guidelines webpage:  <a href="https://www.conservationhalton.ca/policies-and-guidelines">https://www.conservationhalton.ca/policies-and-guidelines</a></p> <p>The height measurement would be from the water surface (1:2 event where feasible). If this does not seem feasible in the project site conditions, then we can discuss a reasonable alternative approach.</p> <p>Hope that helps. If you have more questions, or would like further clarification, please let me know.</p>	On 2019-05-06 H. McWilliam responds:  Excellent, thank you! This is very helpful.	

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<p>2019-05-06</p>	<p>Daniel Kucharczuk Advisor – Station Planning, Planning and Development Metrolinx 97 Front Street W   Toronto   Ontario   M5J 1E6 D: 416-202-5474</p>	<p>Thanks for circulating the information, I have a couple comments below I would like to share:</p> <ul style="list-style-type: none"> <li>• For the West segment, it seems odd to have both an in-boulevard MUP as well as on-street bike lanes. This can be seen as duplication of facilities which can be confusing for both drivers and cyclists.</li> <li>• The Oakville Active Transportation Master Plan recommends the west segment be an in-boulevard trail with an on-street signed route. This seems appropriate for this area as it would provide good connection to the GO Station from Third Line and Bronte Road.</li> <li>• While we appreciate the intersections are not being designed by the consultant in this exercise, they are normally the areas where cycling designs fall apart and become unsafe. It would be beneficial to show, at a functional level, how the cyclists would interact in the intersections, especially at Third Line when there is a change in facility.</li> <li>• If there is a desire to keep the onstreet facilities, we would like to see a crossride or something similar proposed for the signalised entrance to the GO Station to allow westbound cyclists to cross Wycroft Road safely.</li> <li>• For the Kerr Street Grade Separation, financial close for the project is March 26, 2020. This is the date that the proponent can commence construction works. The work will likely take place for a couple years after this, please let me know if you need a more exact end date, as it is an AFP project it can be difficult to narrow this down until the proponent send through their schedule.</li> <li>• For the Bronte bus loop, we don't have a definitive date for this work to commence. We are waiting on the results of the Bronte MTSA to inform construction timing etc. For now, it would be prudent to plan for the bus loop to remain where it is for the foreseeable future. The current plan is that once it is relocated, the area on the north will become a passenger pick-up and drop-off area with a cycling connection to Wycroft and bike parking at the corridor. If your plans could protect for this future state while allowing the buses to remain for now that would be great.</li> </ul> <p>Please let me know if you need any information from me for your study.</p>	<p>On 2019-05-15 M. Parkhill responds:</p> <p>Hi Daniel, Thank you for the comments. I'll respond to each in order:</p> <ul style="list-style-type: none"> <li>• To your first two points on the West segment, we considered what would be the best way to get more people walking and cycling; to support one of the Towns guiding principles to “provide choices for mobility by linking people and places with sustainable transportation network consisting of roads, transit, walking and cycling trails”. Current state-of-the-practice tell us that bike lanes (one in each direction) are more compatible with the number of driveways along Wycroft Road. That's because cyclists will travel in the bike lanes in the same direction as motor vehicles on the road. Drivers turning into or out of driveways will be looking for “oncoming” traffic, and will be more likely to see the cyclists approaching. For example, the Ontario Traffic Manual Book 18 supports on-street bike lanes, noting that “motorists are more likely to be aware of cyclists on the roadway rather than adjacent to the road.” However, we also know that some people are less comfortable cycling on-street. In order to encourage active transportation, particularly on the West segment with the GO station (as a first/last mode) and land use more likely to intensify, providing the multi-use trail provides a good cycling option for a wider range of road users. We do not see this as a duplication of service, but rather the best way to</li> </ul>	
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			<p>provide infrastructure that supports transportation choice.</p> <ul style="list-style-type: none"> <li>• After we present the technically preferred design concept to the public, we will advance the design including a functional review of the intersections. I agree this is important at the EA stage in order to identify and protect for an appropriate right-of-way around intersections. Note that the buffered on-street bike lanes in the West segment will be continuous through the study area, which is a significant benefit to cyclists.</li> <li>• Through the EA, we will recommend intersection and driveway treatments, including treatment such as crossrides through signalized intersections or other treatments.</li> <li>• Thank you for confirming the financial close for the Kerr Street project is March 26, 2020 and the potential for construction to start in 2020 and continue for a couple of years. As part of the EA, we will recommend an implementation plan, recognizing that the Town will revisit the plan as other adjacent and parallel projects move towards implementation.</li> <li>• For the Bronte bus loop, we will consider that bus loop will remain where it is for the foreseeable future, and will communicate this to Oakville Transit staff. We will also consider accommodating access to a passenger pick-up and drop-off area in the existing loop with a cycling connection to Wycroft. One option we will consider is signaling the driveway. Can you please clarify that Metrolinx will provide bike parking close to the platforms, such that</li> </ul>	
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			<p>people on bicycles can ride as close as possible to the train platforms? Such as the bicycle parking at Oakville station (<a href="https://www.google.ca/maps/@43.4534397,-79.6845379,3a,60y,125.51h,85.51t/data=!3m6!1e1!3m4!1s5uTcQxJ3WPKQs-PazQehtw!2e0!7i16384!8i8192">https://www.google.ca/maps/@43.4534397,-79.6845379,3a,60y,125.51h,85.51t/data=!3m6!1e1!3m4!1s5uTcQxJ3WPKQs-PazQehtw!2e0!7i16384!8i8192</a>)</p> <p>Thanks for your active participation in this study</p>	
2019-05-08	<p>Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435</p>	<p>Hi Margaret,</p> <p>Just wanted to follow-up on this – I understand that the Study Team may already be looking into this information in preparation of a formal response to MTO’s comments/questions. However, it would be greatly appreciated if I could get a quick email from the Study Team acknowledging receipt of MTO’s comments submitted on May 1st. Thanks in advance!</p>	<p>On 2019-05-08 M. Parkhill responds:</p> <p>Hi Cameron, Yes your comments were received and we are working to provide you with a written response with appropriate details. Hopefully by Friday. Thanks!</p>	

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<p>2019-05-08</p>	<p>Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435</p>	<p>Hi Margaret,  No problem at all, I just wanted to confirm that they were received. Thanks again!</p>	<p>2019-05-30 M. Parkhill responds:  Hi Cameron, Thanks for sending your comments on the design, and my apologies for the delay in responding. The numbered responses below match the order of your comments:</p> <ol style="list-style-type: none"> <li>1. We confirm that the proposed north edge-of-pavement between #1450 and #1200 South Service Road does not encroach towards the QEW. Based on the survey completed by the Town, the property line is in the middle of the existing curb, and the proposed curb will be entirely within the Town's property. We used thicker curb lines to stand out on the paper copy.</li> <li>2. Upon further review of the Third Line intersection, we have confirmed that dedicated eastbound and westbound right-turn lanes are not required. Providing shared through-right lanes is also preferable for active transportation. The design will be revised and the west leg will have: Dual EB Left, EB Thru, EB Shared Thru/Right. The east leg will have: Single WB Left with painted-out shadow of opposing dual left, WB Thru, WB Shared Thru/Right.</li> </ol> <p>Yes, Synchro analysis has been completed for the intersection of Third Line and Wycroft Road for 2031 using optimized signal timings. We understand your concern is the potential for increased southbound queuing on Third Line. The analysis shows that the 2031 "do nothing" scenario results in long southbound queues compared today that spill back to the QEW off-ramp intersection. The</p>	
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			<p>2031 “with improvements” scenario helps to reduce the southbound queues, but they continue to be longer than today. The traffic report is nearing completion for review by the Town.</p> <p>3. We are reviewing drainage for the whole corridor, including at Kerr/Wycroft, together with the Town staff. We can provide more details once the drainage study is complete, likely in mid-June.</p> <p>4. You are correct, we will adjust the design and remove the centre EB lane from the west leg of the Kerr Street intersection.</p> <p>5. This study is not proposing improvements to Bronte Road. It is a Regional road, and the intersection will be improved through the Region’s project to extend Wycroft Road over Bronte Creek.</p> <p>6. Based on your previous comments, we understand that these culverts are under review by MTO. If South Service Road is improved first, the culverts would need to be extended to accommodate. The Town will coordinate the implementation and timing of improvements to South Service Road and the culverts with MTO.</p> <p>Please call if any of the above responses are unclear, or you’d like to discuss further. Thanks for your continued participation in this study,</p>	

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2019-05-09	TAC Members	<p>M. Parkhill emails:</p> <p>Attached please find the meeting summary for the April 29 TAC meeting. Please review and provide any comments on the meeting summary, and the drawings circulated, by Wednesday, May 15.</p> <p>[TAC minutes attached]</p>		
2019-05-15	<p>Dayton Dumesnil Bell Canada Access Network</p> <p>50 Steeles Ave E Floor 2, Unit 18 Milton, On L9T 4W9 Mobile: (905) 691-1131 Office: (905) 577-6246</p>	<p>On 2019-05-15 A. Chiu emails:</p> <p>Hello Dayton,</p> <p>To follow up on our conversation this morning, we're asking Bell to review and provide comments on the technically preferred design for the Wycroft Road Improvements Environmental Assessment (EA). The EA is located in the Town of Oakville and the corridor extends from Bronte Road to Kerr Street.</p> <p>The comments should identify any areas of concern, including potential conflicts between the technically preferred design and Bell's existing infrastructure. Please let me know if you require any additional information.</p>	<p>On 2019-05-15 D. Dumesnil emails bell.moc@telecon.ca</p> <p>Hi,</p> <p>Please provide markups to Adrian. Wycroft Rd – Bronte to Kerr</p>	
2019-05-15	<p>Dave Gadbois Union Gas <a href="mailto:DGadbois@uniongas.com">DGadbois@uniongas.com</a></p>	<p>On 2019-05-16 A. Chiu emails:</p> <p>Hello Dave,</p> <p>To follow up on our conversation this afternoon, I have attached drawings of the technically preferred design for the Wycroft Road Improvements Environmental Assessment (EA). The EA is located in the Town of Oakville and the corridor extends from Bronte Road to Kerr Street.</p> <p>Please review the preliminary roll plans based on the typical recommended cross-sections for the West, Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies. Please let me know if you require any additional information.</p>		

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<p>2019-05-15</p>	<p>Kate Connell, P. Eng. Project Manager II Infrastructure Planning &amp; Policy Public Works Halton Region 905-825-6000, ext. 3112   1-866-442-5866</p>	<p>Good afternoon Margaret and Syed,</p> <p>As a follow up to the TAC meeting held on April 29th at the Town of Oakville offices we offer the following comments. Thank you for the opportunity to provide feedback. Please contact me if you require any additional information.</p> <p>Comments:</p> <p>1) Regarding the alignment of the west end of Wycroft Road (just east of Bronte Road): The Regional Wycroft Road extension project and the Town of Oakville Wycroft Road improvements project meet at this location. The current preferred alternative for the Region's project shows Wycroft Road turning slightly to the south at this location to better align with the bridge. The Town's roll plan shows the widened Wycroft Road running straight.</p> <p>Requested Commitments in the ESR:</p> <ul style="list-style-type: none"> <li>• The ESR should include a commitment that the Town of Oakville will coordinate and consult with Halton Region on the final alignment of the west end of Wycroft Road (at Bronte Road) intersection. This is to ensure that the intersection of Bronte Road (RR25) and Wycroft Road aligns with the future extension of Wycroft Road westerly and new bridge crossing.</li> <li>• The ESR should include a commitment that the Town of Oakville will coordinate and consult with Halton Region to define the eastern limit of the Region's Wycroft Road extension project / western limit of the Town's Wycroft Road widening project.</li> </ul> <p>2) Note that the Region's current capital plan includes a new watermain along Wycroft Road from Bronte Road (RR25) to just east of Third Line. The start of construction for this watermain is currently planned for 2026 (per the Region's 2019 Budget and Business Plan).</p> <p>Requested Commitment in the ESR:</p> <ul style="list-style-type: none"> <li>• While the start of construction for this watermain aligns closely with the planned timeframe for the Wycroft Road construction work (noted as 2025 in the west section) we would like the ESR to include a commitment that timing of Wycroft Road construction activities will be coordinated with Regional infrastructure work and should be considered approximate at this time.</li> </ul> <p>3) Regarding the proposed re-alignment of Wycroft Road, just east of Third Line: Please note that there is an existing watermain that follows the road</p>	<p>On 2019-05-16 M. Parkhill responds:</p> <p>Hi Kate, Thank you for the comments. We will incorporate the requested items into the Environmental Study Report.</p>	
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		<p>alignment in this area. Note as well that this watermain is part of the replacement project scheduled for construction in 2026 so there may be an opportunity to coordinate both the road and the watermain at the same time.</p> <p>Requested Commitment in the ESR:</p> <ul style="list-style-type: none"> <li>The ESR should note the existing watermain and include a commitment that all works in this area should be closely coordinated with the Region.</li> </ul> <p>We ask that you provide confirmation that you have received these comments and are able to update the ESR accordingly.</p>		
2019-05-17	Daniel Kucharczuk Advisor – Station Planning, Planning and Development Metrolinx 97 Front Street W   Toronto   Ontario   M5J 1E6 D: 416-202-5474	<p>Hi Margaret,</p> <p>Thanks for the response. I still see the bike lanes and MUP on this segment as a bit of a “belt and suspenders” approach but if the Town is happy with it then it’s not really my place to comment further.</p> <p>We do have plans to add both covered and secure bike parking at Bronte GO within the near future. As of right now I can’t comment too much on the implementation date of this contract; however, I should hopefully be able to share some dates a bit further into this EA as we’re close to finalising it.</p>		
2019-05-23	Shoaib Akram CAD Technician Telecon	<p>Hi,</p> <p>Please find attached completed markup request.</p> <p>*** Please use “REGEN” command for proper line style ***</p> <p>[PDF and DWG files attached]</p>		
2019-05-30	Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7  (416) 235-3435	<p>Hi Margaret,</p> <p>Thanks for providing these responses. Once the Drainage and Traffic Reports have been reviewed by IBI/Town of Oakville, please forward them over to me for a quick review. As a side note, MTO does not have any culvert work on the QEW planned on our Capital Program within the next five years, but this could change based on infrastructure rehabilitation needs and our biennial inspections of these structures.</p>		

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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-05-31	Jon Harding Imperial Oil Jon.s.harding@esso.ca	<p>On 2019-05-31 A. Chiu emails: Hello Mr. Harding,</p> <p>I'm emailing to follow up on the email sent by Margaret Parkhill from IBI Group on April 28th, which circulated the technically preferred design for the Wycroft Road Improvements Environmental Assessment (EA).</p> <p>Can you please confirm receipt of the drawings and let me know if Imperial Oil will be providing comments on the technically preferred design? Comments should identify any areas of concern, including potential conflicts between the technically preferred design and Imperial Oil's existing infrastructure. Please let me know if you require any additional information.</p>		
2019-05-31	Lisa Gillis Cogeco Lisa.gillis@cogeco.com	<p>On 2019-05-31 A. Chiu emails: Hello Ms. Gillis,</p> <p>I'm emailing to follow up on the email sent by Margaret Parkhill from IBI Group on April 28th, which circulated the technically preferred design for the Wycroft Road Improvements Environmental Assessment (EA).</p> <p>Can you please confirm receipt of the drawings and let me know if Cogeco will be providing comments on the technically preferred design? Comments should identify any areas of concern, including potential conflicts between the technically preferred design and Cogeco's existing infrastructure. Please let me know if you require any additional information.</p>		
2019-06-05	Lisa Gillis Cogeco Lisa.gillis@cogeco.com	<p>On 2019-06-05 A. Chiu emails: Hello Ms. Gillis,</p> <p>To follow up on the email below, could you please let me know if you will be providing comments on the technically preferred design for the Wycroft Road EA.</p>	<p>On 2019-06-05 L. Gillis emails:</p> <p>Hi Adrian, I don't work in the Oakville area, I forwarded this to Daniela Policelli. She can provide you with the information. thanks</p>	Contact list updated.
2019-06-05	Jon Harding Imperial Oil Jon.s.harding@esso.ca	<p>On 2019-06-05 A. Chiu emails: Hello Mr. Harding,</p> <p>To follow up on the email below, could you please let me know if you will be providing comments on the technically preferred design for the Wycroft Road</p>		



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2019-06-06	Daniela Policelli System-Planner – Oakville 950 Syson Road Burlington, ON <a href="mailto:daniela.policelli@cogeco.com">daniela.policelli@cogeco.com</a>	Good morning Adrian,  Can you please forward drawings, they are not attached. Thank you.	On 2019-06-7, A. Chiu responds: Hi Daniela  I have attached drawings of the technically preferred design for the Wycroft Road Improvements Environmental Assessment (EA). The EA is located in the Town of Oakville and the corridor extends from Bronte Road to Kerr Street.  Please review the preliminary roll plans based on the typical recommended cross-sections for the West, Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies. Please let me know if you require any additional information.	Design drawings circulated for review.

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<p>2019-06-06</p>	<p>Lana Kegel Senior Real Estate Coordinator Real Estate Services Hydro One Networks Inc. 185 Clegg Road, Markham, Ontario L6G 1B7 905.946.6277 Lana.Kegel@hydroone.com</p>	<p>Hi Margaret,  My colleague, Joan Zhao, whom is copied on this e-mail, has taken carriage of Halton Region including the Town of Oakville.  Please follow-up with Joan at 905-946-6230</p>	<p>M. Parkhill emails J. Zhao:  You are invited to the Town of Oakville's second Public Information Centre for the Wycroft Road Improvements Environmental Assessment.  <b>Date:</b> Thursday, June 13, 2019 <b>Time:</b> 4:30 p.m. – 6:30 p.m. Brief presentation at 5:00 p.m. <b>Location:</b> Holiday Inn Hotel &amp; Suites Oakville, Halton East Room, 2525 Wycroft Road, Oakville  The purpose of the Public Information Centre is to obtain input on the technically preferred roadway design concept for the corridor. The project team will present the design concept and the results of technical studies. Members of the project team will be available to answer questions and collect your feedback.  Display materials will be posted on the project website: <a href="https://www.oakville.ca/residents/wycroft-road-ea.html">https://www.oakville.ca/residents/wycroft-road-ea.html</a>. If you are unable to attend, please provide any questions or comments to the undersigned or the Town's project manager Syed Rizvi at <a href="mailto:syed.rizvi@oakville.ca">syed.rizvi@oakville.ca</a>.  The study is being conducted under the Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road, that includes a portion of South Service Road West, from Bronte Road to Kerr Street. The improvements are required to meet the needs of the Town to 2041. The Town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor.  I appreciate your time and consideration in participating in this study.</p>	<p>Notice forwarded to Joan Zhao. Contact list updated.</p>
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-06-07	Daniela Policelli System-Planner – Oakville 950 Syson Road Burlington, ON <a href="mailto:daniela.policelli@cogeco.com">daniela.policelli@cogeco.com</a>	<p>Good morning Adrian,</p> <p>We do not have any existing cable plant or infrastructure along South Service Rd from Third to Fourth Line.</p> <p>We have a small portion of aerial coax plant that crosses from the west side of Bronte over to the North side of Wycroft Rd for approximately 300 m to feed the hotels.</p> <p>We have existing buried fiber plant on Wycroft (South side, which crosses over to north side at times) starting at Weller Court all the way to Kerr St.</p> <p>We have existing fiber plant (mix of aerial and buried) along Wycroft on either side from Bronte Rd to Third Line.</p>	<p>On 2019-06-07 A. Chiu responds:</p> <p>Hi Daniela,</p> <p>Thank you for providing information on Cogeco's existing infrastructure within our study area. Could you please provide mark-up drawings of the existing infrastructure noted in your previous email? Your cooperation is greatly appreciated.</p>	
2019-06-07	Joan Zhao Hydro One <a href="mailto:Joan.zhao@hydroone.com">Joan.zhao@hydroone.com</a>	<p>On 2019-06-06, M. Parkhill emails:</p> <p>Hi Joan,            Attached is a PDF with the technically preferred design, which we will present to the public next week.            The design maintains the existing property line along the Hydro One transformer station east of Bronte Road.</p> <p>As requested, we have dimensioned the distance from the property line to existing poles related to the easement.            There are two poles on the south side of Wycroft that are connected to poles north of Wycroft in the Hydro easement.            These poles are 6.58 m and 14.6 m from the existing property line, which will not change.            (Google Streetview: <a href="https://www.google.ca/maps/@43.4094833,-79.7333974,3a,75y,129.83h,104.45t/data=!3m6!1e1!3m4!1s9H7-yoxZT_jAlGlwy_vO-Q!2e0!7i16384!8i8192">https://www.google.ca/maps/@43.4094833,-79.7333974,3a,75y,129.83h,104.45t/data=!3m6!1e1!3m4!1s9H7-yoxZT_jAlGlwy_vO-Q!2e0!7i16384!8i8192</a>)</p> <p>Poles in the easement on the north side of Wycroft are over 70 m from the Town's ultimate right-of-way.</p> <p>Note that the design includes connecting the sidewalk through this easement. The Town's ultimate right-of-way is approximately 9 m from the existing right-of-way limit at the easement.</p> <p>Let us know if you have any comments or concerns with the technically preferred design.</p>		Circulated technically preferred design for comment.

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2019-06-11	Daniela Policelli System-Planner – Oakville 950 Syson Road Burlington, ON <a href="mailto:daniela.policelli@cogeco.com">daniela.policelli@cogeco.com</a>	Good morning,  Please see attached for a pdf of our existing landbase. Thank you.		
2019-06-17	Sanzhar Zhorabayev Telecon Sanzhar.Zhorabayev@Telecon.ca	Hello, Please see the attached markup drawings and document for the requested location. [DGN, DWG and PDF files attached]		
2019-06-25	Dave Gadbois Union Gas <a href="mailto:DGadbois@uniongas.com">DGadbois@uniongas.com</a>	H. McWilliam leaves voicemail on 2019-06-25:  Informs Union Gas that the study has now determined the recommended design, which includes road widening and utilities will be impacted.  H. McWilliam would like to discuss impacts and relocations and preliminary cost implications with Union Gas.	On 2019-07-18, D. Gadbois calls H. McWilliam:  Costing is done after a design is prepared.  Union Gas has facilities along most of the corridor, typically located approximately 1 metre off the property line. If no noise walls are proposed, that usually lessens the impact.	
2019-06-25	Dayton Dumesnil Bell 19 Hunter Street West, 3rd Floor Hamilton, ON <a href="mailto:dayton.dumesnil@bell.ca">dayton.dumesnil@bell.ca</a>	H. McWilliam leaves voicemail on 2019-06-25:  Informs Bell that the study has now determined the recommended design, which includes road widening and utilities will be impacted.  H. McWilliam would like to discuss impacts and relocations and preliminary cost implications with Bell.		
2019-06-25	Daniela Motoc Oakville Hydro 861 Redwood Square, P.O. Box 1900 Oakville, ON <a href="mailto:dmotoc@oakvillehydro.com">dmotoc@oakvillehydro.com</a>	H. McWilliam leaves voicemail on 2019-06-25:  Informs Oakville Hydro that the study has now determined the recommended design, which includes road widening and utilities will be impacted.  H. McWilliam would like to discuss impacts and relocations and preliminary cost implications with Oakville Hydro.		
2019-06-25	Daniela Policelli Cogeco 950 Syscon Road Burlington, ON <a href="mailto:daniela.policelli@cogeco.com">daniela.policelli@cogeco.com</a>	H. McWilliam leaves voicemail on 2019-06-25:  Informs Cogeco that the study has now determined the recommended design, which includes road widening and utilities will be impacted.  H. McWilliam would like to discuss impacts and relocations and preliminary cost implications with Cogeco.		

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2019-06-25	Dennis De Rango Hydro One 185 Clegg Road Markham, ON <a href="mailto:dennis.derango@hydroone.com">dennis.derango@hydroone.com</a>	H. McWilliam leaves voicemail on 2019-06-25:  Informs Hydro One that the study has now determined the recommended design, which includes road widening and utilities will be impacted.  H. McWilliam would like to discuss impacts and relocations and preliminary cost implications with Hydro One.		
2019-06-26	Monica LaPointe Permit Coordinator MOB.Permits@rci.rogers.com <a href="mailto:Monica.LaPointe@rci.rogers.com">Monica.LaPointe@rci.rogers.com</a> Outside Plant Engineering GTAW 3573 Wolfedale Road. Mississauga ON L5C 3T6 416 913 0693/ 647 643 1446	H. McWilliam leaves voicemail on 2019-06-26:  Informs Rogers that the study has now determined the recommended design, which includes road widening and utilities will be impacted.  H. McWilliam would like to discuss impacts and relocations and preliminary cost implications with Rogers.		
2019-06-26	Monica LaPointe Permit Coordinator MOB.Permits@rci.rogers.com Outside Plant Engineering GTAW 3573 Wolfedale Road. Mississauga ON L5C 3T6 416 913 0693/ 647 643 1446	On 2019-06-26, H. McWilliam emails: Hi Monica,  Thank you for returning my call this morning. As discussed, I have attached the markup response form to this email. We note that there is aerial plant along the corridor that will need to be relocated due to the proposed widening in the recommended design for the Wycroft Road Improvements Environmental Assessment. We would appreciate if Rogers could provide a preliminary cost estimate for the relocations required. Please let me know the expected turnaround time for the estimate.	On 2019-06-27 M. Lapointe responds:  Good morning Hailey Your request has been forwarded to Planner Bien Bengco.	

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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-07-02	<p>Heather Dearlove, BSc. Environmental Planner Conservation Halton 2596 Britannia Road West, Burlington, ON L7P 0G3 905.336.1158 ext. 2231   Fax 905.336.6684   hdearlove@hrca.on.ca</p>	<p>On 2019-07-02 M. Parkhill emails:</p> <p>Hi Heather, Further to the Wycroft Road EA meeting on April 29, we request Conservation Halton's comments on the proposed realignment of South Service Road West, over Fourteen Mile Creek located east of Third Line, in the Town of Oakville.</p> <p>We are preparing the draft Environmental Study Report, and would appreciate formal comments regarding potential impacts, mitigation measures and permit/approval requirements by Friday, July 12.</p> <p>Material attached for your review include:</p> <ul style="list-style-type: none"> <li>- Draft General Arrangement (GA) for the proposed new crossing of Fourteen Mile Creek.</li> <li>- Roll plan showing the proposed road re-alignment and widening, east of Third Line, to address existing safety concerns</li> <li>- Minutes of the April 29 TAC meeting 2</li> </ul> <p>The draft Natural Environment Impact Assessment is available through the following FTP site, due to file size: <a href="https://sharebox.ibigroup.com">https://sharebox.ibigroup.com</a> or <a href="ftp://ftp.ibigroup.com">ftp://ftp.ibigroup.com</a> Login user name: 114331g5 Password: 5aqeagAs</p> <p>If you have any questions during your review, please don't hesitate to call myself or Syed Rizvi, the Town Project Manager, at 905-661-2489 x3981. We look forward to your comments,</p>	<p>On 2019-07-10, H. Dearlove responds:</p> <p>Good Morning Margaret,</p> <p>Thank you for the email below and the additional material. I have provided the information to Tech staff who are completing a high level review of the material. My intention is to provide you with high-level comments on the proposed realignment by Friday (please note that I am out of the office on Thursday and Friday on site visits and training and not back in the office till next Thursday). We have not had sufficient time to complete a detailed review of the material as a result of current work loads and other time constraints.</p> <p>We would like to receive a copy of the draft EA document if possible (3 hardcopies and 1 digital copy) for our review.</p>	<p>Attached TAC meeting minutes, General Arrangement Drawing for bridge over Fourteen Mile Creek, roll plan showing proposed realignment of South Service Road West</p>
2019-07-15	<p>Heather Dearlove, BSc. Environmental Planner Conservation Halton 2596 Britannia Road West, Burlington, ON L7P 0G3 905.336.1158 ext. 2231   Fax 905.336.6684   hdearlove@hrca.on.ca</p>	<p>On 2019-07-15, H. McWilliam emails:</p> <p>Good morning Heather,</p> <p>Can you please confirm that you received the attachments in the previous email and were able to download the report off the FTP? If CH will be providing comments, can you let me know when we can expect to receive them?</p>	<p>On 2019-07-16, H. Dearlove responds:</p> <p>Hailey,</p> <p>I sent a quick email to Margaret last week concerning CH's comments on the alternative for Wycroft.</p> <p>I am waiting for comments from ecology before I can send comments to you. I will follow-up with you on an ETA when I am back in the office on Thursday.</p>	

**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-07-24	Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435	Hi Margaret,  Just wanted to follow-up on this request. Are the Drainage and Traffic reports available for review yet?	On 2019-07-24, M. Parkhill responds:  Hi Cameron, We've just completed a review cycle with Town staff. Once we've incorporated those comments, we will be able to share the reports with you. Thanks for your patience,	
2019-07-24	Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435	Hi Margaret,  No problem at all – Once the reports are available for MTO's review, please let me know. Thanks in advance!	On 2019-07-31, M Parkhill responds:  Hi Cameron, Attached for MTO review is the draft traffic operations analysis for the Wycroft Road Improvements EA. We'd appreciate any comments by Friday, August 16.  Please confirm your receipt of the attached	Draft Traffic Report attached for MTO review and comment.

**Wycroft Road Environmental Assessment  
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<p>2019-07-29</p>	<p>Heather Dearlove, BSc. Environmental Planner Conservation Halton 2596 Britannia Road West, Burlington, ON L7P 0G3 905.336.1158 ext. 2231   Fax 905.336.6684   hdearlove@hrca.on.ca</p>	<p>Conservation Halton has completed a preliminary review of the following documents and has provided comments below:</p> <ul style="list-style-type: none"> <li>• Appendix B – Natural Environment Impact Assessment</li> <li>• Draft General Arrangement (GA) for the proposed new crossing of Fourteen Mile Creek.</li> <li>• Roll plan showing the proposed road re-alignment and widening, east of Third Line, to address existing safety concerns</li> </ul> <p><b>General Comments:</b></p> <ol style="list-style-type: none"> <li>1. <i>Hydrologic, hydraulics and geotechnical studies will be required to show no adverse impacts due to the widening of the road.</i></li> <li>2. <i>In case of any watercourse alterations proposed, fluvial geomorphologic studies and hydraulic studies should be submitted.</i></li> <li>3. <i>Natural Channel Design Principles must be followed for culvert design (open bottom culverts) and channel re-alignment if any proposed.</i></li> <li>4. <i>Proposed culvert extensions and replacement should be supported by hydraulic studies to confirm the sizing requirement.</i></li> <li>5. <i>Proposed work area, disturbance limit and appropriate setbacks should be provided in the drawings.</i></li> <li>6. <i>Natural Heritage assessments should follow the recommendations in the CH Guidelines for Ecological Studies (GES), available on the CH website.</i></li> </ol> <p><b>Specific Comments:</b></p> <ol style="list-style-type: none"> <li>7. <i>Preliminary general arrangement drawing: The South Service Road west bridge shows a 2:1 slope. A slope of 3:1 is preferred, unless approved by a geotechnical engineer.</i></li> <li>8. <i>Table 8 and Table 9 in Natural Environment Report: Impact Assessment shows that C7 culvert will be close bottomed. As per natural channel design principles, all culverts are recommended to be open bottom.</i></li> <li>9. <i>Section 1.0 Introduction: A detailed list of background information sources should be provided, as well as a summary of the relevant legislation/regulatory context.</i></li> <li>10. <i>Section 2.3.1 Vegetation Communities: ELC communities (e.g. SWD4-1 unit at Fourteen Mile Creek crossing) can be mapped more extensively through air-photo interpretation.</i></li> <li>11. <i>Figs. 3a-3c: Please overlay the ELC community mapping on an air-photo.</i></li> <li>12. <i>Section 2.5 - Wildlife and wildlife habitat: Anuran surveys should cover the early spring to late spring breeding period following the MMP protocol and including</i></li> </ol>		
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**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
		<p><i>April, May and June surveys. Wetland communities and anthropogenic features (e.g. ponds) may be included in such surveys.</i></p> <p>13. <i>Section 2.5.1 - Wildlife Habitat: An analysis of potential for Significant Wildlife Habitat (SWH) should be undertaken, and any candidate SWH identified and mapped (e.g. Colonial Bird Breeding Habitat). Some species such as Snapping Turtle are known to occur within 500m of the project location and may require specialized surveys to detect. Please update this section accordingly.</i></p> <p>14. <i>Section 2.5.2 – Fauna: Background information sources such as Bird Studies Canada/eBird, Ontario Nature Reptile and Amphibian Atlas, Ontario Mammal Atlas, Ontario Butterfly Atlas, NHIC, etc. should be consulted, listed and the relevant data detailed.</i></p> <p>15. <i>Section 4.2 – Aquatic Habitats and Communities: Please refer to the CH Guidelines for Ecological Studies for parameters to consider in Benthic Invertebrate and Fish &amp; fish habitat assessments.</i></p> <p>16. <i>Section 4.2.3 Changes to Water Quality and Quantity: Please follow the GES guidelines for Water Quality (WQ) sampling. This section should list the parameters used for monitoring WQ.</i></p> <p>17. <i>Section 4.2.4 Barriers to Fish Passage: Please detail the parameters and approaches to be used in preventing, avoiding and/or eliminating barriers to aquatic organism passage. A fish passage analysis may be useful for culvert crossings.</i></p> <p>18. <i>Section 4.2.6 Mitigation: This section should include implementation of Road Ecology Principles, as detailed in CH Road Ecology BMP Quick Reference Guide (2018), available on CH's website.</i></p> <p>19. <i>Section 4.3.4 Mitigation: This section should include an Invasive Species Management Plan.</i></p> <p>20. <i>Section 4.4.5 Mitigation: Proposal for replacement plantings of removed trees should be included, per CH Landscaping and Tree Protection Guidelines.</i></p> <p>If at all possible, CH would like to review the Draft ESR report (2 hardcopies plus a digital copy). If you have any questions with the above comments, do not hesitate to contact the undersigned at ext. 2231.</p>		

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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-08-13	Heather Dearlove, BSc. Environmental Planner Conservation Halton 2596 Britannia Road West, Burlington, ON L7P 0G3 905.336.1158 ext. 2231   Fax 905.336.6684   <a href="mailto:hdearlove@hrca.on.ca">hdearlove@hrca.on.ca</a>	Hi Heather,  Thank you for providing these comments. For CH's review of the Draft ESR, would 2 hardcopies of the main body of the ESR suffice? Or does CH require hardcopies of some or all of the appendices?  Regards, Hailey	On 2019-08-14 H. Dearlove responds:  Hailey,  Are you able to provide one hardcopy with all the text and appendix material? The 2nd copy can just be the text of the report. Please include all the text and appendix material as part of the digital file.  Sincerely, Heather Dearlove,	

**Wycroft Road Environmental Assessment  
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<p>2019-08-01</p>	<p>Syed Rizvi, M.Sc., P. Eng Transportation Engineer Engineering &amp; Construction Town of Oakville <a href="mailto:syed.rizvi@oakville.ca">syed.rizvi@oakville.ca</a></p> <p>Trevor Bell Environmental Resource Planner and EA Coordinator Technical Support Section, Central Region Ministry of the Environment and Climate Change <a href="mailto:Trevor.bell@ontario.ca">Trevor.bell@ontario.ca</a></p>	<p>Hi Trevor,</p> <p>Further to the email and letter emailed to you on 2019-05-16, does the Ministry have any further questions or comments regarding the Town of Oakville's Wycroft Road improvement environmental assessment? We are planning to place the Environmental Study Report on the public record in September 2019. Are you the correct contact to include in the notice of completion?</p> <p>Please let me know, Syed</p>	<p>On 2019-08-01 T. Bell responds:</p> <p>Hi Syed,</p> <p>We have no questions or comments at this point. We will review the ESR and may provide comments at that time. The Notice of Completion should be sent to our generic Central Region notifications inbox, in accordance with our streamlined EA notification procedures in place since May 1, 2018. Please see below for instructions.</p> <p>Thanks, Trevor</p> <p>Please follow the new process and submit an electronic version of the Notice and completed Project Information Form to the Central Region email (<a href="mailto:eanotification.cregion@ontario.ca">eanotification.cregion@ontario.ca</a>). All Notices of commencement and completion are to follow the new process. If you have any questions, please feel free to contact me. Please feel free to pass along this information to your colleagues. Thank you.</p> <p><b>New Notification Procedure:</b> The Ministry of the Environment and Climate Change becomes aware of streamlined environmental assessments (e.g., class environmental assessment projects, electricity projects and waste management projects) through notifications by project owners. Notifying the ministry is an important step in the streamlined environmental assessment processes. As part of the ministry's ongoing efforts to improve processes and ensure the ministry has an opportunity to provide input on projects undergoing streamlined environmental assessments, the ministry has established dedicated email accounts in each regional office. These accounts will be used to</p>	
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**Wycroft Road Environmental Assessment  
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			<p>receive notices as required in your class environmental assessment process along with a new "Project Information Form". As of May 1, 2018, proponents must use this new process.</p> <p><b>4 Step Process for Submitting Notices for Streamlined EAs</b> To submit your notice you need to do the following:</p> <p><b>1. Download and complete the Project Information Form.</b> (The Form can be found <a href="#">here</a> under "Streamlined EAs". It is an excel spreadsheet with columns that need to be filled out by the proponent. The form has been developed for ease of use (i.e. drop down pick list for most fields). Instructions on filling out the form are contained in 2 tabs within the form itself).</p> <p><b>2. Create an email. The subject line of your email must include in this order: project location, type of streamlined EA and project name</b> For example:</p> <ul style="list-style-type: none"> <li>- York Region, MEA Class EA, Elgin Mills Rd East (Bayview to Woodbine)</li> <li>- Durham Region, Electricity Screening Process, New Cogeneration Station</li> <li>- City of Ottawa, Waste Management Screening Process, Landfill Expansion</li> </ul> <p><b>3. Attach the completed Project Information Form (in excel format) and a copy of your project notice (in PDF format) to the email.</b></p> <p><b>4. Send by email to the appropriate ministry regional office:</b> Central Region – eanotification.cregion@ontario.ca Eastern Region – eanotification.eregion@ontario.ca</p>	
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**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
			<p>Northern Region – eanotification.nregion@ontario.ca South West Region – eanotification.swregion@ontario.ca West Central Region – eanotification.wcregion@ontario.ca</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>- The hyperlink to the MOECC District Officer Locator website, can be used to assist with determining what ministry region your project is located.</li> <li>- The minimum requirement is to send project initiation and completion notices (and where applicable, Revised Notice of Completion, Notice of Filing of Addendum, Statement of Completion). All other notices (e.g. Notice of PIC/OH) can be sent to the Regional email address but not required.</li> <li>- If your project is located in more than one ministry region, you need to submit your notices to all appropriate regions.</li> <li>- You must continue to meet other notification requirements (e.g. Notice of Completion required to be sent to EA.Notices.EAAB@ontario.ca).</li> </ul>	
2019-08-06	<p>Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435</p>	<p>Hi Cameron,</p> <p>Attached for MTO review is the draft traffic operations analysis for the Wycroft Road Improvements EA. We'd appreciate any comments by Friday, August 16.</p> <p>Please confirm your receipt of the attached, Margaret</p>	<p>On 2019-08-06 C. Bevers responds:</p> <p>Hi Margaret, Thanks for submitting this report. Our Traffic Office is reviewing it, and they have been made aware of the August 16th deadline.</p> <p>Sincerely, Cameron Bevers</p>	

**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-08-07	Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435	Hi Margaret,  The MTO Traffic Office has done a quick preliminary review of the Traffic Report and has found some areas of potential concern. They are requesting the Synchro/SimTraffic files associated with this analysis. Can these files be provided to MTO? Thanks in advance!  Sincerely, Cameron Bevers	On 2019-08-14 M. Parkhill responds:  Hi Cameron, Attached are the Synchro files as requested. There are 8 files in total, with AM and PM for Existing, Future 2031 do nothing, Future 2031 with Improvements, and the 2041 Sensitivity Analysis. Note that for all 8 scenarios, model parameter values were coded as follows: <ul style="list-style-type: none"> <li>• Ideal saturation flow of 1900 vphpl except for additional calibration (described in report)</li> <li>• Peak hour factor of 1.0</li> <li>• Lane width of roads of 3.7 metres</li> </ul> Please confirm your receipt of the attached. Can you advise how long the traffic office needs to complete their review? Thanks, Margaret	
2019-08-15	Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435	Hi Margaret,  I'd like to propose a teleconference to discuss the traffic report/analysis. Unfortunately, I am not in the office tomorrow, but would be available to meet anytime Monday or Tuesday next week. I'm also available after 1:00 on Wednesday or after 1:30 on Thursday. Wes Lau from MTO's Traffic Office (copied on this email) is also available to meet during these times.  Sincerely, Cameron Bevers	On 2019-08-15 M. Parkhill responds:  Hi Cameron,  The IBI team is available to for a teleconference on Monday afternoon between 1 pm and 4 pm. Syed, does that work for you? Please advise if you'd like IBI to arrange a call-in number, or if MTO will provide?  Thanks, Margaret	
2019-08-15	Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435	Hi Margaret,  If IBI can arrange a teleconference number, that would be appreciated. Looks like we are all available from 1:00 to 2:30 on Monday, so let's reserve that timeslot.  Sincerely, Cameron Bevers		

**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-08-21	<p>Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435</p>	<p>Hi Margaret,</p> <p>After discussing this issue further with the Traffic Office, MTO formally requests that the QEW ramp terminals at Bronte Road, Third Line and Dorval Drive be incorporated in the traffic analysis for this EA Study. In order to support the EA's recommended improvement plan, MTO needs to fully understand the impacts of making these changes on Wycroft Road. If adjacent traffic on the QEW is impacted as a result of these changes, it will have a negative (and likely immediate) impact on all roads in the area, regardless of whether these roads are under provincial, regional or local jurisdiction.</p> <p>MTO can supply IBI with some recent turning movement counts for these intersections. As discussed at the meeting, the signal timing plans should be obtained from Town of Oakville/Halton Region to ensure that the most current timing plans are being utilized in the analysis.</p> <p>Sincerely, Cameron Bevers</p>	<p>On 2019-08-21 W. Lau responds:</p> <p>Attached latest TMCs of ramp terminals at Bronte Road, Third Line and Dorval Drive. Please let me know if you have any comments.</p> <p>Regards, Wesley Lau</p>	<p>Attached TMCs of QEW ramps at Bronte Road, Third Line and Dorval Drive.</p>
2019-08-22	<p>Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435</p> <p>Wesley Lau Traffic Analyst Ministry of Transportation 159 Sir William Hearst Avenue, 6th floor Building D, Downsview, ON M3M 0B7 (416) 235-3484 wes.lau@ontario.ca</p>	<p>On 2019-08-22, M. Parkhill emails:</p> <p>Hi Cameron and Wes,</p> <p>Files received, thank you. As Scott mentioned during our call, we'd like MTO to confirm that the background growth and other assumptions documented in the traffic analysis are acceptable to MTO. These same assumptions will be applied to the ramp terminal Synchro.</p> <p>Please confirm? Margaret</p>	<p>On 2019-08-22 W. Lau responds:</p> <p>Hi Margaret,</p> <p>2% annual growth rate should be used for all MTO ramp terminals.</p> <p>Regards, Wesley Lau</p>	

**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-08-27	<p>Syed Rizvi, M.Sc., P. Eng Transportation Engineer Engineering &amp; Construction Town of Oakville syed.rizvi@oakville.ca</p> <p>Trevor Bell Environmental Resource Planner and EA Coordinator Technical Support Section, Central Region Ministry of the Environment and Climate Change Trevor.bell@ontario.ca</p> <p>Paul Martin, GISP Supervisor – Air, Pesticides &amp; Environmental Planning Ministry of the Environment, Conservation and Parks 5775 Yonge St. 9th Floor Toronto, ON   M2M 4J1 T: 647-688-8395</p>	<p>On 2019-08-27, S. Rizvi emails:</p> <p>Hi Trevor,</p> <p>We intend to circulate the draft ESR for the Wycroft Road Improvements Environmental Assessment to review agencies in early September. Does MECP require hard copies of the draft ESR, or is an electronic submission sufficient for MECP review? Please advise.</p>	<p>On 2019-08-27 P. Martin responds:</p> <p>Good morning Syed,</p> <p>Trevor is away on vacation for a few days. An electronic submission is sufficient.</p> <p>Thanks</p>	
2019-08-27	<p>Paul Martin, GISP Supervisor – Air, Pesticides &amp; Environmental Planning Ministry of the Environment, Conservation and Parks 5775 Yonge St. 9th Floor Toronto, ON   M2M 4J1 T: 647-688-8395</p>	<p>On 2019-08-27, S. Rizvi emails:</p> <p>Hi Paul, Thanks for the response. We will provide electronic version for your staff review.</p>		



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2019-10-15	<p>Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435</p>	<p>On 2019-10-15, M. Parkhill emails:</p> <p>Attached for your review is the analysis of QEW ramp terminal intersections at Bronte Road, Third Line, and Dorval Drive.</p> <p>We'd like to point out that future traffic volumes are primarily driven by land use density targets around the Bronte GO Major Transit Station Area. Some future traffic is a result of the westerly extension of Wycroft Road.</p> <p>We kindly request your comments on the attached by Friday, October 25.</p>	<p>On 2019-10-18, C. Bevers responds:</p> <p>Hi Margaret,</p> <p>Thanks for submitting the revised traffic report. The MTO Traffic Office has commenced its review, but I've been advised by the Traffic Office that they may not be able to have their review completed by October 25th. They have also requested the Synchro files, so please forward them to Wes (copied on this email) at your earliest convenience. Thanks in advance!</p>	<p>Provided a traffic analysis of QEW ramp terminal intersections to MTO for review.</p>
2019-10-18	<p>Wesley Lau Traffic Analyst Ministry of Transportation 159 Sir William Hearst Avenue, 6th floor Building D, Downsview, ON M3M 0B7 (416) 235-3484 wes.lau@ontario.ca</p>	<p>On 2019-10-18, M. Parkhill emails:</p> <p>Attached are Synchro files for the ramp terminal intersections (8 files, covering AM and PM peak for 4 scenarios: Existing, 2031 without improvements, 2031 with improvements, 2041 with improvements). Note that Synchro files for the Wycroft Road intersections were provided previously.</p>	<p>On 2019-10-18, W. Lau responds:</p> <p>Hi Margaret,</p> <p>Thank you for providing the Synchro files. However the files you provided appear to be for MTO ramp terminals only, which is not acceptable.</p> <p>It would make sense to combine ramp terminals and Wycroft Road intersections within the same traffic model for traffic analysis, so that we can understand the dynamics and operations of the entire corridor.</p> <p>Please kindly let me know if you agree with my statement.</p>	<p>Provided Synchro files to MTO.</p>

**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

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2019-10-21	<p>Wesley Lau Traffic Analyst Ministry of Transportation 159 Sir William Hearst Avenue, 6th floor Building D, Downsview, ON M3M 0B7 (416) 235-3484 wes.lau@ontario.ca</p>	<p>On 2019-10-21, M. Parkhill emails:</p> <p>Attached are the combined Synchro files, as requested.</p> <p>Please confirm receipt of this ZIP file, containing 14 files:</p> <ul style="list-style-type: none"> <li>- Existing AM and PM peak</li> <li>- Future (2031 and 2041) AM and PM for 3 scenarios: <ul style="list-style-type: none"> <li>o No improvements</li> <li>o WIMPRV = Wycroft Improvements Only</li> <li>o W+RIMPRV = Wycroft + Ramp Improvements</li> </ul> </li> </ul> <p>The “Ramp improvements” includes potential changes to the ramp terminal intersections, described in the report provided 2019-10-15. These potential improvements would not be included in the Town’s work, and are provided for MTO’s consideration only.</p>	<p>On 2019-10-22, W. Lau responds:</p> <p>Thank you Margaret,</p> <p>I can confirm the Synchro files you sent were received.</p>	<p>Provided Synchro files to MTO.</p>

**Wycroft Road Environmental Assessment  
Agency Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-10-30	<p>Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435</p>	<p>On 2019-10-30, M. Parkhill emails:</p> <p>Hi Wes, May I ask how your review is going? Do you expect to provide comments this week or next?</p>	<p>On 2019-10-31, C. Bevers responds:</p> <p>Hi Margaret,</p> <p>MTO has reviewed the Traffic Report for the proposed Wycroft Road improvements. While it is acknowledged that improvements to Wycroft Road are necessary to address existing operational issues along this corridor, there is insufficient information in the Traffic Report to properly assess how these improvements will impact ramp terminal operations at QEW both now and in the future.</p> <p>In the interest of moving the study forward, MTO is willing to accept that the proposed improvements to Wycroft Road, in of themselves, have a fairly low risk of negatively impacting the QEW ramp terminals. However, the report indicates that intensification of land uses and increased employment in this area is forecasted. MTO's acceptance of this Traffic Report in no way absolves the Town of Oakville, Halton Region, Metrolinx, or any future developer/proponent looking to redevelop, intensify or otherwise repurpose any land south of the QEW within MTO's Permit Control Area from completing a traffic study to assess traffic impacts and implement required geometric improvements.</p> <p>Please feel free to contact me if you require any further clarification on MTO's review. Thanks in advance!</p>	

**Wycroft Road Environmental Assessment  
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Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2020-02-12	Cameron Bevers Project Manager Ministry of Transportation (Highway Engineering) 159 Sir William Hearst Avenue 4th Floor Toronto, ON M3M 0B7 (416) 235-3435	<p>On 2020-02-12 S. Rizvi emails:</p> <p>Hi Cameron, The Town of Oakville understands the MTO's concerns about traffic operations at the QEW ramp terminal intersections.</p> <p>The Town is committed to working with MTO and Halton Region to assess traffic impacts of future development proposals and develop appropriate roadway improvements within MTO's Permit Control Area. Please note that this correspondence will be added to the consultation appendix and shared with the Town's transportation planning group.</p>		The Town of Oakville will continue to work with MTO and Halton Region to assess the traffic impacts of future development proposals within MTO's Permit Control Area.

## Anna Levytska

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**From:** Margaret Parkhill  
**Sent:** Wednesday, June 27, 2018 1:04 PM  
**To:** amanda.mcquay@bell.ca  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca); Marianne Alden  
**Subject:** Invitation to TAC for Wyecroft Road EA (Oakville)  
**Attachments:** TTN\_FINAL\_2018-05-03\_Wyecroft\_EA\_NOC\_2018-04-25.pdf

Hi Amanda,

This invitation was sent to [Amy.Freedman@bell.ca](mailto:Amy.Freedman@bell.ca). We got an auto-reply with your contact information. Please see below and advise if you are the correct contact at Bell, or if not, who is the correct contact.

Thanks,

Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

NOTE: This email message/attachments may contain privileged and confidential information. If received in error, please notify the sender and delete this e-mail message.  
NOTE: Ce courriel peut contenir de l'information privilégiée et confidentielle. Si vous avez reçu ce message par erreur, veuillez le mentionner immédiatement à l'expéditeur et effacer ce courriel.

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**From:** Margaret Parkhill  
**Sent:** Wednesday, June 27, 2018 11:32 AM  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** Invitation to TAC for Wyecroft Road EA (Oakville)

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study for improvements to Wyecroft Road and South Service Road West from Bronte Road to Kerr Street.

On behalf of the Town, you are invited to join our **Technical Agencies Committee (TAC)**. We are inviting one person to represent each technical agency. **By Friday, July 6, 2018**, we ask that you confirm that you are the appropriate representative for your organization, or provide the contact information for a different person. Stay tuned for an invitation to our first TAC meeting, planned for Summer 2018.

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- Consulting others within your agency as appropriate to obtain consolidated comments and inputs
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- Helping to identify regulatory and other statutory requirements
- Granting or facilitating approvals where needed

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If you have any questions about TAC or the Wycroft Road study, please contact me (details below) or the Town's Project Manager:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

I look forward to working with you on this important Town of Oakville study.

Margaret

Margaret Parkhill, P.Eng.

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, June 27, 2018 1:05 PM  
**To:** Marianne Alden  
**Subject:** FW: Invitation to TAC for Wyecroft Road EA (Oakville)

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** Freedman, Amy [mailto:amy.freedman@bell.ca]  
**Sent:** Wednesday, June 27, 2018 11:32 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Automatic reply: Invitation to TAC for Wyecroft Road EA (Oakville)

Hi,

Please note, I no longer cover the Burlington area. If you have a demo form or any questions regarding something in the Burlington area, please contact Amanda McQuay at [amanda.mcquay@bell.ca](mailto:amanda.mcquay@bell.ca). She will be happy to assist.

Thanks,  
Amy

## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Tuesday, July 17, 2018 2:48 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Invitation to TAC for Wycroft Road EA (Oakville)

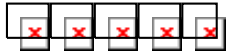
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Tuesday, July 17, 2018 1:56 PM  
**To:** McQuay, Amanda <amanda.mcquay@bell.ca>  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** RE: Invitation to TAC for Wycroft Road EA (Oakville)

Hi Amanda,

We haven't received an email from Dayton yet – can you please provide his contact information, so that we can confirm Bell's representative?

Thanks in advance,

Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** McQuay, Amanda [<mailto:amanda.mcquay@bell.ca>]  
**Sent:** Wednesday, June 27, 2018 6:15 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** RE: Invitation to TAC for Wycroft Road EA (Oakville)



Hello Margaret,

Amy and I don't cover the Oakville area any longer. I have forwarded your email below across to Dayton Dumesnil and have spoken with him briefly. He will need to determine who will be the representative from Bell for such a TAC. Dayton had stated he was speaking with Vince Blosser earlier today in regards to Wyecroft Rd so Dayton is aware of the project.

Thank you for your email. Someone should be reaching out to you about Bell representation.

*Amanda McQuay*



Amanda McQuay  
Implementation Manager - Network Provisioning – Halton Region  
Flr 2 – Unit 18 - 50 Steeles Ave E  
Milton, ON L9T 4W9  
905-577-6137

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** Wednesday, June 27, 2018 1:04 PM  
**To:** McQuay, Amanda <[amanda.mcquay@bell.ca](mailto:amanda.mcquay@bell.ca)>  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** Invitation to TAC for Wyecroft Road EA (Oakville)

Hi Amanda,  
This invitation was sent to [Amy.Freedman@bell.ca](mailto:Amy.Freedman@bell.ca). We got an auto-reply with your contact information. Please see below and advise if you are the correct contact at Bell, or if not, who is the correct contact.  
Thanks,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Margaret Parkhill  
**Sent:** Wednesday, June 27, 2018 11:32 AM  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** Invitation to TAC for Wyecroft Road EA (Oakville)

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Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

I look forward to working with you on this important Town of Oakville study.

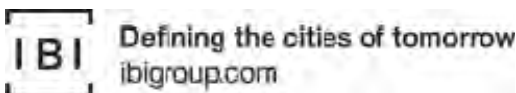
Margaret

Margaret Parkhill, P.Eng.

Associate - Manager, Transportation Engineering

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7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

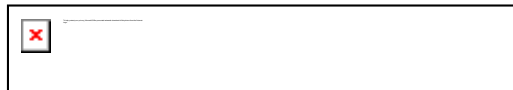
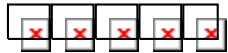
**From:** Marianne Alden  
**Sent:** Wednesday, July 18, 2018 10:48 AM  
**To:** Ivana Osojnicky  
**Subject:** FW: Invitation to TAC for Wyecroft Road EA (Oakville)

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Dumesnil, Dayton [mailto:dayton.dumesnil@bell.ca]  
**Sent:** Wednesday, July 18, 2018 7:08 AM  
**To:** McQuay, Amanda <amanda.mcquay@bell.ca>; Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** RE: Invitation to TAC for Wyecroft Road EA (Oakville)

Hi Margaret,

Please include me on the invitation. There is a strong chance that there will be a different Bell rep but for now please use me as the point of contact.

Thanks,

---

**From:** McQuay, Amanda  
**Sent:** Tuesday, July 17, 2018 5:50 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Dumesnil, Dayton <dayton.dumesnil@bell.ca>  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** RE: Invitation to TAC for Wyecroft Road EA (Oakville)

Hi Margaret,

I've included Dayton on this email.

Regards,  
Amanda

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** Tuesday, July 17, 2018 1:56 PM  
**To:** McQuay, Amanda <[amanda.mcquay@bell.ca](mailto:amanda.mcquay@bell.ca)>  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** RE: Invitation to TAC for Wyecroft Road EA (Oakville)

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Thanks in advance,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
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**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
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Thank you for your email. Someone should be reaching out to you about Bell representation.

*Amanda McQuay*



Amanda McQuay  
Implementation Manager - Network Provisioning – Halton Region  
Flr 2 – Unit 18 - 50 Steeles Ave E  
Milton, ON L9T 4W9  
905-577-6137

---

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**Sent:** Wednesday, June 27, 2018 1:04 PM  
**To:** McQuay, Amanda <[amanda.mcquay@bell.ca](mailto:amanda.mcquay@bell.ca)>

**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>

**Subject:** Invitation to TAC for Wycroft Road EA (Oakville)

Hi Amanda,

This invitation was sent to [Amy.Freedman@bell.ca](mailto:Amy.Freedman@bell.ca). We got an auto-reply with your contact information.

Please see below and advise if you are the correct contact at Bell, or if not, who is the correct contact.

Thanks,

Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

tel +1 416 596 1930 ext 61578

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---

**From:** Margaret Parkhill

**Sent:** Wednesday, June 27, 2018 11:32 AM

**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>

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Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville

905-845-6601 ext.3981

[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

I look forward to working with you on this important Town of Oakville study.

Margaret

Margaret Parkhill, P.Eng.

Associate - Manager, Transportation Engineering

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[ibigroup.com](http://ibigroup.com)

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## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Wednesday, May 15, 2019 11:39 AM  
**To:** dayton.dumesnil@bell.ca  
**Cc:** Margaret Parkhill; Hailey McWilliam  
**Subject:** Bell Canada Comments for Wyecroft Road Improvements EA

Hello Dayton,

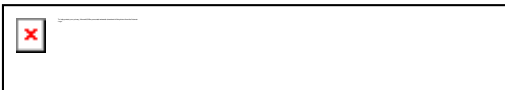
To follow up on our conversation this morning, we're asking Bell to review and provide comments on the technically preferred design for the Wyecroft Road Improvements Environmental Assessment (EA). The EA is located in the Town of Oakville and the corridor extends from Bronte Road to Kerr Street.

The comments should identify any areas of concern, including potential conflicts between the technically preferred design and Bell's existing infrastructure. Please let me know if you require any additional information.

Adrian Chiu

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61862 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Friday, May 31, 2019 2:21 PM  
**To:** Hailey McWilliam  
**Cc:** Margaret Parkhill  
**Subject:** FW: Bell Canada Comments for Wyecroft Road Improvements EA

Hi Hailey,

Dayton from Bell Canada following up with his team in the email below:

---

**From:** Dumesnil, Dayton [mailto:dayton.dumesnil@bell.ca]  
**Sent:** Friday, May 31, 2019 2:19 PM  
**To:** bell.moc@telecon.ca  
**Cc:** Adrian Chiu <adrian.chiu@ibigroup.com>  
**Subject:** RE: Bell Canada Comments for Wyecroft Road Improvements EA

Hi,

Can you please provide an update?

Thanks,

### Dayton Dumesnil

Bell Canada  
Access Network

50 Steeles Ave E  
Floor 2, Unit 18  
Milton, On  
L9T 4W9  
Mobile: (905) 691-1131  
Office: (905) 577-6246



---

**From:** Dumesnil, Dayton  
**Sent:** May-15-19 1:13 PM  
**To:** 'bell.moc@telecon.ca' <bell.moc@telecon.ca>



**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; 'Adrian Chiu' <adrian.chiu@ibigroup.com>

**Subject:** RE: Bell Canada Comments for Wycroft Road Improvements EA

Hi,

Please provide markups to Adrian.  
Wycroft Rd – Bronte to Kerr

Thanks,

**Dayton Dumesnil**

Bell Canada  
Access Network

50 Steeles Ave E  
Floor 2, Unit 18  
Milton, On  
L9T 4W9  
Mobile: (905) 691-1131  
Office: (905) 577-6246



---

**From:** Adrian Chiu <[adrian.chiu@ibigroup.com](mailto:adrian.chiu@ibigroup.com)>

**Sent:** May-15-19 11:39 AM

**To:** Dumesnil, Dayton <[dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca)>

**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Subject:** [EXT]Bell Canada Comments for Wycroft Road Improvements EA

Hello Dayton,

To follow up on our conversation this morning, we're asking Bell to review and provide comments on the technically preferred design for the Wycroft Road Improvements Environmental Assessment (EA). The EA is located in the Town of Oakville and the corridor extends from Bronte Road to Kerr Street.

The comments should identify any areas of concern, including potential conflicts between the technically preferred design and Bell's existing infrastructure. Please let me know if you require any additional information.

Adrian Chiu

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West

## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Monday, June 17, 2019 1:24 PM  
**To:** Margaret Parkhill; Mai-Linh Ho; Hailey McWilliam  
**Subject:** FW: MU 76758 Bell Canada Comments for Wyecroft Road Improvements EA  
**Attachments:** MU 76758.dgn; MU 76758.dwg; MU 76758.pdf

Hi all,

Bell's response/mark-ups for Wyecroft:

---

**From:** Zhorabayev, Sanzhar [mailto:Sanzhar.Zhorabayev@Telecon.ca]  
**Sent:** Monday, June 17, 2019 1:12 PM  
**To:** Adrian Chiu <adrian.chiu@ibigroup.com>  
**Subject:** RE: MU 76758 Bell Canada Comments for Wyecroft Road Improvements EA

Hello,  
Please see the attached markup drawings and document for the requested location.

Thank You,  
**Sanzhar Zhorabayev**

*Technicien CAD, Ingénierie - Centre du Canada  
CAD Technician - MOC, Engineering - Central Canada*

T : 289.657.8145  
7777 Weston Road Vaughan, ON L4L 0G9



---

[telecon.ca](http://telecon.ca)

---

**From:** Dumesnil, Dayton <dayton.dumesnil@bell.ca>  
**Sent:** Wednesday, May 15, 2019 1:13 PM  
**To:** MOC (Bell) <bell.moc@Telecon.ca>  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Adrian Chiu <adrian.chiu@ibigroup.com>  
**Subject:** RE: Bell Canada Comments for Wyecroft Road Improvements EA

Hi,

Please provide markups to Adrian.  
Wyecroft Rd – Bronte to Kerr

Thanks,

**Dayton Dumesnil**

Bell Canada  
Access Network

50 Steeles Ave E  
Floor 2, Unit 18  
Milton, On  
L9T 4W9  
Mobile: (905) 691-1131  
Office: (905) 577-6246



---

**From:** Adrian Chiu <[adrian.chiu@ibigroup.com](mailto:adrian.chiu@ibigroup.com)>  
**Sent:** May-15-19 11:39 AM  
**To:** Dumesnil, Dayton <[dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca)>  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** [EXT]Bell Canada Comments for Wycroft Road Improvements EA

Hello Dayton,

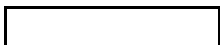
To follow up on our conversation this morning, we're asking Bell to review and provide comments on the technically preferred design for the Wycroft Road Improvements Environmental Assessment (EA). The EA is located in the Town of Oakville and the corridor extends from Bronte Road to Kerr Street.

The comments should identify any areas of concern, including potential conflicts between the technically preferred design and Bell's existing infrastructure. Please let me know if you require any additional information.

Adrian Chiu

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61862 fax +1 416 596 0644



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## Anna Levytska

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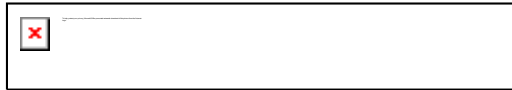
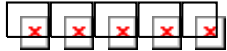
**From:** Marianne Alden  
**Sent:** Wednesday, August 8, 2018 3:26 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Environmental Assessment on Wyecroft Road / Cul-de-sac construction

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Tuesday, July 31, 2018 11:26 AM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Cc:** Mai-Linh Ho <mai-linh.ho@ibigroup.com>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** RE: Environmental Assessment on Wyecroft Road / Cul-de-sac construction

Hi Syed,  
Thanks for forwarding this. When the design of this cul-de-sac is ready, we would like to review.  
As noted by Dan, our EA needs to include the cul-de-sac.  
Thanks,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Syed Rizvi [<mailto:syed.rizvi@oakville.ca>]  
**Sent:** Tuesday, July 31, 2018 10:50 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** FW: Environmental Assessment on Wyecroft Road / Cul-de-sac construction

[REDACTED]

Syed Rizvi, M.Sc., P. Eng  
Transportation Engineer  
Engineering & Construction  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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**From:** Daniel Cozzi [<mailto:dmcGroup@cogeco.ca>]  
**Sent:** Friday, July 20, 2018 2:45 PM  
**To:** 'Oldham, Anne' <[anne.oldham@dana.com](mailto:anne.oldham@dana.com)>; Jill Stephen <[jill.stephen@oakville.ca](mailto:jill.stephen@oakville.ca)>; Paul Allen <[paul.allen@oakville.ca](mailto:paul.allen@oakville.ca)>; Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Cc:** 'Burgio, Manny' <[manny.burgio@dana.com](mailto:manny.burgio@dana.com)>; 'Rook, Bob' <[Bob.Rook@wsp.com](mailto:Bob.Rook@wsp.com)>  
**Subject:** RE: Environmental Assessment on Wyecroft Road / Cul-de-sac construction

Anne – the construction of the cul-de-sac is a pretty simple thing to undertake. The timing is based on when we obtain the lands from 700 Kerr. As soon as we have the land, we would be in a position to build it. While it is entirely possible that we can still do this for 2018, I suspect the spring of 2019 is more realistic. I have already asked Bob to carry out the design so that we don't need to wait for that. I will need to discuss this with Oakville staff as to how we get it built (I imagine we can try to add it in to an existing or upcoming resurfacing contract).

The Wyecroft EA is currently underway and would be completed sometime in 2019 - it will need to account for the cul-de-sac ultimately. I suspect Wyecroft will be widened to 4 lanes at some point in the future, and it will have to tie in the new cul-de-sac. The main point here is that you need not worry about the Wyecroft project –that is still a few years away and it will not impact the new cul-de-sac we will be building for Dana and 700 Kerr. I have copied the lead for the Wyecroft EA to make him aware of this.

Please put together the balance of your questions and forward to me when ready.



---

D.M. (Dan) Cozzi, P.Eng,

**dmcGroup**

**Municipal Engineering Management Services**

91 Gregorio Avenue

Ancaster Ontario L9G 0B9

**Tel: 905-208-0642**

---

**From:** Oldham, Anne [<mailto:anne.oldham@dana.com>]  
**Sent:** July 20, 2018 12:51 PM  
**To:** Dan Cozzi ([dmcGroup@cogeco.ca](mailto:dmcGroup@cogeco.ca)) <[dmcGroup@cogeco.ca](mailto:dmcGroup@cogeco.ca)>  
**Cc:** Burgio, Manny <[manny.burgio@dana.com](mailto:manny.burgio@dana.com)>  
**Subject:** Environmental Assessment on Wycroft Road / Cul-de-sac construction

Hello Dan,

I hope you are well. Please advise if the cul-de-sac at Wycroft will still be built by the end of 2018. We see that there is an Environmental Assessment for Wycroft Road, therefore we wanted to know the status of the assessment and how it will impact the cul-des-sac and construction timing.

I have additional questions that have been raised by my team. I will consolidate them as well and send them to you and Bob for review.

Have a nice weekend.

Thank you,

Anne Oldham  
Senior Manager, Environmental Audits / REM



**Dana Incorporated**

656 Kerr Street | Oakville, Ontario | L6K 3E4

Tel: 905.337.4816 | Cell: 905.464.7040

[anne.oldham@dana.com](mailto:anne.oldham@dana.com)

[www.dana.com](http://www.dana.com)



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## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Friday, May 31, 2019 3:54 PM  
**To:** lisa.gillis@cogeco.com  
**Cc:** Margaret Parkhill; Hailey McWilliam  
**Subject:** Comments for Wyecroft Road Improvements EA

Hello Ms. Gillis,

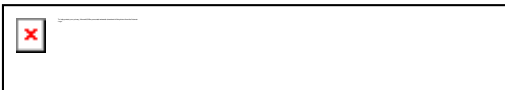
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Can you please confirm receipt of the drawings and let me know if Cogeco will be providing comments on the technically preferred design? Comments should identify any areas of concern, including potential conflicts between the technically preferred design and Cogeco's existing infrastructure. Please let me know if you require any additional information.

Adrian Chiu

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
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## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Wednesday, June 5, 2019 3:06 PM  
**To:** lisa.gillis@cogeco.com  
**Cc:** Margaret Parkhill; Hailey McWilliam  
**Subject:** RE: Comments for Wycroft Road Improvements EA

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hello Ms. Gillis,

To follow up on the email below, could you please let me know if you will be providing comments on the technically preferred design for the Wycroft Road EA.

Adrian Chiu

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
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**To:** lisa.gillis@cogeco.com  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** Comments for Wycroft Road Improvements EA

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## Anna Levytska

---

**From:** Lisa Gillis <lisa.gillis@cogeco.com>  
**Sent:** Wednesday, June 5, 2019 3:11 PM  
**To:** Adrian Chiu; Daniela Policelli  
**Cc:** Margaret Parkhill; Hailey McWilliam  
**Subject:** Re: Comments for Wycroft Road Improvements EA

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Adrian,  
I don't work in the Oakville area, I forwarded this to Daniela Policelli. She can provide you with the information.  
thanks

On Wed, Jun 5, 2019 at 3:05 PM Adrian Chiu <[adrian.chiu@ibigroup.com](mailto:adrian.chiu@ibigroup.com)> wrote:

Hello Ms. Gillis,

To follow up on the email below, could you please let me know if you will be providing comments on the technically preferred design for the Wycroft Road EA.

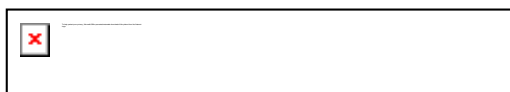
Adrian Chiu

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**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** Comments for Wycroft Road Improvements EA

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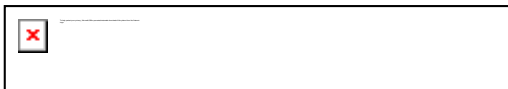
Adrian Chiu

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## LISA GILLIS

System Planner  
Hamilton West, Ancaster, Dundas  
T 000 000-0000 | C 905 512-9667

950 Syscon Road  
Burlington, Ontario L7R 4S6 Canada  
[cogeco.ca](http://cogeco.ca)



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Cogeco Connexion, 5 Place Ville-Marie, Bureau 1700, Montréal, Québec, H3B 0B3

## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Friday, June 7, 2019 9:04 AM  
**To:** Daniela Policelli  
**Cc:** Margaret Parkhill; Hailey McWilliam  
**Subject:** RE: Comments for Wycroft Road Improvements EA  
**Attachments:** Cross-Sections\_2019-04-29.pdf; 1\_West\_Rollplan.pdf; 2\_Middle\_Rollplan.pdf; 3\_East\_Rollplan.pdf

Hi Daniela

I have attached drawings of the technically preferred design for the Wycroft Road Improvements Environmental Assessment (EA). The EA is located in the Town of Oakville and the corridor extends from Bronte Road to Kerr Street.

Please review the preliminary roll plans based on the typical recommended cross-sections for the West, Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies. Please let me know if you require any additional information.

Adrian Chiu

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**From:** Daniela Policelli [mailto:daniela.policelli@cogeco.com]  
**Sent:** Thursday, June 6, 2019 8:10 AM  
**To:** Lisa Gillis <lisa.gillis@cogeco.com>  
**Cc:** Adrian Chiu <adrian.chiu@ibigroup.com>; Margaret Parkhill <margaret.parkhill@ibigroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** Re: Comments for Wycroft Road Improvements EA

Good morning Adrian,

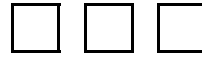
Can you please forward drawings, they are not attached. Thank you.

**DANIELA POLICELLI**

System Planner-Oakville

T 289-337-7000 ext 7286 | C 289-339-7627

950 Syscon Road  
Burlington, Ontario L7R 4S6 Canada  
[cogeco.ca](http://cogeco.ca)



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Adrian Chiu

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## Anna Levytska

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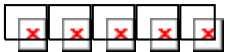
**From:** Adrian Chiu  
**Sent:** Friday, June 7, 2019 1:57 PM  
**To:** Daniela Policelli  
**Cc:** Margaret Parkhill; Hailey McWilliam  
**Subject:** RE: Comments for Wyecroft Road Improvements EA

Hi Daniela,

Thank you for providing information on Cogeco's existing infrastructure within our study area. Could you please provide mark-up drawings of the existing infrastructure noted in your previous email? Your cooperation is greatly appreciated.

Adrian Chiu

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
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**From:** Daniela Policelli [mailto:daniela.policelli@cogeco.com]  
**Sent:** Friday, June 7, 2019 11:11 AM  
**To:** Adrian Chiu <adrian.chiu@ibigroup.com>  
**Subject:** Re: Comments for Wyecroft Road Improvements EA

Good morning Adrian,

We do not have any existing cable plant or infrastructure along South Service Rd from Third to Fourth Line.

We have a small portion of aerial coax plant that crosses from the west side of Bronte over to the North side of Wyecroft Rd for approximately 300 m to feed the hotels.

We have existing buried fiber plant on Wyecroft (South side, which crosses over to north side at times) starting at Weller Court all the way to Kerr St.

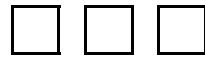
We have existing fiber plant (mix of aerial and buried) along Wyecroft on either side from Bronte Rd to Third Line.

### DANIELA POLICELLI

System Planner-Oakville

T 289-337-7000 ext 7286 | C 289-339-7627

950 Syscon Road  
Burlington, Ontario L7R 4S6 Canada  
[cogeco.ca](http://cogeco.ca)



---

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Hi Daniela

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**Cc:** Adrian Chiu <[adrian.chiu@ibigroup.com](mailto:adrian.chiu@ibigroup.com)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Subject:** Re: Comments for Wycroft Road Improvements EA

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System Planner-Oakville

T 289-337-7000 ext 7286 | C 289-339-7627

950 Syscon Road  
Burlington, Ontario L7R 4S6 Canada  
[cogeco.ca](http://cogeco.ca)



---

On Wed, Jun 5, 2019 at 3:10 PM Lisa Gillis <[lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com)> wrote:

Hi Adrian,

I don't work in the Oakville area, I forwarded this to Daniela Policelli. She can provide you with the information.

thanks

On Wed, Jun 5, 2019 at 3:05 PM Adrian Chiu <[adrian.chiu@ibigroup.com](mailto:adrian.chiu@ibigroup.com)> wrote:

Hello Ms. Gillis,

To follow up on the email below, could you please let me know if you will be providing comments on the technically preferred design for the Wycroft Road EA.

Adrian Chiu

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61862 fax +1 416 596 0644



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---

**From:** Adrian Chiu  
**Sent:** Friday, May 31, 2019 3:54 PM  
**To:** [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com)  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** Comments for Wyecroft Road Improvements EA

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--

**LISA GILLIS**

System Planner  
Hamilton West, Ancaster, Dundas  
T 000 000-0000 | C 905 512-9667

950 Syscon Road  
Burlington, Ontario L7R 4S6 Canada  
[cogeco.ca](http://cogeco.ca)



## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Friday, June 7, 2019 11:18 AM  
**To:** Margaret Parkhill; Hailey McWilliam; Mai-Linh Ho  
**Subject:** FW: Comments for Wyecroft Road Improvements EA

Hi all,

Response from Cogeco in the email below:

**From:** Daniela Policelli [mailto:daniela.policelli@cogeco.com]  
**Sent:** Friday, June 7, 2019 11:11 AM  
**To:** Adrian Chiu <adrian.chiu@ibigroup.com>  
**Subject:** Re: Comments for Wyecroft Road Improvements EA

Good morning Adrian,

We do not have any existing cable plant or infrastructure along South Service Rd from Third to Fourth Line.

We have a small portion of aerial coax plant that crosses from the west side of Bronte over to the North side of Wyecroft Rd for approximately 300 m to feed the hotels.

We have existing buried fiber plant on Wyecroft (South side, which crosses over to north side at times) starting at Weller Court all the way to Kerr St.

We have existing fiber plant (mix of aerial and buried) along Wyecroft on either side from Bronte Rd to Third Line.

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Hi Daniela

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Please review the preliminary roll plans based on the typical recommended cross-sections for the West, Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies. Please let me know if you require any additional information.

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**From:** Daniela Policelli [mailto:[daniela.policelli@cogeco.com](mailto:daniela.policelli@cogeco.com)]

**Sent:** Thursday, June 6, 2019 8:10 AM

**To:** Lisa Gillis <[lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com)>

**Cc:** Adrian Chiu <[adrian.chiu@ibigroup.com](mailto:adrian.chiu@ibigroup.com)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Subject:** Re: Comments for Wycroft Road Improvements EA

Good morning Adrian,

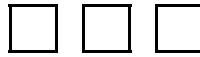
Can you please forward drawings, they are not attached. Thank you.

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**To:** [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com)  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
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## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Tuesday, June 11, 2019 3:13 PM  
**To:** Margaret Parkhill; Hailey McWilliam; Mai-Linh Ho  
**Subject:** FW: Comments for Wyecroft Road Improvements EA  
**Attachments:** Bronte Rd-Wyecroft.pdf; Weller Court.pdf; Wyecroft-kerr.pdf; Wyecroft.pdf

Hi all,

Response from Cogeco below/attached.

Thanks,  
Adrian

**From:** Daniela Policelli [mailto:daniela.policelli@cogeco.com]  
**Sent:** Tuesday, June 11, 2019 7:14 AM  
**To:** Adrian Chiu <adrian.chiu@ibigroup.com>  
**Subject:** Re: Comments for Wyecroft Road Improvements EA

Good morning,

Please see attached for a pdf of our existing landbase. Thank you.

### DANIELA POLICELLI

System Planner-Oakville

T 289-337-7000 ext 7286 | C 289-339-7627

950 Syscon Road  
Burlington, Ontario L7R 4S6 Canada  
[cogeco.ca](http://cogeco.ca)



---

On Fri, Jun 7, 2019 at 1:57 PM Adrian Chiu <[adrian.chiu@ibigroup.com](mailto:adrian.chiu@ibigroup.com)> wrote:

Hi Daniela,

Thank you for providing information on Cogeco's existing infrastructure within our study area. Could you please provide mark-up drawings of the existing infrastructure noted in your previous email? Your cooperation is greatly appreciated.

Adrian Chiu

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

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**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
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[Politique en matière de protection des renseignements personnels de Cogeco et Engagement en matière d'anti-spam -](#)

[Contactez-nous](#)

Cogeco Connexion, 5 Place Ville-Marie, Bureau 1700, Montréal, Québec, H3B 0B3

## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Wednesday, June 20, 2018 9:45 AM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wyecroft Road Improvements EA  
**Attachments:** EA Notice of Commencement Letter & Checklist - Wyecroft Road Improvements - Bronte St. to Kerr St. - MPR 727.pdf

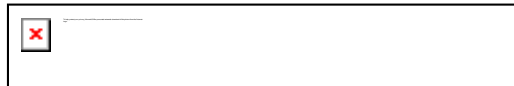
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Thursday, May 17, 2018 12:58 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Mai-Linh Ho <mai-linh.ho@ibigroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Wyecroft Road Improvements EA

Hi Marianne,  
Please circulate the attached to LGL and Geomorphix, for their review of the requirements and expectations from Conservation Halton.  
Thanks,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Leah Chishimba [<mailto:lchishimba@hrca.on.ca>]  
**Sent:** Thursday, May 17, 2018 12:47 PM  
**To:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>

**Subject:** RE: Wycroft Road Improvements EA

Hi Syed,

Please see attached CH's EA checklist and response letter to the NOC for the above noted EA. Please let me know if you have any questions.

Thanks,

**Leah Chishimba, M.A.E.S**

Environmental Planner

**Conservation Halton**

2596 Britannia Road West, Burlington, ON L7P 0G3

905.336.1158 ext. 2266 | Fax 905.336.6684 | [lchishimba@hrca.on.ca](mailto:lchishimba@hrca.on.ca)

[conservationhalton.ca](http://conservationhalton.ca)

## Anna Levytska

---

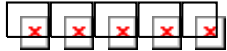
**From:** Marianne Alden  
**Sent:** Wednesday, June 20, 2018 10:43 AM  
**To:** Ivana Osojnicky  
**Subject:** FW: Wyecroft EA - Source Water Protection

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Margaret Parkhill  
**Sent:** Wednesday, June 20, 2018 10:33 AM  
**To:** Leah Chishimba <lchishimba@hrca.on.ca>  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** Wyecroft EA - Source Water Protection

Hi Leah,

We've identified that the majority of the Wyecroft Road Class EA study area is located in Intake Protection Zone (IPZ) 2 and has a vulnerability score of 4.8.

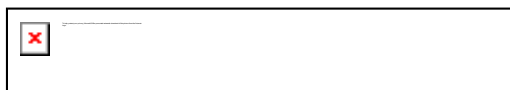
Can you please provide direction on this? Is there any available mapping or source water protection plans that relate to our study area?

Thanks in advance,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Thursday, June 21, 2018 11:22 AM  
**To:** Ivana Osojnicky  
**Subject:** Fwd: Wycroft EA - Source Water Protection

Begin forwarded message:

**From:** Leah Chishimba <[lchishimba@hrca.on.ca](mailto:lchishimba@hrca.on.ca)>  
**Date:** June 21, 2018 at 11:17:28 AM EDT  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** "Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))" <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>, "Marianne Alden" <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** RE: Wycroft EA - Source Water Protection

Hi Margaret,

I will follow up with our hydrogeologist to see if they have any information or any advice that you could consider.

Thanks,

**Leah Chishimba, M.A.E.S**  
Environmental Planner

**Conservation Halton**  
2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2266 | Fax 905.336.6684 | [lchishimba@hrca.on.ca](mailto:lchishimba@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** June 20, 2018 10:33 AM  
**To:** Leah Chishimba  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden  
**Subject:** Wycroft EA - Source Water Protection

Hi Leah,

We've identified that the majority of the Wycroft Road Class EA study area is located in Intake Protection Zone (IPZ) 2 and has a vulnerability score of 4.8.

Can you please provide direction on this? Is there any available mapping or source water protection plans that relate to our study area?

Thanks in advance,  
Margaret

Margaret Parkhill

## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Wednesday, June 27, 2018 12:57 PM  
**To:** Ivana Osojnicky  
**Subject:** Fwd: Wyecroft EA - Source Water Protection

Begin forwarded message:

**From:** Leah Chishimba <[lchishimba@hrca.on.ca](mailto:lchishimba@hrca.on.ca)>  
**Date:** June 27, 2018 at 11:25:41 AM EDT  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** "Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))" <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>, "Marianne Alden" <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** RE: Wyecroft EA - Source Water Protection

Hi Margaret,

I followed up with our hydrologist and he advised that you contact the Region of Halton as they are the agency in Halton that would be responsible for ensuring compliance to policies related to Source Water Protection plan. He also noted that you can obtain the required mapping or source water protection plans that relate to the study area from the following MOECC website;

<https://www.gisapplication.lrc.gov.on.ca/SourceWaterProtection/Index.html?viewer=SourceWaterProtection.SWPViewer&locale=en-US>

I hope this information is helpful; I would suggest you contact the Region first to get there feedback prior to contacting TRCA, since the project location is in Halton.

Thanks,

**Leah Chishimba, M.A.E.S**  
Environmental Planner

**Conservation Halton**  
2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2266 | Fax 905.336.6684 | [lchishimba@hrca.on.ca](mailto:lchishimba@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** June 27, 2018 10:06 AM  
**To:** Leah Chishimba  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden  
**Subject:** RE: Wyecroft EA - Source Water Protection

Hi Leah,  
MOECC has suggested that we contact the TRCA, specifically Jennifer Stephens at 416-661-6600 ext. 5568 or [jstephens@trca.on.ca](mailto:jstephens@trca.on.ca), as the local source protection authority to discuss potential impacts on drinking water.

Please confirm if we should contact TRCA, or await input from your hydrogeologist?  
MOECC letter is attached for your reference.  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Leah Chishimba [<mailto:lchishimba@hrca.on.ca>]  
**Sent:** Thursday, June 21, 2018 11:17 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** RE: Wyecroft EA - Source Water Protection

Hi Margaret,  
I will follow up with our hydrogeologist to see if they have any information or any advice that you could consider.

Thanks,

**Leah Chishimba, M.A.E.S**  
Environmental Planner

**Conservation Halton**  
2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2266 | Fax 905.336.6684 | [lchishimba@hrca.on.ca](mailto:lchishimba@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** June 20, 2018 10:33 AM  
**To:** Leah Chishimba  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden  
**Subject:** Wyecroft EA - Source Water Protection

Hi Leah,  
We've identified that the majority of the Wyecroft Road Class EA study area is located in Intake Protection Zone (IPZ) 2 and has a vulnerability score of 4.8.  
Can you please provide direction on this? Is there any available mapping or source water protection plans that relate to our study area?

Thanks in advance,  
Margaret

Margaret Parkhill

## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Wednesday, July 11, 2018 9:05 AM  
**To:** Ivana Osojnicki  
**Subject:** FW: Invitation to TAC for Wycroft Road EA (Oakville)

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

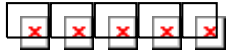
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Margaret Parkhill  
**Sent:** Tuesday, July 10, 2018 4:45 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Invitation to TAC for Wycroft Road EA (Oakville)

Please update mailing list and TAC list accordingly.

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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**From:** Leah Chishimba [<mailto:lchishimba@hrca.on.ca>]  
**Sent:** Tuesday, July 10, 2018 1:22 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** RE: Invitation to TAC for Wycroft Road EA (Oakville)

Hi Margaret and Syed,



From our end the following CH staff should be invited to the TAC meeting. Also, want to let you know that I am leaving CH going to work with Toronto & Region Conservation Authority. My last day here is July 17<sup>th</sup>; after then, for future correspondence please send to the attention of Jonathan Pounder.

- Sarah Matchett, Planning Ecologist - [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca)
- Alex Lenarduzzi, Water Resources Engineer - [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca)
- Jonathan Pounder, Coordinator Environmental Planning - [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca)

Thanks,

**Leah Chishimba, M.A.E.S**

Environmental Planner

**Conservation Halton**

2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2266 | Fax 905.336.6684 | [lchishimba@hrca.on.ca](mailto:lchishimba@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** June 27, 2018 11:32 AM

**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [Christine.Barber@halton.ca](mailto:Christine.Barber@halton.ca); [linda.shaw@haltonpolice.ca](mailto:linda.shaw@haltonpolice.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dsteele@oakvillehydro.com](mailto:dsteele@oakvillehydro.com); [amy.freedman@bell.ca](mailto:amy.freedman@bell.ca); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); Leah Chishimba; [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [Lisa.Salsberg@metrolinx.com](mailto:Lisa.Salsberg@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [jackie.vandevalk@ontario.ca](mailto:jackie.vandevalk@ontario.ca); [Graham.Rutledge@ontario.ca](mailto:Graham.Rutledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca)

**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden

**Subject:** Invitation to TAC for Wycroft Road EA (Oakville)

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study for improvements to Wycroft Road and South Service Road West from Bronte Road to Kerr Street.

On behalf of the Town, you are invited to join our **Technical Agencies Committee (TAC)**. We are inviting one person to represent each technical agency. **By Friday, July 6, 2018**, we ask that you confirm that you are the appropriate representative for your organization, or provide the contact information for a different person. Stay tuned for an invitation to our first TAC meeting, planned for Summer 2018.

The TAC will meet at key points in the environmental assessment study. The TAC is formed by representatives from provincial and regional agencies, utilities, and emergency services. The role of the TAC includes:

- Providing input and advice on your area of technical expertise
- Reviewing and commenting on the Wycroft Road study process and recommendations
- Consulting others within your agency as appropriate to obtain consolidated comments and inputs
- Keeping other members of your organization informed, including senior management as appropriate
- Helping to identify regulatory and other statutory requirements
- Granting or facilitating approvals where needed

The study officially began on May 3, 2018 – the Notice of Study Commencement is attached. We are planning to complete the study by March 2019.

If you are unable to attend the TAC meetings, we will ask you to send an alternate in your place. Materials will be circulated in advance of the TAC meetings. A meeting summary will be prepared, circulated for comment, and included in the Environmental Study Report.

If you have any questions about TAC or the Wycroft Road study, please contact me (details below) or the Town's Project Manager:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

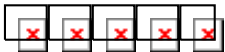
I look forward to working with you on this important Town of Oakville study.

Margaret

Margaret Parkhill, P.Eng.

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Matt Howatt <mhowatt@hrca.on.ca>  
**Sent:** Tuesday, March 12, 2019 9:18 AM  
**To:** Hailey McWilliam  
**Cc:** Margaret Parkhill; Syed Rizvi; Laura Head; Charles Priddle  
**Subject:** RE: Wyecroft Road EA - Natural Environment Site Visit (CH File: MPR 727)

Hi Hailey,

Thank you for your email. Since CH's last correspondence with IBI and the Town in fall 2018, I've taken on a new role and will not be the main contact for this file at CH. I've copied Laura Head, Regulations Officer (extension 2333), who will be the main contact for this file at CH going forward. Laura is currently out of the office but will be returning March 19.

I understand that there are four regulated watercourse crossings in the study area – Fourteen Mile Creek, McCraney Creek, Taplow Creek and Glen Oaks Creek. CH staff may wish to visit the other three locations in addition to Fourteen Mile Creek, if time permits.

Laura, could you please follow up with Hailey regarding potential site visit dates with CH technical staff upon your return to the office?

Thank you,  
Matt

**Matt Howatt**

Coordinator, Regional Infrastructure Team

**Conservation Halton**

2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2311 | Fax 905.336.6684 | [mhowatt@hrca.on.ca](mailto:mhowatt@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)

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---

**From:** Hailey McWilliam [mailto:hailey.mcwilliam@ibigroup.com]  
**Sent:** March 8, 2019 8:34 AM  
**To:** Matt Howatt  
**Cc:** Margaret Parkhill; Syed Rizvi  
**Subject:** Wyecroft Road EA - Natural Environment Site Visit

Good morning Matt,

I would like to arrange a site visit with Conservation Halton to meet with our natural environment specialists for the Wyecroft Road Improvements Environmental Assessment (Bronte Road to Kerr Street). The purpose of the meeting is to review existing conditions, particularly at Fourteen Mile Creek, and to discuss your comments on the EA and potential design alternatives. Please reply with dates in March when you would be able to accommodate a site visit.

Thank you,  
Hailey

Hailey McWilliam

## Anna Levytska

---

**From:** Laura Head <lhead@hrca.on.ca>  
**Sent:** Wednesday, March 20, 2019 10:19 AM  
**To:** Hailey McWilliam  
**Cc:** Margaret Parkhill; Syed Rizvi  
**Subject:** RE: Wyecroft Road EA - Natural Environment Site Visit (CH File: MPR 727)

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Hailey,

Thank you for the request for a site visit, I have provided a few days in the new two weeks where we are available for a site visit;

- Thursday March 28 any time between 10:00 and 4:00
- Monday April 1 between 1:00 and 4:00
- Thursday April 4 between 1:00 and 4:00
- Friday April 5 between 1:00 and 4:00

If time permits we would like to see the other creek crossings as well. Please let me know if any of the days and times above work for you.

Thanks,  
Laura

**Laura Head**  
Regulations Officer

Conservation Halton  
2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2333  
[lhead@hrca.on.ca](mailto:lhead@hrca.on.ca)

---

**From:** Matt Howatt <mhowatt@hrca.on.ca>  
**Sent:** March-12-19 9:18 AM  
**To:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Syed Rizvi <syed.rizvi@oakville.ca>; Laura Head <lhead@hrca.on.ca>; Charles Priddle <cpriddle@hrca.on.ca>  
**Subject:** RE: Wyecroft Road EA - Natural Environment Site Visit (CH File: MPR 727)

Hi Hailey,

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Laura, could you please follow up with Hailey regarding potential site visit dates with CH technical staff upon your return to the office?

Thank you,  
Matt

**Matt Howatt**

Coordinator, Regional Infrastructure Team

**Conservation Halton**

2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2311 | Fax 905.336.6684 | [mhowatt@hrca.on.ca](mailto:mhowatt@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)

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---

**From:** Hailey McWilliam [<mailto:hailey.mcwilliam@ibigroup.com>]  
**Sent:** March 8, 2019 8:34 AM  
**To:** Matt Howatt  
**Cc:** Margaret Parkhill; Syed Rizvi  
**Subject:** Wycroft Road EA - Natural Environment Site Visit

Good morning Matt,

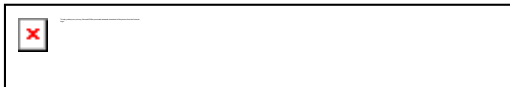
I would like to arrange a site visit with Conservation Halton to meet with our natural environment specialists for the Wycroft Road Improvements Environmental Assessment (Bronte Road to Kerr Street). The purpose of the meeting is to review existing conditions, particularly at Fourteen Mile Creek, and to discuss your comments on the EA and potential design alternatives. Please reply with dates in March when you would be able to accommodate a site visit.

Thank you,  
Hailey

Hailey McWilliam

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61208 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Laura Head <lhead@hrca.on.ca>  
**Sent:** Tuesday, March 26, 2019 12:59 PM  
**To:** Hailey McWilliam  
**Cc:** Margaret Parkhill; Syed Rizvi  
**Subject:** RE: Wycroft Road EA - Natural Environment Site Visit (CH File: MPR 727)

Hi Hailey,

My apologies for the delay. We're available the following days and times;

- Thursday March 28 any time between 10:00 and 4:00
- Monday April 1 between 2:00 and 4:00
- Thursday April 4 between 1:00 and 4:00

Please let me know if those dates work for you.

Thanks,  
Laura

---

**From:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Sent:** March-21-19 10:38 AM  
**To:** Laura Head <lhead@hrca.on.ca>  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Syed Rizvi <syed.rizvi@oakville.ca>  
**Subject:** RE: Wycroft Road EA - Natural Environment Site Visit (CH File: MPR 727)

Hi Laura,

Thanks for the update. I will hold on scheduling a meeting until I receive your availability on Monday.

Hailey

Hailey McWilliam

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
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**From:** Laura Head [mailto:lhead@hrca.on.ca]  
**Sent:** Thursday, March 21, 2019 10:21 AM  
**To:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>

**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Syed Rizvi <syed.rizvi@oakville.ca>

**Subject:** RE: Wyecroft Road EA - Natural Environment Site Visit (CH File: MPR 727)

Hi Hailey,

I've had some staff decline my tentative invites for the dates I provided below. At this time, I can't commit to having staff at the dates I provided below, I'll be able to confirm the dates we are available on Monday.

My apologies for the confusion.

Laura

---

**From:** Laura Head

**Sent:** March-20-19 10:19 AM

**To:** Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** RE: Wyecroft Road EA - Natural Environment Site Visit (CH File: MPR 727)

Hi Hailey,

Thank you for the request for a site visit, I have provided a few days in the new two weeks where we are available for a site visit;

- Thursday March 28 any time between 10:00 and 4:00
- Monday April 1 between 1:00 and 4:00
- Thursday April 4 between 1:00 and 4:00
- Friday April 5 between 1:00 and 4:00

If time permits we would like to see the other creek crossings as well. Please let me know if any of the days and times above work for you.

Thanks,

Laura

**Laura Head**

Regulations Officer

Conservation Halton

2596 Britannia Road West, Burlington, ON L7P 0G3

905.336.1158 ext. 2333

[lhead@hrca.on.ca](mailto:lhead@hrca.on.ca)

---

**From:** Matt Howatt <[mhowatt@hrca.on.ca](mailto:mhowatt@hrca.on.ca)>

**Sent:** March-12-19 9:18 AM

**To:** Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Laura Head <[lhead@hrca.on.ca](mailto:lhead@hrca.on.ca)>; Charles Priddle <[cpriddle@hrca.on.ca](mailto:cpriddle@hrca.on.ca)>

**Subject:** RE: Wyecroft Road EA - Natural Environment Site Visit (CH File: MPR 727)

Hi Hailey,

Thank you for your email. Since CH's last correspondence with IBI and the Town in fall 2018, I've taken on a new role and will not be the main contact for this file at CH. I've copied Laura Head, Regulations Officer (extension 2333), who will be the main contact for this file at CH going forward. Laura is currently out of the office but will be returning March 19.

I understand that there are four regulated watercourse crossings in the study area – Fourteen Mile Creek, McCraney Creek, Taplow Creek and Glen Oaks Creek. CH staff may wish to visit the other three locations in addition to Fourteen Mile Creek, if time permits.

Laura, could you please follow up with Hailey regarding potential site visit dates with CH technical staff upon your return to the office?

Thank you,  
Matt

**Matt Howatt**

Coordinator, Regional Infrastructure Team

**Conservation Halton**

2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2311 | Fax 905.336.6684 | [mhowatt@hrca.on.ca](mailto:mhowatt@hrca.on.ca)  
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**From:** Hailey McWilliam [<mailto:hailey.mcwilliam@ibigroup.com>]

**Sent:** March 8, 2019 8:34 AM

**To:** Matt Howatt

**Cc:** Margaret Parkhill; Syed Rizvi

**Subject:** Wyecroft Road EA - Natural Environment Site Visit

Good morning Matt,

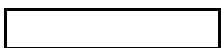
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Thank you,  
Hailey

Hailey McWilliam

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## Anna Levytska

---

**From:** Heather Dearlove <hdearlove@hrca.on.ca>  
**Sent:** Monday, May 6, 2019 8:19 AM  
**To:** Hailey McWilliam  
**Cc:** Yves Scholten  
**Subject:** RE: For Review: Minutes of Wyecroft Road - Natural Environment Site Visit

Hailey,

I apologize for the delay. Here are the main items we look for:

- Open-bottom culverts – preferred for stream ecology (especially benthic habitat and stream substrate conditions). It conforms with Natural Channel Design principles, allowing for more natural fluvial geomorphology development.
- 3x-Bankfull width – This is in keeping with natural stream design principles, allowing dynamic stream processes to function, as well as to allow terrestrial wildlife passage on the banks. Shelves installed in the culvert can be considered in cases where necessary.

If you have any questions, do not hesitate to contact me at ext. 2231. Alternatively, you can also contact Yves Scholten (ecologist) at ext. 2306.

Sincerely,

**Heather Dearlove, BSc.**  
Environmental Planner

**Conservation Halton**  
2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2231 | Fax 905.336.6684 | [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)

# friluftsliv

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**From:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Sent:** May 1, 2019 9:40 AM  
**To:** Heather Dearlove <hdearlove@hrca.on.ca>  
**Subject:** RE: For Review: Minutes of Wyecroft Road - Natural Environment Site Visit

Hi Heather,

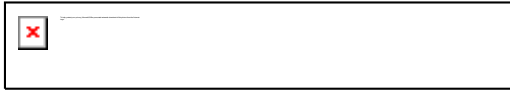
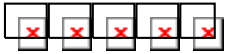
Just following up on the requirements for terrestrial passage within the culverts. Can you send the requirements today, if possible?

Thank you,  
Hailey

Hailey McWilliam

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**From:** Heather Dearlove [mailto:hdearlove@hrca.on.ca]  
**Sent:** Friday, April 26, 2019 4:23 PM  
**To:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** RE: For Review: Minutes of Wyecroft Road - Natural Environment Site Visit

Hailey,

I did receive your voicemail and I apologize for not responding earlier. We only have minor comments on the meeting minutes as follows:

- Please note for Taplow Creek it is mentioned that it will be re-channelized and the culvert will be extended. As per our CH Policy, we would like to encourage the natural channel design as per Adaptive Management of Stream Corridors in Ontario, MNR & Water Science Centre (2002) document. Hydraulic modeling will also be required for culvert updates and channel realignments.

I am not sure if it needs to be referenced in the meeting minutes but the following should also be considered during the assessment:

- Minimize the area of construction disturbance within the regulated area.
- Have consideration for stream erosion hazards and ensure it has been adequately addressed in the assessment/design.
- Consideration must be given to prevent increases in flooding and velocities on the upstream and downstream properties.

I have asked for clarification from Yves concerning the requirements for terrestrial passage within the culverts but he is out of the office today. I will follow-up with him on Monday and get you a response as soon as possible.

Have a great weekend.

Sincerely,

**Heather Dearlove, BSc.**  
Environmental Planner

**Conservation Halton**  
2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2231 | Fax 905.336.6684 | [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)



Show your support of our natural spaces, **June 20th 2019**. Event details, sponsorship and ticket info available.

---

**From:** Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Sent:** April 15, 2019 4:28 PM

**To:** Nancy Falkenberg <[nfalkenberg@lgl.ca](mailto:nfalkenberg@lgl.ca)>; Erin Blenkhorn (LGL) <[EBlenkhorn@lglcambridge.com](mailto:EBlenkhorn@lglcambridge.com)>; Heather Dearlove <[hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)>; Angelin Satgunarajah <[asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca)>; Yves Scholten <[yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca)>

**Cc:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Laura Head <[lhead@hrca.on.ca](mailto:lhead@hrca.on.ca)>

**Subject:** For Review: Minutes of Wyecroft Road - Natural Environment Site Visit

Hi everyone,

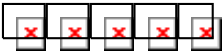
Thank you for attending the natural environment site visit for the Wyecroft Road Improvements EA on Monday, April 8. Attached for your review are minutes of the meeting. Please advise of any errors or omissions by April 26, 2019.

Thank you,  
Hailey

Hailey McWilliam

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## Anna Levytska

---

**From:** Yves Scholten <yscholten@hrca.on.ca>  
**Sent:** Monday, May 6, 2019 3:46 PM  
**To:** Hailey McWilliam  
**Cc:** Heather Dearlove  
**Subject:** RE: For Review: Minutes of Wyecroft Road - Natural Environment Site Visit

Hi Hailey,

Terrestrial passage for bridges (and culverts) depends on target species in the vicinity. A height of 2m gives sufficient clearance for medium to large mammals as well as smaller species.

Openness Ratio is another consideration that depends on the length and width of the crossing, and which should be 0.6 or larger.

I would refer you to our Road Ecology BMP document for more detailed information:

pdf link:

<https://www.conservationhalton.ca/uploads/Conservation%20Halton%20Road%20Ecology%20Quick%20Reference%20Guide%20September%202018.pdf>

The link is located on our policies & guidelines webpage: <https://www.conservationhalton.ca/policies-and-guidelines>

The height measurement would be from the water surface (1:2 event where feasible). If this does not seem feasible in the project site conditions, then we can discuss a reasonable alternative approach.

Hope that helps. If you have more questions, or would like further clarification, please let me know.

Thanks,  
Yves

---

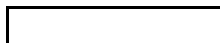
**From:** Hailey McWilliam [mailto:hailey.mcwilliam@ibigroup.com]  
**Sent:** May 6, 2019 12:02 PM  
**To:** Heather Dearlove  
**Cc:** Yves Scholten  
**Subject:** RE: For Review: Minutes of Wyecroft Road - Natural Environment Site Visit

Thank you for this information, Heather. Is there a specific clearance height required for terrestrial passage under a bridge? If so, where should the clearance height be measured from?

Thank you,  
Hailey

Hailey McWilliam

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7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
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**From:** Heather Dearlove [mailto:hdearlove@hrca.on.ca]  
**Sent:** Monday, May 06, 2019 8:19 AM  
**To:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Cc:** Yves Scholten <yscholten@hrca.on.ca>  
**Subject:** RE: For Review: Minutes of Wycroft Road - Natural Environment Site Visit

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Sincerely,

**Heather Dearlove, BSc.**  
Environmental Planner

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**Sent:** May 1, 2019 9:40 AM  
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**Subject:** RE: For Review: Minutes of Wycroft Road - Natural Environment Site Visit

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Hailey McWilliam

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**From:** Heather Dearlove [<mailto:hdearlove@hrca.on.ca>]  
**Sent:** Friday, April 26, 2019 4:23 PM  
**To:** Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** RE: For Review: Minutes of Wyecroft Road - Natural Environment Site Visit

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Have a great weekend.

**Sincerely,**

**Heather Dearlove, BSc.**  
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**From:** Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Sent:** April 15, 2019 4:28 PM

**To:** Nancy Falkenberg <[nfalkenberg@lgl.ca](mailto:nfalkenberg@lgl.ca)>; Erin Blenkhorn (LGL) <[EBlenkhorn@lglcambridge.com](mailto:EBlenkhorn@lglcambridge.com)>; Heather Dearlove <[hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)>; Angelin Satgunarajah <[asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca)>; Yves Scholten <[yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca)>

**Cc:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Laura Head <[lhead@hrca.on.ca](mailto:lhead@hrca.on.ca)>

**Subject:** For Review: Minutes of Wycroft Road - Natural Environment Site Visit

Hi everyone,

Thank you for attending the natural environment site visit for the Wycroft Road Improvements EA on Monday, April 8. Attached for your review are minutes of the meeting. Please advise of any errors or omissions by April 26, 2019.

Thank you,  
Hailey

Hailey McWilliam

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, July 2, 2019 3:54 PM  
**To:** hdearlove@hrca.on.ca  
**Cc:** yscholten@hrca.on.ca; Syed Rizvi (syed.rizvi@oakville.ca); Hailey McWilliam  
**Subject:** Wyecroft Road EA - comments on proposed realignment  
**Attachments:** TTM\_2019-04-29\_TACMeeting2\_DRAFT\_2019-05-08.pdf; TCL\_SSR\_Realign\_2019-07-02.pdf; SSR\_GA\_FourteenMile\_2019-07-02.pdf

Hi Heather,

Further to the Wyecroft Road EA meeting on April 29, we request Conservation Halton's comments on the proposed realignment of South Service Road West, over Fourteen Mile Creek located east of Third Line, in the Town of Oakville.

We are preparing the draft Environmental Study Report, and would appreciate formal comments regarding potential impacts, mitigation measures and permit/approval requirements by Friday, July 12.

Material attached for your review include:

- Draft General Arrangement (GA) for the proposed new crossing of Fourteen Mile Creek.
- Roll plan showing the proposed road re-alignment and widening, east of Third Line, to address existing safety concerns
- Minutes of the April 29 TAC meeting 2

The draft Natural Environment Impact Assessment is available through the following FTP site, due to file size:

<https://sharebox.ibigroup.com> or <ftp://ftp.ibigroup.com>

Login user name: 114331g5

Password: 5aqeagAs

If you have any questions during your review, please don't hesitate to call myself or Syed Rizvi, the Town Project Manager, at 905-661-2489 x3981.

We look forward to your comments,

Margaret

Margaret Parkhill

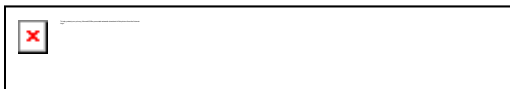
Associate Director - Practice Lead, Transportation Engineering

### IBI GROUP

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Heather Dearlove <hdearlove@hrca.on.ca>  
**Sent:** Wednesday, July 10, 2019 10:56 AM  
**To:** Margaret Parkhill  
**Cc:** Syed Rizvi  
**Subject:** RE: Wyecroft Road EA - comments on proposed realignment

Good Morning Margaret,

Thank you for the email below and the additional material. I have provided the information to Tech staff who are completing a high level review of the material. My intention is to provide you with high-level comments on the proposed realignment by Friday (please note that I am out of the office on Thursday and Friday on site visits and training and not back in the office till next Thursday). We have not had sufficient time to complete a detailed review of the material as a result of current work loads and other time constraints.

We would like to receive a copy of the draft EA document if possible (3 hardcopies and 1 digital copy) for our review.

If you have any questions, do not hesitate to contact me at ext. 2231.

Sincerely,

**Heather Dearlove, BSc.**  
Environmental Planner

**Conservation Halton**  
2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2231 | Fax 905.336.6684 | [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)

---

**From:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Sent:** July 2, 2019 3:54 PM  
**To:** Heather Dearlove <hdearlove@hrca.on.ca>  
**Cc:** Yves Scholten <yscholten@hrca.on.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** Wyecroft Road EA - comments on proposed realignment

Hi Heather,  
Further to the Wyecroft Road EA meeting on April 29, we request Conservation Halton's comments on the proposed realignment of South Service Road West, over Fourteen Mile Creek located east of Third Line, in the Town of Oakville.

We are preparing the draft Environmental Study Report, and would appreciate formal comments regarding potential impacts, mitigation measures and permit/approval requirements by Friday, July 12.

Material attached for your review include:

- Draft General Arrangement (GA) for the proposed new crossing of Fourteen Mile Creek.
- Roll plan showing the proposed road re-alignment and widening, east of Third Line, to address existing safety concerns
- Minutes of the April 29 TAC meeting 2

The draft Natural Environment Impact Assessment is available through the following FTP site, due to file size:

<https://sharebox.ibigroup.com> or <ftp://ftp.ibigroup.com>

Login user name: 114331g5

Password: 5aqeagAs

If you have any questions during your review, please don't hesitate to call myself or Syed Rizvi, the Town Project Manager, at 905-661-2489 x3981.

We look forward to your comments,  
Margaret

Margaret Parkhill

Associate Director - Practice Lead, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Heather Dearlove <hdearlove@hrca.on.ca>  
**Sent:** Monday, July 15, 2019 6:50 PM  
**To:** Hailey McWilliam  
**Cc:** Margaret Parkhill; Yves Scholten; Syed Rizvi (syed.rizvi@oakville.ca)  
**Subject:** RE: Wyecroft Road EA - comments on proposed realignment  
**Attachments:** RE: Wyecroft Road EA - comments on proposed realignment

Hailey,

I sent a quick email to Margaret last week concerning CH's comments on the alternative for Wyecroft.

I am waiting for comments from ecology before I can send comments to you. I will follow-up with you on an ETA when I am back in the office on Thursday.

Thank you for your patience.

**Sincerely,**

**Heather Dearlove, BSc.**  
Environmental Planner

**Conservation Halton**  
2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2231 | Fax 905.336.6684 | [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)

---

**From:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Sent:** July 15, 2019 8:34 AM  
**To:** Heather Dearlove <hdearlove@hrca.on.ca>  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Yves Scholten <yscholten@hrca.on.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>  
**Subject:** RE: Wyecroft Road EA - comments on proposed realignment

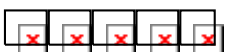
Good morning Heather,

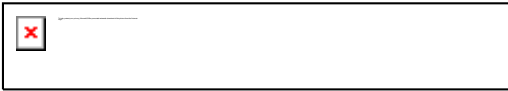
Can you please confirm that you received the attachments in the previous email and were able to download the report off the FTP? If CH will be providing comments, can you let me know when we can expect to receive them?

Thank you,  
Hailey

Hailey McWilliam

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61208 fax +1 416 596 0644





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**From:** Margaret Parkhill  
**Sent:** Tuesday, July 02, 2019 3:54 PM  
**To:** [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)  
**Cc:** [yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca); Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** Wyecroft Road EA - comments on proposed realignment

Hi Heather,  
Further to the Wyecroft Road EA meeting on April 29, we request Conservation Halton's comments on the proposed realignment of South Service Road West, over Fourteen Mile Creek located east of Third Line, in the Town of Oakville.

We are preparing the draft Environmental Study Report, and would appreciate formal comments regarding potential impacts, mitigation measures and permit/approval requirements by Friday, July 12.

Material attached for your review include:

- Draft General Arrangement (GA) for the proposed new crossing of Fourteen Mile Creek.
- Roll plan showing the proposed road re-alignment and widening, east of Third Line, to address existing safety concerns
- Minutes of the April 29 TAC meeting 2

The draft Natural Environment Impact Assessment is available through the following FTP site, due to file size:

<https://sharebox.ibigroup.com> or <ftp://ftp.ibigroup.com>

Login user name: 114331g5

Password: 5aqeagAs

If you have any questions during your review, please don't hesitate to call myself or Syed Rizvi, the Town Project Manager, at 905-661-2489 x3981.

We look forward to your comments,

Margaret

Margaret Parkhill

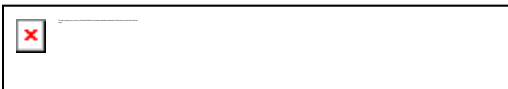
Associate Director - Practice Lead, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Heather Dearlove <hdearlove@hrca.on.ca>  
**Sent:** Monday, July 29, 2019 11:26 AM  
**To:** Hailey McWilliam  
**Cc:** Margaret Parkhill; Syed Rizvi (syed.rizvi@oakville.ca)  
**Subject:** Wyecroft Road EA - Preliminary Comments

Conservation Halton has completed a preliminary review of the following documents and has provided comments below:

- Appendix B – Natural Environment Impact Assessment
- Draft General Arrangement (GA) for the proposed new crossing of Fourteen Mile Creek.
- Roll plan showing the proposed road re-alignment and widening, east of Third Line, to address existing safety concerns

### **General Comments:**

1. Hydrologic, hydraulics and geotechnical studies will be required to show no adverse impacts due to the widening of the road.
2. In case of any watercourse alterations proposed, fluvial geomorphologic studies and hydraulic studies should be submitted.
3. Natural Channel Design Principles must be followed for culvert design (open bottom culverts) and channel re-alignment if any proposed.
4. Proposed culvert extensions and replacement should be supported by hydraulic studies to confirm the sizing requirement.
5. Proposed work area, disturbance limit and appropriate setbacks should be provided in the drawings.
6. Natural Heritage assessments should follow the recommendations in the CH Guidelines for Ecological Studies (GES), available on the CH website.

### **Specific Comments:**

7. Preliminary general arrangement drawing: The South Service Road west bridge shows a 2:1 slope. A slope of 3:1 is preferred, unless approved by a geotechnical engineer.
8. Table 8 and Table 9 in Natural Environment Report: Impact Assessment shows that C7 culvert will be close bottomed. As per natural channel design principles, all culverts are recommended to be open bottom.
9. Section 1.0 Introduction: A detailed list of background information sources should be provided, as well as a summary of the relevant legislation/regulatory context.
10. Section 2.3.1 Vegetation Communities: ELC communities (e.g. SWD4-1 unit at Fourteen Mile Creek crossing) can be mapped more extensively through air-photo interpretation.
11. Figs. 3a-3c: Please overlay the ELC community mapping on an air-photo.
12. Section 2.5 - Wildlife and wildlife habitat: Anuran surveys should cover the early spring to late spring breeding period following the MMP protocol and including April, May and June surveys. Wetland communities and anthropogenic features (e.g. ponds) may be included in such surveys.

13. Section 2.5.1 - Wildlife Habitat: An analysis of potential for Significant Wildlife Habitat (SWH) should be undertaken, and any candidate SWH identified and mapped (e.g. Colonial Bird Breeding Habitat). Some species such as Snapping Turtle are known to occur within 500m of the project location and may require specialized surveys to detect. Please update this section accordingly.
14. Section 2.5.2 – Fauna: Background information sources such as Bird Studies Canada/eBird, Ontario Nature Reptile and Amphibian Atlas, Ontario Mammal Atlas, Ontario Butterfly Atlas, NHIC, etc. should be consulted, listed and the relevant data detailed.
15. Section 4.2 – Aquatic Habitats and Communities: Please refer to the CH Guidelines for Ecological Studies for parameters to consider in Benthic Invertebrate and Fish & fish habitat assessments.
16. Section 4.2.3 Changes to Water Quality and Quantity: Please follow the GES guidelines for Water Quality (WQ) sampling. This section should list the parameters used for monitoring WQ.
17. Section 4.2.4 Barriers to Fish Passage: Please detail the parameters and approaches to be used in preventing, avoiding and/or eliminating barriers to aquatic organism passage. A fish passage analysis may be useful for culvert crossings.
18. Section 4.2.6 Mitigation: This section should include implementation of Road Ecology Principles, as detailed in CH Road Ecology BMP Quick Reference Guide (2018), available on CH’s website.
19. Section 4.3.4 Mitigation: This section should include an Invasive Species Management Plan.
20. Section 4.4.5 Mitigation: Proposal for replacement plantings of removed trees should be included, per CH Landscaping and Tree Protection Guidelines.

If at all possible, CH would like to review the Draft ESR report (2 hardcopies plus a digital copy). If you have any questions with the above comments, do not hesitate to contact the undersigned at ext. 2231.

**Sincerely,**

**Heather Dearlove, BSc.**  
Environmental Planner

**Conservation Halton**  
2596 Britannia Road West, Burlington, ON L7P 0G3  
905.336.1158 ext. 2231 | Fax 905.336.6684 | [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)  
[conservationhalton.ca](http://conservationhalton.ca)

## Anna Levytska

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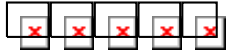
**From:** Marianne Alden  
**Sent:** Tuesday, October 9, 2018 2:16 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Wyecroft TAC - Summary of Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Margaret Parkhill  
**Sent:** Friday, August 31, 2018 3:06 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Wyecroft TAC - Summary of Meeting #1

FYI see response below.  
Should we take DFO off the TAC list?

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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**From:** FPP.CA / PPP.CA (DFO/MPO) [<mailto:fisheriesprotection@dfo-mpo.gc.ca>]  
**Sent:** Friday, August 31, 2018 3:05 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: Wyecroft TAC - Summary of Meeting #1

Dear Ms. Parkhill:

Thank you for the notification of Wyecroft TAC - Summary of Meeting #1. Fisheries and Oceans Canada reviews projects (works, undertakings, or activities) being conducted in or near waterbodies that support fish that are part of, or that support a commercial, recreational or Aboriginal fishery. We also review project proposals for impacts to Species at Risk. We do not review notifications for administrative processes. Please visit our Projects Near Water website at [www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html](http://www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html) to determine whether your project requires a review by the

Department using our self-assessment process. If you determine that your project needs a review, please complete and submit a Request for Review Form to: [FisheriesProtection@dfo-mpo.gc.ca](mailto:FisheriesProtection@dfo-mpo.gc.ca). If you have any questions, contact us at: 1-855-852-8320.

Thank you,

Jessica Epp-Martindale  
Fisheries Protection Biologist  
Fisheries and Oceans Canada

Fisheries and Oceans Canada has changed the way new project proposals (referrals), reports of potential *Fisheries Act* violations (occurrences) and information requests are managed in Central and Arctic Region (Alberta, Saskatchewan, Manitoba, Ontario, Nunavut and the Northwest Territories). Please be advised that general information regarding the management of impacts to fish and fish habitat and self-assessment tools (e.g. Measures to Avoid Harm) that enable you to determine *Fisheries Act* requirements are available at DFO's "Projects Near Water" website at [www.dfo-mpo.gc.ca/pnw-ppp/index-eng.html](http://www.dfo-mpo.gc.ca/pnw-ppp/index-eng.html). For all occurrence reports, or project proposals where you have determined, following self-assessment, that you cannot avoid impacts to fish and fish habitat, please submit to [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca). For general inquiries, call 1-855-852-8320.

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** August-31-18 2:51 PM

**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); FPP.CA / PPP.CA (DFO/MPO); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori; Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen

**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Emma DeFields; Travis Graham; Currie, April (MNRF); Paul Bond; Mark Covert; Andy Glynn

**Subject:** Wyecroft TAC - Summary of Meeting #1

For your review, attached please find:

- Meeting Summary for Wyecroft Road Improvements EA – TAC Meeting #1
- Updated draft boards for Public Information Centre #1 – planned for November 2018
- Detailed tables for the evaluation of alternative planning solutions: West, Middle, and East

Please provide all comments by Friday, September 14.

Have a great weekend,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Sunday, July 8, 2018 10:25 PM  
**To:** Marianne Alden  
**Subject:** Fw: Enbridge Pipeline Inc. - no facilities : Invitation to TAC for Wyecroft Road EA (Oakville)

[REDACTED]

[REDACTED]

---

**From:** ann.newman@enbridge.com  
**Sent:** July 8, 2018 9:33 PM  
**To:** margaret.parkhill@ibigroup.com  
**Cc:** est.reg.crossing@enbridge.com  
**Subject:** Enbridge Pipeline Inc. - no facilities : Invitation to TAC for Wyecroft Road EA (Oakville)

Hi Margaret

Enbridge Pipelines Inc. does not have any facilities impacted by improvement work to Wyecroft Rd / South Service Road between Bronte Rd and Kerr St Oakville.

You can removed Enbridge Pipelines Inc. from your list of contacts for this project.  
Thank you for the opportunity to review and confirm if the work impacts Enbridge pipelines.

Have a great day!

**Ann Newman** CET, SRWA  
Supervisor Row Services, Eastern Region Operations

**ENBRIDGE PIPELINES INC.**  
TEL: 519-339-0503 | FAX: 519-339-0510 | CELL: 519-490-5013  
Western Research Park, 1086 Modeland Road, Bldg. 1050 1<sup>st</sup> Floor, Sarnia, ON, N7S6L2

enbridge.com  
**Integrity. Safety. Respect.**

---

**From:** Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]  
**Sent:** Wednesday, June 27, 2018 11:32 AM  
**To:** bdurdin@oakville.ca; Christine.Barber@halton.ca; linda.shaw@haltonpolice.ca; Monica.Lapointe@rci.rogers.com; Ann Newman; jon.s.harding@esso.ca; dennis.derango@hydroone.com; lisa.gillis@cogeco.com; dsteele@oakvillehydro.com; amy.freedman@bell.ca; dayton.dumesnil@bell.ca; Nadwa Elbadri; Ichishimba@hrca.on.ca; Nathan.Stewart@halton.ca; Stirling.Todd@halton.ca; gena.ali@halton.ca; kate.connell@halton.ca; alicia.jakaitis@halton.ca; Lisa.Salsberg@metrolinx.com; laura.e.hatcher@ontario.ca; paul.heeney@ontario.ca; bohdan.kowalyk@ontario.ca; trevor.bell@ontario.ca; kathleen.oneill@ontario.ca; jackie.vandevalk@ontario.ca; Graham.Rutledge@ontario.ca; fisheriesprotection@dfo-mpo.gc.ca  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca); Marianne Alden  
**Subject:** [External] Invitation to TAC for Wyecroft Road EA (Oakville)

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study for improvements to Wyecroft Road and South Service Road West from Bronte Road to Kerr Street.

On behalf of the Town, you are invited to join our **Technical Agencies Committee (TAC)**. We are inviting one person to represent each technical agency. **By Friday, July 6, 2018**, we ask that you confirm that you are the appropriate representative for your organization, or provide the contact information for a different person. Stay tuned for an invitation to our first TAC meeting, planned for Summer 2018.

The TAC will meet at key points in the environmental assessment study. The TAC is formed by representatives from provincial and regional agencies, utilities, and emergency services. The role of the TAC includes:

- Providing input and advice on your area of technical expertise
- Reviewing and commenting on the Wyecroft Road study process and recommendations
- Consulting others within your agency as appropriate to obtain consolidated comments and inputs
- Keeping other members of your organization informed, including senior management as appropriate
- Helping to identify regulatory and other statutory requirements
- Granting or facilitating approvals where needed

The study officially began on May 3, 2018 – the Notice of Study Commencement is attached. We are planning to complete the study by March 2019.

If you are unable to attend the TAC meetings, we will ask you to send an alternate in your place. Materials will be circulated in advance of the TAC meetings. A meeting summary will be prepared, circulated for comment, and included in the Environmental Study Report.

If you have any questions about TAC or the Wyecroft Road study, please contact me (details below) or the Town's Project Manager:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

I look forward to working with you on this important Town of Oakville study.

Margaret

Margaret Parkhill, P.Eng.

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Tuesday, August 7, 2018 12:13 PM  
**To:** jon.s.harding@esso.ca  
**Cc:** Margaret Parkhill; Mai-Linh Ho  
**Subject:** Existing Utilities on Wyecroft Road  
**Attachments:** WyecroftEA Study Area.jpg

Dear Mr. Harding:

My name is Adrian Chiu from IBI Group. We are conducting a Class Environmental Assessment (EA) Schedule 'C' for improvements to Wyecroft Road on behalf of the Town of Oakville. The study area includes the area immediately surrounding Wyecroft Road from Bronte Road to Kerr Street, including a section of South Service Road West as shown in the attached image. Wyecroft Road is functionally designated as a multipurpose arterial roadway. The improvements are required to meet the needs of the Town to year 2041.

As part of the Class EA, we are required to assess the impact of improvements on utilities and relocation requirements. Is there any Imperial Oil-owned infrastructure located within the Class EA study area? If so, could you please provide any information pertaining to the location of the utilities. Thank you for your cooperation.

Sincerely,

Adrian Chiu

IBI Group

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61862 fax +1 416 596 0644

<[https://www.linkedin.com/company/ibi-group\\_2](https://www.linkedin.com/company/ibi-group_2)> <<https://twitter.com/ibigroup>>  
<[https://instagram.com/ibi\\_group/](https://instagram.com/ibi_group/)> <<https://youtube.com/channel/UCHeNBald7aLLE1aTz0LSf6w>>  
<<https://www.facebook.com/ibigroup>>

## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Tuesday, August 7, 2018 12:21 PM  
**To:** Monica.Lapointe@rci.rogers.com  
**Cc:** Margaret Parkhill; Mai-Linh Ho  
**Subject:** Existing Rogers Utilities on Wyecroft Road  
**Attachments:** WyecroftEA Study Area.jpg

Dear Ms. Lapointe:

My name is Adrian Chiu from IBI Group. We are conducting a Class Environmental Assessment (EA) Schedule 'C' for improvements to Wyecroft Road on behalf of the Town of Oakville. The study area includes the area immediately surrounding Wyecroft Road from Bronte Road to Kerr Street, including a section of South Service Road West as shown in the attached image. Wyecroft Road is functionally designated as a multipurpose arterial roadway. The improvements are required to meet the needs of the Town to year 2041.

As part of the Class EA, we are required to assess the impact of improvements on utilities and relocation requirements. Is there any Rogers-owned infrastructure located within the Class EA study area? If so, could you please provide any information pertaining to the location of the utilities. Thank you for your cooperation.

Sincerely,

Adrian Chiu

IBI Group

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61862 fax +1 416 596 0644

<[https://www.linkedin.com/company/ibi-group\\_2](https://www.linkedin.com/company/ibi-group_2)> <<https://twitter.com/ibigroup>>  
<[https://instagram.com/ibi\\_group/](https://instagram.com/ibi_group/)> <<https://youtube.com/channel/UChENBald7aLLE1aTz0LSf6w>>  
<<https://www.facebook.com/ibigroup>>

## Anna Levytska

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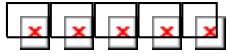
**From:** Marianne Alden  
**Sent:** Monday, August 13, 2018 3:28 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Existing Enbridge Utilities on Wyecroft Road  
**Attachments:** WyecroftEA Study Area.jpg

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Tuesday, August 7, 2018 12:49 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Existing Enbridge Utilities on Wyecroft Road

Utility tracking.

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Adrian Chiu  
**Sent:** Tuesday, August 07, 2018 12:21 PM  
**To:** [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com)  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>  
**Subject:** Existing Enbridge Utilities on Wyecroft Road

Dear Ms. Newman:

My name is Adrian Chiu from IBI Group. We are conducting a Class Environmental Assessment (EA) Schedule 'C' for improvements to Wyecroft Road on behalf of the Town of Oakville. The study area includes the area immediately surrounding Wyecroft Road from Bronte Road to Kerr Street, including a section of South Service Road West as shown in

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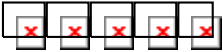
As part of the Class EA, we are required to assess the impact of improvements on utilities and relocation requirements. Is there any Enbridge-owned infrastructure located within the Class EA study area? If so, could you please provide any information pertaining to the location of the utilities. Thank you for your cooperation.

Sincerely,

Adrian Chiu

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
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## Anna Levytska

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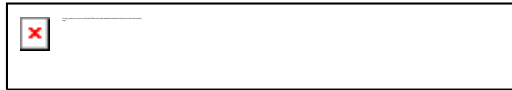
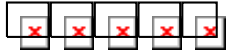
**From:** Marianne Alden  
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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Margaret Parkhill  
**Sent:** Monday, August 13, 2018 3:48 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Adrian Chiu <adrian.chiu@ibigroup.com>  
**Subject:** FW: Existing Enbridge Utilities on Wyecroft Road

Marianne, agency tracking please.

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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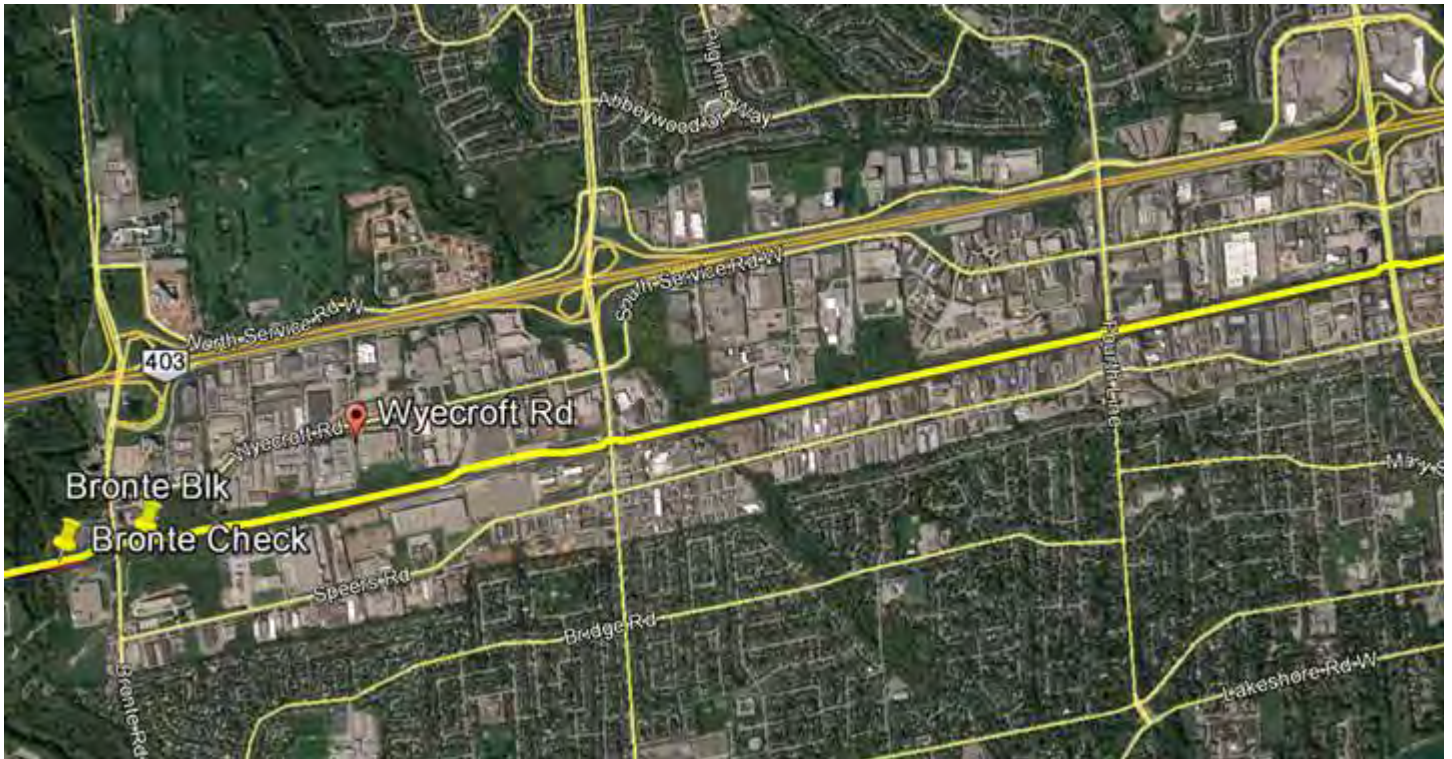
**From:** Ann Newman [<mailto:ann.newman@enbridge.com>]  
**Sent:** Monday, August 13, 2018 3:30 PM  
**To:** Adrian Chiu <[adrian.chiu@ibigroup.com](mailto:adrian.chiu@ibigroup.com)>  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>; Eastern Region Crossing <[est.reg.crossing@enbridge.com](mailto:est.reg.crossing@enbridge.com)>  
**Subject:** RE: Existing Enbridge Utilities on Wyecroft Road

Good day Adrian

Enbridge pipelines has a pipeline in an easement south of Wyecroft Rd as per the aerial photo clip below.  
The road does not cross the pipeline.  
At Bronte Road the pipeline is approximately 175m south of Wyecroft Rd.

If you require any additional information please respond to [est.reg.crossing@enbridge.com](mailto:est.reg.crossing@enbridge.com) and we will provide details as required.

Thank you



**Ann Newman** CET, SRWA  
Supervisor Row Services, Eastern Region Operations

**ENBRIDGE PIPELINES INC.**  
TEL: 519-339-0503 | FAX: 519-339-0510 | CELL: 519-490-5013  
Western Research Park, 1086 Modeland Road, Bldg. 1050 1<sup>st</sup> Floor, Sarnia, ON, N7S6L2

enbridge.com  
**Integrity. Safety. Respect.**

---

**From:** Adrian Chiu [<mailto:adrian.chiu@ibigroup.com>]  
**Sent:** Tuesday, August 07, 2018 12:21 PM  
**To:** Ann Newman  
**Cc:** Margaret Parkhill; Mai-Linh Ho  
**Subject:** [External] Existing Enbridge Utilities on Wyecroft Road

Dear Ms. Newman:

My name is Adrian Chiu from IBI Group. We are conducting a Class Environmental Assessment (EA) Schedule 'C' for improvements to Wyecroft Road on behalf of the Town of Oakville. The study area includes the area immediately surrounding Wyecroft Road from Bronte Road to Kerr Street, including a section of South Service Road West as shown in the attached image. Wyecroft Road is functionally designated as a multipurpose arterial roadway. The improvements are required to meet the needs of the Town to year 2041.

As part of the Class EA, we are required to assess the impact of improvements on utilities and relocation requirements. Is there any Enbridge-owned infrastructure located within the Class EA study area? If so, could you please provide any information pertaining to the location of the utilities. Thank you for your cooperation.



## Anna Levytska

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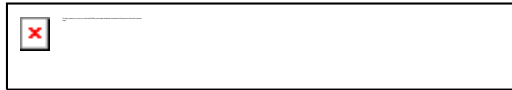
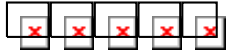
**From:** Marianne Alden  
**Sent:** Friday, September 14, 2018 10:19 AM  
**To:** Ivana Osojnicky  
**Subject:** FW: EPI Response RE: Wycroft TAC - Summary of Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Friday, September 14, 2018 10:18 AM  
**To:** Eastern Region Crossing <est.reg.crossing@enbridge.com>  
**Cc:** Marianne Alden <marianne.alden@ibigroup.com>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>  
**Subject:** RE: EPI Response RE: Wycroft TAC - Summary of Meeting #1

Hi Maria,  
Thank you for your email.  
Would Enbridge like to remain part of the Technical Advisory Committee?  
Or should we remove you from the project mailing list?  
Please advise,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Eastern Region Crossing [<mailto:est.reg.crossing@enbridge.com>]  
**Sent:** Friday, September 14, 2018 10:08 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Eastern Region Crossing <[est.reg.crossing@enbridge.com](mailto:est.reg.crossing@enbridge.com)>  
**Subject:** EPI Response RE: Wycroft TAC - Summary of Meeting #1

Thank you for your notice for Wycroft Road improvements.

Enbridge Pipelines Inc. owns and operates a 508mm/20” diameter high pressure crude oil pipeline in a 18.3m wide easement as per the aerial photo below.

Enbridge Pipelines is not affected by the proposed road improvements.  
Enbridge has no comments or concerns with the proposed road improvements.



Regards

**Maria Bradley**

Crossings Analyst, Land Services

**ENBRIDGE PIPELINES INC.**

Crossings TEL: 1-800-668-2951  
TEL: 519 333 6785| FAX: 519 339 0510  
1086 Modeland Road, Building 1050 1<sup>st</sup> Flr, Sarnia, ON N7S 6L2

[enbridge.com](http://enbridge.com)

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**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** Friday, August 31, 2018 2:50 PM

**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); Ann Newman; [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com);

[dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); Nadwa Elbadri; [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori; Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen  
**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Emma DeFields; Travis Graham; Currie, April (MNR); Paul Bond; Mark Covert; Andy Glynn  
**Subject:** [External] Wycroft TAC - Summary of Meeting #1

For your review, attached please find:

- Meeting Summary for Wycroft Road Improvements EA – TAC Meeting #1
- Updated draft boards for Public Information Centre #1 – planned for November 2018
- Detailed tables for the evaluation of alternative planning solutions: West, Middle, and East

Please provide all comments by Friday, September 14.

Have a great weekend,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

## Anna Levytska

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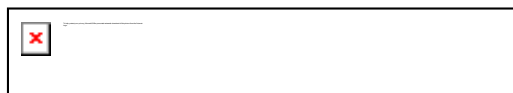
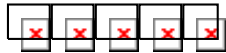
**From:** Marianne Alden  
**Sent:** Friday, September 14, 2018 10:40 AM  
**To:** Ivana Osojnicky  
**Subject:** FW: EPI Response RE: Wyecroft TAC - Summary of Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Eastern Region Crossing [<mailto:est.reg.crossing@enbridge.com>]  
**Sent:** Friday, September 14, 2018 10:38 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Eastern Region Crossing <[est.reg.crossing@enbridge.com](mailto:est.reg.crossing@enbridge.com)>  
**Subject:** RE: EPI Response RE: Wyecroft TAC - Summary of Meeting #1

Hi Margaret

Please keep us on the mailing list.

Regards  
Maria

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Friday, September 14, 2018 10:18 AM  
**To:** Eastern Region Crossing  
**Cc:** Marianne Alden; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))  
**Subject:** [External] RE: EPI Response RE: Wyecroft TAC - Summary of Meeting #1

Hi Maria,  
Thank you for your email.  
Would Enbridge like to remain part of the Technical Advisory Committee?  
Or should we remove you from the project mailing list?  
Please advise,  
Margaret

Margaret Parkhill, P.Eng.



email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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Regards

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Crossings Analyst, Land Services

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TEL: 519 333 6785| FAX: 519 339 0510  
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**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); Ann Newman; [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); Nadwa Elbadri; [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori; Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen

**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Emma DeFields; Travis Graham; Currie, April (MNRF); Paul Bond; Mark Covert; Andy Glynn

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Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

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Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Wednesday, August 8, 2018 3:19 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Existing Utilities on Wyecroft Road  
**Attachments:** WyecroftEA Study Area.jpg

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Margaret Parkhill  
**Sent:** Tuesday, August 7, 2018 12:49 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Existing Utilities on Wyecroft Road

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Adrian Chiu  
**Sent:** Tuesday, August 07, 2018 12:13 PM  
**To:** [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca)  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>  
**Subject:** Existing Utilities on Wyecroft Road

Dear Mr. Harding:

My name is Adrian Chiu from IBI Group. We are conducting a Class Environmental Assessment (EA) Schedule 'C' for improvements to Wyecroft Road on behalf of the Town of Oakville. The study area includes the area immediately surrounding Wyecroft Road from Bronte Road to Kerr Street, including a section of South Service Road West as shown in

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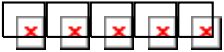
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Sincerely,

Adrian Chiu

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61862 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Friday, May 31, 2019 3:51 PM  
**To:** jon.s.harding@esso.ca  
**Cc:** Margaret Parkhill; Hailey McWilliam  
**Subject:** Comments for Wyecroft Road Improvements EA

Hello Mr. Harding,

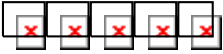
I'm emailing to follow up on the email sent by Margaret Parkhill from IBI Group on April 28<sup>th</sup>, which circulated the technically preferred design for the Wyecroft Road Improvements Environmental Assessment (EA).

Can you please confirm receipt of the drawings and let me know if Imperial Oil will be providing comments on the technically preferred design? Comments should identify any areas of concern, including potential conflicts between the technically preferred design and Imperial Oil's existing infrastructure. Please let me know if you require any additional information.

Adrian Chiu

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61862 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Wednesday, June 5, 2019 3:07 PM  
**To:** jon.s.harding@esso.ca  
**Cc:** Margaret Parkhill; Hailey McWilliam  
**Subject:** RE: Comments for Wycroft Road Improvements EA

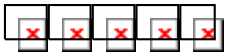
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hello Mr. Harding,

To follow up on the email below, could you please let me know if you will be providing comments on the technically preferred design for the Wycroft Road EA.

Adrian Chiu

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61862 fax +1 416 596 0644



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---

**From:** Adrian Chiu  
**Sent:** Friday, May 31, 2019 3:51 PM  
**To:** jon.s.harding@esso.ca  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** Comments for Wycroft Road Improvements EA

Hello Mr. Harding,

I'm emailing to follow up on the email sent by Margaret Parkhill from IBI Group on April 28<sup>th</sup>, which circulated the technically preferred design for the Wycroft Road Improvements Environmental Assessment (EA).

Can you please confirm receipt of the drawings and let me know if Imperial Oil will be providing comments on the technically preferred design? Comments should identify any areas of concern, including potential conflicts between the technically preferred design and Imperial Oil's existing infrastructure. Please let me know if you require any additional information.

Adrian Chiu

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61862 fax +1 416 596 0644

**Anna Levytska**

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, June 27, 2018 1:05 PM  
**To:** Marianne Alden  
**Subject:** FW: Invitation to TAC for Wyecroft Road EA (Oakville)

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** FPP.CA / PPP.CA (DFO/MPO) [mailto:fisheriesprotection@dfo-mpo.gc.ca]  
**Sent:** Wednesday, June 27, 2018 11:48 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** RE: Invitation to TAC for Wyecroft Road EA (Oakville)

This e-mail is a confirmation of receipt for your submission. Thank you for contacting Fisheries and Oceans Canada, Fisheries Protection Program.

----

Le présent courriel est un accusé de réception de votre soumission. Merci d'avoir communiqué avec le Programme de protection des pêches de Pêches et Océans Canada.

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, May 22, 2018 9:57 AM  
**To:** Marianne Alden  
**Subject:** FW: HCDSB Comments re: Wyecroft Road Improvements (Bronte St to Kerr St)  
**Attachments:** 2018-05-17 Wyecroft Rd Bronte to Kerr EA.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Friday, May 18, 2018 4:09 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Jill Stephen <jill.stephen@oakville.ca>  
**Subject:** FW: HCDSB Comments re: Wyecroft Road Improvements (Bronte St to Kerr St)

Hi Margaret,

Please include this HCDSB email as a discussion point in next weekly conf call, this is in regard to keep a track of notable items during EA project and include them as a list in the ESR report to be considered in the next phase of EA (implementation phase of the project).

Thanks

Syed

**Syed Rizvi, M.Sc., P. Eng**  
Transportation Engineer  
Engineering & Construction  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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---

**From:** Gunasekara, Dhilan [mailto:GunasekaraD@hcdsb.org]  
**Sent:** Friday, May 18, 2018 2:58 PM  
**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Cc:** Thibeault, Frederick <[ThibeaultF@hcdsb.org](mailto:ThibeaultF@hcdsb.org)>; Lacroix, Karen <[LacroixK@haltonbus.ca](mailto:LacroixK@haltonbus.ca)>

**Subject:** HCDSB Comments re: Wyecroft Road Improvements (Bronte St to Kerr St)

Hello Syed,

Please see attached for HCDSB's comments pertaining to the above noted EA.

If you have any questions, please let us know.

Regards,

---

**Dhilan Gunasekara**

Planning Officer | Planning Services

Halton Catholic District School Board

802 Drury Lane, Burlington, ON L7R 2Y2

(905) 632-6314, ext. 134 | [gunasekarad@hcdsb.org](mailto:gunasekarad@hcdsb.org)

Achieving Believing Belonging [www.hcdsb.org](http://www.hcdsb.org)

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, May 15, 2018 3:49 PM  
**To:** Marianne Alden  
**Subject:** FW: MCEA - Wyecroft Road Improvements

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** Jakaitis, Alicia [mailto:Alicia.Jakaitis@halton.ca]  
**Sent:** Tuesday, May 15, 2018 3:47 PM  
**To:** 'syed.rizvi@oakville.ca' <syed.rizvi@oakville.ca>  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Connell, Kate <Kate.Connell@halton.ca>  
**Subject:** MCEA - Wyecroft Road Improvements

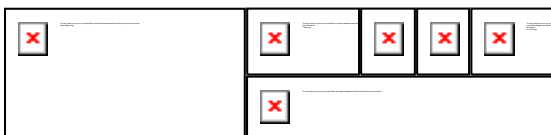
Hi Syed,

Can you please add myself and Kate Connell to your external agency list and ensure that we are invited to your TAC meetings. You can replace Lisa De Angelis with us.

Thanks, Alicia

**Kate Connell, P. Eng.**  
**Project Manager II**  
Infrastructure Planning & Policy  
Public Works  
**Halton Region**  
905-825-6000, ext. 3112 | 1-866-442-5866

**Alicia Jakaitis**  
**Project Manager II**  
Infrastructure Planning & Policy  
Public Works  
**Halton Region**  
905-825-6000, ext. 7556 | 1-866-442-5866



## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Wednesday, June 27, 2018 3:59 PM  
**To:** Ivana Osojnicki  
**Subject:** Fwd: Invitation to TAC for Wycroft Road EA (Oakville)

[REDACTED]

[REDACTED]

Begin forwarded message:

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Date:** June 27, 2018 at 3:28:24 PM EDT  
**To:** Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** FW: Invitation to TAC for Wycroft Road EA (Oakville)

Please note confirmation.

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Jakaitis, Alicia [<mailto:Alicia.Jakaitis@halton.ca>]  
**Sent:** Wednesday, June 27, 2018 3:25 PM  
**To:** Connell, Kate <[Kate.CConnell@halton.ca](mailto:Kate.CConnell@halton.ca)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Green-Battiston, Melissa <[Melissa.Green-Battiston@halton.ca](mailto:Melissa.Green-Battiston@halton.ca)>; Larkin, Ann <[Ann.Larkin@halton.ca](mailto:Ann.Larkin@halton.ca)>  
**Subject:** RE: Invitation to TAC for Wycroft Road EA (Oakville)

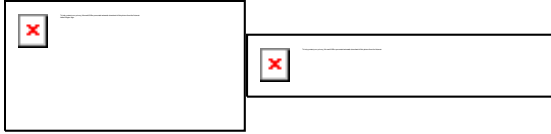
Hi Margaret,

I will attend on behalf of Transportation Planning for Halton Region

Alicia

**Alicia Jakaitis**  
**Project Manager II**  
Infrastructure Planning & Policy  
Public Works  
**Halton Region**  
905-825-6000, ext. 7556 | 1-866-442-5866





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---

**From:** Connell, Kate  
**Sent:** Wednesday, June 27, 2018 3:05 PM  
**To:** 'Margaret Parkhill'  
**Cc:** Green-Battiston, Melissa; Jakaitis, Alicia  
**Subject:** RE: Invitation to TAC for Wycroft Road EA (Oakville)

Hi Margaret,

Thanks for the notice below regarding the Wycroft Road EA. This email confirms that I will attend the TAC meeting on behalf of Water and Wastewater Planning for Halton Region.

Kind Regards,  
Kate Connell

**Kate Connell, P. Eng.**  
**Project Manager II**  
Infrastructure Planning & Policy  
Public Works  
**Halton Region**  
905-825-6000, ext. 3112 | 1-866-442-5866



---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Wednesday, June 27, 2018 11:32 AM  
**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); Barber, Christine; [linda.shaw@haltonpolice.ca](mailto:linda.shaw@haltonpolice.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dstele@oakvillehydro.com](mailto:dstele@oakvillehydro.com); [amy.freedman@bell.ca](mailto:amy.freedman@bell.ca); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [Ichishimba@hrca.on.ca](mailto:Ichishimba@hrca.on.ca); Stewart, Nathan; Todd, Stirling; Ali, Gena; Connell, Kate; Jakaitis, Alicia; [Lisa.Salsberg@metrolinx.com](mailto:Lisa.Salsberg@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [jackie.vandevalk@ontario.ca](mailto:jackie.vandevalk@ontario.ca); [Graham.Rutledge@ontario.ca](mailto:Graham.Rutledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca)  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden  
**Subject:** Invitation to TAC for Wycroft Road EA (Oakville)

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study for improvements to Wycroft Road and South Service Road West from Bronte Road to Kerr Street.



On behalf of the Town, you are invited to join our **Technical Agencies Committee (TAC)**. We are inviting one person to represent each technical agency. **By Friday, July 6, 2018**, we ask that you confirm that you are the appropriate representative for your organization, or provide the contact information for a different person. Stay tuned for an invitation to our first TAC meeting, planned for Summer 2018.

The TAC will meet at key points in the environmental assessment study. The TAC is formed by representatives from provincial and regional agencies, utilities, and emergency services. The role of the TAC includes:

- Providing input and advice on your area of technical expertise
- Reviewing and commenting on the Wycroft Road study process and recommendations
- Consulting others within your agency as appropriate to obtain consolidated comments and inputs
- Keeping other members of your organization informed, including senior management as appropriate
- Helping to identify regulatory and other statutory requirements
- Granting or facilitating approvals where needed

The study officially began on May 3, 2018 – the Notice of Study Commencement is attached. We are planning to complete the study by March 2019.

If you are unable to attend the TAC meetings, we will ask you to send an alternate in your place. Materials will be circulated in advance of the TAC meetings. A meeting summary will be prepared, circulated for comment, and included in the Environmental Study Report.

If you have any questions about TAC or the Wycroft Road study, please contact me (details below) or the Town's Project Manager:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

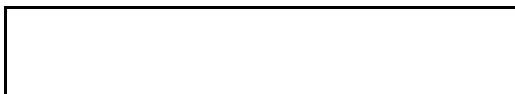
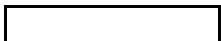
I look forward to working with you on this important Town of Oakville study.

Margaret

Margaret Parkhill, P.Eng.

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



## Anna Levytska

---

**From:** Banks, Daniel <Daniel.Banks@halton.ca>  
**Sent:** Thursday, June 28, 2018 1:02 PM  
**To:** Margaret Parkhill  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca); Marianne Alden; Jakaitis, Alicia; Connell, Kate  
**Subject:** RE: Wycroft EA - Source Water Protection

Hi Margaret,  
Thank you for sending the information. We will take a look and advise on any further requirements.  
Regards,  
Dan

### Daniel Banks

**Supervisor Water Resources Planning**  
Infrastructure Planning & Policy  
Public Works  
**Halton Region**  
905-825-6000, ext. 7545 | 1-866-442-5866



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---

**From:** Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]  
**Sent:** Thursday, June 28, 2018 12:51 PM  
**To:** Banks, Daniel  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca); Marianne Alden; Jakaitis, Alicia; Connell, Kate  
**Subject:** Wycroft EA - Source Water Protection

Hi Daniel,  
We are working on behalf of the Town of Oakville on the Wycroft Road Improvements Environmental Assessment. See notice of study commencement attached.

The majority of the Wycroft Road Class EA study area is located in Intake Protection Zone (IPZ) 2 and has a vulnerability score of 4.8. See letter from MOECC attached.

The MOECC asked us to contact TRCA, but my understanding from Conservation Halton is that Halton Region is responsible for ensuring compliance to policies related to Source Water Protection plan.

We have reviewed the available mapping at:

<https://www.gisapplication.lrc.gov.on.ca/SourceWaterProtection/Index.html?viewer=SourceWaterProtection.SWPView&locale=en-US>

We would appreciate any information or advice on the vulnerable areas, applicable policies, potential for threats, and approvals or other requirements. Thanks in advance,  
Margaret

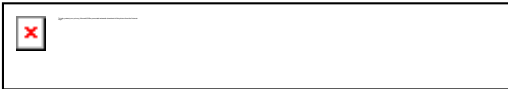
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Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, June 28, 2018 12:51 PM  
**To:** Daniel.Banks@halton.ca  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca); Marianne Alden; alicia.jakaitis@halton.ca; kate.connell@halton.ca  
**Subject:** Wyecroft EA - Source Water Protection  
**Attachments:** TTN\_FINAL\_2018-05-03\_Wyecroft\_EA\_NOC\_2018-04-25.pdf; TSS Comments\_Notice of Commencement\_Wyecroft Road Improvements.pdf

Hi Daniel,

We are working on behalf of the Town of Oakville on the Wyecroft Road Improvements Environmental Assessment. See notice of study commencement attached.

The majority of the Wyecroft Road Class EA study area is located in Intake Protection Zone (IPZ) 2 and has a vulnerability score of 4.8. See letter from MOECC attached.

The MOECC asked us to contact TRCA, but my understanding from Conservation Halton is that Halton Region is responsible for ensuring compliance to policies related to Source Water Protection plan.

We have reviewed the available mapping at:

<https://www.gisapplication.lrc.gov.on.ca/SourceWaterProtection/Index.html?viewer=SourceWaterProtection.SWPViewer&locale=en-US>

We would appreciate any information or advice on the vulnerable areas, applicable policies, potential for threats, and approvals or other requirements. Thanks in advance,  
Margaret

---

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

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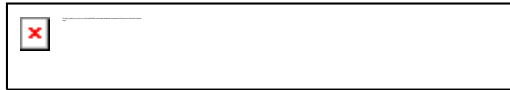
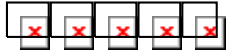
**From:** Marianne Alden  
**Sent:** Friday, July 27, 2018 3:33 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wyecroft EA - Source Water Protection

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Tuesday, July 3, 2018 5:49 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Mai-Linh Ho <mai-linh.ho@ibigroup.com>  
**Subject:** FW: Wyecroft EA - Source Water Protection

Marianne, track and file correspondence.

Hailey, add to Phase 2 report.

Mai-Linh, see reference to road salt – Hailey might need your help to document this in the Phase 2 report.

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** McIntosh, John [<mailto:John.McIntosh@halton.ca>]  
**Sent:** Tuesday, July 03, 2018 1:54 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** 'syed.rizvi@oakville.ca' <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Jakaitis, Alicia <[Alicia.Jakaitis@halton.ca](mailto:Alicia.Jakaitis@halton.ca)>; Banks, Daniel <[Daniel.Banks@halton.ca](mailto:Daniel.Banks@halton.ca)>  
**Subject:** Wyecroft EA - Source Water Protection

Hi Margaret,

I have reviewed the Notice of Study Commencement for Wycroft Road Improvements from Bronte Rd. to Kerr St. in conjunction with the applicable Source Protection Plan.

The EA study area is located within the jurisdiction of the Halton Region Source Protection Plan (SPP) in the Halton-Hamilton Source Protection Region. The SPP can be accessed online at:  
<http://www.protectingwater.ca/docandmaps.cfm?smocid=1372>

The study area is located in an Intake Protection Zone 2 (vulnerability score of 4.8) related to the intake for the Oakville municipal drinking water system (operated by Halton Region).

Based on the information provided, the project activities for the improvements to Wycroft Road within the study area are not considered significant drinking water threats and do not pose a risk to drinking water. Therefore, the project activities considered in the Class EA study are not subject to SPP policies.

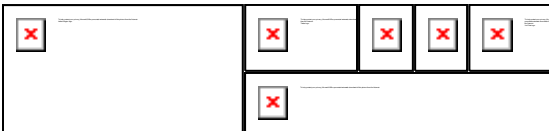
It should be noted that the Town of Oakville recently updated their Salt Management Plan (approved by Council on June 25, 2018) in accordance to SPP policy T-35-C/S (see below). The Salt Management Plan includes reference to the vulnerable areas defined in the approved Halton Region Assessment Report along with enhancements to winter maintenance practices within these areas.

*T-35-C/S - Where the existing and future application, or handling and storage of road salt would be significant, moderate or low drinking water threats,*

- a. within two years of the date that the Source Protection Plan comes into effect, the municipalities shall amend their salt management plans to identify the location of wellhead protection areas, issue contributing areas, and intake protection zones and to enhance best management practices in these areas.*
- b. the municipalities shall advise the Source Protection Authority of the revision to the salt management plans when completed and provide a status update by February 1 of each year until completed.*

John

**John McIntosh, B.Sc., C.E.T.**  
**Source Protection Coordinator**  
Infrastructure Planning & Policy  
Public Works  
**Halton Region**  
905-825-6000, ext. 7512 | 1-866-442-5866



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## Anna Levytska

---

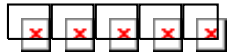
**From:** Marianne Alden  
**Sent:** Wednesday, August 8, 2018 2:52 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wyecroft TAC Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Margaret Parkhill  
**Sent:** Wednesday, August 8, 2018 2:42 PM  
**To:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Cc:** Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** FW: Wyecroft TAC Meeting #1

See below, please update TAC and mailing list.  
[Adam.Huycke@halton.ca](mailto:Adam.Huycke@halton.ca)

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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-----Original Appointment-----

**From:** Todd, Stirling [<mailto:Stirling.Todd@halton.ca>]  
**Sent:** Wednesday, August 08, 2018 2:36 PM  
**To:** Margaret Parkhill  
**Cc:** Huycke, Adam  
**Subject:** Declined: Wyecroft TAC Meeting #1  
**When:** Thursday, August 16, 2018 10:30 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).  
**Where:** Town of Oakville, 1225 Trafalgar Rd

Adam is the Senior Planner for Oakville. Please direct all future correspondence to him on this project.

Thank you.

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, May 1, 2019 12:51 PM  
**To:** Krusto, Matt  
**Cc:** Bergman, Meagan; Syed Rizvi (syed.rizvi@oakville.ca); Hailey McWilliam  
**Subject:** RE: TAC#2 - Wycroft Road Improvements Environmental Assessment  
**Attachments:** 1\_West\_Rollplan.pdf

Hi Matt,

The draft conceptual design for the west segment of our study area, including the Wycroft/Bronte intersection is attached.

Note that our design goes up to Bronte Road, but does not include the intersection.

Also note, this design is preliminary and will be refined based on input received from the TAC and our second public meeting, planned for early June.

As discussed at Monday's meeting, our expectation is the detail design of this intersection will be part of the Wycroft extension bridge design, which we understand will be designed this year or next. Then the Wycroft detail design would match into the Region's intersection.

Let me know if any questions,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Krusto, Matt [mailto:Matt.Krusto@halton.ca]  
**Sent:** Wednesday, May 01, 2019 11:45 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Bergman, Meagan <Meagan.Bergman@halton.ca>  
**Subject:** TAC#2 - Wycroft Road Improvements Environmental Assessment

Hi Margaret,

Further to the Monday TAC meeting, are you able to provide (as a draft), the technically recommended design that was discussed at the meeting.

Halton Region is reviewing a development application and potential centre median on Bronte Road immediately to the north of the Wycroft Road intersection, and want to review what potential impacts (if any), this median may have on the Town's proposed preliminary design.

Let me know.

Thanks,

Matt



## Anna Levytska

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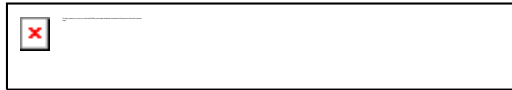
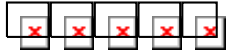
**From:** Marianne Alden  
**Sent:** Monday, August 13, 2018 3:44 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Wycroft EA - Source Water Protection

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Monday, August 13, 2018 3:42 PM  
**To:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Cc:** Marianne Alden <marianne.alden@ibigroup.com>; Mai-Linh Ho <mai-linh.ho@ibigroup.com>  
**Subject:** FW: Wycroft EA - Source Water Protection

Hi Hailey,  
Please include information below in the Phase 2 report.  
Thanks!

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** McIntosh, John [<mailto:John.McIntosh@halton.ca>]  
**Sent:** Tuesday, July 03, 2018 1:54 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** 'syed.rizvi@oakville.ca' <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Jakaitis, Alicia <[Alicia.Jakaitis@halton.ca](mailto:Alicia.Jakaitis@halton.ca)>; Banks, Daniel <[Daniel.Banks@halton.ca](mailto:Daniel.Banks@halton.ca)>  
**Subject:** Wycroft EA - Source Water Protection

Hi Margaret,

I have reviewed the Notice of Study Commencement for Wycroft Road Improvements from Bronte Rd. to Kerr St. in conjunction with the applicable Source Protection Plan.

The EA study area is located within the jurisdiction of the Halton Region Source Protection Plan (SPP) in the Halton-Hamilton Source Protection Region. The SPP can be accessed online at: <http://www.protectingwater.ca/docandmaps.cfm?smocid=1372>

The study area is located in an Intake Protection Zone 2 (vulnerability score of 4.8) related to the intake for the Oakville municipal drinking water system (operated by Halton Region).

Based on the information provided, the project activities for the improvements to Wyecroft Road within the study area are not considered significant drinking water threats and do not pose a risk to drinking water. Therefore, the project activities considered in the Class EA study are not subject to SPP policies.

It should be noted that the Town of Oakville recently updated their Salt Management Plan (approved by Council on June 25, 2018) in accordance to SPP policy T-35-C/S (see below). The Salt Management Plan includes reference to the vulnerable areas defined in the approved Halton Region Assessment Report along with enhancements to winter maintenance practices within these areas.

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- b. the municipalities shall advise the Source Protection Authority of the revision to the salt management plans when completed and provide a status update by February 1 of each year until completed.*

John

**John McIntosh, B.Sc., C.E.T.**  
**Source Protection Coordinator**  
Infrastructure Planning & Policy  
Public Works  
**Halton Region**  
905-825-6000, ext. 7512 | 1-866-442-5866



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## Anna Levytska

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**From:** Marianne Alden  
**Sent:** Monday, August 13, 2018 3:47 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: FW: Wyecroft TAC Meeting #1

---

**From:** Margaret Parkhill  
**Sent:** Monday, August 13, 2018 3:46 PM  
**To:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Cc:** Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** FW: FW: Wyecroft TAC Meeting #1

Hailey, see below, please update the TAC list and overall project mailing list.  
Thanks!

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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-----Original Appointment-----

**From:** Paul Bond [<mailto:pbond@hrca.on.ca>]  
**Sent:** Monday, August 13, 2018 2:04 PM  
**To:** Margaret Parkhill  
**Cc:** [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)  
**Subject:** Accepted: FW: Wyecroft TAC Meeting #1  
**When:** Thursday, August 16, 2018 10:30 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).  
**Where:** Town of Oakville, 1225 Trafalgar Rd

Hi Margaret,

I will be taking over this file at Conservation Halton as Leah has moved to the TRCA. If you could please add me to your circulation/contact list as the CH representative.

Thanks,

Paul.

**Paul Bond** | [Coordinator/Environmental Planner](#)  
[Regional Infrastructure Team](#)

## Anna Levytska

---

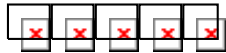
**From:** Marianne Alden  
**Sent:** Monday, September 17, 2018 9:21 AM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wyecroft TAC Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Margaret Parkhill  
**Sent:** Wednesday, August 8, 2018 2:42 PM  
**To:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Cc:** Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** FW: Wyecroft TAC Meeting #1

See below, please update TAC and mailing list.  
[Adam.Huycke@halton.ca](mailto:Adam.Huycke@halton.ca)

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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-----Original Appointment-----

**From:** Todd, Stirling [<mailto:Stirling.Todd@halton.ca>]  
**Sent:** Wednesday, August 08, 2018 2:36 PM  
**To:** Margaret Parkhill  
**Cc:** Huycke, Adam  
**Subject:** Declined: Wyecroft TAC Meeting #1  
**When:** Thursday, August 16, 2018 10:30 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).  
**Where:** Town of Oakville, 1225 Trafalgar Rd

Adam is the Senior Planner for Oakville. Please direct all future correspondence to him on this project.

Thank you.

## Anna Levytska

---

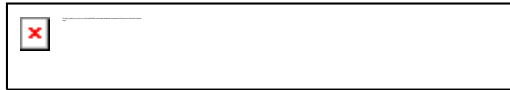
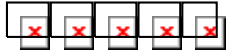
**From:** Marianne Alden  
**Sent:** Tuesday, October 9, 2018 1:36 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Palermo Room, Town of Oakville - Wycroft TAC Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Thursday, August 16, 2018 1:45 PM  
**To:** Larkin, Ann <Ann.Larkin@halton.ca>  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** RE: Palermo Room, Town of Oakville - Wycroft TAC Meeting #1

Hi Ann,  
Yes we will add you to the TAC list.  
We will include you on the circulation of the meeting summary from today's meeting.  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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**From:** Larkin, Ann [<mailto:Ann.Larkin@halton.ca>]  
**Sent:** Thursday, August 16, 2018 10:09 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: Palermo Room, Town of Oakville - Wycroft TAC Meeting #1

Good morning Margaret,

Could you please add me to the TAC e-mail distribution list for this study.

Thanks,

Ann

**Ann Larkin, P.Eng.**

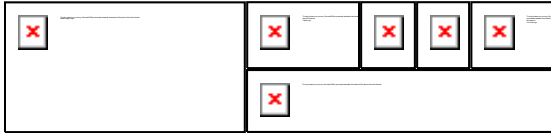
**Supervisor Transportation Planning**

Infrastructure Planning & Policy

Public Works

**Halton Region**

905-825-6000, ext. 7601 | 1-866-442-5866



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---

**From:** Jakaitis, Alicia  
**Sent:** Thursday, August 16, 2018 9:45 AM  
**To:** Larkin, Ann  
**Subject:** FW: Palermo Room, Town of Oakville - Wycroft TAC Meeting #1

Fyi

**Alicia Jakaitis**

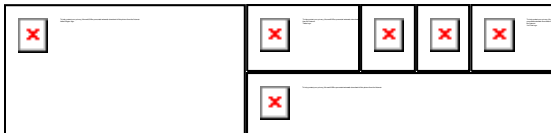
**Project Manager II**

Infrastructure Planning & Policy

Public Works

**Halton Region**

905-825-6000, ext. 7556 | 1-866-442-5866



---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Wednesday, August 15, 2018 11:06 AM  
**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); Moore, Keith; Stirling, Tom; [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); Stewart, Nathan; Todd, Stirling; Ali, Gena; Connell, Kate; Jakaitis, Alicia; [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca)  
**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Emma DeFields; Travis Graham; Currie, April (MNRF); Paul Bond; Mark Covert; Andy Glynn; Bruce Mori; Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen  
**Subject:** Palermo Room, Town of Oakville - Wycroft TAC Meeting #1

We will meet in the Palermo Room at Town of Oakville tomorrow, August 16, at 10:30 am.  
We will present the attached PDF, which are the draft boards for our first public meeting.  
Please bring any questions and comments on behalf of your agency to inform our Environmental Assessment study.  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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-----Original Appointment-----

**From:** Margaret Parkhill

**Sent:** Tuesday, July 24, 2018 2:28 PM

**To:** Margaret Parkhill; [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NElbadri@uniongas.com](mailto:NElbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori ([bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)); Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen  
**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Emma DeFields; Travis Graham; Currie, April (MNRF); Paul Bond; Mark Covert; Andy Glynn  
**Subject:** Wyecroft TAC Meeting #1  
**When:** Thursday, August 16, 2018 10:30 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).  
**Where:** Palermo Room, Town of Oakville, 1225 Trafalgar Rd

Please join us for the first Technical Agencies Committee meeting for the Wyecroft Road Improvements Environmental Assessment in the Town of Oakville.

Kindly reply by **Monday, August 13** to confirm your attendance. If you cannot attend, please send a representative on your behalf.

Agenda:

1. Introductions
2. Study overview
3. Existing conditions
4. Problem & opportunity statement
5. Alternative solutions & evaluation criteria
6. Evaluation of alternative solutions
7. Next steps

In the meantime, please do not hesitate to contact me if you have any questions.  
We look forward to meeting with you.

Margaret Parkhill

## Anna Levytska

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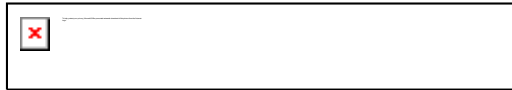
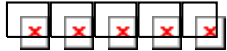
**From:** Marianne Alden  
**Sent:** Tuesday, September 4, 2018 8:58 AM  
**To:** Ivana Osojnicky  
**Subject:** FW: Wyecroft TAC - Summary of Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Friday, August 31, 2018 3:40 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Wyecroft TAC - Summary of Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** Todd, Stirling [<mailto:Stirling.Todd@halton.ca>]  
**Sent:** Friday, August 31, 2018 3:31 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: Wyecroft TAC - Summary of Meeting #1

Please remove me from this notification list. Thank you.

**Stirling Todd, MES MCIP RPP**

Senior Planner

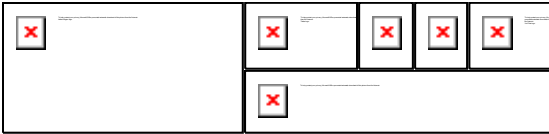
Planning Services

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Halton Region

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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** Friday, August 31, 2018 2:50 PM

**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); Moore, Keith; Stirling, Tom; [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); Stewart, Nathan; Todd, Stirling; Ali, Gena; Connell, Kate; Jakaitis, Alicia; [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori; Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen

**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Emma DeFields; Travis Graham; Currie, April (MNRF); Paul Bond; Mark Covert; Andy Glynn

**Subject:** Wyecroft TAC - Summary of Meeting #1

For your review, attached please find:

- Meeting Summary for Wyecroft Road Improvements EA – TAC Meeting #1
- Updated draft boards for Public Information Centre #1 – planned for November 2018
- Detailed tables for the evaluation of alternative planning solutions: West, Middle, and East

Please provide all comments by Friday, September 14.

Have a great weekend,

Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Wednesday, September 26, 2018 3:46 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wycroft TAC - Summary of Meeting #1

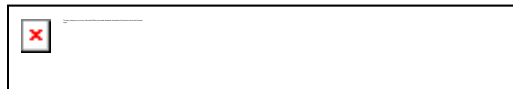
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Wednesday, September 26, 2018 3:45 PM  
**To:** Stewart, Nathan <Nathan.Stewart@halton.ca>  
**Cc:** Spoleti, Antonino <Antonino.Spoleti@halton.ca>; Colterman, Heather <Heather.Colterman@halton.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** RE: Wycroft TAC - Summary of Meeting #1

Hi Nathan,  
We will add Heather and Nino to the TAC mailing list.  
I note that you included PDFs of the draft evaluation tables to your email, but they did not include comments.  
Are you planning to provide comments on the evaluation tables or PIC #1 draft material?  
Thanks,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Stewart, Nathan [<mailto:Nathan.Stewart@halton.ca>]  
**Sent:** Wednesday, September 26, 2018 2:39 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

Cc: Spoleti, Antonino <[Antonino.Spoleti@halton.ca](mailto:Antonino.Spoleti@halton.ca)>; Colterman, Heather <[Heather.Colterman@halton.ca](mailto:Heather.Colterman@halton.ca)>

Subject: RE: Wyecroft TAC - Summary of Meeting #1

Hi Margaret,

For future dialog on this project, can you please add **Heather Colterman** to your distribution list , as a stakeholder representing Halton Region – Road Operations.

Items that Heather will most likely be keen to comment on towards the later stages of the project would be landscaping design, as well as reviewing the design of Regional / Town intersections along the reconstruction of Wyecroft from the perspective of Road maintenance, and road operations.

I note from your contact list that other Regional departments are represented, which is great. I have copied Nino Spoleti (Supervisor of Traffic Operations) with this email as well, as Traffic Signals and safety are under his prevue.

Thx,  
Nathan Stewart

### Nathan Stewart

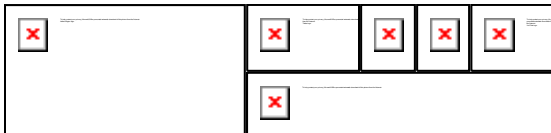
Supervisor, Road Operations & Maint

Waste Management & Road Operations

Public Works

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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** Friday, September 14, 2018 10:16 AM

**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); Moore, Keith; [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); Stewart, Nathan; Ali, Gena; Connell, Kate; Jakaitis, Alicia; [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); Bruce Mori; Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen

**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Travis Graham; Currie, April (MNR); Paul Bond; Mark Covert; Andy Glynn

**Subject:** RE: Wyecroft TAC - Summary of Meeting #1

Good morning,

Friendly reminder that comments or questions on the Wyecroft TAC Meeting summary would be appreciated by end of day today.

Materials attached to Aug 31 email – see below – let me know if you need me to resend.

Thanks!

Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

tel +1 416 596 1930 ext 61578

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---

**From:** Margaret Parkhill

**Sent:** Friday, August 31, 2018 2:50 PM

**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NElbadri@uniongas.com](mailto:NElbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori ([bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)) <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Jill Stephen <[jill.stephen@oakville.ca](mailto:jill.stephen@oakville.ca)>

**Cc:** Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Oberoi, Sanjeev <[Sanjeev.Oberoi@halton.ca](mailto:Sanjeev.Oberoi@halton.ca)>; Emma DeFields <[edefields@hrca.on.ca](mailto:edefields@hrca.on.ca)>; Travis Graham <[Travis.Graham@rci.rogers.com](mailto:Travis.Graham@rci.rogers.com)>; Currie, April (MNRF) <[April.Currie@ontario.ca](mailto:April.Currie@ontario.ca)>; Paul Bond <[pbond@hrca.on.ca](mailto:pbond@hrca.on.ca)>; Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>; Andy Glynn <[andy.glynn@oakville.ca](mailto:andy.glynn@oakville.ca)>

**Subject:** Wycroft TAC - Summary of Meeting #1

For your review, attached please find:

- Meeting Summary for Wycroft Road Improvements EA – TAC Meeting #1
- Updated draft boards for Public Information Centre #1 – planned for November 2018
- Detailed tables for the evaluation of alternative planning solutions: West, Middle, and East

Please provide all comments by Friday, September 14.

<< File: TTW\_DesignEvalCriteria\_west\_2018-08-31.pdf >> << File: TTW\_DesignEvalCriteria\_middle\_2018-08-31.pdf

>> << File: TTW\_DesignEvalCriteria\_east\_2018-08-31.pdf >> << File: TZS\_TAC1\_Boards\_2018\_08\_31.pdf >>

<< File: TTM\_2018-08-16\_TAC1\_DRAFT\_2018-08-24.pdf >>

Have a great weekend,

Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, May 16, 2019 6:12 PM  
**To:** Connell, Kate; 'syed.rizvi@oakville.ca'  
**Cc:** Gilmore, Adam; Larkin, Ann; Jakaitis, Alicia; Williamson, John; Poad, Karyn; Spoleti, Antonino; Hailey McWilliam  
**Subject:** RE: Meeting summary for TAC#2 - Wycroft Road Improvements EA

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Kate,  
Thank you for the comments. We will incorporate the requested items into the Environmental Study Report.

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Connell, Kate [mailto:Kate.CConnell@halton.ca]  
**Sent:** Wednesday, May 15, 2019 3:37 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; 'syed.rizvi@oakville.ca' <syed.rizvi@oakville.ca>  
**Cc:** Gilmore, Adam <Adam.Gilmore@halton.ca>; Larkin, Ann <Ann.Larkin@halton.ca>; Jakaitis, Alicia <Alicia.Jakaitis@halton.ca>; Williamson, John <John.Williamson@halton.ca>; Poad, Karyn <Karyn.Poad@halton.ca>; Spoleti, Antonino <Antonino.Spoleti@halton.ca>  
**Subject:** RE: Meeting summary for TAC#2 - Wycroft Road Improvements EA

Good afternoon Margaret and Syed,

As a follow up to the TAC meeting held on April 29th at the Town of Oakville offices we offer the following comments. Thank you for the opportunity to provide feedback. Please contact me if you require any additional information.

### Comments:

- 1) *Regarding the alignment of the west end of Wycroft Road (just east of Bronte Road): The Regional Wycroft Road extension project and the Town of Oakville Wycroft Road improvements project meet at this location. The current preferred alternative for the Region's project shows Wycroft Road turning slightly to the south at this location to better align with the bridge. The Town's roll plan shows the widened Wycroft Road running straight.*

### Requested Commitments in the ESR:

- *The ESR should include a commitment that the Town of Oakville will coordinate and consult with Halton Region on the final alignment of the west end of Wycroft Road (at Bronte Road) intersection. This is to ensure that the intersection of Bronte Road (RR25) and Wycroft Road aligns with the future extension of Wycroft Road westerly and new bridge crossing.*

- *The ESR should include a commitment that the Town of Oakville will coordinate and consult with Halton Region to define the eastern limit of the Region’s Wycroft Road extension project / western limit of the Town’s Wycroft Road widening project.*

2) *Note that the Region’s current capital plan includes a new watermain along Wycroft Road from Bronte Road (RR25) to just east of Third Line. The start of construction for this watermain is currently planned for 2026 (per the Region’s 2019 Budget and Business Plan).*

Requested Commitment in the ESR:

- *While the start of construction for this watermain aligns closely with the planned timeframe for the Wycroft Road construction work (noted as 2025 in the west section) we would like the ESR to include a commitment that timing of Wycroft Road construction activities will be coordinated with Regional infrastructure work and should be considered approximate at this time.*

3) *Regarding the proposed re-alignment of Wycroft Road, just east of Third Line: Please note that there is an existing watermain that follows the road alignment in this area. Note as well that this watermain is part of the replacement project scheduled for construction in 2026 so there may be an opportunity to coordinate both the road and the watermain at the same time.*

Requested Commitment in the ESR:

- *The ESR should note the existing watermain and include a commitment that all works in this area should be closely coordinated with the Region.*

We ask that you provide confirmation that you have received these comments and are able to update the ESR accordingly.

Kind Regards,  
Kate

**Kate Connell, P. Eng.**

**Project Manager II**

Infrastructure Planning & Policy

Public Works

**Halton Region**

905-825-6000, ext. 3112 | 1-866-442-5866



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**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** Thursday, May 09, 2019 2:48 PM

**To:** [fisheriesprotection@dfm-mpo.gc.ca](mailto:fisheriesprotection@dfm-mpo.gc.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [jackie.vandevalk@ontario.ca](mailto:jackie.vandevalk@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca);

[laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [health.colterman@halton.ca](mailto:health.colterman@halton.ca); Larkin, Ann; Spoleti, Antonino; Jakaitis, Alicia; Connell, Kate; Ali, Gena; Huycke, Adam; Stewart, Nathan; [Martin.Maguire@oakville.ca](mailto:Martin.Maguire@oakville.ca); [robyn.zutis@oakville.ca](mailto:robyn.zutis@oakville.ca); [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca); [yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca); [asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [DGadbois@uniongas.com](mailto:DGadbois@uniongas.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); Moore, Keith; Stirling, Tom; [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [heather.colterman@halton.ca](mailto:heather.colterman@halton.ca); Bevers, Cameron (MTO); Williamson, John; Pawlus, Jacek; Amreen Rahman  
**Cc:** Bruce Mori; Scott Johnston; Hailey McWilliam; Mai-Linh Ho; Dwight Ingalls; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))  
**Subject:** Meeting summary for TAC#2 - Wycroft Road Improvements EA

Attached please find the meeting summary for the April 29 TAC meeting.  
Please review and provide any comments on the meeting summary, and the drawings circulated, by Wednesday, May 15.  
Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Margaret Parkhill  
**Sent:** Monday, April 29, 2019 5:04 PM  
**Subject:** TAC#2 - Wycroft Road Improvements EA - email 1 of 2

Thanks to everyone who attended the Technical Advisory Committee Meeting #2 for the Wycroft Road Improvements Environmental Assessment. A meeting summary will be prepared and circulated later this week.

Please review the preliminary roll plans based on the typical recommended cross-sections for the West (attached), Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies.

Also attached is the slide deck from the meeting and the cross-sections.  
We are planning for the second (and final) public meeting to be held in late May or early June.

<< File: TZS\_2019-04-29\_TAC2\_2019-04-29.pdf >>

<< File: Cross-Sections\_2019-04-29.pdf >> << File: 1\_West\_Rollplan.pdf >>

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Wednesday, June 27, 2018 4:04 PM  
**To:** Ivana Osojnicky  
**Subject:** Fwd: Invitation to TAC for Wyecroft Road EA (Oakville)

[REDACTED]

[REDACTED]

Begin forwarded message:

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Date:** June 27, 2018 at 2:05:53 PM EDT  
**To:** Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** FW: Invitation to TAC for Wyecroft Road EA (Oakville)

Please update our mailing list and TAC list.

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Barber, Christine [<mailto:Christine.Barber@halton.ca>]  
**Sent:** Wednesday, June 27, 2018 1:58 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Stirling, Tom <[Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca)>  
**Subject:** Re: Invitation to TAC for Wyecroft Road EA (Oakville)

Hello Margaret,

I have transitioned to a new role and no longer oversee this initiatives.

Deputy Chief Tom Stirling is now the manager of operations and he should be copied on these items.

If you could please make this change. I have copied Tom in this email.

Thank you

Christine

**Christine Barber**

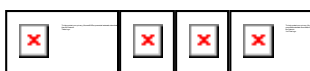
Deputy Chief/Manager Logistics

Paramedic Services

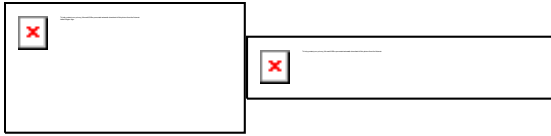
Health

Halton Region

905-825-6000, ext. 7045 | 1-866-442-5866







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**From:** Margaret Parkhi

**Sent:** Wednesday, June 27, 2018 11:31 AM

**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); Barber, Christine; [linda.shaw@haltonpolice.ca](mailto:linda.shaw@haltonpolice.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dsteele@oakvillehydro.com](mailto:dsteele@oakvillehydro.com); [amy.freedman@bell.ca](mailto:amy.freedman@bell.ca); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [lchishimba@hrca.on.ca](mailto:lchishimba@hrca.on.ca); Stewart, Nathan; Todd, Stirling; Ali, Gena; Connell, Kate; Jakaitis, Alicia; [Lisa.Salsberg@metrolinx.com](mailto:Lisa.Salsberg@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [jackie.vandevalk@ontario.ca](mailto:jackie.vandevalk@ontario.ca); [Graham.Rutledge@ontario.ca](mailto:Graham.Rutledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca)

**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden

**Subject:** Invitation to TAC for Wycroft Road EA (Oakville)

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study for improvements to Wycroft Road and South Service Road West from Bronte Road to Kerr Street.

On behalf of the Town, you are invited to join our **Technical Agencies Committee (TAC)**. We are inviting one person to represent each technical agency. **By Friday, July 6, 2018**, we ask that you confirm that you are the appropriate representative for your organization, or provide the contact information for a different person. Stay tuned for an invitation to our first TAC meeting, planned for Summer 2018.

The TAC will meet at key points in the environmental assessment study. The TAC is formed by representatives from provincial and regional agencies, utilities, and emergency services. The role of the TAC includes:

- Providing input and advice on your area of technical expertise
- Reviewing and commenting on the Wycroft Road study process and recommendations
- Consulting others within your agency as appropriate to obtain consolidated comments and inputs
- Keeping other members of your organization informed, including senior management as appropriate
- Helping to identify regulatory and other statutory requirements
- Granting or facilitating approvals where needed

The study officially began on May 3, 2018 – the Notice of Study Commencement is attached. We are planning to complete the study by March 2019.

If you are unable to attend the TAC meetings, we will ask you to send an alternate in your place. Materials will be circulated in advance of the TAC meetings. A meeting summary will be prepared, circulated for comment, and included in the Environmental Study Report.

If you have any questions about TAC or the Wycroft Road study, please contact me (details below) or the Town's Project Manager:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

I look forward to working with you on this important Town of Oakville study.

Margaret

Margaret Parkhill, P.Eng.

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

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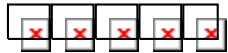
**From:** Marianne Alden  
**Sent:** Thursday, August 9, 2018 2:10 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wyecroft TAC Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Thursday, August 9, 2018 2:06 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Wyecroft TAC Meeting #1

FYI – input from Paramedic Services below.  
Unable to attend TAC Meeting #1.

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Stirling, Tom [<mailto:Tom.Stirling@halton.ca>]  
**Sent:** Thursday, August 09, 2018 1:37 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: Wyecroft TAC Meeting #1

Hi Margaret,

I did a quick scan of our Operations staff and can advise the following with respect to your questions:

1. There are no delay issues that come to mind.

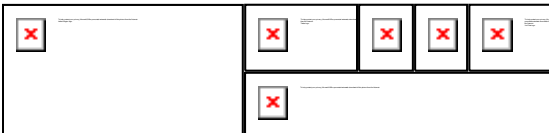
2. The only considerations for the corridor would be to consider where you place medians. In times of high traffic volume we can become trapped in a direction if there is a median not allowing us to drive around the congestion. Either limit medians or plan escape routes for emergency vehicles (breaks in the median).

If anything else comes up I will let you know.

Regards,

Tom

**Tom Stirling, ACP, CMM II**  
**Deputy Chief/Manager Operations**  
Paramedic Services  
Health  
**Halton Region**  
905-825-6000, ext. 7116 | 1-866-442-5866



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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Thursday, August 9, 2018 12:37 PM  
**To:** Stirling, Tom  
**Subject:** RE: Wycroft TAC Meeting #1

Hi Tom,  
Yes we will include you on the circulation list of materials and minutes.

Our two main questions are:

1. Do Paramedic Services currently experience any delays along Wycroft Road between Bronte Road and Kerr Street? If so, is it in certain locations?
2. Do you see any other problems or opportunities that we should consider when looking at ways to improve this road corridor?

Thanks,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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-----Original Appointment-----

**From:** Stirling, Tom [<mailto:Tom.Stirling@halton.ca>]

**Sent:** Thursday, August 09, 2018 11:31 AM

**To:** Margaret Parkhill

**Subject:** Declined: Wyecroft TAC Meeting #1

**When:** Thursday, August 16, 2018 10:30 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:** Town of Oakville, 1225 Trafalgar Rd

I am unable to attend. Could I please get the minutes? If there are specific questions related to Paramedic Services please let me know.

Thank you.

Tom

## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Friday, June 29, 2018 9:21 AM  
**To:** Ivana Osojnicki  
**Subject:** FW: Invitation to TAC for Wycroft Road EA (Oakville)

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Friday, June 29, 2018 9:17 AM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** Fw: Invitation to TAC for Wycroft Road EA (Oakville)

Please track confirmation.

Margaret Parkhill, P.Eng.  
IBI Group  
416-596-1930 x61578  
Sent from my BlackBerry

---

**From:** [Keith.Moore@haltonpolice.ca](mailto:Keith.Moore@haltonpolice.ca)  
**Sent:** June 29, 2018 9:10 AM  
**To:** [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
**Subject:** RE: Invitation to TAC for Wycroft Road EA (Oakville)

Hi Margaret:

I will represent the Halton Regional Police Service. I will attend meetings as my schedule permits.

Thanks,

Keith

**Keith Moore**

Coordinator

Planning, Research and Emergency Management

Office of Continuous Improvement and Strategic Management

**Halton Regional Police Service**

905-825-4830



---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** Thursday, June 28, 2018 12:43 PM

**To:** Moore, Keith

**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden

**Subject:** Invitation to TAC for Wycroft Road EA (Oakville)

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If you have any questions about TAC or the Wycroft Road study, please contact me (details below) or the Town's Project Manager:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

I look forward to working with you on this important Town of Oakville study.

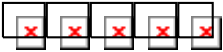
Margaret

Margaret Parkhill, P.Eng.

Associate - Manager, Transportation Engineering

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Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Thursday, July 12, 2018 2:42 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wycroft Road Improvements from Bronte Road to Kerr street - EA - Impact  
**Attachments:** TTL\_IO\_WycroftEA\_2018-06-26.pdf; Notice of Study Commencement.pdf; Wycroft Road Improvements.PNG

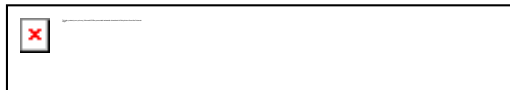
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

[REDACTED]

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**From:** Margaret Parkhill  
**Sent:** Thursday, July 12, 2018 2:36 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** FW: Wycroft Road Improvements from Bronte Road to Kerr street - EA - Impact

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** [Susan.SUN@HydroOne.com](mailto:Susan.SUN@HydroOne.com) [<mailto:Susan.SUN@HydroOne.com>] **On Behalf Of**  
[SecondaryLandUse@HydroOne.com](mailto:SecondaryLandUse@HydroOne.com)  
**Sent:** Thursday, July 12, 2018 1:03 PM  
**To:** [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca); Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** [Lana.Kegel@HydroOne.com](mailto:Lana.Kegel@HydroOne.com); [enza.cancilla@HydroOne.com](mailto:enza.cancilla@HydroOne.com); [SecondaryLandUse@HydroOne.com](mailto:SecondaryLandUse@HydroOne.com)  
**Subject:** Wycroft Road Improvements from Bronte Road to Kerr street - EA - Impact

Dear Syed Rizvi and Margaret Parkhill,

In our initial review, we have confirmed that Hydro One has high voltage transmission facilities within your study area. At this point in time we do not have enough information about your project to provide you with meaningful input with respect to the impacts that your project may have on our infrastructure. As such, this response does not constitute any sort of approval for your plans and is being sent to you as a courtesy to inform you that we must be consulted on your project.

In addition to the existing infrastructure mentioned above, the affected transmission corridor may have provisions for future lines or already contain secondary land uses (i.e. pipelines, water mains, parking, etc). Please take this into consideration in your planning.

Please allow the appropriate lead-time in your project schedule in the event that your proposed development impacts Hydro One infrastructure to the extent that it would require modifications to our infrastructure.

In planning, please note that developments should not reduce line clearances or limit access to our facilities at any time in the study area of your Proposal. Any construction activities must maintain the electrical clearance from the transmission line conductors as specified in the Ontario Health and Safety Act for the respective line voltage.

The integrity of the structure foundations must be maintained at all times, with no disturbance of the earth around the poles, guy wires and tower footings. There must not be any grading, excavating, filling or other civil work close to the structures.

We reiterate that this message does not constitute any form of approval for your project. Once more details about your plans are known and it is established that your development will affect Hydro One facilities including the rights of way, please submit your plans to:

Lana Kegel, Real Estate, Hydro One Real Estate Management  
185 Clegg Road, Markham L6G 1B7  
Phone: (905) 946-6202  
[Lana.Kegel@HydroOne.com](mailto:Lana.Kegel@HydroOne.com)

Please note that the proponent will be held responsible for all costs associated with modification or relocation of Hydro One facilities, as well as any added costs that may be incurred due to increase efforts to maintain our facilities.

Regards,

Susan Sun  
Tel: 416-345-6629

On behalf of

***Secondary Land Use  
Strategy & Integrated Planning  
Hydro One Networks***

---

**From:** KEGEL Lana  
**Sent:** Thursday, July 12, 2018 8:44 AM  
**To:** SECONDARY LAND USE Department

**Cc:** BELAND Patricia  
**Subject:** FW: Oakville - Wycroft EA - MOI lands

Hello,

Notice of EA Study.

Thanks,

Lana Kegel  
Senior Real Estate Coordinator  
Real Estate Services  
Hydro One Networks Inc.  
185 Clegg Road,  
Markham, Ontario L6G 1B7  
905.946.6277  
[Lana.Kegel@hydroone.com](mailto:Lana.Kegel@hydroone.com)

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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Wednesday, July 11, 2018 1:11 PM  
**To:** KEGEL Lana  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden; CANCELLA Enza; [Patrick.Grace@infrastructureontario.ca](mailto:Patrick.Grace@infrastructureontario.ca)  
**Subject:** Oakville - Wycroft EA - MOI lands

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Hi Lana,  
Per the response below from Rita Kelly, we'd appreciate your review of the attached letter regarding MOI lands adjacent to the Wycroft Road Environmental Assessment study area.  
Thanks in advance for your prompt reply,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Kelly, Rita (IO) [<mailto:Rita.Kelly@infrastructureontario.ca>]  
**Sent:** Wednesday, June 27, 2018 11:53 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** [enza.cancilla@HydroOne.com](mailto:enza.cancilla@HydroOne.com); Grace, Patrick (IO) <[Patrick.Grace@infrastructureontario.ca](mailto:Patrick.Grace@infrastructureontario.ca)>; 'Lana.Kegel@hydrone.com' <[Lana.Kegel@hydrone.com](mailto:Lana.Kegel@hydrone.com)>  
**Subject:** FW: Oakville - Wycroft EA - MOI lands

Hi Margaret

Please contact Lana Kegel at Hydro One for assistance with your enquiry.

Lana Kegel  
Senior Real Estate Coordinator  
Real Estate Services  
Hydro One Networks Inc.  
185 Clegg Road,  
Markham, Ontario L6G 1B7  
905.946.6277  
[Lana.Kegel@hydroone.com](mailto:Lana.Kegel@hydroone.com)

Thank you  
Rita

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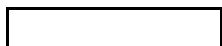
**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Wednesday, June 27, 2018 10:48 AM  
**To:** Kelly, Rita (IO) <[Rita.Kelly@infrastructureontario.ca](mailto:Rita.Kelly@infrastructureontario.ca)>  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** Oakville - Wycroft EA - MOI lands

Rita,  
Attached please find a letter with questions regarding MOI lands adjacent to the Wycroft Road Environmental Assessment study area. The attached Notice of Study Commencement describes and illustrates the study area. Thanks in advance for your prompt reply,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
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## Anna Levytska

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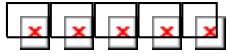
**From:** Marianne Alden  
**Sent:** Monday, August 27, 2018 2:44 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Oakville - Wycroft EA - MOI lands  
**Attachments:** TTL\_IO\_WycroftEA\_2018-06-26.pdf; Notice of Study Commencement.pdf

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Thursday, July 12, 2018 11:27 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Jill Stephen <jill.stephen@oakville.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** FW: Oakville - Wycroft EA - MOI lands

Hi Margaret,

Did Lana provided any information on MOI lands adjacent to the Wycroft Study area in her voice message? I suggest to add her in the contact list for future project correspondence.

Thanks  
Syed

**Syed Rizvi, M.Sc., P. Eng**  
Transportation Engineer  
Engineering & Construction  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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---

**From:** [Lana.Kegel@HydroOne.com](mailto:Lana.Kegel@HydroOne.com) [<mailto:Lana.Kegel@HydroOne.com>]  
**Sent:** Thursday, July 12, 2018 8:36 AM  
**To:** [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
**Cc:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; [marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com); [enza.cancilla@HydroOne.com](mailto:enza.cancilla@HydroOne.com);  
[Patrick.Grace@infrastructureontario.ca](mailto:Patrick.Grace@infrastructureontario.ca)  
**Subject:** RE: Oakville - Wyecroft EA - MOI lands

Hi Margaret,

Further to my voice message, thank you for the notice of the Municipal Class Environmental Assessment. The notice has been forwarded to our Environmental Group and if you need to discuss further, please feel free to give me a call.

Best regards,

Lana Kegel  
Senior Real Estate Coordinator  
Real Estate Services  
Hydro One Networks Inc.  
185 Clegg Road,  
Markham, Ontario L6G 1B7  
905.946.6277  
[Lana.Kegel@hydroone.com](mailto:Lana.Kegel@hydroone.com)

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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Wednesday, July 11, 2018 1:11 PM  
**To:** KEGEL Lana  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden; CANCELLA Enza; [Patrick.Grace@infrastructureontario.ca](mailto:Patrick.Grace@infrastructureontario.ca)  
**Subject:** Oakville - Wyecroft EA - MOI lands

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Hi Lana,  
Per the response below from Rita Kelly, we'd appreciate your review of the attached letter regarding MOI lands adjacent to the Wyecroft Road Environmental Assessment study area.  
Thanks in advance for your prompt reply,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Kelly, Rita (IO) [<mailto:Rita.Kelly@infrastructureontario.ca>]  
**Sent:** Wednesday, June 27, 2018 11:53 AM

**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** [enza.cancilla@HydroOne.com](mailto:enza.cancilla@HydroOne.com); Grace, Patrick (IO) <[Patrick.Grace@infrastructureontario.ca](mailto:Patrick.Grace@infrastructureontario.ca)>;  
'Lana.Kegel@hydrone.com' <[Lana.Kegel@hydrone.com](mailto:Lana.Kegel@hydrone.com)>  
**Subject:** FW: Oakville - Wycroft EA - MOI lands

Hi Margaret

Please contact Lana Kegel at Hydro One for assistance with your enquiry.

Lana Kegel  
Senior Real Estate Coordinator  
Real Estate Services  
Hydro One Networks Inc.  
185 Clegg Road,  
Markham, Ontario L6G 1B7  
905.946.6277  
[Lana.Kegel@hydroone.com](mailto:Lana.Kegel@hydroone.com)

Thank you  
Rita

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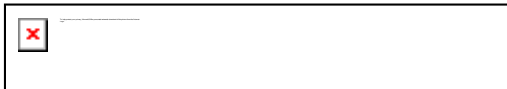
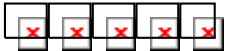
**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Wednesday, June 27, 2018 10:48 AM  
**To:** Kelly, Rita (IO) <[Rita.Kelly@infrastructureontario.ca](mailto:Rita.Kelly@infrastructureontario.ca)>  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** Oakville - Wycroft EA - MOI lands

Rita,  
Attached please find a letter with questions regarding MOI lands adjacent to the Wycroft Road Environmental Assessment study area. The attached Notice of Study Commencement describes and illustrates the study area.  
Thanks in advance for your prompt reply,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

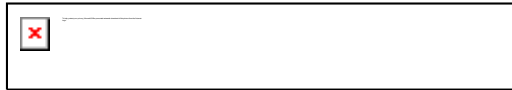
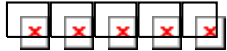
**From:** Marianne Alden  
**Sent:** Wednesday, August 8, 2018 3:19 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wyecroft Road Improvements from Bronte Road to Kerr street - EA - Impact

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Thursday, August 2, 2018 1:57 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** FW: Wyecroft Road Improvements from Bronte Road to Kerr street - EA - Impact

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** Mai-Linh Ho  
**Sent:** Thursday, August 02, 2018 1:01 PM  
**To:** [Susan.SUN@HydroOne.com](mailto:Susan.SUN@HydroOne.com)  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: Wyecroft Road Improvements from Bronte Road to Kerr street - EA - Impact

Hi Susan,

Thank you for your response regarding the Hydro One infrastructure within the project limits. Can you please provide additional information including CAD drawings, record plans, or any other information regarding the location of your plants?

Many thanks,  
Mai-Linh



---

**From:** [Susan.SUN@HydroOne.com](mailto:Susan.SUN@HydroOne.com) [<mailto:Susan.SUN@HydroOne.com>] **On Behalf Of**  
[SecondaryLandUse@HydroOne.com](mailto:SecondaryLandUse@HydroOne.com)  
**Sent:** Thursday, July 12, 2018 1:03 PM  
**To:** [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca); Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** [Lana.Kegel@HydroOne.com](mailto:Lana.Kegel@HydroOne.com); [enza.cancilla@HydroOne.com](mailto:enza.cancilla@HydroOne.com); [SecondaryLandUse@HydroOne.com](mailto:SecondaryLandUse@HydroOne.com)  
**Subject:** Wyecroft Road Improvements from Bronte Road to Kerr street - EA - Impact

Dear Syed Rizvi and Margaret Parkhill,

In our initial review, we have confirmed that Hydro One has high voltage transmission facilities within your study area. At this point in time we do not have enough information about your project to provide you with meaningful input with respect to the impacts that your project may have on our infrastructure. As such, this response does not constitute any sort of approval for your plans and is being sent to you as a courtesy to inform you that we must be consulted on your project.

In addition to the existing infrastructure mentioned above, the affected transmission corridor may have provisions for future lines or already contain secondary land uses (i.e. pipelines, water mains, parking, etc). Please take this into consideration in your planning.

Please allow the appropriate lead-time in your project schedule in the event that your proposed development impacts Hydro One infrastructure to the extent that it would require modifications to our infrastructure.

In planning, please note that developments should not reduce line clearances or limit access to our facilities at any time in the study area of your Proposal. Any construction activities must maintain the electrical clearance from the transmission line conductors as specified in the Ontario Health and Safety Act for the respective line voltage.

The integrity of the structure foundations must be maintained at all times, with no disturbance of the earth around the poles, guy wires and tower footings. There must not be any grading, excavating, filling or other civil work close to the structures.

We reiterate that this message does not constitute any form of approval for your project. Once more details about your plans are known and it is established that your development will affect Hydro One facilities including the rights of way, please submit your plans to:

Lana Kegel, Real Estate, Hydro One Real Estate Management  
185 Clegg Road, Markham L6G 1B7  
Phone: (905) 946-6202  
[Lana.Kegel@HydroOne.com](mailto:Lana.Kegel@HydroOne.com)

Please note that the proponent will be held responsible for all costs associated with modification or relocation of Hydro One facilities, as well as any added costs that may be incurred due to increase efforts to maintain our facilities.

Regards,

Susan Sun  
Tel: 416-345-6629

On behalf of

***Secondary Land Use***

---

**From:** KEGEL Lana  
**Sent:** Thursday, July 12, 2018 8:44 AM  
**To:** SECONDARY LAND USE Department  
**Cc:** BELAND Patricia  
**Subject:** FW: Oakville - Wyecroft EA - MOI lands

Hello,

Notice of EA Study.

Thanks,

Lana Kegel  
Senior Real Estate Coordinator  
Real Estate Services  
Hydro One Networks Inc.  
185 Clegg Road,  
Markham, Ontario L6G 1B7  
905.946.6277  
[Lana.Kegel@hydroone.com](mailto:Lana.Kegel@hydroone.com)

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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Wednesday, July 11, 2018 1:11 PM  
**To:** KEGEL Lana  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden; CANCELLA Enza; [Patrick.Grace@infrastructureontario.ca](mailto:Patrick.Grace@infrastructureontario.ca)  
**Subject:** Oakville - Wyecroft EA - MOI lands

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Hi Lana,

Per the response below from Rita Kelly, we'd appreciate your review of the attached letter regarding MOI lands adjacent to the Wyecroft Road Environmental Assessment study area.

Thanks in advance for your prompt reply,

Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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**From:** Kelly, Rita (IO) [<mailto:Rita.Kelly@infrastructureontario.ca>]  
**Sent:** Wednesday, June 27, 2018 11:53 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** [enza.cancilla@HydroOne.com](mailto:enza.cancilla@HydroOne.com); Grace, Patrick (IO) <[Patrick.Grace@infrastructureontario.ca](mailto:Patrick.Grace@infrastructureontario.ca)>; 'Lana.Kegel@hydrone.com' <[Lana.Kegel@hydrone.com](mailto:Lana.Kegel@hydrone.com)>  
**Subject:** FW: Oakville - Wycroft EA - MOI lands

Hi Margaret

Please contact Lana Kegel at Hydro One for assistance with your enquiry.

Lana Kegel  
Senior Real Estate Coordinator  
Real Estate Services  
Hydro One Networks Inc.  
185 Clegg Road,  
Markham, Ontario L6G 1B7  
905.946.6277  
[Lana.Kegel@hydroone.com](mailto:Lana.Kegel@hydroone.com)

Thank you  
Rita

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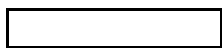
**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Wednesday, June 27, 2018 10:48 AM  
**To:** Kelly, Rita (IO) <[Rita.Kelly@infrastructureontario.ca](mailto:Rita.Kelly@infrastructureontario.ca)>  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** Oakville - Wycroft EA - MOI lands

Rita,  
Attached please find a letter with questions regarding MOI lands adjacent to the Wycroft Road Environmental Assessment study area. The attached Notice of Study Commencement describes and illustrates the study area. Thanks in advance for your prompt reply,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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**Anna Levytska**

---

**From:** Marianne Alden  
**Sent:** Thursday, August 9, 2018 1:28 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wycroft Road Improvements from Bronte Road to Kerr street - EA - Impact

■

[Redacted]

[Redacted]

[Redacted]

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[Redacted]

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---

**From:** Margaret Parkhill  
**Sent:** Thursday, August 9, 2018 12:41 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** FW: Wycroft Road Improvements from Bronte Road to Kerr street - EA - Impact

[Redacted]

[Redacted]

[Redacted]

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---

**From:** [Susan.SUN@HydroOne.com](mailto:Susan.SUN@HydroOne.com) [<mailto:Susan.SUN@HydroOne.com>]  
**Sent:** Thursday, August 09, 2018 8:44 AM  
**To:** Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; [Lana.Kegel@HydroOne.com](mailto:Lana.Kegel@HydroOne.com)  
**Subject:** RE: Wycroft Road Improvements from Bronte Road to Kerr street - EA - Impact

Hi Mai-Linh,

Since Hydro One has an ongoing station expansion project within your study area and project in-service date will be next year, we cannot provide you updated plans at this time.  
We will provide additional information after project completion.

Thanks,  
Susan

---

**From:** Mai-Linh Ho [<mailto:mai-linh.ho@ibigroup.com>]  
**Sent:** Thursday, August 02, 2018 1:01 PM  
**To:** SUN Susan  
**Cc:** Margaret Parkhill  
**Subject:** RE: Wyecroft Road Improvements from Bronte Road to Kerr street - EA - Impact

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Hi Susan,

Thank you for your response regarding the Hydro One infrastructure within the project limits. Can you please provide additional information including CAD drawings, record plans, or any other information regarding the location of your plants?

Many thanks,  
Mai-Linh

---

**From:** [Susan.SUN@HydroOne.com](mailto:Susan.SUN@HydroOne.com) [<mailto:Susan.SUN@HydroOne.com>] **On Behalf Of** [SecondaryLandUse@HydroOne.com](mailto:SecondaryLandUse@HydroOne.com)  
**Sent:** Thursday, July 12, 2018 1:03 PM  
**To:** [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca); Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** [Lana.Kegel@HydroOne.com](mailto:Lana.Kegel@HydroOne.com); [enza.cancilla@HydroOne.com](mailto:enza.cancilla@HydroOne.com); [SecondaryLandUse@HydroOne.com](mailto:SecondaryLandUse@HydroOne.com)  
**Subject:** Wyecroft Road Improvements from Bronte Road to Kerr street - EA - Impact

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Lana Kegel, Real Estate, Hydro One Real Estate Management  
185 Clegg Road, Markham L6G 1B7  
Phone: (905) 946-6202  
[Lana.Kegel@HydroOne.com](mailto:Lana.Kegel@HydroOne.com)

Please note that the proponent will be held responsible for all costs associated with modification or relocation of Hydro One facilities, as well as any added costs that may be incurred due to increase efforts to maintain our facilities.

Regards,

Susan Sun  
Tel: 416-345-6629

On behalf of

***Secondary Land Use  
Strategy & Integrated Planning  
Hydro One Networks***

---

**From:** KEGEL Lana  
**Sent:** Thursday, July 12, 2018 8:44 AM  
**To:** SECONDARY LAND USE Department  
**Cc:** BELAND Patricia  
**Subject:** FW: Oakville - Wycroft EA - MOI lands

Hello,

Notice of EA Study.

Thanks,

Lana Kegel  
Senior Real Estate Coordinator  
Real Estate Services  
Hydro One Networks Inc.  
185 Clegg Road,  
Markham, Ontario L6G 1B7  
905.946.6277  
[Lana.Kegel@hydroone.com](mailto:Lana.Kegel@hydroone.com)

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**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Wednesday, July 11, 2018 1:11 PM  
**To:** KEGEL Lana  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden; CANCELLA Enza; [Patrick.Grace@infrastructureontario.ca](mailto:Patrick.Grace@infrastructureontario.ca)  
**Subject:** Oakville - Wycroft EA - MOI lands

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Hi Lana,  
Per the response below from Rita Kelly, we'd appreciate your review of the attached letter regarding MOI lands adjacent to the Wycroft Road Environmental Assessment study area.  
Thanks in advance for your prompt reply,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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**From:** Kelly, Rita (IO) [<mailto:Rita.Kelly@infrastructureontario.ca>]  
**Sent:** Wednesday, June 27, 2018 11:53 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** [enza.cancilla@HydroOne.com](mailto:enza.cancilla@HydroOne.com); Grace, Patrick (IO) <[Patrick.Grace@infrastructureontario.ca](mailto:Patrick.Grace@infrastructureontario.ca)>; 'Lana.Kegel@hydrone.com' <[Lana.Kegel@hydrone.com](mailto:Lana.Kegel@hydrone.com)>  
**Subject:** FW: Oakville - Wycroft EA - MOI lands

Hi Margaret

Please contact Lana Kegel at Hydro One for assistance with your enquiry.

Lana Kegel  
Senior Real Estate Coordinator  
Real Estate Services  
Hydro One Networks Inc.  
185 Clegg Road,  
Markham, Ontario L6G 1B7  
905.946.6277  
[Lana.Kegel@hydroone.com](mailto:Lana.Kegel@hydroone.com)

Thank you  
Rita

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Wednesday, June 27, 2018 10:48 AM  
**To:** Kelly, Rita (IO) <[Rita.Kelly@infrastructureontario.ca](mailto:Rita.Kelly@infrastructureontario.ca)>  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** Oakville - Wycroft EA - MOI lands

Rita,  
Attached please find a letter with questions regarding MOI lands adjacent to the Wycroft Road Environmental Assessment study area. The attached Notice of Study Commencement describes and illustrates the study area.  
Thanks in advance for your prompt reply,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, June 6, 2019 9:23 AM  
**To:** joan.zhao@HydroOne.com  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca)  
**Subject:** Wycroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019  
**Attachments:** WycroftEA\_PIC2\_2019-05-21.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

You are invited to the Town of Oakville's second Public Information Centre for the Wycroft Road Improvements Environmental Assessment.

**Date:** Thursday, June 13, 2019

**Time:** 4:30 p.m. – 6:30 p.m. Brief presentation at 5:00 p.m.

**Location:** Holiday Inn Hotel & Suites Oakville, Halton East Room, 2525 Wycroft Road, Oakville

The purpose of the Public Information Centre is to obtain input on the technically preferred roadway design concept for the corridor. The project team will present the design concept and the results of technical studies. Members of the project team will be available to answer questions and collect your feedback.

Display materials will be posted on the project website: <https://www.oakville.ca/residents/wycroft-road-ea.html>. If you are unable to attend, please provide any questions or comments to the undersigned or the Town's project manager Syed Rizvi at [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

The study is being conducted under the Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road, that includes a portion of South Service Road West, from Bronte Road to Kerr Street. The improvements are required to meet the needs of the Town to 2041. The Town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor.

I appreciate your time and consideration in participating in this study.

Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, June 6, 2019 9:23 AM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** Lana.Kegel@HydroOne.com [mailto:Lana.Kegel@HydroOne.com]  
**Sent:** Thursday, June 06, 2019 8:35 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; syed.rizvi@oakville.ca  
**Cc:** joan.zhao@HydroOne.com  
**Subject:** RE: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

Hi Margaret,

My colleague, Joan Zhao, whom is copied on this e-mail, has taken carriage of Halton Region including the Town of Oakville.

Please follow-up with Joan at 905-946-6230.

Thanks,

Lana Kegel  
Senior Real Estate Coordinator  
Real Estate Services  
Hydro One Networks Inc.  
185 Clegg Road,  
Markham, Ontario L6G 1B7  
905.946.6277  
[Lana.Kegel@hydroone.com](mailto:Lana.Kegel@hydroone.com)

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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** Monday, June 03, 2019 4:43 PM

**To:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))

**Subject:** Wycroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

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**Date:** Thursday, June 13, 2019

**Time:** 4:30 p.m. – 6:30 p.m. Brief presentation at 5:00 p.m.

**Location:** Holiday Inn Hotel & Suites Oakville, Halton East Room, 2525 Wycroft Road, Oakville

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Display materials will be posted on the project website: <https://www.oakville.ca/residents/wycroft-road-ea.html>. If you are unable to attend, please provide any questions or comments to the undersigned or the Town's project manager Syed Rizvi at [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

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I appreciate your time and consideration in participating in this study.

Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Friday, June 7, 2019 10:48 AM  
**To:** joan.zhao@HydroOne.com  
**Cc:** syed.rizvi@oakville.ca  
**Subject:** RE: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019  
**Attachments:** TTXhydro\_easement2019-06-07.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Joan,

Attached is a PDF with the technically preferred design, which we will present to the public next week. The design maintains the existing property line along the Hydro One transformer station east of Bronte Road.

As requested, we have dimensioned the distance from the property line to existing poles related to the easement.

- There are two poles on the south side of Wyecroft that are connected to poles north of Wyecroft in the Hydro easement.

These poles are 6.58 m and 14.6 m from the existing property line, which will not change.

(Google Streetview: [https://www.google.ca/maps/@43.4094833,-79.7333974,3a,75y,129.83h,104.45t/data=!3m6!1e1!3m4!1s9H7-yoxZT\\_jAlGlwy\\_vO-Q!2e0!7i16384!8i8192](https://www.google.ca/maps/@43.4094833,-79.7333974,3a,75y,129.83h,104.45t/data=!3m6!1e1!3m4!1s9H7-yoxZT_jAlGlwy_vO-Q!2e0!7i16384!8i8192))

- Poles in the easement on the north side of Wyecroft are over 70 m from the Town's ultimate right-of-way.

Note that the design includes connecting the sidewalk through this easement. The Town's ultimate right-of-way is approximately 9 m from the existing right-of-way limit at the easement.

Let us know if you have any comments or concerns with the technically preferred design.

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Margaret Parkhill  
**Sent:** Thursday, June 06, 2019 9:55 AM  
**To:** joan.zhao@HydroOne.com  
**Cc:** syed.rizvi@oakville.ca  
**Subject:** RE: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

Hi Joan,

As discussed, I will send you a PDF of the technically preferred design, focused on the Hydro One site and easement, with dimensions to the nearest poles.

Thanks,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** [joan.zhao@HydroOne.com](mailto:joan.zhao@HydroOne.com) [<mailto:joan.zhao@HydroOne.com>]  
**Sent:** Thursday, June 06, 2019 9:33 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)  
**Subject:** RE: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

Well, saw your number in the attached letter. Would still like to chat with you first ref PIC.  
Thanks,

*Joan Zhao* SR/WA  
Sr. Real Estate Coordinator  
Facilities & Real Estate  
Hydro One Networks Inc.  
T: (905) 946-6230 | F: (905) 946-6242  
P.O. Box 4300 | Markham ON | L3R 5Z5  
Courier: 185 Clegg Road | Markham ON | L6G 1B7  
[joan.zhao@hydroone.com](mailto:joan.zhao@hydroone.com)

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**From:** ZHAO Joan  
**Sent:** Thursday, June 06, 2019 9:31 AM  
**To:** 'Margaret Parkhill'  
**Cc:** 'syed.rizvi@oakville.ca'  
**Subject:** RE: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

Margaret,  
What is your phone number? Please give me a call.  
Thanks,

*Joan Zhao* SR/WA  
Sr. Real Estate Coordinator  
Facilities & Real Estate  
Hydro One Networks Inc.  
T: (905) 946-6230 | F: (905) 946-6242  
P.O. Box 4300 | Markham ON | L3R 5Z5  
Courier: 185 Clegg Road | Markham ON | L6G 1B7  
[joan.zhao@hydroone.com](mailto:joan.zhao@hydroone.com)

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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Thursday, June 06, 2019 9:23 AM  
**To:** ZHAO Joan

**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))

**Subject:** Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

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**Date:** Thursday, June 13, 2019

**Time:** 4:30 p.m. – 6:30 p.m. Brief presentation at 5:00 p.m.

**Location:** Holiday Inn Hotel & Suites Oakville, Halton East Room, 2525 Wyecroft Road, Oakville

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I appreciate your time and consideration in participating in this study.

Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, May 8, 2018 3:14 PM  
**To:** Marianne Alden  
**Cc:** Hailey McWilliam  
**Subject:** FW: IO EA Notice - Wycroft Road Improvements from Bronte Road to Kerr Street  
**Attachments:** IO EA Notice Letter - May 4 2018.pdf; Notice of Study Commencement.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Monday, May 07, 2018 4:22 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Bruce Mori <bmori@IBIGroup.com>  
**Subject:** FW: IO EA Notice - Wycroft Road Improvements from Bronte Road to Kerr Street

[REDACTED]

**Syed Rizvi, M.Sc., P. Eng**  
Transportation Engineer  
Engineering & Construction  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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---

**From:** Eichenberger, Nicholle (IO) [mailto:Nicholle.Eichenberger@infrastructureontario.ca]  
**Sent:** Friday, May 04, 2018 11:56 AM  
**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** IO EA Notice - Wycroft Road Improvements from Bronte Road to Kerr Street

Hello,

Please review attached on behalf of Alex Lye. Thank you.

Sincerely,

**Nicholle Eichenberger**

Environmental Management Co-op

**Infrastructure Ontario**

1 Dundas Street West, Suite 2000, 22<sup>nd</sup> Floor, 22-051

Toronto, ON M5G 2L5

E-mail: [nicholle.eichenberger@infrastructureontario.ca](mailto:nicholle.eichenberger@infrastructureontario.ca)

Phone: 416-212-6975

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## Anna Levytska

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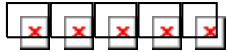
**From:** Marianne Alden  
**Sent:** Monday, July 16, 2018 11:21 AM  
**To:** Ivana Osojnicki  
**Subject:** FW: Oakville - Wycroft EA - MOI lands  
**Attachments:** TTL\_IO\_WycroftEA\_2018-06-26.pdf; Notice of Study Commencement.pdf

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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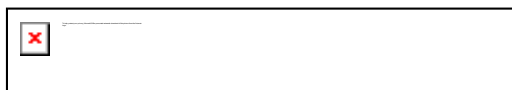
**From:** Margaret Parkhill  
**Sent:** Wednesday, June 27, 2018 10:48 AM  
**To:** rita.kelly@infrastructureontario.ca  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** Oakville - Wycroft EA - MOI lands

Rita,  
Attached please find a letter with questions regarding MOI lands adjacent to the Wycroft Road Environmental Assessment study area. The attached Notice of Study Commencement describes and illustrates the study area.  
Thanks in advance for your prompt reply,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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May 4, 2018

**Response to EA Notice**

Thank you for providing Infrastructure Ontario (IO) with a copy of your Environmental Assessment Notice. From the information you have provided, it is unclear if you are proposing to use lands under the control of the Ministry of Infrastructure (MOI lands) to support your proposed project.

*Potential Negative Impacts to IO Tenants and Lands*

Negative environmental impacts associated with the project design and construction, such as the potential for dewatering, dust noise and vibration impacts, impacts to natural heritage features/habitat and functions etc. should be avoided and/or appropriately mitigated in accordance with applicable regulations and best practices in accordance with the Ministry of Natural Resources and Forestry (MNRF) and the Ministry of the Environment and Climate Change (MOECC) standards. Avoidance and mitigation options that characterize baseline conditions and quantify the potential impacts should be present as part of the project file. Details of appropriate mitigation, contingency plans and triggers for implementing contingency plans should also be present.

*Land Holdings*

Prior to MOI consenting to the use of MOI lands, the applicable environmental assessment, duty to consult Indigenous peoples (if triggered) and heritage obligations will need to be met. In order for MOI to allow you access to MOI lands and to carry out proposed activities, MOI must ensure that provincial requirements and due diligence obligations are satisfied. These requirements are in addition to any such obligations you as the proponent of the project may have.

You as the proponent of the project will be required to work with Infrastructure Ontario (IO) to fulfill MOI's obligations. All costs associated with meeting MOI's obligations will be the responsibility of the proponent. Please note that time should be allocated in your project timelines for MOI to ensure that its obligations have been met and to secure any internal government approvals required to allow for the use of the MOI lands for your proposed project.

In order for MOI and IO to assist you to meet your required project timelines, please recognize that early, direct contact with IO is imperative. The due diligence required prior to the use of MOI lands for your proposed project, may include but may not be limited to the following:

- Procedural aspects of the Provincial Crown's Indigenous Duty to Consult obligations – see *Instruction Note 1*
- Requirements of the MOI Public Work Class Environmental Assessment – see *Instruction*

*Note 2*

- Requirements of the Ministry of Tourism Culture and Sport (MTCS) Standards and Guidelines for Consultant Archaeologists– *see Instruction Note 3*
- Requirements of the MTCS Standards and Guidelines for the Conservation of Provincial Heritage Properties Consultant Archaeologists – *see Instruction Note 4*

Representatives from IO are available to discuss your proposed project, the potential need for MOI lands and the corresponding provincial requirements and due diligence obligations.

Please review the attached instruction notes which provide greater detail on the due diligence obligations associated with the use of MOI lands for your proposed project. We are providing this information to allow you as the proponent to allocate adequate time and funding into your project schedule and budgets. If your project requires you to study MOI lands, then an agreement is required and all studies undertaken on MOI lands will be considered confidential until approval is received. IO will require electronic copies of all required studies on MOI lands that you undertake.

We strongly encourage you to work with IO as early as possible in your process to identify if any MOI lands would be required for your proposed project. Please note that on title MOI control may be identified under the name of MOI or one of its predecessor ministries or agencies which may include but is not limited to variations of the following: Her Majesty the Queen/King, Hydro One, MBS, MEI, MEDEI, MGS, MOI, OLC, ORC, PIR or Ministry of Public Works<sup>1</sup>.

Please provide Rita Kelly with a confirmation in writing of any MOI lands that you propose to use for your proposed project and why the lands are required along with a copy of a title search for the MOI lands.

For more information concerning the identification of MOI lands in your study area or the process for acquiring access to or an interest in MOI lands, please contact:

Rita Kelly  
Project Manager  
Land Transactions, Hydro Corridors & Public Works  
Infrastructure Ontario  
1 Dundas Street West, Suite 2000  
Toronto, ON  
M5G 2L5  
Tel: (416) 212-4934  
Email: [rita.kelly@infrastructureontario.ca](mailto:rita.kelly@infrastructureontario.ca)

---

<sup>1</sup> MBS - Management Board Secretariat; MEI - Ministry of Energy and Infrastructure; MEDEI – Ministry of Economic Development, Employment and Infrastructure; MGS - Ministry of Government Services; MOI - Ministry of Infrastructure; OLC - Ontario Lands Corporation; ORC - Ontario Realty Corporation; PIR - Ministry of Public Infrastructure Renewal

---

An application package and requirements checklist is attached for your reference. Please note that transfer of an interest in MOI lands to a proponent can take up to one year and there is no certainty that approval will be obtained.

For more information concerning the MOI Public Work Class Environmental Assessment process and due diligence requirements, please contact:

Alex Lye  
Environmental Specialist  
Infrastructure Ontario  
1 Dundas Street West, Suite 2000  
Toronto, ON  
M5G 2L5  
Tel: (416) 326-0483  
Email: [alex.lye@infrastructureontario.ca](mailto:alex.lye@infrastructureontario.ca)

If MOI lands are not to be impacted by the proposed project, please provide a confirmation in writing to Infrastructure Ontario.

Thank you for the opportunity to provide initial comments on your proposed project.

Sincerely,

**Patrick Grace**  
Director  
Land Transactions, Hydro Corridors & Public Works  
Infrastructure Ontario  
1 Dundas Street West, Suite 2000  
Toronto, ON, M5G 2L5

---

## **INSTRUCTION NOTE 1**

### **Provincial Crown's Indigenous Duty to Consult obligations**

The Crown has a constitutional Duty to Consult (DTC) in certain circumstances and Indigenous consultation may be required prior to MOI granting access to MOI lands or undertaking other activities. The requirement for Indigenous consultation may be triggered given Indigenous or treaty rights, established consultation or notification protocols, government policy and/or program decisions, archaeological potential or results, and/or cultural heritage consultation obligations. The requirement for Indigenous consultation will be assessed by MOI.

Prior to the use of MOI lands, MOI must first meet any duty to consult obligations that may be triggered by the proposed use of MOI lands. It is incumbent on you to consult with IO as early in the process as possible once you have confirmed that MOI lands would be involved.

MOI will evaluate the potential impact of your proposed project on Indigenous and treaty rights. MOI may assess that the Crown's Duty to Consult (DTC) requires consultation of Indigenous communities. Proponents should discuss with IO whether MOI will require consultation to occur and if so, which communities should be consulted.

Where MOI determines that Indigenous consultation is required, MOI will formally ask you to consult or continue to consult with Indigenous peoples at the direction of MOI.

On behalf of MOI you will also be required to:

1. Maintain a record and document all notices and engagement activities, including telephone calls and/or meetings;
2. Provide the Ministry updates on these activities as requested; and
3. Notify the Ministry of any issues raised by Indigenous communities.

If consultation has already occurred, IO strongly encourages you to provide complete Indigenous consultation documentation to IO as soon as possible. This documentation should include all notices and engagement activities, including telephone calls and/or meetings.

Any duty to consult obligations must be met prior to IO completing their Class Environmental Assessments (EA) for realty rights and activities.

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## INSTRUCTION NOTE 2

### **Requirements of the MOI Public Work Class Environmental Assessment**

MOI has an approved Class EA (the Ministry of Infrastructure Public Work Class Environmental Assessment (Public Work Class EA) to assess undertakings that affect MOI lands including disposing of an interest in land or site development. Details on the Public Work Class EA can be found at:

<http://www.infrastructureontario.ca/Public-Work-Class-Environmental-Assessment/>

You may be required to work with IO to complete an environmental assessment under the Public Work Class EA for the undertakings related to MOI lands. This may include the completion of IO's Consultation and Documentation Report and publicly posting on the IO website for 30 days. IO Environmental Management will provide direction and guidance on how to complete the MOI Class EA process.

The MOI Class EA process **must be completed as a separate process** from the proponent's EA process. Studies and consultation may be undertaken during the proponent's EA process but the MOI Class EA process must be completed and undertaken separately.

Examples of studies that can be undertaken during a proponents Class EA process and use for MOI's Class EA process include:

- Phase One Environmental Site Assessment and follow up
- Stage 1 Archaeological Assessment and follow up
- Survey
- Title Search
- Natural Heritage / Species at Risk Survey(s)

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INSTRUCTION NOTE 3 – ARCHAEOLOGY - (see also *Instruction Note on Duty to Consult*)

Archaeological sites are recognized and protected under the *Ontario Heritage Act*. Carrying out archaeological fieldwork is a licensed, regulated activity under the 2011 Ministry of Culture Standards and Guidelines for Consulting Archaeologists.

Archaeological due diligence is required for any proposed project on MOI land that could cause significant below ground disturbance such as, new building construction, installation/modification of site services, and installation/maintenance of new pipelines or transmission lines.

You, as the proponent, must engage IO prior to undertaking any archaeological work on MOI lands.

IO has three in-house licensed archaeologists who should be consulted early in the preparatory stages of a proposed project when geographic and site locations are being considered so that the potential for archaeological resources including historic and Indigenous material (ion Indigenous villages and burials sites) can be assessed.

To support both the Public Work Class EA and MOI's duty to consult analysis, archaeological assessments are required to determine if there are any significant findings that may be of cultural value or interest to Indigenous people (e.g., archaeological or burial sites).

Archaeological work can begin before the assessment under the Public Works Class EA begins but the Class EA cannot be completed until the duty to consult that may be triggered regarding archaeological resources are fulfilled.

Depending upon the number or significance of resources found, the duty to consult may be triggered during any of the 4 phases of archaeological work (see below) or anytime during project construction.

The discovery of Indigenous resources can impact on activities, including project and site plans, timelines and all costs. As the proponent, you are expected to ensure that you project timelines include adequate time and resources to address MOI due diligence obligations, including internal government approvals. All costs associated with meeting MOI's archaeological obligations will be the responsibility of the proponent.

For Archaeological Assessments (Stages 1 through 4), proponents must adhere to the four stage archaeological fieldwork process prescribed by the Ontario Ministry of Tourism, Culture and Sport (MTCS) as per the 2011 Standards and Guidelines for Consultant Archeologists. Not all noted Stages will be necessary for all work. Respondents must follow industry procedures and practices as per the MTCS Standards and Guidelines for Consultant Archeologists 2011 for each Stage of archaeological assessment, all reporting criteria and formatting, and any other license

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requirements and/or obligations.

- Stage 1 Background Study - Evaluation of Archaeological Potential
  - Archival research and non-intrusive site visit
- Stage 2 Property Assessment
  - In-field systematic pedestrian survey or test pitting and reporting
  -
- Stage 3 Site-specific Assessment
  - Limited excavation to determine site significance and size
  - Field works and reporting
- Stage 4 Site mitigation
  - Through either avoidance/protection or excavation Field work 4 to 8 weeks
  - Develop summary report
  - MTCS review – expedited review of summary report 6 weeks
  - Final report
  - Time to develop and implement mitigation measures – negotiation, legal protections, avoidance



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## INSTRUCTION NOTE 4 – HERITAGE REQUIREMENTS

### Built Heritage/Cultural Landscapes

Built heritage/cultural landscapes (cultural heritage) are recognized and protected under the Ontario Heritage Act, the regulations to that Act and the 2010 Ministry of Culture Standards and Guidelines for Conservation of Provincial Heritage Properties (S&Gs) Criteria for determining cultural heritage value or interest are set out in O. Reg. 9/06 and 10/06. The S&Gs set out a process for identifying properties of cultural heritage value, and the standards for protection, maintenance, use and disposal of these properties.

Cultural heritage due diligence will be required for any proposed project on MOI land with the potential to impact cultural heritage resources, such as new building construction, installation/modification of site services, landscape modifications and installation/maintenance of new pipelines, transmission lines.

To support MOI's heritage and MOI PW Class EA obligations, proponents will be required to undertake cultural heritage assessments for all projects that require MOI lands. This will help to determine if the MOI lands are of cultural value or interest to the Province and the level of heritage significance. Where a property has heritage value, proponents may be required to develop appropriate conservation measures/plans and heritage management plans.

You, as the proponent, are strongly encouraged engage IO heritage staff as early in your project planning process as possible and in advance of beginning any cultural heritage assessment work. IO staff will be able to provide advice on the S&Gs and will provide any available heritage information for the MOI lands.

Proponents must also follow industry procedures and practices for all components of cultural heritage assessment work, all reporting criteria and formatting, and any other requirements and/or obligations. IO heritage staff can help identify any required reports.

Should MOI lands be identified under the S&Gs as a Provincial Heritage Property (local significance) or a Provincial Heritage Property of Provincial Significance, IO must be engaged to determine next steps.

Please note that if a Provincial Heritage Property of Provincial Significance is to be impacted, it is likely that consent from the Minister, Ontario Minister, Tourism, Culture and Sport (MTCS) will be required prior to access being granted to MOI lands. Minister's consent requires a detailed application and approvals should land dispositions or building demolitions be applied for as part of the proposed project.

As the proponent, you are expected to ensure that your project timelines include adequate time

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and resources to address MOI's heritage due diligence obligations, including internal government approvals. All costs associated with meeting MOI's heritage obligations are the responsibility of the proponent.



OAKVILLE

Monday April 30, 2018

Ms. Lisa Myslicki  
Environmental Management  
Infrastructure Ontario  
1 Dundas Street West, Suite 2000  
Toronto, ON, M5G 2L5

Dear Ms. Myslicki:

**RE: Notice of Study Commencement  
Wycroft Road Improvements from Bronte Road to Kerr Street  
Schedule 'C' Municipal Class Environmental Assessment**

The Town of Oakville has retained IBI Group to undertake a Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road and South Service Road West from Bronte Road to Kerr Street. The purpose of this letter is to inform you of the study and to invite your participation. A copy of the Notice of Study Commencement with a key plan of the study area is enclosed.

Wycroft Road connects an employment area and GO station to regional roads and the Queen Elizabeth Way (QEW). The study will consider a range of needs, constraints, and opportunities to meet the needs of the town to 2041. The study is being conducted in accordance with the requirements for a Schedule 'C' Municipal Class EA, which is approved under the Ontario *Environmental Assessment Act*.

As part of this study, agencies, stakeholders and members of the public with a potential interest in the Wycroft Road Class EA are being contacted and given the opportunity to provide input to the study, participate in the study development and attend Public Information Centres (PICs). Details regarding the PICs will be advertised as the study progresses.

For further information please contact the undersigned, or visit the Town of Oakville website, [oakville.ca](http://oakville.ca) and search "roads and sidewalks studies".

Sincerely,  
**Syed Rizvi, M.Sc., P.Eng.**  
Project Manager  
Town of Oakville  
Tel: (905) 845-6601 ext.3981  
Email: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

Encl. Notice of Study Commencement  
cc. Margaret Parkhill, P. Eng, IBI Group



OAKVILLE

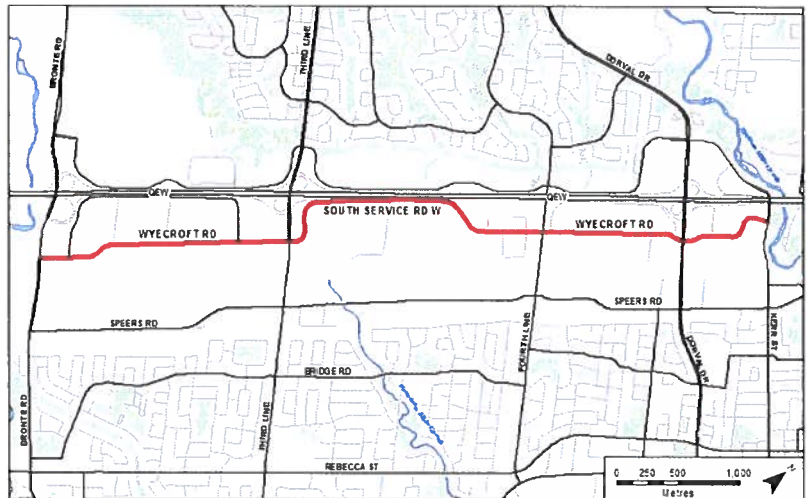
## NOTICE OF STUDY COMMENCEMENT

### Wycroft Road Improvements from Bronte Road to Kerr Street

### Municipal Class Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road that includes South Service Road West from Bronte Road to Kerr Street. The improvements are required to meet the needs of the town to 2041. The town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor and within the study area.

The study will be conducted in accordance with 'Schedule C' requirements as outlined in the Municipal Engineers Association "Municipal Class Environmental Assessment," (October 2000, as amended to 2015). This process is approved under the Ontario *Environmental Assessment Act*. The Class EA process includes public/external agency consultation, an evaluation of alternative solutions and alternative design concepts, an assessment of potential impacts associated with the proposed improvements, and development of measures to mitigate identified impacts.



Consultation with interested parties, including the public, businesses, and technical or regulatory agencies will form an integral part of this Class EA study to identify and address interests within the study area. A minimum of two public meetings will be held during the study to provide opportunities to meet with the project team, learn about the study, and to share feedback. Upon completion of the study, an Environmental Study Report will be prepared and made available for public review and comment.

**We want to hear from you.** If you have any questions or concerns within the study area, want to know more about the study, or would like to join the project mailing list, please contact the project team:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416 596 1930 ext. 61578  
[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

Study information will be posted on the Town of Oakville's website. Visit [oakville.ca](http://oakville.ca) and search "roads and sidewalks studies."

Information collected will be used in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

Notice first posted May 3, 2018



**IBI GROUP**  
7th Floor – 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel 416 596 1930 fax 416 596 0644  
[ibigroup.com](http://ibigroup.com)

June 26, 2018 – EMAIL ONLY

Ms. Rita Kelly  
Project Manager  
Land Transactions, Hydro Corridors & Public Works  
Infrastructure Ontario  
1 Dundas Street West, Suite 2000  
Toronto, ON  
M5G 2L5  
Tel: (416) 212-4934  
Email: [rita.kelly@infrastructureontario.ca](mailto:rita.kelly@infrastructureontario.ca)

Dear Ms. Kelly:

**WYECROFT ROAD IMPROVEMENTS FROM BRONTE ROAD TO KERR STREET  
SCHEDULE 'C' MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT**

We received a letter dated May 4, 2018 from Patrick Grace, Director, Land Transactions, Hydro Corridors & Public Works, Infrastructure Ontario (IO) concerning the above noted study. In the letter, you were identified as the contact for more information concerning the identification of Ministry of Infrastructure (MOI) lands within the study area.

We have identified two properties adjacent to Wycroft Road under the control of MOI:

1. Bronte Transformer Station (Hydro One property number NT13): 651 Bronte Road
2. Bronte Go Station: 2104 Wycroft Road

At this point in the Class Environmental Assessment process, we have not identified the preferred solution or design or any land requirements. We ask for your confirmation that these properties are in fact MOI lands.

If you have additional comments or questions, please feel free to contact the undersigned.

**IBI GROUP**

Sincerely,

A handwritten signature in black ink, appearing to read 'M Parkhill'.

Margaret Parkhill, P.Eng.  
Project Manager

MP/ma

cc: Syed Rizvi, M.Sc.,P.Eng., Project Manager, Town of Oakville  
Marianne Alden, MCIP, RPP, Environmental Planner, IBI Group

Ministry of the Environment and  
Climate Change  
*Drinking Water and Environmental  
Compliance Division*

Central Region,  
Technical Support Section  
5775 Yonge Street, 9<sup>th</sup> Floor  
North York, ON M2M 4J1  
Tel. (416) 326-6700  
Fax (416) 325-6347

Ministère de l'Environnement et de  
l'Action en matière de changement  
climatique  
*Division de la conformité en matière d'eau  
potable et d'environnement*

Région du Centre  
Section d'appui technique  
5775, rue Yonge, 8<sup>ième</sup> étage  
North York, Ontario M2M 4J1  
Tél. : (416) 326-6700  
Télé. : (416) 325-6347



June 4, 2018

File No.: EA 01-05-05

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
syed.rizvi@oakville.ca

BY EMAIL ONLY

Re: **Wycroft Road Improvements from Bronte Road to Kerr Street  
Town of Oakville  
Schedule C Municipal Class EA  
Response to Notice of Commencement**

Dear Mr. Rizvi,

This letter is in response to the Notice of Commencement for the above noted project. The Ministry of the Environment and Climate Change (MOECC) acknowledges that the Town of Oakville has indicated that the study is following the approved environmental planning process for a Schedule C project under the Municipal Engineers Association's Municipal Class Environmental Assessment (Class EA).

The **updated** attached "Areas of Interest" document provides guidance regarding the ministry's interests with respect to the Class EA process. Please identify the areas of interest which are applicable to the project and ensure they are addressed. Proponents who address all of the applicable areas of interest can minimize potential delays to the project schedule.

Considering that this project is a Schedule C Municipal Class EA for a ~6 km stretch of roadway, an Air Quality Impact Assessment (AQIA) may be required to be included in the report and used as part of the decision making process for the preferred alternative to address all potential air quality impacts to sensitive receptors. This AQIA should include at a minimum the predicted traffic flows and the current and future emissions estimates, as well as any required mitigation measures. General guidance regarding the scope of AQIA requirements for Schedule C road improvement Municipal Class EA ESRs is attached to this letter for your reference. I strongly encourage you to contact this office to confirm AQIA requirements for your project.

The Crown has a legal duty to consult Aboriginal communities when it has knowledge, real or constructive, of the existence or potential existence of an Aboriginal or treaty right and contemplates conduct that may adversely impact that right. Before authorizing this project, the Crown must ensure that its duty to consult has been fulfilled, where such a duty is triggered. Although the duty to consult with Aboriginal peoples is a duty of the Crown, the Crown may delegate procedural aspects of this duty to project proponents while retaining oversight of the consultation process.

The proposed project may have the potential to affect Aboriginal or treaty rights protected under Section 35 of Canada's *Constitution Act* 1982. Where the Crown's duty to consult is triggered in relation to the proposed project, **the MOECC is delegating the procedural aspects of rights-based consultation to the proponent through this letter.** The Crown intends to rely on the delegated consultation process in discharging its duty to consult and maintains the right to participate in the consultation process as it sees fit.

Based on information provided to date and the Crown's preliminary assessment the proponent is required to consult with the following communities who have been identified as potentially affected by the proposed project:

- Chippewas of Georgina Island First Nation
- Chippewas of Rama First Nation
- Six Nations of the Grand River
- Haudenosaunee Confederacy Chiefs Council
- Mississaugas of the New Credit First Nation

Steps that the proponent may need to take in relation to Aboriginal consultation for the proposed project are outlined in the "Code of Practice for Consultation in Ontario's Environmental Assessment Process" which can be found at the following link: <https://www.ontario.ca/document/consultation-ontarios-environmental-assessment-process>

Additional information related to Ontario's Environmental Assessment Act is available online at: [www.ontario.ca/environmentalassessments](http://www.ontario.ca/environmentalassessments)

Please also refer to the attached document "A Proponent's Introduction to the Delegation of Procedural Aspects of consultation with Aboriginal Communities" for further information.

The proponent must contact the Director of Environmental Assessment and Permissions Branch under the following circumstances subsequent to initial discussions with the communities identified by MOECC:

- Aboriginal or treaty rights impacts are identified to the proponent by the communities
- The proponent has reason to believe that the proposed project may adversely affect an Aboriginal or treaty right
- Consultation has reached an impasse
- A Part II Order request or elevation request is expected

The Director of the Environmental Assessment and Permissions Branch can be notified either by email with the subject line "Potential Duty to Consult" to [MOECCpermissions@ontario.ca](mailto:MOECCpermissions@ontario.ca) or by mail or fax at the address provided below:

<b>Email:</b>	<a href="mailto:MOECCpermissions@ontario.ca">MOECCpermissions@ontario.ca</a> Subject: Potential Duty to Consult
<b>Fax:</b>	416-314-8452
<b>Address:</b>	Environmental Assessment and Permissions Branch 135 St. Clair Avenue West, 1 <sup>st</sup> Floor Toronto, ON, M4V 1P5

The MOECC will then assess the extent of any Crown duty to consult for the circumstances and will consider whether additional steps should be taken, including what role the proponent will be asked to play in them.

**A draft copy of the Project File/ESR should be sent to this office prior to the filing of the final report, allowing a minimum of 30 days for the ministry's technical reviewers to provide comments. Please also forward the Notice of Completion and final Project File/ESR to me**

**when completed.**

Should you or any members of your project team have any questions regarding the material above, please contact me at trevor.bell@ontario.ca or 416-326-3577.

Yours truly,



Trevor Bell  
Regional Environmental Assessment Coordinator  
Air, Pesticides and Environmental Planning

cc: Paul Martin, Supervisor, Technical Support Section, MOECC  
Tina Dufresne, Manager, Halton Peel District Office, MOECC  
Margaret Parkhill, Consultant Project Manager, IBI Group  
Marianne Alden, Environmental Planner, IBI Group  
Central Region EA File  
A & P File

**Attach: Areas of Interest**

A Proponent's Introduction to the Delegation of Procedural Aspects of consultation with  
Aboriginal Communities  
Air Quality Impact Assessment Guidance for Schedule C Municipal Road Class EAs



## AREAS OF INTEREST

*It is suggested that you check off each applicable area after you have considered / addressed it.*

### □ Source Water Protection (all projects)

The Clean Water Act, 2006 (CWA) aims to protect existing and future sources of drinking water. To achieve this, several types of vulnerable areas have been delineated around surface water intakes and wellheads for every municipal residential drinking water system that is located in a source protection area. These vulnerable areas are known as a Wellhead Protection Areas (WHPAs) and surface water Intake Protection Zones (IPZs). Other vulnerable areas that have been delineated under the CWA include Highly Vulnerable Aquifers (HVAs), Significant Groundwater Recharge Areas (SGRAs), Event-based modelling areas (EBAs), and Issues Contributing Areas (ICAs). Source protection plans have been developed that include policies to address existing and future risks to sources of municipal drinking water within these vulnerable areas.

Projects that are subject to the Environmental Assessment Act that fall under a Class EA, or one of the Regulations, have the potential to impact sources of drinking water if they occur in designated vulnerable areas or in the vicinity of other at-risk drinking water systems (i.e. systems that are not municipal residential systems). MEA Class EA projects may include activities that, if located in a vulnerable area, could be a threat to sources of drinking water (i.e. have the potential to adversely affect the quality or quantity of drinking water sources) and the activity could therefore be subject to policies in a source protection plan. Where an activity poses a risk to drinking water, policies in the local source protection plan may impact how or where that activity is undertaken. Policies may prohibit certain activities, or they may require risk management measures for these activities. Municipal Official Plans, planning decisions, Class EA projects (where the project includes an activity that is a threat to drinking water) and prescribed instruments must conform with policies that address significant risks to drinking water and must have regard for policies that address moderate or low risks.

- As you may be aware, in October 2015, the MEA Parent Class EA document was amended to include reference to the Clean Water Act (Section A.2.10.6) and indicates that proponents undertaking a Municipal Class EA project must identify early in their process whether a project is or could potentially be occurring with a vulnerable area. **Given this requirement, please include a section in the Project File/ESR on source water protection.**
  - The proponent should identify the source protection area and should clearly document how the proximity of the project to sources of drinking water (municipal or other) and any delineated vulnerable areas was considered and assessed. Specifically the report should discuss whether or not the project is located in a vulnerable area and provide applicable details about the area. If located in a vulnerable area, proponents should document whether any project activities are prescribed drinking water threats and thus pose a risk to drinking water (this should be consulted on with the appropriate Source Protection Authority). Where an activity poses a risk to drinking water, the proponent must document and discuss in the project file or ESR how the project adheres to or has regard to applicable policies in the local source protection plan. This section should then be used to inform and be reflected in other sections of the report, such as the identification of net positive/negative effects of alternatives, mitigation measures, evaluation of alternatives etc.
- While most source protection plans focused on including policies for significant drinking water threats in the WHPAs and IPZs it should be noted that even though source protection plan policies may not apply in HVAs, these are areas where aquifers are sensitive and at risk to impacts and within these areas, activities may impact the quality of sources of drinking water for systems other than municipal residential systems.
- In order to determine if this project is occurring within a vulnerable area, proponents can use this mapping tool: <http://www.applications.ene.gov.on.ca/swp/en/index.php>. The mapping tool will also provide a link to the appropriate source protection plan in order to identify what policies may be

applicable in the vulnerable area.

- For further information on the maps or source protection plan policies which may relate to their project, proponents must contact the appropriate source protection authority. **Please consult with the local source protection authority to discuss potential impacts on drinking water. The contact for this project is Jennifer Stephens at 416-661-6600 ext. 5568 or [jstephens@trca.on.ca](mailto:jstephens@trca.on.ca). Please document the results of that consultation within the Report and include all communication documents/correspondence.**

#### More Information

For more information on the Clean Water Act, source protection areas and plans, including specific information on the vulnerable areas and drinking water threats, please refer to Conservation Ontario's website where you will also find links to the local source protection plan/assessment report.

A list of the prescribed drinking water threats can be found in section 1.1 of Ontario Regulation 287/07 made under the Clean Water Act. In addition to prescribed drinking water threats, some source protection plans may include policies to address additional "local" threat activities, as approved by the MOECC.

#### □ **Climate Change**

Ontario is leading the fight against climate change through the Climate Change Action Plan. Recently released, the plan lays out the specific actions Ontario will take in the next five years to meet its 2020 greenhouse gas reduction targets and establishes the framework necessary to meet its long-term targets. As a commitment of the action plan, **the province has now finalized a guide, "Considering Climate Change in the Environmental Assessment Process" (Guide), which is found online at: <https://www.ontario.ca/page/considering-climate-change-environmental-assessment-process>**

The Guide is now a part of the Environmental Assessment program's Guides and Codes of Practice. The Guide sets out the MOECC's expectation for considering climate change in the preparation, execution and documentation of environmental assessment studies and processes. The guide provides examples, approaches, resources, and references to assist proponents with consideration of climate change in EA. **Proponents should review this Guide in detail.**

- The MOECC expects proponents to:
  1. Take into account during the assessment of alternative solutions and alternative designs, the following:
    - a. the project's expected production of greenhouse gas emissions and impacts on carbon sinks (climate change mitigation); and
    - b. resilience or vulnerability of the undertaking to changing climatic conditions (climate change adaptation).
  2. Include a discrete section in the Project File/ESR detailing how climate change was considered in the EA.

How climate change is considered can be qualitative or quantitative in nature, and should be scaled to the project's level of environmental effect. In all instances, both a project's impacts on climate change (mitigation) and impacts of climate change on a project (adaptation) should be considered. Please ensure climate change is considered in the report.

- The MOECC has also prepared another guide to support provincial land use planning direction related to the completion of energy and emission plans. The "[Community Emissions Reduction Planning: A Guide for Municipalities](#)" document is designed to educate stakeholders on the municipal opportunities to reduce energy and greenhouse gas emissions, and to provide guidance on methods and techniques to incorporate consideration of energy and greenhouse gas emissions into municipal activities of all types. We encourage you to review the Guide for information.

## □ Planning and Policy

- Parts of the study area may be subject to the Oak Ridges Moraine Conservation Plan, Niagara Escarpment Plan, Greenbelt Plan, [Lake Simcoe Protection Plan](#), or Growth Plan for the Greater Golden Horseshoe. Applicable policies should be referenced in the Project File/ESR, and the proponent should describe how the proposed study adheres to the relevant policies in these plans. **The new 2017 provincial plans are now in effect.**
- The [Provincial Policy Statement](#) (2014) contains policies that protect Ontario's natural heritage and water resources. Applicable policies should be referenced in the Project File/ESR, and the proponent should describe how this proposed project is consistent with these policies.

## □ Air Quality, Dust and Noise

- If there are sensitive receptors in the surrounding area of this project, an air quality/odour impact assessment will be useful to evaluate alternatives, determine impacts and identify appropriate mitigation measures. The scope of the assessment can be determined based on the potential effects of the proposed alternatives, and typically includes source and receptor characterization and a quantification of local air quality impacts on the sensitive receptors and the environment in the study area. The assessment will compare to all applicable standards or guidelines for all contaminants of concern. **Please contact this office for further consultation on the level of Air Quality Impact Assessment required for this project if not already advised.**
- **If a full Air Quality Impact Assessment is not required for the project, the Project File/ESR should still contain:**
  - A discussion of local air quality including existing activities/sources that significantly impact local air quality and how the project may impact existing conditions;
  - A discussion of the nearby sensitive receptors and the project's potential air quality impacts on present and future sensitive receptors;
  - A discussion of local air quality impacts that could arise from this project during both construction and operation; and
  - A discussion of potential mitigation measures.
- As a common practice, "air quality" should be used an evaluation criterion for all road projects.
- Dust and noise control measures should be addressed and included in the construction plans to ensure that nearby residential and other sensitive land uses within the study area are not adversely affected during construction activities.
- The MOECC recommends that non-chloride dust-suppressants be applied. For a comprehensive list of fugitive dust prevention and control measures that could be applied, refer to *Cheminfo Services Inc. Best Practices for the Reduction of Air Emissions from Construction and Demolition Activities*. Report prepared for Environment Canada. March 2005. <http://www.bv.transports.gouv.qc.ca/mono/1173259.pdf>
- The Project File/ESR should consider the potential impacts of increased noise levels during the operation of the completed project. The proponent should explore all potential measures to mitigate significant noise impacts during the assessment of alternatives.

## □ Ecosystem Protection and Restoration

- Any impacts to ecosystem form and function must be avoided where possible. The Project File/ESR should describe any proposed mitigation measures and how project planning will protect and enhance the local ecosystem.

- All natural heritage features should be identified and described in detail to assess potential impacts and to develop appropriate mitigation measures. The following sensitive environmental features may be located within or adjacent to the study area:
  - Areas of Natural and Scientific Interest (ANSIs)
  - Rare Species of flora or fauna
  - Watercourses
  - Wetlands
  - Woodlots

We recommend consulting with the Ministry of Natural Resources and Forestry (MNRF), Fisheries and Oceans Canada (DFO) and your local conservation authority to determine if special measures or additional studies will be necessary to preserve and protect these sensitive features. In addition, you may consider the provisions of the Rouge Park Management Plan if applicable.

#### □ **Surface Water**

- The Project File/ESR must include a sufficient level of information to demonstrate that there will be no negative impacts on the natural features or ecological functions of any watercourses within the study area. Measures should be included in the planning and design process to ensure that any impacts to watercourses from construction or operational activities (e.g. spills, erosion, pollution) are mitigated as part of the proposed undertaking.
- Additional stormwater runoff from new pavement can impact receiving watercourses and flood conditions. Quality and quantity control measures to treat stormwater runoff should be considered for all new impervious areas and, where possible, existing surfaces. The ministry's [Stormwater Management Planning and Design Manual \(2003\)](#) should be referenced in the Project File/ESR and utilized when designing stormwater control methods. **A Stormwater Management Plan should be prepared as part of the Class EA process** that includes:
  - Strategies to address potential water quantity and erosion impacts related to stormwater draining into streams or other sensitive environmental features, and to ensure that adequate (enhanced) water quality is maintained
  - Watershed information, drainage conditions, and other relevant background information
  - Future drainage conditions, stormwater management options, information on erosion and sediment control during construction, and other details of the proposed works
  - Information on maintenance and monitoring commitments.
- Ontario Regulation 60/08 under the Ontario Water Resources Act (OWRA) applies to the Lake Simcoe Basin, which encompasses Lake Simcoe and the lands from which surface water drains into Lake Simcoe. If the proposed sewage treatment plant is listed in Table 1 of the regulation, the Project File/ESR should describe how the proposed project and its mitigation measures are consistent with the requirements of this regulation and the OWRA.
- Any potential approval requirements for surface water taking or discharge should be identified in the Project File/ESR. In particular, a Permit to Take Water (PTTW) under the OWRA will be required for any water takings that exceed 50,000 L/day, with the exception of certain water taking activities that have been prescribed by the Water Taking EASR Regulation – *O. Reg. 63/16*. These prescribed water-taking activities require registration in the EASR instead of a PTTW. Please review the [Water Taking User Guide for EASR](#) for more information. Additionally, an Environmental Compliance Approval under the OWRA is required for municipal stormwater management works.

## □ **Groundwater**

- The status of, and potential impacts to any well water supplies should be addressed. If the project involves groundwater takings or changes to drainage patterns, the quantity and quality of groundwater may be affected due to drawdown effects or the redirection of existing contamination flows. In addition, project activities may infringe on existing wells such that they must be reconstructed or sealed and abandoned. Appropriate information to define existing groundwater conditions should be included in the Project File/ESR.
- If the potential construction or decommissioning of water wells is identified as an issue, the Project File/ESR should refer to Ontario Regulation 903, Wells, under the OWRA.
- Potential impacts to groundwater-dependent natural features should be addressed. Any changes to groundwater flow or quality from groundwater taking may interfere with the ecological processes of streams, wetlands or other surficial features. In addition, discharging contaminated or high volumes of groundwater to these features may have direct impacts on their function. Any potential effects should be identified, and appropriate mitigation measures should be recommended. The level of detail required will be dependent on the significance of the potential impacts.
- Any potential approval requirements for groundwater taking or discharge should be identified in the Project File/ESR. In particular, a Permit to Take Water (PTTW) under the OWRA will be required for any water takings that exceed 50,000 L/day, with the exception of certain water taking activities that have been prescribed by the Water Taking EASR Regulation – *O. Reg. 63/16*. These prescribed water-taking activities require registration in the EASR instead of a PTTW. Please review the [Water Taking User Guide for EASR](#) for more information.

## □ **Contaminated Soils**

- Since the removal or movement of soils may be required, appropriate tests to determine contaminant levels from previous land uses or dumping should be undertaken. If the soils are contaminated, you must determine how and where they are to be disposed of, consistent with *Part XV.1 of the Environmental Protection Act (EPA)* and Ontario Regulation 153/04, Records of Site Condition, which details the new requirements related to site assessment and clean up. Please contact the ministry's District Offices for further consultation if contaminated sites are present.
- Any current or historical waste disposal sites should be identified in the Project File/ESR. The status of these sites should be determined to confirm whether approval pursuant to Section 46 of the EPA may be required for land uses on former disposal sites.
- The location of any underground storage tanks should be investigated in the Project File/ESR. Measures should be identified to ensure the integrity of these tanks and to ensure an appropriate response in the event of a spill. The ministry's Spills Action Centre must be contacted in such an event.
- The Project File/ESR should identify any underground transmission lines in the study area. The owners should be consulted to avoid impacts to this infrastructure, including potential spills.

## □ **Excess Materials Management**

- Activities involving the management of excess soil should be completed in accordance with the MOECC's current guidance document titled "Management of Excess Soil – A Guide for Best Management Practices" (2014) available online (<http://www.ontario.ca/document/management-excess-soil-guide-best-management-practices>).

- All waste generated during construction must be disposed of in accordance with ministry requirements.

#### □ **Servicing and Facilities**

- Any facility that releases emissions to the atmosphere, discharges contaminants to ground or surface water, provides potable water supplies, or stores, transports or disposes of waste must have an Environmental Compliance Approval (ECA) before it can operate lawfully. Please consult with the Environmental Approvals Access and Service Integration Branch (EAASIB) to determine whether a new or amended ECA will be required for any proposed infrastructure.
- We recommend referring to the ministry's "D-Series" guidelines – Land Use Compatibility to ensure that any potential land use conflicts are considered when planning for any infrastructure or facilities related to wastewater, pipelines, landfills or industrial uses.

#### □ **Mitigation and Monitoring**

Contractors must be made aware of all environmental considerations so that all environmental standards and commitments for both construction and operation are met. Mitigation measures should be clearly referenced in the Project File/ESR and regularly monitored during the construction stage of the project. In addition, we encourage proponents to conduct post-construction monitoring to ensure all mitigation measures have been effective and are functioning properly.

- Design and construction reports and plans should be based on a best management approach that centres on the prevention of impacts, protection of the existing environment, and opportunities for rehabilitation and enhancement of any impacted areas.
- The proponent's construction and post-construction monitoring plans must be documented in the Project File/ESR, as outlined in Section A.2.5 and A.4.1 of the MEA Class EA parent document.

#### □ **Consultation**

- The Project File/ESR must demonstrate how the consultation provisions of the Class EA have been fulfilled, including documentation of all stakeholder consultation efforts undertaken during the planning process. This includes a discussion in the Project File/ESR that identifies concerns that were raised and **describes how they have been addressed by the proponent** throughout the planning process. The Class EA also directs proponents to include copies of comments submitted on the project by interested stakeholders, and the proponent's responses to these comments.

#### □ **Class EA Process**

- The Project File/ESR should provide clear and complete documentation of the planning process in order to allow for transparency in decision-making.
- If this project is a Master Plan: there are several different approaches that can be used to conduct a Master Plan, examples of which are outlined in Appendix 4 of the Class EA. The Master Plan should clearly indicate the selected approach for conducting the plan, in particular by identifying whether the levels of assessment, consultation and documentation are sufficient to fulfill the requirements for Schedule B or C projects. Please note that any Schedule B or C projects identified in the plan would be subject to Part II Order Requests under the *Environmental Assessment Act* (EAA), although the plan itself would not be.
- The Class EA requires the consideration of the effects of each alternative on all aspects of the environment. The Project File/ESR should include a level of detail (e.g. hydrogeological investigations, terrestrial and aquatic assessments) such that all potential impacts can be identified and appropriate mitigation measures can be developed. Any supporting studies conducted during the Class EA process should be referenced and included as part of the Project File/ESR.

- Please include in the Project File/ESR a list of all subsequent permits or approvals that may be required for the implementation of the preferred alternative, including but not limited to, MOECC's PTTW, EASR Registrations and ECAs, conservation authority permits, species at risk permits, and approvals under the *Canadian Environmental Assessment Act* (CEAA).
- Ministry guidelines and other information related to the issues above are available at <http://www.ontario.ca/environment-and-energy/environment-and-energy>. We encourage you to review all the available guides and to reference any relevant information in the Project File/ESR.

## A PROPONENT'S INTRODUCTION TO THE DELEGATION OF PROCEDURAL ASPECTS OF CONSULTATION WITH ABORIGINAL COMMUNITIES

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### DEFINITIONS

The following definitions are specific to this document and may not apply in other contexts:

**Aboriginal communities** – the First Nation or Métis communities identified by the Crown for the purpose of consultation.

**Consultation** – the Crown's legal obligation to consult when the Crown has knowledge of an established or asserted Aboriginal or treaty right and contemplates conduct that might adversely impact that right. This is the type of consultation required pursuant to s. 35 of the *Constitution Act, 1982*. Note that this definition does not include consultation with Aboriginal communities for other reasons, such as regulatory requirements.

**Crown** – the Ontario Crown, acting through a particular ministry or ministries.

**Procedural aspects of consultation** – those portions of consultation related to the process of consultation, such as notifying an Aboriginal community about a project, providing information about the potential impacts of a project, responding to concerns raised by an Aboriginal community and proposing changes to the project to avoid negative impacts.

**Proponent** – the person or entity that wants to undertake a project and requires an Ontario Crown decision or approval for the project.

### I. PURPOSE

The Crown has a legal duty to consult Aboriginal communities when it has knowledge of an existing or asserted Aboriginal or treaty right and contemplates conduct that may adversely impact that right. In outlining a framework for the duty to consult, the Supreme Court of Canada has stated that the Crown may delegate procedural aspects of consultation to third parties. This document provides general information about the Ontario Crown's approach to delegation of the procedural aspects of consultation to proponents.

This document is not intended to instruct a proponent about an individual project, and it does not constitute legal advice.



## **II. WHY IS IT NECESSARY TO CONSULT WITH ABORIGINAL COMMUNITIES?**

The objective of the modern law of Aboriginal and treaty rights is the *reconciliation* of Aboriginal peoples and non-Aboriginal peoples and their respective rights, claims and interests. Consultation is an important component of the reconciliation process.

The Crown has a legal duty to consult Aboriginal communities when it has knowledge of an existing or asserted Aboriginal or treaty right and contemplates conduct that might adversely impact that right. For example, the Crown's duty to consult is triggered when it considers issuing a permit, authorization or approval for a project which has the potential to adversely impact an Aboriginal right, such as the right to hunt, fish, or trap in a particular area.

The scope of consultation required in particular circumstances ranges across a spectrum depending on both the nature of the asserted or established right and the seriousness of the potential adverse impacts on that right.

Depending on the particular circumstances, the Crown may also need to take steps to accommodate the potentially impacted Aboriginal or treaty right. For example, the Crown may be required to avoid or minimize the potential adverse impacts of the project.

## **III. THE CROWN'S ROLE AND RESPONSIBILITIES IN THE DELEGATED CONSULTATION PROCESS**

The Crown has the responsibility for ensuring that the duty to consult, and accommodate where appropriate, is met. However, the Crown may delegate the procedural aspects of consultation to a proponent.

There are different ways in which the Crown may delegate the procedural aspects of consultation to a proponent, including through a letter, a memorandum of understanding, legislation, regulation, policy and codes of practice.

If the Crown decides to delegate procedural aspects of consultation, the Crown will generally:

- Ensure that the delegation of procedural aspects of consultation and the responsibilities of the proponent are clearly communicated to the proponent;
- Identify which Aboriginal communities must be consulted;
- Provide contact information for the Aboriginal communities;
- Revise, as necessary, the list of Aboriginal communities to be consulted as new information becomes available and is assessed by the Crown;
- Assess the scope of consultation owed to the Aboriginal communities;
- Maintain appropriate oversight of the actions taken by the proponent in fulfilling the procedural aspects of consultation;
- Assess the adequacy of consultation that is undertaken and any accommodation that may be required;
- Provide a contact within any responsible ministry in case issues arise that require direction from the Crown; and
- Participate in the consultation process as necessary and as determined by the Crown.

#### **IV. THE PROPONENT'S ROLE AND RESPONSIBILITIES IN THE DELEGATED CONSULTATION PROCESS**

Where aspects of the consultation process have been delegated to a proponent, the Crown, in meeting its duty to consult, will rely on the proponent's consultation activities and documentation of those activities. The consultation process informs the Crown's decision of whether or not to approve a proposed project or activity.

A proponent's role and responsibilities will vary depending on a variety of factors including the extent of consultation required in the circumstance and the procedural aspects of consultation the Crown has delegated to it. Proponents are often in a better position than the Crown to discuss a project and its potential impacts with Aboriginal communities and to determine ways to avoid or minimize the adverse impacts of a project.

A proponent can raise issues or questions with the Crown at any time during the consultation process. If issues or concerns arise during the consultation that cannot be addressed by the proponent, the proponent should contact the Crown.

##### **a) What might a proponent be required to do in carrying out the procedural aspects of consultation?**

Where the Crown delegates procedural aspects of consultation, it is often the proponent's responsibility to provide notice of the proposed project to the identified Aboriginal communities. The notice should indicate that the Crown has delegated the procedural aspects of consultation to the proponent and should include the following information:

- a description of the proposed project or activity;
- mapping;
- proposed timelines;
- details regarding anticipated environmental and other impacts;
- details regarding opportunities to comment; and
- any changes to the proposed project that have been made for seasonal conditions or other factors, where relevant.

Proponents should provide enough information and time to allow Aboriginal communities to provide meaningful feedback regarding the potential impacts of the project. Depending on the nature of consultation required for a project, a proponent also may be required to:

- provide the Crown with copies of any consultation plans prepared and an opportunity to review and comment;
- ensure that any necessary follow-up discussions with Aboriginal communities take place in a timely manner, including to confirm receipt of information, share and update information and to address questions or concerns that may arise;
- as appropriate, discuss with Aboriginal communities potential mitigation measures and/or changes to the project in response to concerns raised by Aboriginal communities;
- use language that is accessible and not overly technical, and translate material into Aboriginal languages where requested or appropriate;

- bear the reasonable costs associated with the consultation process such as, but not limited to, meeting hall rental, meal costs, document translation(s), or to address technical & capacity issues;
- provide the Crown with all the details about potential impacts on established or asserted Aboriginal or treaty rights, how these concerns have been considered and addressed by the proponent and the Aboriginal communities and any steps taken to mitigate the potential impacts;
- provide the Crown with complete and accurate documentation from these meetings and communications; and
- notify the Crown immediately if an Aboriginal community not identified by the Crown approaches the proponent seeking consultation opportunities.

### **b) What documentation and reporting does the Crown need from the proponent?**

Proponents should keep records of all communications with the Aboriginal communities involved in the consultation process and any information provided to these Aboriginal communities.

As the Crown is required to assess the adequacy of consultation, it needs documentation to satisfy itself that the proponent has fulfilled the procedural aspects of consultation delegated to it. The documentation required would typically include:

- the date of meetings, the agendas, any materials distributed, those in attendance and copies of any minutes prepared;
- the description of the proposed project that was shared at the meeting;
- any and all concerns or other feedback provided by the communities;
- any information that was shared by a community in relation to its asserted or established Aboriginal or treaty rights and any potential adverse impacts of the proposed activity, approval or disposition on such rights;
- any proposed project changes or mitigation measures that were discussed, and feedback from Aboriginal communities about the proposed changes and measures;
- any commitments made by the proponent in response to any concerns raised, and feedback from Aboriginal communities on those commitments;
- copies of correspondence to or from Aboriginal communities, and any materials distributed electronically or by mail;
- information regarding any financial assistance provided by the proponent to enable participation by Aboriginal communities in the consultation;
- periodic consultation progress reports or copies of meeting notes if requested by the Crown;
- a summary of how the delegated aspects of consultation were carried out and the results; and
- a summary of issues raised by the Aboriginal communities, how the issues were addressed and any outstanding issues.

In certain circumstances, the Crown may share and discuss the proponent's consultation record with an Aboriginal community to ensure that it is an accurate reflection of the consultation process.

### **c) Will the Crown require a proponent to provide information about its commercial arrangements with Aboriginal communities?**

The Crown may require a proponent to share information about aspects of commercial arrangements between the proponent and Aboriginal communities where the arrangements:

- include elements that are directed at mitigating or otherwise addressing impacts of the project;
- include securing an Aboriginal community's support for the project; or
- may potentially affect the obligations of the Crown to the Aboriginal communities.

The proponent should make every reasonable effort to exempt the Crown from confidentiality provisions in commercial arrangements with Aboriginal communities to the extent necessary to allow this information to be shared with the Crown.

The Crown cannot guarantee that information shared with the Crown will remain confidential. Confidential commercial information should not be provided to the Crown as part of the consultation record if it is not relevant to the duty to consult or otherwise required to be submitted to the Crown as part of the regulatory process.

### **V. WHAT ARE THE ROLES AND RESPONSIBILITIES OF ABORIGINAL COMMUNITIES' IN THE CONSULTATION PROCESS?**

Like the Crown, Aboriginal communities are expected to engage in consultation in good faith. This includes:

- responding to the consultation notice;
- engaging in the proposed consultation process;
- providing relevant documentation;
- clearly articulating the potential impacts of the proposed project on Aboriginal or treaty rights; and
- discussing ways to mitigate any adverse impacts.

Some Aboriginal communities have developed tools, such as consultation protocols, policies or processes that provide guidance on how they would prefer to be consulted. Although not legally binding, proponents are encouraged to respect these community processes where it is reasonable to do so. Please note that there is no obligation for a proponent to pay a fee to an Aboriginal community in order to enter into a consultation process.

To ensure that the Crown is aware of existing community consultation protocols, proponents should contact the relevant Crown ministry when presented with a consultation protocol by an Aboriginal community or anyone purporting to be a representative of an Aboriginal community.

### **VI. WHAT IF MORE THAN ONE PROVINCIAL CROWN MINISTRY IS INVOLVED IN APPROVING A PROPONENT'S PROJECT?**

Depending on the project and the required permits or approvals, one or more ministries may delegate procedural aspects of the Crown's duty to consult to the proponent. The proponent may contact individual ministries for guidance related to the delegation of procedural aspects of consultation for ministry-specific permits/approvals required for the project in question.

## Air Quality Impact Assessment Guidance for Schedule C Municipal Road Class EAs

### 1. Study Area

The scope of the AQIA should be determined by the proponent and clearly outlined in the AQIA document based on the number and nature of scenarios/alternatives being considered, for example, the routes under consideration.

The focus should be on defining the “worst case scenario”, whether it is the length of roadway with the highest traffic volumes in close proximity to sensitive receptors or sections of roadways with on and off ramps and overpasses. The end result should be a defined study area.

### 2. List of Parameters

The list of parameters should focus mainly on the key pollutants released from mobile sources such as, but not limited to, the following:

- CO
- NO<sub>x</sub> (with a focus on NO and NO<sub>2</sub>)
- TSP
- PM<sub>10</sub>
- PM<sub>2.5</sub>
- Selected VOCs (benzene, 1-3 Butadiene, formaldehyde, acetaldehyde and acrolein)
- Benzo(a)pyrene – as a surrogate for PAHs

All averaging periods for which there is a corresponding standard or guideline should be assessed.

### 3. Background Data

Background data representative of the study area is generally summarized for the most recent 5 years from the nearest or most representative MOECC AQHI and/or NAPS stations. The 90<sup>th</sup> percentile should be used when assessing combined air quality concentrations for comparison against applicable standards and guidelines.

### 4. Emission Estimates

Emission estimates are based on current and proposed future traffic counts where MOVES is used to generate emission factors.

### 5. Traffic Data

Traffic data including fleet distribution and characteristics, road type, traffic signals, idling conditions, or roundabouts/stop signs may be considered or incorporated into the assessment.

### 6. Dispersion Modelling and Meteorological Data

Dispersion modelling, typically using CAL3QHCR or AERMOD, is conducted to determine maximum pollutant concentrations resulting from implementation of the project and the resulting air quality impacts at the most impacted sensitive receptors for the different scenarios. At a minimum, two modelling scenarios are to be conducted to determine the incremental difference between the current conditions (base case) and future scenario. The timing of the future scenario should be defined and take into consideration projected population growth and traffic/emissions impacts.

According to the Ministry of Transportations' *Environmental Guide for Assessing and Mitigating the Air Quality Impacts and Greenhouse Gas Emissions of Provincial Transportation Projects (June, 2012)*, "...local air quality impacts are assumed to be limited to a distance of approximately 500 m from the transportation facility, in each direction." Therefore, the Cartesian grid system used to easily model concentrations at each receptor typically has a grid limit of approximately 500 m from the edge of the subject road.

The five most recent years of meteorological data should be used for dispersion modelling. However, under certain conditions, one year of continuous data may be sufficient. Surface data can be obtained from facilities such as Pearson International Airport, Toronto Island, Buttonville or site-specific and upper air data obtained from Buffalo, New York.

All supporting documentation and assumptions that are inputted into the models should be summarized as appendices. A sample of the electronic dispersion model input and output files must be submitted for the ministry's review.

#### 7. Sensitive Receptors

All key and potentially sensitive receptors located in the surrounding area must be identified and included in the model. Sensitive receptors include but are not limited to residences, schools, health care facilities and daycare centers. Future sensitive receptors should also be included in the assessment.

#### 8. Combined Effects

In order to assess the combined effects at nearby sensitive receptors, the AQIA should sum the maximum modelled concentrations with the 90<sup>th</sup> percentile background concentrations for comparison against applicable standards and guidelines.

If exceedances or non-conformances are predicted, a discussion of possible mitigation measures should be included.

#### 9. Applicable Guidelines

Applicable standards and guidelines may include:

- MOECC Ambient Air Quality Criteria (AAQCs)
- Canadian Ambient Air Quality Standards (CAAQs)

#### 10. Results

The predicted results obtained from the dispersion modelling exercise are to be presented in detail in the AQIA and summarized in the ESR. This should include an analysis and discussion of the results and potential air quality impacts of the project.

Results for each contaminant should be discussed separately and should depict predicted maximum concentrations at the most impacted sensitive receptor(s), the overall maximum predicted concentrations and the combined concentrations, for each averaging period assessed. It may also be relevant to discuss receptor specific results.

#### 11. Climate Change and Regional Impacts

The AQIA should consider climate change and regional air quality impacts when assessing the project's potential impacts and possible mitigation measures. This may include comparing

impacts from the proposed undertaking with the provincial greenhouse gas totals reported by Environment Canada.

## 12. Summary and Mitigation Measures

The AQIA and ESR should summarize the key conclusions of the study based on the results as provided. In addition, general mitigation measures should be discussed, including those mitigation measures that will be implemented during construction to minimize off-site impacts.

For example, best management practices should be applied to mitigate any air quality impacts caused by construction dust. Please note that the ministry recommends that non-chloride dust suppressants be applied.

For a comprehensive list of fugitive dust prevention and control measures, please refer to *Cheminfo Services Inc. Best Practices for the Reduction of Air Emissions from Construction and Demolition Activities*. Report prepared for Environment Canada. March 2005.  
<http://www.bv.transports.gouv.qc.ca/mono/1173259.pdf>

## 13. Cumulative Impacts

The ministry is currently preparing draft guidance documents to address cumulative effects in EAs. In the interim, please use the following federal EA resources as references for addressing cumulative effects:

- Cumulative Effects Assessment Practitioners' Guide  
<https://www.ceaa-acee.gc.ca/default.asp?lang=En&n=43952694-%201&offset=&toc=hide>
- Reference Guide: Addressing Cumulative Environmental Effects  
<https://www.ceaa-acee.gc.ca/default.asp?lang=En&n=9742C481-%201&offset=&toc=hide>

## 14. Further Guidance

For further guidance, including additional references and information such as prediction of emissions from re-entrained road dust and silt loading factors, please refer to the Ministry of Transportations' *Environmental Guide for Assessing and Mitigating the Air Quality Impacts and Greenhouse Gas Emissions of Provincial Transportation Projects (June, 2012)* or any subsequent version.

[http://www.raqsbc.mto.gov.on.ca/techpubs/eps.nsf/0/24fe4bb174a2af7085257aa9006558f4/\\$FILE/MTO%20Environmental%20Guide%20for%20Air%20Quality%20June%202012%20Final%20ACC.pdf](http://www.raqsbc.mto.gov.on.ca/techpubs/eps.nsf/0/24fe4bb174a2af7085257aa9006558f4/$FILE/MTO%20Environmental%20Guide%20for%20Air%20Quality%20June%202012%20Final%20ACC.pdf)

## Anna Levytska

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**From:** Margaret Parkhill  
**Sent:** Thursday, May 16, 2019 2:26 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wycroft Road Improvements Schedule C Municipal Class EA  
**Attachments:** TTL\_MECP\_2019-05-16.pdf

[REDACTED]

[REDACTED]

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**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Thursday, May 16, 2019 9:26 AM  
**To:** 'Bell, Trevor (MOECC)' <Trevor.Bell@ontario.ca>  
**Cc:** Martin, Paul (MOECC) <Paul.D.Martin@ontario.ca>; Dufresne, Tina (MOECC) <Tina.Dufresne@ontario.ca>; Marianne Alden (marianne.alden@ibigroup.com) <marianne.alden@ibigroup.com>; Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Mr. Bell,  
Thanks for the email and letter regarding Wycroft Road improvement project. Please see the attached response letter and feel free to contact for any further questions.  
Regards  
Syed

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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**From:** Bell, Trevor (MOECC) [mailto:Trevor.Bell@ontario.ca]  
**Sent:** Friday, June 08, 2018 2:59 PM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Cc:** Martin, Paul (MOECC) <Paul.D.Martin@ontario.ca>; Dufresne, Tina (MOECC) <Tina.Dufresne@ontario.ca>; Marianne Alden (marianne.alden@ibigroup.com) <marianne.alden@ibigroup.com>; Margaret Parkhill



([margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)) <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

**Subject:** Wycroft Road Improvements Schedule C Municipal Class EA

Good afternoon,

Please find attached a letter from the Ministry of the Environment and Climate Change, Central Region Technical Support Section regarding the above mentioned project. Feel free to contact me directly with any questions or concerns you may have.

Sincerely,

**Trevor Bell**

Environmental Resource Planner and EA Coordinator

Technical Support Section | Central Region

Ministry of the Environment and Climate Change

5775 Yonge St., 8<sup>th</sup> Floor

Toronto, ON M2M 4J1

T: 416-326-3577

E: [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca)



May 16, 2019

Mr. Trevor Bell  
Regional Environmental Assessment Coordinator  
Air, Pesticides and Environmental Planning  
Ministry of the Environment, Conservation and Parks  
5775 Yonge Street 9th Floor  
North York, ON, M2M 4J1  
Tel: 416-326-3577  
Email: Trevor.Bell@ontario.ca

VIA EMAIL ONLY

Dear Mr. Bell:

**WYECROFT ROAD IMPROVEMENTS FROM BRONTE ROAD TO KERR STREET  
TOWN OF OAKVILLE  
SCHEDULE 'C' MUNICIPAL CLASS EA  
MECP FILE NO.: EA 01-05-05**

Thank-you for the letter addressed to Mr. Syed Rizvi at the Town of Oakville dated June 4, 2018, for the above noted Class EA. In response to your letter and the attached "Areas of Interest" document we offer the following:

**Letter**

Pertaining to Air Quality Impact Assessment (AQIA) mentioned on the first page of the letter, Wycroft Road, including a portion of South Service Road West, runs parallel to, and is between approximately 7 to 460 metres south of the Queen Elizabeth Way (QEW). The study area is also situated just north of the GO Transit rail line and includes the Bronte GO Station. The lands surrounding the study area are primarily designated Business Employment and Industrial, while a portion of the lands are designated Natural Area. The closest sensitive receptor, south of the QEW is approximately 610 m from the study area; beyond the GO Transit tracks.

Given the surrounding land uses and the proximity of the study area to the QEW and GO Transit rail tracks, a qualitative assessment of air quality including existing activities/sources and nearby sensitive receptors will be included in the Environmental Study Report (ESR).

We acknowledge that impacts to air quality may be expected during construction. Mitigation measures will be recommended in the ESR.

The Indigenous Communities identified on the second page of the letter were mailed a Notice of Study Commencement by registered mail. The dates of mailing are listed in the following table:

<b>Indigenous Community</b>	<b>Date of Mailing</b>
Six Nations of the Grand River	May 1, 2018
Mississaugas of the New Credit First Nation	May 1, 2018
Metis Nation of Ontario	May 1, 2018
Haudenosaunee Confederacy Chiefs Council	June 1, 2018
Chippewas of Georgina Island First Nation	June 1, 2018
Chippewas of Rama First Nation	June 1, 2018

A response was received from Chief Rodney Noganosh stating the information was forwarded to Karry Sandy-McKenzie, Williams Treaties First Nation Process Co-ordinator/Negotiator, of the Chippewas of Rama First Nation. We have added Ms. Sandy-McKenzie to the mailing list. The Chippewas of Rama First Nation requested a copy of the ESR upon its completion.

Mississaugas of the New Credit First Nation expressed interest in the study and requested a copy of all environmental reports. The community also requested that Field Liaison Representatives be present for any environmental and archaeological assessments for the project. On September 6, 2018, Field Liaison Representatives from the Mississaugas of the New Credit First Nation accompanied LGL Limited on site for environmental fieldwork.

Indigenous communities will continue to be notified of project milestones through to the completion of the study.

As per your request for a technical review of the draft ESR prior to its filing, we will forward the report to MECP once we reach this juncture.

### **Areas of Interest**

#### **Source Water Protection**

The EA study area is located within the jurisdiction of the Halton Region Source Protection Plan (SPP) in the Halton-Hamilton Source Protection Region.

The study area is located in an Intake Protection Zone 2 (vulnerability score of 4.8) related to the intake for the Oakville municipal drinking water system (operated by Halton Region).

Halton Region confirmed that the project activities for the improvements to Wyecroft Road within the study area are not considered significant drinking water threats and do not pose a risk to

drinking water. Therefore, the project activities considered in the Class EA study are not subject to SPP policies.

This information will be included in the draft ESR.

### **Climate Change**

Climate change was taken into account during the assessment of alternative planning solutions and design alternatives. The preferred planning solution includes infrastructure improvements for all modes, including improvements for pedestrian and cyclists to encourage more sustainable modes of transportation within the corridor. Climate change was considered when evaluating design alternatives, as resiliency was an evaluation criterion. This information will be documented in the draft ESR.

### **Planning and Policy**

The study area is not located in within the Oak Ridges Moraine, Niagara Escarpment, Greenbelt Plan Area or the Lake Simcoe watershed. The study area is within the Greater Golden Horseshoe, as such the Growth Plan for the Greater Golden Horseshoe will be referenced in the draft ESR. The draft ESR also includes a description of the Provincial Policy Statement (PPS) and how the study adheres to the PPS policies.

### **Air Quality, Dust and Noise**

In addition to the issue of air quality discussed earlier in this letter, we also acknowledge that noise and dust may be expected throughout construction. Mitigation measures will be recommended in the ESR. Mitigation measures involve monitoring of noise levels, working hours (enforced through by-law), and dust control.

Commitments to apply best management practices to mitigate air quality and noise impacts caused by construction, dust, and noise will be included in the ESR.

### **Ecosystem Protection and Restoration**

As part of the Class EA, natural heritage features (both terrestrial and aquatic) will be identified along with impacts and mitigation measures. We have sent project notification to Fisheries and Oceans Canada, the Ministry of Natural Resources and Forestry, and Conservation Halton.

The Rouge Park Management Plan does not apply to the Wyecroft Road Class EA, as is not in the vicinity of the study area.

### **Surface Water**

Hydraulic and hydrologic analysis will be conducted to demonstrate that there will be no negative impacts on the natural features and ecological functions of the watercourses. Mitigation measures will be included in the ESR that address impacts of operational and construction activities (e.g. erosion, spills).

Stormwater will be evaluated as part of the Class EA process, referencing the MECP *Stormwater Management Planning and Design Manual* (2003). A Stormwater Management Plan will be prepared as part of the Class EA.

### **Groundwater**

No water wells are proposed to be constructed or decommissioned as part of this project.

It is understood that a Permit to Take Water (PTTW) under the OWRA will be required for any water takings that exceed 50,000 L/day, with the exception of certain water taking activities that have been prescribed by the Water Taking EASR Regulation – O. Reg. 63/16. A commitment to confirm possible PTTW requirements during detail design will be included in the ESR.

### **Contaminated Soils**

No removal or movement of soils will be required during the environmental assessment. A commitment to complete a Phase One Environmental Site Assessment during detail design will be included in the ESR.

### **Excess Materials Management**

A commitment in the ESR will include the management of excess soil will be completed in accordance to MECP's current guidance document titled *Management of Excess Soil – A Guide for Best Management Practices* (2014).

### **Servicing and Facilities**

Does not apply to this Class EA as the undertaking does not involve planning for infrastructure or facilities related to wastewater, pipelines, landfills or industrial uses.

### **Mitigation and Monitoring**

Measures to mitigate impacts will be clearly identified in the ESR. These measures will be routinely monitored during construction. The construction and post construction monitoring plans will be documented in the ESR.

### **Consultation**

A record of correspondence with regulatory agencies, Indigenous Communities, stakeholders and the public will be incorporated into the ESR. All consultation activities completed during the Class EA will be included.

### **Class EA Process**

This study will follow the planning process as outlined in the *Municipal Engineers Association Class Environmental Assessment* (2000, as amended in 2007, 2011 and 2015) for a Schedule 'C' Municipal Class EA.

The ESR will detail the alternatives considered, potential impacts and mitigation measures. Technical studies will be included as an appendix. A list of permits and/or approvals required will be documented in the ESR.

If you have additional comments or questions, please feel free to contact the undersigned.

Sincerely,

Syed Rizvi, M.Sc.,P.Eng., Project Manager, Town of Oakville

cc: Paul Martin, Supervisor, Technical Support Section, MECP  
Tina Dufresne, Manager, Halton Peel District Office, MECP  
Margaret Parkhill, P.Eng., Consultant Project Manager, IBI Group  
Hailey McWilliam, Environmental Planner, IBI Group

## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Friday, June 8, 2018 3:07 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Wycroft Road Improvements Schedule C Municipal Class EA  
**Attachments:** TSS Comments\_Notice of Commencement\_Wycroft Road Improvements.pdf

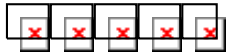
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[Redacted]

[Redacted]



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**From:** Bell, Trevor (MOECC) [mailto:Trevor.Bell@ontario.ca]  
**Sent:** Friday, June 8, 2018 2:59 PM  
**To:** syed.rizvi@oakville.ca  
**Cc:** Martin, Paul (MOECC) <Paul.D.Martin@ontario.ca>; Dufresne, Tina (MOECC) <Tina.Dufresne@ontario.ca>; Marianne Alden <marianne.alden@ibigroup.com>; Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Wycroft Road Improvements Schedule C Municipal Class EA

Good afternoon,

Please find attached a letter from the Ministry of the Environment and Climate Change, Central Region Technical Support Section regarding the above mentioned project. Feel free to contact me directly with any questions or concerns you may have.

Sincerely,

### Trevor Bell

Environmental Resource Planner and EA Coordinator  
Technical Support Section | Central Region  
Ministry of the Environment and Climate Change  
5775 Yonge St., 8<sup>th</sup> Floor  
Toronto, ON M2M 4J1  
T: 416-326-3577  
E: [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca)

**Anna Levytska**

---

**From:** Marianne Alden  
**Sent:** Wednesday, August 8, 2018 1:32 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Oakville - Wycroft Road improvements  
**Attachments:** Daniel Kucharczuk.vcf

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Hailey McWilliam  
**Sent:** Wednesday, August 8, 2018 1:03 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** FW: Oakville - Wycroft Road improvements

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Lisa Salsberg [<mailto:Lisa.Salsberg@metrolinx.com>]  
**Sent:** Wednesday, August 08, 2018 9:35 AM



**To:** Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Cc:** Daniel Kucharczuk <[Daniel.Kucharczuk@metrolinx.com](mailto:Daniel.Kucharczuk@metrolinx.com)>; Richard Borbridge <[Richard.Borbridge@metrolinx.com](mailto:Richard.Borbridge@metrolinx.com)>

**Subject:** FW: Oakville - Wycroft Road improvements

Hi Hailey,

Please connect with Daniel Kucharczuk in the RER Project Planning team copied here.



Thanks

---

**Lisa Salsberg**

Senior Manager, Systems Planning, Planning and Policy  
MetroLinx | 97 Front Street West | Toronto | Ontario | M5J 1E6

T: 416-202-5955

[Lisa.Salsberg@metrolinx.com](mailto:Lisa.Salsberg@metrolinx.com)

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## Anna Levytska

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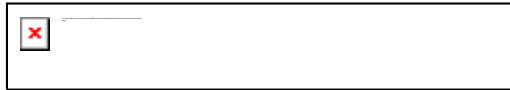
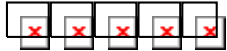
**From:** Marianne Alden  
**Sent:** Tuesday, October 9, 2018 1:33 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Metrolinx - Wyecroft

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Wednesday, August 15, 2018 4:24 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** FW: Metrolinx - Wyecroft

[REDACTED]

[REDACTED]

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

NOTE: This email message/attachments may contain privileged and confidential information. If received in error, please notify the sender and delete this e-mail message.  
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---

**From:** Margaret Parkhill  
**Sent:** Wednesday, August 15, 2018 4:23 PM  
**To:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Cc:** Scott Johnston ([sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)) <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>; Bruce Mori ([bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)) <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>  
**Subject:** Metrolinx - Wyecroft

Hi Syed,  
I spoke with Dan Kucharczuk at Metrolinx today.  
He indicated that both the Bronte GO Station improvements and Kerr Street grade separation are planned to be constructed after 2021 but before 2031.  
Unfortunately he could not provide more specifics at this time.  
I think this is enough information to inform our traffic analysis and consider timing of improvements.

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, May 15, 2019 12:06 PM  
**To:** daniel.kucharczuk@metrolinx.com  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca); Hailey McWilliam  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 1 of 2

Hi Daniel,

Thank you for the comments. I'll respond to each in order:

- To your first two points on the West segment, we considered what would be the best way to get more people walking and cycling; to support one of the Towns guiding principles to “provide choices for mobility by linking people and places with sustainable transportation network consisting of roads, transit, walking and cycling trails”. Current state-of-the-practice tell us that bike lanes (one in each direction) are more compatible with the number of driveways along Wycroft Road. That’s because cyclists will travel in the bike lanes in the same direction as motor vehicles on the road. Drivers turning into or out of driveways will be looking for “oncoming” traffic, and will be more likely to see the cyclists approaching. For example, the Ontario Traffic Manual Book 18 supports on-street bike lanes, noting that “motorists are more likely to be aware of cyclists on the roadway rather than adjacent to the road.” However, we also know that some people are less comfortable cycling on-street. In order to encourage active transportation, particularly on the West segment with the GO station (as a first/last mode) and land use more likely to intensify, providing the multi-use trail provides a good cycling option for a wider range of road users. We do not see this as a duplication of service, but rather the best way to provide infrastructure that supports transportation choice.
- After we present the technically preferred design concept to the public, we will advance the design including a functional review of the intersections. I agree this is important at the EA stage in order to identify and protect for an appropriate right-of-way around intersections. Note that the buffered on-street bike lanes in the West segment will be continuous through the study area, which is a significant benefit to cyclists.
- Through the EA, we will recommend intersection and driveway treatments, including treatment such as crossrides through signalized intersections or other treatments.
- Thank you for confirming the financial close for the Kerr Street project is March 26, 2020 and the potential for construction to start in 2020 and continue for a couple of years. As part of the EA, we will recommend an implementation plan, recognizing that the Town will revisit the plan as other adjacent and parallel projects move towards implementation.
- For the Bronte bus loop, we will consider that bus loop will remain where it is for the foreseeable future, and will communicate this to Oakville Transit staff. We will also consider accommodating access to a passenger pick-up and drop-off area in the existing loop with a cycling connection to Wycroft. One option we will consider is signalizing the driveway.

Can you please clarify that Metrolinx will provide bike parking close to the platforms, such that people on bicycles can ride as close as possible to the train platforms? Such as the bicycle parking at Oakville station (<https://www.google.ca/maps/@43.4534397,-79.6845379,3a,60y,125.51h,85.51t/data=!3m6!1e1!3m4!1s5uTcQxJ3WPKQs-PazQehtw!2e0!7i16384!8i8192>)

Thanks for your active participation in this study,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@bigroup.com](mailto:margaret.parkhill@bigroup.com)

tel +1 416 596 1930 ext 61578

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---

**From:** Daniel Kucharczuk [mailto:Daniel.Kucharczuk@metrolinx.com]  
**Sent:** Monday, May 06, 2019 9:28 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>  
**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 1 of 2

Hi Margaret,

Thanks for circulating the information, I have a couple comments below I would like to share:

- For the West segment, it seems odd to have both an in-boulevard MUP as well as on-street bike lanes. This can be seen as duplication of facilities which can be confusing for both drivers and cyclists.
- The Oakville Active Transportation Master Plan recommends the west segment be an in-boulevard trail with an on-street signed route. This seems appropriate for this area as it would provide good connection to the GO Station from Third Line and Bronte Road.
- While we appreciate the intersections are not being designed by the consultant in this exercise, they are normally the areas where cycling designs fall apart and become unsafe. It would be beneficial to show, at a functional level, how the cyclists would interact in the intersections, especially at Third Line when there is a change in facility.
- If there is a desire to keep the onstreet facilities, we would like to see a crossride or something similar proposed for the signalised entrance to the GO Station to allow westbound cyclists to cross Wyecroft Road safely.
- For the Kerr Street Grade Separation, financial close for the project is March 26, 2020. This is the date that the proponent can commence construction works. The work will likely take place for a couple years after this, please let me know if you need a more exact end date, as it is an AFP project it can be difficult to narrow this down until the proponent send through their schedule.
- For the Bronte bus loop, we don't have a definitive date for this work to commence. We are waiting on the results of the Bronte MTSA to inform construction timing etc. For now, it would be prudent to plan for the bus loop to remain where it is for the foreseeable future. The current plan is that once it is relocated, the area on the north will become a passenger pick-up and drop-off area with a cycling connection to Wyecroft and bike parking at the corridor. If your plans could protect for this future state while allowing the buses to remain for now that would be great.

Please let me know if you need any information from me for your study.

Thanks,

**Daniel Kucharczuk**

Advisor - Station Planning, Planning and Development  
Metrolinx

97 Front Street W | Toronto | Ontario | M5J 1E6

D: 416-202-5474 | M: 647-824-2175



---

**From:** Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]

**Sent:** April-29-19 5:04 PM

**To:** [fisheriesprotection@df-mpo.gc.ca](mailto:fisheriesprotection@df-mpo.gc.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [jackie.vandevalk@ontario.ca](mailto:jackie.vandevalk@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); Daniel Kucharczuk; [health.colterman@halton.ca](mailto:health.colterman@halton.ca); [Ann.Larkin@halton.ca](mailto:Ann.Larkin@halton.ca);

[antonino.spoleti@halton.ca](mailto:antonino.spoleti@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca);  
[Adam.Huycke@halton.ca](mailto:Adam.Huycke@halton.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Martin.Maquire@oakville.ca](mailto:Martin.Maquire@oakville.ca); [robyn.zutis@oakville.ca](mailto:robyn.zutis@oakville.ca);  
[hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca); [yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca); [asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com);  
[DGadbois@uniongas.com](mailto:DGadbois@uniongas.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com);  
[dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca);  
[Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [bdurbin@oakville.ca](mailto:bdurbin@oakville.ca); [heather.colterman@halton.ca](mailto:heather.colterman@halton.ca); Bevers, Cameron (MTO); Williamson, John;  
Pawlus, Jacek; Amreen Rahman

**Cc:** Bruce Mori; Scott Johnston; Hailey McWilliam; Mai-Linh Ho; Dwight Ingalls; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))

**Subject:** TAC#2 - Wycroft Road Improvements EA - email 1 of 2

Thanks to everyone who attended the Technical Advisory Committee Meeting #2 for the Wycroft Road Improvements Environmental Assessment. A meeting summary will be prepared and circulated later this week.

Please review the preliminary roll plans based on the typical recommended cross-sections for the West (attached), Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies.

Also attached is the slide deck from the meeting and the cross-sections.

We are planning for the second (and final) public meeting to be held in late May or early June.

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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## Anna Levytska

---

**From:** Daniel Kucharczuk <Daniel.Kucharczuk@metrolinx.com>  
**Sent:** Friday, May 17, 2019 11:08 AM  
**To:** Margaret Parkhill  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca); Hailey McWilliam  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 1 of 2

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Margaret,

Thanks for the response. I still see the bike lanes and MUP on this segment as a bit of a “belt and suspenders” approach but if the Town is happy with it then it’s not really my place to comment further.

We do have plans to add both covered and secure bike parking at Bronte GO within the near future. As of right now I can’t comment too much on the implementation date of this contract; however, I should hopefully be able to share some dates a bit further into this EA as we’re close to finalising it.

Thanks,

### Daniel Kucharczuk

Advisor - Station Planning, Planning Division  
Metrolinx  
97 Front Street W | Toronto | Ontario | M5J 1E6  
D: 416-202-5474 | M: 647-824-2175



---

**From:** Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]  
**Sent:** May-15-19 12:06 PM  
**To:** Daniel Kucharczuk  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca); Hailey McWilliam  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 1 of 2

Hi Daniel,

Thank you for the comments. I’ll respond to each in order:

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for a wider range of road users. We do not see this as a duplication of service, but rather the best way to provide infrastructure that supports transportation choice.

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Thanks for your active participation in this study,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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**From:** Daniel Kucharczuk [mailto:Daniel.Kucharczuk@metrolinx.com]  
**Sent:** Monday, May 06, 2019 9:28 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>  
**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 1 of 2

Hi Margaret,

Thanks for circulating the information, I have a couple comments below I would like to share:

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Please let me know if you need any information from me for your study.

Thanks,

**Daniel Kucharczuk**

Advisor - Station Planning, Planning and Development  
 Metrolinx  
 97 Front Street W | Toronto | Ontario | M5J 1E6  
 D: 416-202-5474 | M: 647-824-2175




---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** April-29-19 5:04 PM

**To:** [fisheriesprotection@dfp-mpo.gc.ca](mailto:fisheriesprotection@dfp-mpo.gc.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [jackie.vandevalk@ontario.ca](mailto:jackie.vandevalk@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); Daniel Kucharczuk; [health.colterman@halton.ca](mailto:health.colterman@halton.ca); [Ann.Larkin@halton.ca](mailto:Ann.Larkin@halton.ca); [antonino.spoleti@halton.ca](mailto:antonino.spoleti@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [Adam.Huycke@halton.ca](mailto:Adam.Huycke@halton.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Martin.Maguire@oakville.ca](mailto:Martin.Maguire@oakville.ca); [robyn.zutis@oakville.ca](mailto:robyn.zutis@oakville.ca); [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca); [yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca); [asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca); [NElbadri@uniongas.com](mailto:NElbadri@uniongas.com); [DGadbois@uniongas.com](mailto:DGadbois@uniongas.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [bdurbin@oakville.ca](mailto:bdurbin@oakville.ca); [heather.colterman@halton.ca](mailto:heather.colterman@halton.ca); Bevers, Cameron (MTO); Williamson, John; Pawlus, Jacek; Amreen Rahman

**Cc:** Bruce Mori; Scott Johnston; Hailey McWilliam; Mai-Linh Ho; Dwight Ingalls; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))

**Subject:** TAC#2 - Wycroft Road Improvements EA - email 1 of 2

Thanks to everyone who attended the Technical Advisory Committee Meeting #2 for the Wycroft Road Improvements Environmental Assessment. A meeting summary will be prepared and circulated later this week.

Please review the preliminary roll plans based on the typical recommended cross-sections for the West (attached), Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies.

Also attached is the slide deck from the meeting and the cross-sections.

We are planning for the second (and final) public meeting to be held in late May or early June.

Regards,  
 Margaret



## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Friday, May 4, 2018 6:10 PM  
**To:** Marianne Alden; Nancy Falkenberg  
**Cc:** Hailey McWilliam  
**Subject:** MNRF response to Wyecroft Road Improvements, Oakville

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Kowalyk, Bohdan (MNRF) [mailto:bohdan.kowalyk@ontario.ca]  
**Sent:** Friday, May 04, 2018 5:58 PM  
**To:** Syed.rizvi@oakville.ca; Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Currie, April (MNRF) <April.Currie@ontario.ca>  
**Subject:** Wyecroft Road Improvements, Oakville

Hello,

We have received the notice of study commencement regarding Wyecroft Road Improvements from Bronte Road to Kerr Street. This crosses over occupied habitat of the endangered Redside Dace in Fourteen Mile Creek. Please keep us informed on the progress of the project.

Regards,

Bohdan Kowalyk, R.P.F.  
District Planner, Aurora District, Ontario Ministry of Natural Resources and Forestry  
50 Bloomington Road, Aurora, Ontario L4G 0L8  
Phone: 905-713-7387; Email: [Bohdan.Kowalyk@Ontario.ca](mailto:Bohdan.Kowalyk@Ontario.ca)

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, June 27, 2018 1:37 PM  
**To:** Marianne Alden  
**Subject:** FW: Invitation to TAC for Wyecroft Road EA (Oakville)

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Kowalyk, Bohdan (MNRF) [mailto:bohdan.kowalyk@ontario.ca]  
**Sent:** Wednesday, June 27, 2018 12:42 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** RE: Invitation to TAC for Wyecroft Road EA (Oakville)

Hello,

I would be the appropriate MNRF representative for the environmental assessment. If the project progresses to a permitting issue over Redside Dace (endangered) habitat in Fourteen Mile Creek, then the biologist for the area will likely become the main contact.

Regards,

Bohdan Kowalyk, R.P.F.  
District Planner, Aurora District, Ontario Ministry of Natural Resources and Forestry  
50 Bloomington Road, Aurora, Ontario L4G 0L8  
Phone: 905-713-7387; Email:[Bohdan.Kowalyk@Ontario.ca](mailto:Bohdan.Kowalyk@Ontario.ca)

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**From:** Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]  
**Sent:** June-27-18 11:32 AM  
**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [Christine.Barber@halton.ca](mailto:Christine.Barber@halton.ca); [linda.shaw@haltonpolice.ca](mailto:linda.shaw@haltonpolice.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dsteELE@oakvillehydro.com](mailto:dsteELE@oakvillehydro.com); [amy.freedman@bell.ca](mailto:amy.freedman@bell.ca); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [Ichishimba@hrca.on.ca](mailto:Ichishimba@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [Lisa.Salsberg@metrolinx.com](mailto:Lisa.Salsberg@metrolinx.com); Hatcher, Laura (MTCS); Heeney, Paul (MNRF); Kowalyk, Bohdan (MNRF); Bell, Trevor (MOECC); O'Neill, Kathleen (MOECC); Van de Valk, Jackie (OMAFRA); [Graham.Rutledge@ontario.ca](mailto:Graham.Rutledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca)  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden  
**Subject:** Invitation to TAC for Wyecroft Road EA (Oakville)

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study for improvements to Wyecroft Road and South Service Road West from Bronte Road to Kerr Street.

On behalf of the Town, you are invited to join our **Technical Agencies Committee (TAC)**. We are inviting one person to represent each technical agency. **By Friday, July 6, 2018**, we ask that you confirm that you are the appropriate

representative for your organization, or provide the contact information for a different person. Stay tuned for an invitation to our first TAC meeting, planned for Summer 2018.

The TAC will meet at key points in the environmental assessment study. The TAC is formed by representatives from provincial and regional agencies, utilities, and emergency services. The role of the TAC includes:

- Providing input and advice on your area of technical expertise
- Reviewing and commenting on the Wycroft Road study process and recommendations
- Consulting others within your agency as appropriate to obtain consolidated comments and inputs
- Keeping other members of your organization informed, including senior management as appropriate
- Helping to identify regulatory and other statutory requirements
- Granting or facilitating approvals where needed

The study officially began on May 3, 2018 – the Notice of Study Commencement is attached. We are planning to complete the study by March 2019.

If you are unable to attend the TAC meetings, we will ask you to send an alternate in your place. Materials will be circulated in advance of the TAC meetings. A meeting summary will be prepared, circulated for comment, and included in the Environmental Study Report.

If you have any questions about TAC or the Wycroft Road study, please contact me (details below) or the Town's Project Manager:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

I look forward to working with you on this important Town of Oakville study.

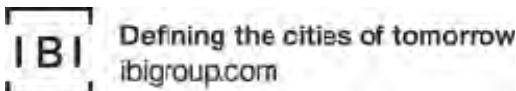
Margaret

Margaret Parkhill, P.Eng.

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

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**From:** Marianne Alden  
**Sent:** Wednesday, May 16, 2018 4:14 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wyecroft Road Improvements from Bronte Road to Kerr Street  
**Attachments:** 2018-05-16 Wyecroft Rd Improvements MTCS comments.pdf

[REDACTED]

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, May 16, 2018 4:04 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Wyecroft Road Improvements from Bronte Road to Kerr Street

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Hatcher, Laura (MTCS) [<mailto:Laura.E.Hatcher@ontario.ca>]  
**Sent:** Wednesday, May 16, 2018 1:34 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)  
**Subject:** Wyecroft Road Improvements from Bronte Road to Kerr Street

Dear Ms. Parkhill,

Please find attached a letter from MTCS with comments on the above mentioned EA project.

Sincerely,

Laura

**Laura Hatcher, MCIP, RPP**

Heritage Planner

Heritage Program | Programs and Services Branch | Ministry of Tourism, Culture and Sport

401 Bay Street Suite 1700 Toronto ON M7A 0A7

Tel. 416.314.3108 | email: [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca)

## Anna Levytska

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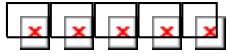
**From:** Marianne Alden  
**Sent:** Monday, August 27, 2018 3:12 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wycroft Road EA - Town of Oakville  
**Attachments:** TTN\_2018-05-03\_Wycroft\_EA\_NOC\_FINAL\_2018-04-24.docx

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Hailey McWilliam  
**Sent:** Wednesday, July 18, 2018 4:20 PM  
**To:** Graham.Rutledge@ontario.ca  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** Wycroft Road EA - Town of Oakville

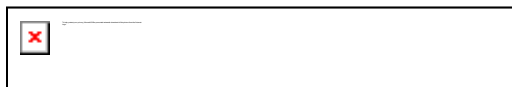
Hi Graham,

Further to our phone conversation this afternoon regarding the Class Environmental Assessment for Wycroft Road, I have attached the Notice of Study Commencement for your information. We look forward to working with MTO on this project and will be sure to circulate project updates as the study progresses. As I mentioned, the study is in the early phases of the EA, but please let me know if you need any additional information at this point.

Kind regards,  
Hailey

Hailey McWilliam

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
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tel +1 416 596 1930 ext 61208 fax +1 416 596 0644



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## Anna Levytska

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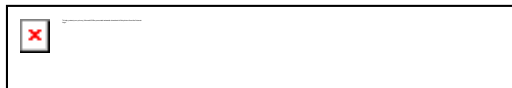
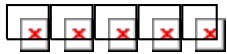
**From:** Marianne Alden  
**Sent:** Thursday, November 15, 2018 4:10 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Request information: Wycroft EA - Culverts 2 and 3  
**Attachments:** Culverts\_2.png

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Margaret Parkhill  
**Sent:** Thursday, September 6, 2018 12:07 PM  
**To:** Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>  
**Cc:** syed.rizvi@oakville.ca; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** Request information: Wycroft EA - Culverts 2 and 3

Hi Cameron,

On behalf of Town of Oakville, we request any information MTO can provide regarding Culverts 2 and 3, which extend across the QEW from North Service Road to South Service Road, east of Third Line near Progress Court. See attached map indicating location of C2 and C3.

Specifically, can the MTO provide:

- Analysis regarding any potential need to increase the size of the culverts (hydraulic modelling, fluvial geomorphology, drainage reports).
  - o As discussed during the TAC meeting, our preliminary analysis of C3 suggests hydraulic capacity meets current standards and criteria. However, local drainage issues such as ponding on South Service Road have been noted by Town staff.
  - o Has the MTO determined if the size of either C2 or C3 will need to be increased?
- Information on the existing culverts (as built, foundation or geotechnical reports).
  - o We note that C3 is a structural culvert, while C2 is a non-structural concrete pipe.
  - o C3 appears to have had recent rehabilitation work completed, can you confirm?

The Town has some information on the existing culverts, but not a complete set.

Any additional analysis or reports you can provide would be appreciated.

Thanks in advance,

Margaret

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, May 8, 2019 5:10 PM  
**To:** Hailey McWilliam  
**Subject:** FW: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2



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**From:** Bevers, Cameron (MTO) [mailto:Cameron.Bevers@ontario.ca]  
**Sent:** Wednesday, May 08, 2019 4:50 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Routledge, Graham (MTO) <Graham.Routledge@ontario.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>  
**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Hi Margaret,

No problem at all, I just wanted to confirm that they were received. Thanks again!

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** May-08-19 3:36 PM  
**To:** Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Hi Cameron,

Yes your comments were received and we are working to provide you with a written response with appropriate details. Hopefully by Friday.

Thanks!  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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**From:** Bevers, Cameron (MTO) [<mailto:Cameron.Bevers@ontario.ca>]  
**Sent:** Wednesday, May 08, 2019 2:36 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>  
**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Hi Margaret,

Just wanted to follow-up on this – I understand that the Study Team may already be looking into this information in preparation of a formal response to MTO's comments/questions. However, it would be greatly appreciated if I could get a quick email from the Study Team acknowledging receipt of MTO's comments submitted on May 1<sup>st</sup>. Thanks in advance!

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Bevers, Cameron (MTO)  
**Sent:** May-01-19 5:23 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>  
**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Hi Margaret,

I'm sorry that I wasn't able to attend Monday's meeting in person. However, I have reviewed the Preliminary Design plates, and had a number of questions/comments from MTO:



- Please confirm that the proposed north edge-of-pavement between #1450 and #1200 is not encroaching any closer towards the QEW than under present conditions. It's hard to tell with the line weights used on these plans. For clarity, this is the area where the SSR lies directly beside the QEW, between the 3<sup>rd</sup> Line Interchange and the QEW Truck Scales.
- The introduction of a westbound dual left turn lane at 3<sup>rd</sup> Line and corresponding eastbound and westbound right turn lanes could affect the overall intersection operations and signal timing/pedestrian clearance intervals. Was there any Synchro analysis/microsimulation done which shows the effects of these changes which MTO could review? I'd like MTO's Traffic Office to assess the potential implications of these changes at Wycroft/3<sup>rd</sup> Line to our Toronto-bound QEW ramp terminal, which lies a short distance to the north. The concern is the potential for increased southbound queuing on 3<sup>rd</sup> Line.
- The stormwater drainage around the Kerr Street/Wycroft Road intersection is rather unusual, due to the fact that there was once a full interchange at QEW & Kerr Street. Please note that MTO would have concerns with any increase in stormwater discharge in the immediate vicinity of the Wycroft Road & Kerr Street intersection. If memory serves me correctly, all of these storm sewers discharge into MTO's outlet into 16 Mile Creek.
- There is a potential opportunity to reduce the footprint of the Kerr Street/Wycroft Road intersection, because there are three eastbound lanes approaching Kerr Street. One lane turns left, one lane turns right, but the centre lane appears to be redundant and could likely be removed – just a general observation.
- Is this EA Study considering any changes to the cross section of the north leg of the Bronte Road/Wycroft Road Intersection? (i.e. a centre median island?)
- Are there any changes being made to any of the culverts crossing under SSR in the immediate vicinity of the QEW?

Please provide a response to these questions at your convenience. Thanks in advance!

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
 159 Sir William Hearst Avenue  
 4<sup>th</sup> Floor

Toronto, ON  
M3M 0B7

(416) 235-3435

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**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

**Sent:** April-29-19 5:06 PM

**To:** [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Van de Valk, Jackie (OMAFRA) <[Jackie.VandeValk@ontario.ca](mailto:Jackie.VandeValk@ontario.ca)>; O'Neill, Kathleen (CAB) <[Kathleen.ONEill@ontario.ca](mailto:Kathleen.ONEill@ontario.ca)>; Bell, Trevor (MECP) <[Trevor.Bell@ontario.ca](mailto:Trevor.Bell@ontario.ca)>; Kowalyk, Bohdan (MNRF) <[bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca)>; Heeney, Paul (MECP) <[Paul.Heeney@ontario.ca](mailto:Paul.Heeney@ontario.ca)>; Hatcher, Laura (MTCS) <[Laura.E.Hatcher@ontario.ca](mailto:Laura.E.Hatcher@ontario.ca)>; [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [health.colterman@halton.ca](mailto:health.colterman@halton.ca); [Ann.Larkin@halton.ca](mailto:Ann.Larkin@halton.ca); [antonino.spoleti@halton.ca](mailto:antonino.spoleti@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [Adam.Huycke@halton.ca](mailto:Adam.Huycke@halton.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Martin.Maguire@oakville.ca](mailto:Martin.Maguire@oakville.ca); [robyn.zutis@oakville.ca](mailto:robyn.zutis@oakville.ca); [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca); [yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca); [asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [DGadbois@uniongas.com](mailto:DGadbois@uniongas.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [heather.colterman@halton.ca](mailto:heather.colterman@halton.ca); Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Williamson, John <[John.Williamson@halton.ca](mailto:John.Williamson@halton.ca)>; Pawlus, Jacek <[Jacek.Pawlus@halton.ca](mailto:Jacek.Pawlus@halton.ca)>; Amreen Rahman <[ARahman@uniongas.com](mailto:ARahman@uniongas.com)>

**Cc:** Bruce Mori <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>; Dwight Ingalls <[dwight.ingalls@oakville.ca](mailto:dwight.ingalls@oakville.ca)>; Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)> <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Second of two emails, with roll plans for Middle and East.

Regards,

<< File: 2\_Middle\_Rollplan.pdf >> << File: 3\_East\_Rollplan.pdf >>

Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

tel +1 416 596 1930 ext 61578

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**From:** Margaret Parkhill

**Sent:** Monday, April 29, 2019 5:03 PM

**Subject:** TAC#2 - Wycroft Road Improvements EA - email 1 of 2

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Please review the preliminary roll plans based on the typical recommended cross-sections for the West (attached), Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies.

Also attached is the slide deck from the meeting and the cross-sections.  
We are planning for the second (and final) public meeting to be held in late May or early June.

<< File: TZS\_2019-04-29\_TAC2\_2019-04-29.pdf >>

<< File: Cross-Sections\_2019-04-29.pdf >> << File: 1\_West\_Rollplan.pdf >>

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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## Anna Levytska

---

**From:** Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>  
**Sent:** Thursday, May 30, 2019 4:18 PM  
**To:** Margaret Parkhill  
**Cc:** Routledge, Graham (MTO); Syed Rizvi (syed.rizvi@oakville.ca); Hailey McWilliam  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Hi Margaret,

Thanks for providing these responses. Once the Drainage and Traffic Reports have been reviewed by IBI/Town of Oakville, please forward them over to me for a quick review. As a side note, MTO does not have any culvert work on the QEW planned on our Capital Program within the next five years, but this could change based on infrastructure rehabilitation needs and our biennial inspections of these structures.

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Sent:** May-30-19 3:27 PM  
**To:** Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>  
**Cc:** Routledge, Graham (MTO) <Graham.Routledge@ontario.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Hi Cameron,

Thanks for sending your comments on the design, and my apologies for the delay in responding. The numbered responses below match the order of your comments:

1. We confirm that the proposed north edge-of-pavement between #1450 and #1200 South Service Road does not encroach towards the QEW. Based on the survey completed by the Town, the property line is in the middle of the existing curb, and the proposed curb will be entirely within the Town's property. We used thicker curb lines to stand out on the paper copy.
2. Upon further review of the Third Line intersection, we have confirmed that dedicated eastbound and westbound right-turn lanes are not required. Providing shared through-right lanes is also preferable for active

transportation. The design will be revised and the west leg will have: Dual EB Left, EB Thru, EB Shared Thru/Right. The east leg will have: Single WB Left with painted-out shadow of opposing dual left, WB Thru, WB Shared Thru/Right.

Yes, Synchro analysis has been completed for the intersection of Third Line and Wycroft Road for 2031 using optimized signal timings.

We understand your concern is the potential for increased southbound queuing on Third Line. The analysis shows that the 2031 “do nothing” scenario results in long southbound queues compared today that spill back to the QEW off-ramp intersection. The 2031 “with improvements” scenario helps to reduce the southbound queues, but they continue to be longer than today. The traffic report is nearing completion for review by the Town.

3. We are reviewing drainage for the whole corridor, including at Kerr/Wycroft, together with the Town staff. We can provide more details once the drainage study is complete, likely in mid-June.
4. You are correct, we will adjust the design and remove the centre EB lane from the west leg of the Kerr Street intersection.
5. This study is not proposing improvements to Bronte Road. It is a Regional road, and the intersection will be improved through the Region’s project to extend Wycroft Road over Bronte Creek.
6. Based on your previous comments, we understand that these culverts are under review by MTO. If South Service Road is improved first, the culverts would need to be extended to accommodate. The Town will coordinate the implementation and timing of improvements to South Service Road and the culverts with MTO.

Please call if any of the above responses are unclear, or you’d like to discuss further.

Thanks for your continued participation in this study,  
Margaret

Margaret Parkhill, P.Eng.

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tel +1 416 596 1930 ext 61578

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**From:** Bevers, Cameron (MTO) [<mailto:Cameron.Bevers@ontario.ca>]  
**Sent:** Wednesday, May 01, 2019 5:23 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Hi Margaret,

I’m sorry that I wasn’t able to attend Monday’s meeting in person. However, I have reviewed the Preliminary Design plates, and had a number of questions/comments from MTO:

- Please confirm that the proposed north edge-of-pavement between #1450 and #1200 is not encroaching any closer towards the QEW than under present conditions. It’s hard to tell with the line weights used on these plans. For clarity, this is the area where the SSR lies directly beside the QEW, between the 3<sup>rd</sup> Line Interchange and the QEW Truck Scales.

- The introduction of a westbound dual left turn lane at 3<sup>rd</sup> Line and corresponding eastbound and westbound right turn lanes could affect the overall intersection operations and signal timing/pedestrian clearance intervals. Was there any Synchro analysis/microsimulation done which shows the effects of these changes which MTO could review? I'd like MTO's Traffic Office to assess the potential implications of these changes at Wyecroft/3<sup>rd</sup> Line to our Toronto-bound QEW ramp terminal, which lies a short distance to the north. The concern is the potential for increased southbound queuing on 3<sup>rd</sup> Line.
- The stormwater drainage around the Kerr Street/Wyecroft Road intersection is rather unusual, due to the fact that there was once a full interchange at QEW & Kerr Street. Please note that MTO would have concerns with any increase in stormwater discharge in the immediate vicinity of the Wyecroft Road & Kerr Street intersection. If memory serves me correctly, all of these storm sewers discharge into MTO's outlet into 16 Mile Creek.
- There is a potential opportunity to reduce the footprint of the Kerr Street/Wyecroft Road intersection, because there are three eastbound lanes approaching Kerr Street. One lane turns left, one lane turns right, but the centre lane appears to be redundant and could likely be removed – just a general observation.
- Is this EA Study considering any changes to the cross section of the north leg of the Bronte Road/Wyecroft Road Intersection? (i.e. a centre median island?)
- Are there any changes being made to any of the culverts crossing under SSR in the immediate vicinity of the QEW?

Please provide a response to these questions at your convenience. Thanks in advance!

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
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**Cc:** Bruce Mori <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>; Dwight Ingalls <[dwight.ingalls@oakville.ca](mailto:dwight.ingalls@oakville.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
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## Anna Levytska

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**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

**Sent:** April-29-19 5:06 PM

**To:** [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Van de Valk, Jackie (OMAFRA) <[Jackie.VandeValk@ontario.ca](mailto:Jackie.VandeValk@ontario.ca)>; O'Neill, Kathleen (CAB) <[Kathleen.ONeill@ontario.ca](mailto:Kathleen.ONeill@ontario.ca)>; Bell, Trevor (MECP) <[Trevor.Bell@ontario.ca](mailto:Trevor.Bell@ontario.ca)>; Kowalyk, Bohdan (MNRF) <[bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca)>; Heeney, Paul (MECP) <[Paul.Heeney@ontario.ca](mailto:Paul.Heeney@ontario.ca)>; Hatcher, Laura (MTCS) <[Laura.E.Hatcher@ontario.ca](mailto:Laura.E.Hatcher@ontario.ca)>; [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [health.colterman@halton.ca](mailto:health.colterman@halton.ca); [Ann.Larkin@halton.ca](mailto:Ann.Larkin@halton.ca); [antonino.spoleti@halton.ca](mailto:antonino.spoleti@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [Adam.Huycke@halton.ca](mailto:Adam.Huycke@halton.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Martin.Maguire@oakville.ca](mailto:Martin.Maguire@oakville.ca); [robyn.zutis@oakville.ca](mailto:robyn.zutis@oakville.ca); [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca); [yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca); [asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [DGadbois@uniongas.com](mailto:DGadbois@uniongas.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [heather.colterman@halton.ca](mailto:heather.colterman@halton.ca); Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Williamson, John <[John.Williamson@halton.ca](mailto:John.Williamson@halton.ca)>; Pawlus, Jacek <[Jacek.Pawlus@halton.ca](mailto:Jacek.Pawlus@halton.ca)>; Amreen Rahman <[ARahman@uniongas.com](mailto:ARahman@uniongas.com)>

**Cc:** Bruce Mori <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>; Dwight Ingalls <[dwight.ingalls@oakville.ca](mailto:dwight.ingalls@oakville.ca)>; Syed Rizvi (<[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)> <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Second of two emails, with roll plans for Middle and East.

Regards,

<< File: 2\_Middle\_Rollplan.pdf >> << File: 3\_East\_Rollplan.pdf >>

Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

tel +1 416 596 1930 ext 61578

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---

**From:** Margaret Parkhill  
**Sent:** Monday, April 29, 2019 5:03 PM  
**Subject:** TAC#2 - Wycroft Road Improvements EA - email 1 of 2

Thanks to everyone who attended the Technical Advisory Committee Meeting #2 for the Wycroft Road Improvements Environmental Assessment. A meeting summary will be prepared and circulated later this week.

Please review the preliminary roll plans based on the typical recommended cross-sections for the West (attached), Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies.

Also attached is the slide deck from the meeting and the cross-sections.  
We are planning for the second (and final) public meeting to be held in late May or early June.

<< File: TZS\_2019-04-29\_TAC2\_2019-04-29.pdf >>

<< File: Cross-Sections\_2019-04-29.pdf >> << File: 1\_West\_Rollplan.pdf >>

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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## Anna Levytska

---

**From:** Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>  
**Sent:** Wednesday, July 24, 2019 11:50 AM  
**To:** Margaret Parkhill  
**Cc:** Routledge, Graham (MTO); Syed Rizvi (syed.rizvi@oakville.ca); Hailey McWilliam  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Hi Margaret,

No problem at all – Once the reports are available for MTO's review, please let me know. Thanks in advance!

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Sent:** July-24-19 11:44 AM  
**To:** Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>  
**Cc:** Routledge, Graham (MTO) <Graham.Routledge@ontario.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Hi Cameron,  
We've just completed a review cycle with Town staff.  
Once we've incorporated those comments, we will be able to share the reports with you.  
Thanks for your patience,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Bevers, Cameron (MTO) [<mailto:Cameron.Bevers@ontario.ca>]  
**Sent:** Wednesday, July 24, 2019 11:43 AM

**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Hi Margaret,

Just wanted to follow-up on this request. Are the Drainage and Traffic reports available for review yet?

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Bevers, Cameron (MTO)  
**Sent:** May-30-19 4:18 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Hi Margaret,

Thanks for providing these responses. Once the Drainage and Traffic Reports have been reviewed by IBI/Town of Oakville, please forward them over to me for a quick review. As a side note, MTO does not have any culvert work on the QEW planned on our Capital Program within the next five years, but this could change based on infrastructure rehabilitation needs and our biennial inspections of these structures.

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** May-30-19 3:27 PM  
**To:** Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Hi Cameron,

Thanks for sending your comments on the design, and my apologies for the delay in responding. The numbered responses below match the order of your comments:

1. We confirm that the proposed north edge-of-pavement between #1450 and #1200 South Service Road does not encroach towards the QEW. Based on the survey completed by the Town, the property line is in the middle of the existing curb, and the proposed curb will be entirely within the Town's property. We used thicker curb lines to stand out on the paper copy.
2. Upon further review of the Third Line intersection, we have confirmed that dedicated eastbound and westbound right-turn lanes are not required. Providing shared through-right lanes is also preferable for active transportation. The design will be revised and the west leg will have: Dual EB Left, EB Thru, EB Shared Thru/Right. The east leg will have: Single WB Left with painted-out shadow of opposing dual left, WB Thru, WB Shared Thru/Right.

Yes, Synchro analysis has been completed for the intersection of Third Line and Wycroft Road for 2031 using optimized signal timings.

We understand your concern is the potential for increased southbound queuing on Third Line. The analysis shows that the 2031 "do nothing" scenario results in long southbound queues compared today that spill back to the QEW off-ramp intersection. The 2031 "with improvements" scenario helps to reduce the southbound queues, but they continue to be longer than today. The traffic report is nearing completion for review by the Town.

3. We are reviewing drainage for the whole corridor, including at Kerr/Wycroft, together with the Town staff. We can provide more details once the drainage study is complete, likely in mid-June.
4. You are correct, we will adjust the design and remove the centre EB lane from the west leg of the Kerr Street intersection.
5. This study is not proposing improvements to Bronte Road. It is a Regional road, and the intersection will be improved through the Region's project to extend Wycroft Road over Bronte Creek.
6. Based on your previous comments, we understand that these culverts are under review by MTO. If South Service Road is improved first, the culverts would need to be extended to accommodate. The Town will coordinate the implementation and timing of improvements to South Service Road and the culverts with MTO.

Please call if any of the above responses are unclear, or you'd like to discuss further.

Thanks for your continued participation in this study,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Bevers, Cameron (MTO) [<mailto:Cameron.Bevers@ontario.ca>]  
**Sent:** Wednesday, May 01, 2019 5:23 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>  
**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Hi Margaret,

I'm sorry that I wasn't able to attend Monday's meeting in person. However, I have reviewed the Preliminary Design plates, and had a number of questions/comments from MTO:

- Please confirm that the proposed north edge-of-pavement between #1450 and #1200 is not encroaching any closer towards the QEW than under present conditions. It's hard to tell with the line weights used on these plans. For clarity, this is the area where the SSR lies directly beside the QEW, between the 3<sup>rd</sup> Line Interchange and the QEW Truck Scales.
- The introduction of a westbound dual left turn lane at 3<sup>rd</sup> Line and corresponding eastbound and westbound right turn lanes could affect the overall intersection operations and signal timing/pedestrian clearance intervals. Was there any Synchro analysis/microsimulation done which shows the effects of these changes which MTO could review? I'd like MTO's Traffic Office to assess the potential implications of these changes at Wyecroft/3<sup>rd</sup> Line to our Toronto-bound QEW ramp terminal, which lies a short distance to the north. The concern is the potential for increased southbound queuing on 3<sup>rd</sup> Line.
- The stormwater drainage around the Kerr Street/Wyecroft Road intersection is rather unusual, due to the fact that there was once a full interchange at QEW & Kerr Street. Please note that MTO would have concerns with any increase in stormwater discharge in the immediate vicinity of the Wyecroft Road & Kerr Street intersection. If memory serves me correctly, all of these storm sewers discharge into MTO's outlet into 16 Mile Creek.
- There is a potential opportunity to reduce the footprint of the Kerr Street/Wyecroft Road intersection, because there are three eastbound lanes approaching Kerr Street. One lane turns left, one lane turns right, but the centre lane appears to be redundant and could likely be removed – just a general observation.
- Is this EA Study considering any changes to the cross section of the north leg of the Bronte Road/Wyecroft Road Intersection? (i.e. a centre median island?)

- Are there any changes being made to any of the culverts crossing under SSR in the immediate vicinity of the QEW?

Please provide a response to these questions at your convenience. Thanks in advance!

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

**Sent:** April-29-19 5:06 PM

**To:** [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Van de Valk, Jackie (OMAFRA) <[Jackie.VandeValk@ontario.ca](mailto:Jackie.VandeValk@ontario.ca)>; O'Neill, Kathleen (CAB) <[Kathleen.ONEill@ontario.ca](mailto:Kathleen.ONEill@ontario.ca)>; Bell, Trevor (MECP) <[Trevor.Bell@ontario.ca](mailto:Trevor.Bell@ontario.ca)>; Kowalyk, Bohdan (MNRF) <[bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca)>; Heeney, Paul (MECP) <[Paul.Heeney@ontario.ca](mailto:Paul.Heeney@ontario.ca)>; Hatcher, Laura (MTCS) <[Laura.E.Hatcher@ontario.ca](mailto:Laura.E.Hatcher@ontario.ca)>; [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [healthier.colterman@halton.ca](mailto:healthier.colterman@halton.ca); [Ann.Larkin@halton.ca](mailto:Ann.Larkin@halton.ca); [antonino.spoleti@halton.ca](mailto:antonino.spoleti@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [Adam.Huycke@halton.ca](mailto:Adam.Huycke@halton.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Martin.Maguire@oakville.ca](mailto:Martin.Maguire@oakville.ca); [robyn.zutis@oakville.ca](mailto:robyn.zutis@oakville.ca); [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca); [yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca); [asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [DGadbois@uniongas.com](mailto:DGadbois@uniongas.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [heather.colterman@halton.ca](mailto:heather.colterman@halton.ca); Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Williamson, John <[John.Williamson@halton.ca](mailto:John.Williamson@halton.ca)>; Pawlus, Jacek <[Jacek.Pawlus@halton.ca](mailto:Jacek.Pawlus@halton.ca)>; Amreen Rahman <[ARahman@uniongas.com](mailto:ARahman@uniongas.com)>

**Cc:** Bruce Mori <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>; Dwight Ingalls <[dwight.ingalls@oakville.ca](mailto:dwight.ingalls@oakville.ca)>; Syed Rizvi (<[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)> <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Second of two emails, with roll plans for Middle and East.

Regards,

<< File: 2\_Middle\_Rollplan.pdf >> << File: 3\_East\_Rollplan.pdf >>

Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

tel +1 416 596 1930 ext 61578



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**From:** Margaret Parkhill  
**Sent:** Monday, April 29, 2019 5:03 PM  
**Subject:** TAC#2 - Wycroft Road Improvements EA - email 1 of 2

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<< File: Cross-Sections\_2019-04-29.pdf >> << File: 1\_West\_Rollplan.pdf >>

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@bigroup.com](mailto:margaret.parkhill@bigroup.com)  
tel +1 416 596 1930 ext 61578

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## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Wednesday, July 4, 2018 11:50 AM  
**To:** Ivana Osojnicky  
**Subject:** FW: Invitation to TAC for Wycroft Road EA (Oakville)  
**Attachments:** image001.jpg; TTN\_FINAL\_2018-05-03\_Wycroft\_EA\_NOC\_2018-04-25.pdf

-----Original Message-----

From: Margaret Parkhill  
Sent: Wednesday, July 4, 2018 11:44 AM  
To: Marianne Alden <marianne.alden@ibigroup.com>  
Cc: Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
Subject: FW: Invitation to TAC for Wycroft Road EA (Oakville)

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-----Original Message-----

From: Daniela Motoc [mailto:dmotoc@oakvillehydro.com]  
Sent: Wednesday, July 04, 2018 11:17 AM  
To: Margaret Parkhill <margaret.parkhill@ibigroup.com>  
Subject: Fwd: Invitation to TAC for Wycroft Road EA (Oakville)

Hi margaret

Please note that i will attend this mtg on behalf of oakville hydro My email address is dmotoc@oakvillehydro.com Please send me any direct mtg invite Thank you Daniela

Sent from my Bell Samsung device over Canada's largest network.

This message is being sent to you by the sender identified above. If you no longer wish to receive email communications including information about our company, publications on issues such as ways to conserve energy and reduce your energy costs, information about your ongoing use of our products and services or about products and services we are

introducing that may be of interest to you, invitations to or information about events, you can unsubscribe at any time by contacting us at  
unsubscribe@oakvillehydro.com<mailto:unsubscribe@oakvillehydro.com?Subject=Unsubscribe%20Me>.

----- Original message -----

From: Dan Steele <dstele@oakvillehydro.com>  
Date: 2018-06-27 11:34 AM (GMT-05:00)  
To: Daniela Motoc <dmotoc@oakvillehydro.com>  
Subject: FW: Invitation to TAC for Wycroft Road EA (Oakville)

Daniela, you should plan to participate in this.

Thanks,

Dan

---

[cid:image001.jpg@01D40E0A.C2278A20]

Daniel P. Steele, P.Eng., MBA  
Director, Engineering and Construction  
Oakville Hydro

Direct: 905-825-4474  
dstele@oakvillehydro.com<mailto:dstele@oakvillehydro.com>  
www.oakvillehydro.com<http://www.oecorp.ca/>

P.O. Box 1900  
861 Redwood Square  
Oakville, ON  
L6K 0C7

Proud recipient of the EDA 2017 LDC Performance Excellence Award

---

From: Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]  
Sent: Wednesday, June 27, 2018 11:32 AM

To: bdurdin@oakville.ca; Christine.Barber@halton.ca; linda.shaw@haltonpolice.ca; Monica.Lapointe@rci.rogers.com; ann.newman@enbridge.com; jon.s.harding@esso.ca; dennis.derango@hydroone.com; lisa.gillis@cogeco.com; Dan Steele <dsteeler@oakvillehydro.com>; amy.freedman@bell.ca; dayton.dumesnil@bell.ca; NEIbadri@uniongas.com; Ichishimba@hrca.on.ca; Nathan.Stewart@halton.ca; Stirling.Todd@halton.ca; gena.ali@halton.ca; kate.connell@halton.ca; alicia.jakaitis@halton.ca; Lisa.Salsberg@metrolinx.com; laura.e.hatcher@ontario.ca; paul.heeney@ontario.ca; bohdan.kowalyk@ontario.ca; trevor.bell@ontario.ca; kathleen.oneill@ontario.ca; jackie.vandevalk@ontario.ca; Graham.Rutledge@ontario.ca; fisheriesprotection@dfo-mpo.gc.ca  
Cc: Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
Subject: Invitation to TAC for Wyecroft Road EA (Oakville)

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study for improvements to Wyecroft Road and South Service Road West from Bronte Road to Kerr Street.

On behalf of the Town, you are invited to join our Technical Agencies Committee (TAC). We are inviting one person to represent each technical agency. By Friday, July 6, 2018, we ask that you confirm that you are the appropriate representative for your organization, or provide the contact information for a different person. Stay tuned for an invitation to our first TAC meeting, planned for Summer 2018.

The TAC will meet at key points in the environmental assessment study. The TAC is formed by representatives from provincial and regional agencies, utilities, and emergency services. The role of the TAC includes:

- . Providing input and advice on your area of technical expertise
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- . Consulting others within your agency as appropriate to obtain consolidated comments and inputs
- . Keeping other members of your organization informed, including senior management as appropriate
- . Helping to identify regulatory and other statutory requirements
- . Granting or facilitating approvals where needed

The study officially began on May 3, 2018 - the Notice of Study Commencement is attached. We are planning to complete the study by March 2019.

If you are unable to attend the TAC meetings, we will ask you to send an alternate in your place. Materials will be circulated in advance of the TAC meetings. A meeting summary will be prepared, circulated for comment, and included in the Environmental Study Report.

If you have any questions about TAC or the Wyecroft Road study, please contact me (details below) or the Town's Project Manager:

Syed Rizvi, M.Sc., P.Eng.

Project Manager

Town of Oakville

905-845-6601 ext.3981

syed.rizvi@oakville.ca<mailto:syed.rizvi@oakville.ca>

I look forward to working with you on this important Town of Oakville study.

Margaret

Margaret Parkhill, P.Eng.

Associate - Manager, Transportation Engineering

IBI Group

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

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## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Wednesday, June 27, 2018 3:59 PM  
**To:** Ivana Osojnicky  
**Subject:** Fwd: Invitation to TAC for Wyecroft Road EA (Oakville)

Begin forwarded message:

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Date:** June 27, 2018 at 2:56:37 PM EDT  
**To:** Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>  
**Subject:** FW: Invitation to TAC for Wyecroft Road EA (Oakville)

See response below. Sound ok to you?  
I believe there are some existing fields, but the land use is not "agricultural".

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Van de Valk, Jackie (OMAFRA) [<mailto:Jackie.VandeValk@ontario.ca>]  
**Sent:** Wednesday, June 27, 2018 2:49 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: Invitation to TAC for Wyecroft Road EA (Oakville)

Margaret,

As the study area for this project appears to be located entirely outside an agricultural/rural area, this ministry declines your invitation to join the Technical Agencies Committee or to provide further comments on this study. If our assumption (based on a review of aerial photography) is incorrect and there is potential for agricultural impacts associated with the proposed project, please advise and we will re-evaluate this response.

Thank you.

Jackie

Jackie Van de Valk, P.Ag., Rural Planner  
Land Use Policy and Stewardship  
Ontario Ministry of Agriculture, Food and Rural Affairs  
10 – 6484 Wellington Road 7, Elora, ON N0B 1S0 • Tel: 519.846.3415

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** June 27, 2018 11:32 AM

**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [Christine.Barber@halton.ca](mailto:Christine.Barber@halton.ca); [linda.shaw@haltonpolice.ca](mailto:linda.shaw@haltonpolice.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dstele@oakvillehydro.com](mailto:dstele@oakvillehydro.com); [amy.freedman@bell.ca](mailto:amy.freedman@bell.ca); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [Ichishimba@hrca.on.ca](mailto:Ichishimba@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [Lisa.Salsberg@metrolinx.com](mailto:Lisa.Salsberg@metrolinx.com); Hatcher, Laura (MTCS); Heeney, Paul (MNRF); Kowalyk, Bohdan (MNRF); Bell, Trevor (MOECC); O'Neill, Kathleen (MOECC); Van de Valk, Jackie (OMAFRA); [Graham.Rutledge@ontario.ca](mailto:Graham.Rutledge@ontario.ca); [fisheriesprotection@dfp-mpo.gc.ca](mailto:fisheriesprotection@dfp-mpo.gc.ca)  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Marianne Alden  
**Subject:** Invitation to TAC for Wycroft Road EA (Oakville)

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If you have any questions about TAC or the Wycroft Road study, please contact me (details below) or the Town's Project Manager:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
905-845-6601 ext.3981  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

I look forward to working with you on this important Town of Oakville study.

Margaret

**Markup Response Form**

Application Date: April 29, 2019      Applicant: IBI Group  
Date Returned: May 23, 2019  
Rogers Ref. No.: M192293      Applicant Job No.: N/A  
Location: Wyecroft Rd

Rogers Communications has reviewed your drawing(s) as requested and returns one marked-up copy. Our comments follow below with an "X" indicating Rogers' stance on your proposed plan.

**Comments:**

- No Conflict**      Rogers Communications currently does not possess existing plant in the area indicated on your attached plans.
- No Conflict**      Rogers Communications currently has existing plant as marked on your drawing. Our standard depth in this  
**For your Reference**      municipality is: **1m**.  
Please ensure you maintain clearances of 0.3m vertically and 0.6m horizontally.
- EXTREME CAUTION**      Use vactruck and expose ducts, maintain minimum of 0.6m clearance.
- CONFLICT**      Your proposed construction appears to encroach within existing Rogers Communications plant.  
Please relocate your proposed construction to allow adequate clearance of 0.3 m vertically and 1 m horizontally.
- CAUTION**      Rogers Communications has aerial plant in this area, as it is indicated on the attached plans.
- CAUTION**      Fiber Optic Cable is present in the area of your proposed construction.
- Note**      Proposed Fiber Optic Cable in a joint use duct structure .
- Note**      Plant currently under construction.
- Note**      Please inform Rogers Communications well in advance of the proposed construction schedule in order to coordinate our plant relocation.
- Note**      Locates are still required. Call for locates at 1-800-738-7893
- Note**      Hand dig when crossing, or within 1.0m of existing Rogers plant.
- Note**      Plant is to Approximation.



## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Monday, August 13, 2018 3:29 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Existing Rogers Utilities on Wyecroft Road  
**Attachments:** WyecroftEA Study Area.jpg

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Tuesday, August 7, 2018 12:49 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Existing Rogers Utilities on Wyecroft Road

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Adrian Chiu  
**Sent:** Tuesday, August 07, 2018 12:21 PM  
**To:** [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com)  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>  
**Subject:** Existing Rogers Utilities on Wyecroft Road

Dear Ms. Lapointe:

My name is Adrian Chiu from IBI Group. We are conducting a Class Environmental Assessment (EA) Schedule 'C' for improvements to Wyecroft Road on behalf of the Town of Oakville. The study area includes the area immediately surrounding Wyecroft Road from Bronte Road to Kerr Street, including a section of South Service Road West as shown in

the attached image. Wycroft Road is functionally designated as a multipurpose arterial roadway. The improvements are required to meet the needs of the Town to year 2041.

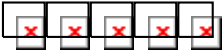
As part of the Class EA, we are required to assess the impact of improvements on utilities and relocation requirements. Is there any Rogers-owned infrastructure located within the Class EA study area? If so, could you please provide any information pertaining to the location of the utilities. Thank you for your cooperation.

Sincerely,

Adrian Chiu

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61862 fax +1 416 596 0644



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## Anna Levytska

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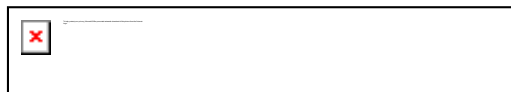
**From:** Marianne Alden  
**Sent:** Tuesday, August 28, 2018 8:33 AM  
**To:** Ivana Osojnicki  
**Subject:** FW: M183768\_Existing Rogers Utilities on Wycroft Road  
**Attachments:** M183768\_Wycroft Road.dgn; M183768\_Wycroft Road.pdf; M183768\_Wycroft Road Rogers Letter.pdf

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Monday, August 27, 2018 9:59 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: M183768\_Existing Rogers Utilities on Wycroft Road

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Adrian Chiu  
**Sent:** Monday, August 27, 2018 3:09 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>  
**Subject:** FW: M183768\_Existing Rogers Utilities on Wycroft Road

Hello all,

Please see Rogers Existing Utilities response below.

Thanks,  
Adrian

---

**From:** Sabu, Sanjith [<mailto:Sanjith.Sabu@Telecon.ca>]  
**Sent:** Monday, August 27, 2018 3:07 PM  
**To:** Adrian Chiu <[adrian.chiu@ibigroup.com](mailto:adrian.chiu@ibigroup.com)>  
**Cc:** [GTAW.Markups@rci.rogers.com](mailto:GTAW.Markups@rci.rogers.com)  
**Subject:** RE: M183768\_Existing Rogers Utilities on Wycroft Road

Hello,

Please find attached completed markup as requested for Wycroft Road.  
Let me know if there anything further you may require please.

RPAT#: M183768

Thanks,

### Sanjith Maliyil Sabu

*CAD Technician, Engineering – Central Canada  
Technicien CAO, Ingenierie – Centre du Canada*



**T :** 289 657 8310 | **Email :** [sanjith.sabu@telecon.ca](mailto:sanjith.sabu@telecon.ca)  
7777 Weston Road, Woodbridge, ON L4L 0G9

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[telecon.ca](http://telecon.ca) | *Please consider the environment before printing this email.*

*On behalf of,*



---

**From:** Adrian Chiu [<mailto:adrian.chiu@ibigroup.com>]  
**Sent:** Tuesday, August 07, 2018 12:21 PM  
**To:** Monica Lapointe <[Monica.LaPointe@rci.rogers.com](mailto:Monica.LaPointe@rci.rogers.com)>  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>  
**Subject:** Existing Rogers Utilities on Wycroft Road

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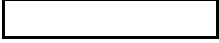
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Sincerely,

Adrian Chiu

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## Anna Levytska

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**From:** Adrian Chiu  
**Sent:** Friday, June 7, 2019 5:16 PM  
**To:** Hailey McWilliam  
**Subject:** FW: TAC#2 - Wycroft Road Improvements EA - email 2 of 2  
**Attachments:** M192293\_Wycroft Rd\_Rogers Markup Response Letter.pdf; M192293\_Wycroft Rd .dwg

[REDACTED]

---

**From:** Margaret Parkhill  
**Sent:** Thursday, May 23, 2019 8:08 PM  
**To:** Adrian Chiu <adrian.chiu@ibigroup.com>  
**Cc:** Mai-Linh Ho <mai-linh.ho@ibigroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** Fw: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

[REDACTED]

---

**From:** [Shoaib.Akram@Telecon.ca](mailto:Shoaib.Akram@Telecon.ca)  
**Sent:** May 23, 2019 1:26 PM  
**To:** [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
**Cc:** [GTAW.Markups@rci.rogers.com](mailto:GTAW.Markups@rci.rogers.com)  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Hi,

Please find attached completed markup request.

**\*\*\* Please use "REGEN" command for proper line style \*\*\***

Thank you.

Regards,

**Shoaib Akram**

CAD Technician, Engineering - Central Canada  
Technicien CAO, Ingénierie - Centre du Canada

T 289-657-8019

7777 Weston Rd, Woodbridge (Ontario) L4L 0G9



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[telecon.ca](http://telecon.ca)

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** Monday, April 29, 2019 5:06 PM

**To:** [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [jackie.vandevalk@ontario.ca](mailto:jackie.vandevalk@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [health.colterman@halton.ca](mailto:health.colterman@halton.ca); [Ann.Larkin@halton.ca](mailto:Ann.Larkin@halton.ca); [antonino.spoleti@halton.ca](mailto:antonino.spoleti@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [Adam.Huycke@halton.ca](mailto:Adam.Huycke@halton.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Martin.Maguire@oakville.ca](mailto:Martin.Maguire@oakville.ca); [robyn.zutis@oakville.ca](mailto:robyn.zutis@oakville.ca); [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca); [yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca); [asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [DGadbois@uniongas.com](mailto:DGadbois@uniongas.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); Monica Lapointe <[Monica.LaPointe@rci.rogers.com](mailto:Monica.LaPointe@rci.rogers.com)>; [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [heather.colterman@halton.ca](mailto:heather.colterman@halton.ca); Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Williamson, John <[John.Williamson@halton.ca](mailto:John.Williamson@halton.ca)>; Pawlus, Jacek <[Jacek.Pawlus@halton.ca](mailto:Jacek.Pawlus@halton.ca)>; Amreen Rahman <[ARahman@uniongas.com](mailto:ARahman@uniongas.com)>

**Cc:** Bruce Mori <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>; Dwight Ingalls <[dwight.ingalls@oakville.ca](mailto:dwight.ingalls@oakville.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Second of two emails, with roll plans for Middle and East.

Regards,

Margaret

Margaret Parkhill, [P.Eng](mailto:P.Eng).

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

tel [+1 416 596 1930 ext 61578](tel:+14165961930)

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---

**From:** Margaret Parkhill  
**Sent:** Monday, April 29, 2019 5:03 PM  
**Subject:** TAC#2 - Wycroft Road Improvements EA - email 1 of 2

Thanks to everyone who attended the Technical Advisory Committee Meeting #2 for the Wycroft Road Improvements Environmental Assessment. A meeting summary will be prepared and circulated later this week.

Please review the preliminary roll plans based on the typical recommended cross-sections for the West (attached), Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies.

Also attached is the slide deck from the meeting and the cross-sections.

We are planning for the second (and final) public meeting to be held in late May or early June.

<< File: TZS\_2019-04-29\_TAC2\_2019-04-29.pdf >>

<< File: Cross-Sections\_2019-04-29.pdf >> << File: 1\_West\_Rollplan.pdf >>

Regards,

Margaret

Margaret Parkhill, [P.Eng.](#)



## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, April 30, 2019 8:27 AM  
**To:** Hailey McWilliam  
**Subject:** Re: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

[REDACTED]

[REDACTED]

---

**From:** Monica.LaPointe@rci.rogers.com  
**Sent:** April 30, 2019 7:38 AM  
**To:** margaret.parkhill@ibigroup.com; Rogers.MOC@telecon.ca  
**Subject:** FW: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

*Your request has been forwarded to our markup team @ Rogers.MOC@telecon.ca*

Thank you

**Monica LaPointe**  
Permit Coordinator  
[MOB.Permits@rci.rogers.com](mailto:MOB.Permits@rci.rogers.com)  
Outside Plant Engineering GTAW  
3573 Wolfedale Road.  
Mississauga ON L5C 3T6  
416 913 0693/ 647 643 1446

---

**From:** Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]  
**Sent:** Monday, April 29, 2019 5:06 PM  
**To:** fisheriesprotection@dfo-mpo.gc.ca; graham.routledge@ontario.ca; jackie.vandevalk@ontario.ca; kathleen.oneill@ontario.ca; trevor.bell@ontario.ca; bohdan.kowalyk@ontario.ca; paul.heeney@ontario.ca; laura.e.hatcher@ontario.ca; daniel.kucharczuk@metrolinx.com; health.colterman@halton.ca; Ann.Larkin@halton.ca; antonino.spoleti@halton.ca; alicia.jakaitis@halton.ca; kate.connell@halton.ca; gena.ali@halton.ca; Adam.Huycke@halton.ca; Nathan.Stewart@halton.ca; Martin.Maguire@oakville.ca; robyn.zutis@oakville.ca; hdearlove@hrca.on.ca; yscholten@hrca.on.ca; asatgunarajah@hrca.on.ca; NEIbadri@uniongas.com; DGadbois@uniongas.com; dayton.dumesnil@bell.ca; dmotoc@oakvillehydro.com; lisa.gillis@cogeco.com; dennis.derango@hydroone.com; jon.s.harding@esso.ca; Monica Lapointe <Monica.LaPointe@rci.rogers.com>; keith.moore@haltonpolice.ca; Tom.Stirling@halton.ca; bdurdin@oakville.ca; heather.colterman@halton.ca; Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>; Williamson, John <John.Williamson@halton.ca>; Pawlus, Jacek <Jacek.Pawlus@halton.ca>; Amreen Rahman <ARahman@uniongas.com>  
**Cc:** Bruce Mori <bmori@IBIGroup.com>; Scott Johnston <sjohnston@IBIGroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Mai-Linh Ho <mai-linh.ho@ibigroup.com>; Dwight Ingalls <dwight.ingalls@oakville.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>  
**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Second of two emails, with roll plans for Middle and East.

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Margaret Parkhill  
**Sent:** Monday, April 29, 2019 5:03 PM  
**Subject:** TAC#2 - Wycroft Road Improvements EA - email 1 of 2

Thanks to everyone who attended the Technical Advisory Committee Meeting #2 for the Wycroft Road Improvements Environmental Assessment. A meeting summary will be prepared and circulated later this week.

Please review the preliminary roll plans based on the typical recommended cross-sections for the West (attached), Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies.

Also attached is the slide deck from the meeting and the cross-sections.  
We are planning for the second (and final) public meeting to be held in late May or early June.

<< File: TZS\_2019-04-29\_TAC2\_2019-04-29.pdf >>

<< File: Cross-Sections\_2019-04-29.pdf >> << File: 1\_West\_Rollplan.pdf >>

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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## Anna Levytska

---

**From:** Monica Lapointe <Monica.LaPointe@rci.rogers.com>  
**Sent:** Thursday, June 27, 2019 7:21 AM  
**To:** Hailey McWilliam; Bien Bengco  
**Cc:** Margaret Parkhill  
**Subject:** RE: Wycroft Road Improvements EA - Cost Estimate for Relocation

Good morning Hailey  
Your request has been forwarded to Planner Bien Bengco.

Thank you

**Monica LaPointe**  
Permit Coordinator  
[MOB.Permits@rci.rogers.com](mailto:MOB.Permits@rci.rogers.com)  
Outside Plant Engineering GTAW  
3573 Wolfedale Road.  
Mississauga ON L5C 3T6  
416 913 0693/ 647 643 1446

---

**From:** Hailey McWilliam [mailto:hailey.mcwilliam@ibigroup.com]  
**Sent:** Wednesday, June 26, 2019 9:15 AM  
**To:** Monica Lapointe <Monica.LaPointe@rci.rogers.com>  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Wycroft Road Improvements EA - Cost Estimate for Relocation

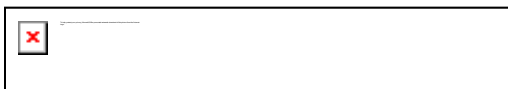
Hi Monica,

Thank you for returning my call this morning. As discussed, I have attached the markup response form to this email. We note that there is aerial plant along the corridor that will need to be relocated due to the proposed widening in the recommended design for the Wycroft Road Improvements Environmental Assessment. We would appreciate if Rogers could provide a preliminary cost estimate for the relocations required. Please let me know the expected turnaround time for the estimate.

Thank you,  
Hailey

Hailey McWilliam

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61208 fax +1 416 596 0644



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---

**From:** [Monica.LaPointe@rci.rogers.com](mailto:Monica.LaPointe@rci.rogers.com)  
**Sent:** April 30, 2019 7:38 AM  
**To:** [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com); [Rogers.MOC@telecon.ca](mailto:Rogers.MOC@telecon.ca)  
**Subject:** FW: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Your request has been forwarded to our markup team @ [Rogers.MOC@telecon.ca](mailto:Rogers.MOC@telecon.ca)

Thank you

**Monica LaPointe**  
Permit Coordinator  
[MOB.Permits@rci.rogers.com](mailto:MOB.Permits@rci.rogers.com)  
Outside Plant Engineering GTAW  
3573 Wolfedale Road.  
Mississauga ON L5C 3T6  
416 913 0693/ 647 643 1446

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Monday, April 29, 2019 5:06 PM  
**To:** [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [jackie.vandevalk@ontario.ca](mailto:jackie.vandevalk@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [health.colterman@halton.ca](mailto:health.colterman@halton.ca); [Ann.Larkin@halton.ca](mailto:Ann.Larkin@halton.ca); [antonino.spoleti@halton.ca](mailto:antonino.spoleti@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [Adam.Huycke@halton.ca](mailto:Adam.Huycke@halton.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Martin.Maguire@oakville.ca](mailto:Martin.Maguire@oakville.ca); [robbyn.zutis@oakville.ca](mailto:robbyn.zutis@oakville.ca); [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca); [yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca); [asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [DGadbois@uniongas.com](mailto:DGadbois@uniongas.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); Monica Lapointe <[Monica.LaPointe@rci.rogers.com](mailto:Monica.LaPointe@rci.rogers.com)>; [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [heather.colterman@halton.ca](mailto:heather.colterman@halton.ca); Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Williamson, John <[John.Williamson@halton.ca](mailto:John.Williamson@halton.ca)>; Pawlus, Jacek <[Jacek.Pawlus@halton.ca](mailto:Jacek.Pawlus@halton.ca)>; Amreen Rahman <[ARahman@uniongas.com](mailto:ARahman@uniongas.com)>  
**Cc:** Bruce Mori <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>; Dwight Ingalls <[dwight.ingalls@oakville.ca](mailto:dwight.ingalls@oakville.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Second of two emails, with roll plans for Middle and East.

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Margaret Parkhill

**Sent:** Monday, April 29, 2019 5:03 PM

**Subject:** TAC#2 - Wycroft Road Improvements EA - email 1 of 2

Thanks to everyone who attended the Technical Advisory Committee Meeting #2 for the Wycroft Road Improvements Environmental Assessment. A meeting summary will be prepared and circulated later this week.

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<< File: TZS\_2019-04-29\_TAC2\_2019-04-29.pdf >>

<< File: Cross-Sections\_2019-04-29.pdf >> << File: 1\_West\_Rollplan.pdf >>

Regards,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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## Anna Levytska

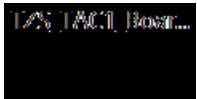
---

**From:** Marianne Alden  
**Sent:** Tuesday, October 9, 2018 1:28 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Palermo Room, Town of Oakville - Wyecroft TAC Meeting #1

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, August 15, 2018 11:06 AM  
**To:** bdurdin@oakville.ca; keith.moore@haltonpolice.ca; Tom.Stirling@halton.ca; Monica.Lapointe@rci.rogers.com; ann.newman@enbridge.com; jon.s.harding@esso.ca; dennis.derango@hydroone.com; lisa.gillis@cogeco.com; dmotoc@oakvillehydro.com; dayton.dumesnil@bell.ca; NEIbadri@uniongas.com; jpounder@hrca.on.ca; Nathan.Stewart@halton.ca; Stirling.Todd@halton.ca; gena.ali@halton.ca; kate.connell@halton.ca; alicia.jakaitis@halton.ca; daniel.kucharczuk@metrolinx.com; laura.e.hatcher@ontario.ca; paul.heeney@ontario.ca; bohdan.kowalyk@ontario.ca; trevor.bell@ontario.ca; kathleen.oneill@ontario.ca; graham.routledge@ontario.ca; fisheriesprotection@dfo-mpo.gc.ca; alenarduzzi@hrca.on.ca; smatchett@hrca.on.ca  
**Cc:** Marianne Alden <marianne.alden@ibigroup.com>; Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>; Oberoi, Sanjeev <Sanjeev.Oberoi@halton.ca>; Emma DeFields <edefields@hrca.on.ca>; Travis Graham <Travis.Graham@rci.rogers.com>; Currie, April (MNRF) <April.Currie@ontario.ca>; Paul Bond <pbond@hrca.on.ca>; Mark Covert <mark.covert@oakville.ca>; Andy Glynn <andy.glynn@oakville.ca>; Bruce Mori <bmori@IBIGroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Jill Stephen <jill.stephen@oakville.ca>  
**Subject:** Palermo Room, Town of Oakville - Wyecroft TAC Meeting #1

We will meet in the Palermo Room at Town of Oakville tomorrow, August 16, at 10:30 am.  
We will present the attached PDF, which are the draft boards for our first public meeting.  
Please bring any questions and comments on behalf of your agency to inform our Environmental Assessment study.  
Margaret



Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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-----Original Appointment-----

**From:** Margaret Parkhill  
**Sent:** Tuesday, July 24, 2018 2:28 PM  
**To:** Margaret Parkhill; [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca);

[dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori ([bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)); Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen

**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Emma DeFields; Travis Graham; Currie, April (MNRF); Paul Bond; Mark Covert; Andy Glynn

**Subject:** Wyecroft TAC Meeting #1

**When:** Thursday, August 16, 2018 10:30 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:** Palermo Room, Town of Oakville, 1225 Trafalgar Rd

Please join us for the first Technical Agencies Committee meeting for the Wyecroft Road Improvements Environmental Assessment in the Town of Oakville.

Kindly reply by **Monday, August 13** to confirm your attendance. If you cannot attend, please send a representative on your behalf.

Agenda:

1. Introductions
2. Study overview
3. Existing conditions
4. Problem & opportunity statement
5. Alternative solutions & evaluation criteria
6. Evaluation of alternative solutions
7. Next steps

In the meantime, please do not hesitate to contact me if you have any questions.

We look forward to meeting with you.

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

## Anna Levytska

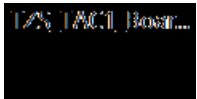
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**From:** Marianne Alden  
**Sent:** Tuesday, October 9, 2018 1:28 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Palermo Room, Town of Oakville - Wyecroft TAC Meeting #1

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, August 15, 2018 11:06 AM  
**To:** bdurdin@oakville.ca; keith.moore@haltonpolice.ca; Tom.Stirling@halton.ca; Monica.Lapointe@rci.rogers.com; ann.newman@enbridge.com; jon.s.harding@esso.ca; dennis.derango@hydroone.com; lisa.gillis@cogeco.com; dmotoc@oakvillehydro.com; dayton.dumesnil@bell.ca; NEIbadri@uniongas.com; jpounder@hrca.on.ca; Nathan.Stewart@halton.ca; Stirling.Todd@halton.ca; gena.ali@halton.ca; kate.connell@halton.ca; alicia.jakaitis@halton.ca; daniel.kucharczuk@metrolinx.com; laura.e.hatcher@ontario.ca; paul.heeney@ontario.ca; bohdan.kowalyk@ontario.ca; trevor.bell@ontario.ca; kathleen.oneill@ontario.ca; graham.routledge@ontario.ca; fisheriesprotection@dfo-mpo.gc.ca; alenarduzzi@hrca.on.ca; smatchett@hrca.on.ca  
**Cc:** Marianne Alden <marianne.alden@ibigroup.com>; Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>; Oberoi, Sanjeev <Sanjeev.Oberoi@halton.ca>; Emma DeFields <edefields@hrca.on.ca>; Travis Graham <Travis.Graham@rci.rogers.com>; Currie, April (MNRF) <April.Currie@ontario.ca>; Paul Bond <pbond@hrca.on.ca>; Mark Covert <mark.covert@oakville.ca>; Andy Glynn <andy.glynn@oakville.ca>; Bruce Mori <bmori@IBIGroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Jill Stephen <jill.stephen@oakville.ca>  
**Subject:** Palermo Room, Town of Oakville - Wyecroft TAC Meeting #1

We will meet in the Palermo Room at Town of Oakville tomorrow, August 16, at 10:30 am.  
We will present the attached PDF, which are the draft boards for our first public meeting.  
Please bring any questions and comments on behalf of your agency to inform our Environmental Assessment study.  
Margaret



Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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-----Original Appointment-----

**From:** Margaret Parkhill  
**Sent:** Tuesday, July 24, 2018 2:28 PM  
**To:** Margaret Parkhill; [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca);



[dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori ([bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)); Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen

**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Emma DeFields; Travis Graham; Currie, April (MNRF); Paul Bond; Mark Covert; Andy Glynn

**Subject:** Wyecroft TAC Meeting #1

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**Where:** Palermo Room, Town of Oakville, 1225 Trafalgar Rd

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In the meantime, please do not hesitate to contact me if you have any questions.

We look forward to meeting with you.

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Tuesday, October 9, 2018 2:17 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Wycroft TAC - Summary of Meeting #1

---

**From:** Margaret Parkhill  
**Sent:** Friday, August 31, 2018 2:50 PM  
**To:** bdurdin@oakville.ca; keith.moore@haltonpolice.ca; Tom.Stirling@halton.ca; Monica.Lapointe@rci.rogers.com; ann.newman@enbridge.com; jon.s.harding@esso.ca; dennis.derango@hydroone.com; lisa.gillis@cogeco.com; dmotoc@oakvillehydro.com; dayton.dumesnil@bell.ca; NEIbadri@uniongas.com; jpounder@hrca.on.ca; Nathan.Stewart@halton.ca; Stirling.Todd@halton.ca; gena.ali@halton.ca; kate.connell@halton.ca; alicia.jakaitis@halton.ca; daniel.kucharczuk@metrolinx.com; laura.e.hatcher@ontario.ca; paul.heeney@ontario.ca; bohdan.kowalyk@ontario.ca; trevor.bell@ontario.ca; kathleen.oneill@ontario.ca; graham.routledge@ontario.ca; fisheriesprotection@dfo-mpo.gc.ca; alenarduzzi@hrca.on.ca; smatchett@hrca.on.ca; Bruce Mori <bmori@IBIGroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Jill Stephen <jill.stephen@oakville.ca>  
**Cc:** Marianne Alden <marianne.alden@ibigroup.com>; Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>; Oberoi, Sanjeev <Sanjeev.Oberoi@halton.ca>; Emma DeFields <edefields@hrca.on.ca>; Travis Graham <Travis.Graham@rci.rogers.com>; Currie, April (MNRF) <April.Currie@ontario.ca>; Paul Bond <pbond@hrca.on.ca>; Mark Covert <mark.covert@oakville.ca>; Andy Glynn <andy.glynn@oakville.ca>  
**Subject:** Wycroft TAC - Summary of Meeting #1

For your review, attached please find:

- Meeting Summary for Wycroft Road Improvements EA – TAC Meeting #1
- Updated draft boards for Public Information Centre #1 – planned for November 2018
- Detailed tables for the evaluation of alternative planning solutions: West, Middle, and East

Please provide all comments by Friday, September 14.



[Redacted text]



[Redacted text]

Have a great weekend,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West

## Anna Levytska

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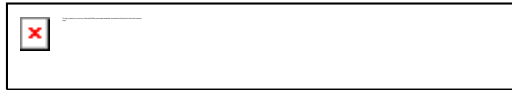
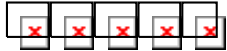
**From:** Marianne Alden  
**Sent:** Tuesday, September 4, 2018 8:58 AM  
**To:** Ivana Osojnicky  
**Subject:** FW: Wyecroft TAC - Summary of Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Friday, August 31, 2018 3:40 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Wyecroft TAC - Summary of Meeting #1

[REDACTED]

[REDACTED]

[REDACTED]

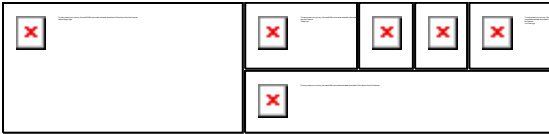
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---

**From:** Todd, Stirling [<mailto:Stirling.Todd@halton.ca>]  
**Sent:** Friday, August 31, 2018 3:31 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: Wyecroft TAC - Summary of Meeting #1

Please remove me from this notification list. Thank you.

**Stirling Todd, MES MCIP RPP**  
Senior Planner  
Planning Services  
Legislative & Planning Services  
Halton Region  
905-825-6000, ext. 7186 | 1-866-442-5866



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**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** Friday, August 31, 2018 2:50 PM

**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); Moore, Keith; Stirling, Tom; [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); Stewart, Nathan; Todd, Stirling; Ali, Gena; Connell, Kate; Jakaitis, Alicia; [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori; Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen

**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Emma DeFields; Travis Graham; Currie, April (MNRF); Paul Bond; Mark Covert; Andy Glynn

**Subject:** Wyecroft TAC - Summary of Meeting #1

For your review, attached please find:

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Please provide all comments by Friday, September 14.

Have a great weekend,

Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Friday, September 14, 2018 10:18 AM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wyecroft TAC - Summary of Meeting #1

---

**From:** Margaret Parkhill  
**Sent:** Friday, September 14, 2018 10:16 AM  
**To:** bdurdin@oakville.ca; keith.moore@haltonpolice.ca; Monica.Lapointe@rci.rogers.com; ann.newman@enbridge.com; jon.s.harding@esso.ca; dennis.derango@hydroone.com; lisa.gillis@cogeco.com; dmotoc@oakvillehydro.com; dayton.dumesnil@bell.ca; NEIbadri@uniongas.com; jpounder@hrca.on.ca; Nathan.Stewart@halton.ca; gena.ali@halton.ca; kate.connell@halton.ca; alicia.jakaitis@halton.ca; daniel.kucharczuk@metrolinx.com; laura.e.hatcher@ontario.ca; paul.heeney@ontario.ca; bohdan.kowalyk@ontario.ca; trevor.bell@ontario.ca; kathleen.oneill@ontario.ca; graham.routledge@ontario.ca; Bruce Mori <bmori@IBIGroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Jill Stephen <jill.stephen@oakville.ca>  
**Cc:** Marianne Alden <marianne.alden@ibigroup.com>; Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>; Oberoi, Sanjeev <Sanjeev.Oberoi@halton.ca>; Travis Graham <Travis.Graham@rci.rogers.com>; Currie, April (MNRF) <April.Currie@ontario.ca>; Paul Bond <pbond@hrca.on.ca>; Mark Covert <mark.covert@oakville.ca>; Andy Glynn <andy.glynn@oakville.ca>  
**Subject:** RE: Wyecroft TAC - Summary of Meeting #1

Good morning,  
Friendly reminder that comments or questions on the Wyecroft TAC Meeting summary would be appreciated by end of day today.  
Materials attached to Aug 31 email – see below – let me know if you need me to resend.  
Thanks!  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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[fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori ([bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)) <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Jill Stephen <[jill.stephen@oakville.ca](mailto:jill.stephen@oakville.ca)>  
**Cc:** Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Oberoi, Sanjeev <[Sanjeev.Oberoi@halton.ca](mailto:Sanjeev.Oberoi@halton.ca)>; Emma DeFields <[edefields@hrca.on.ca](mailto:edefields@hrca.on.ca)>; Travis Graham <[Travis.Graham@rci.rogers.com](mailto:Travis.Graham@rci.rogers.com)>; Currie, April (MNRF) <[April.Currie@ontario.ca](mailto:April.Currie@ontario.ca)>; Paul Bond <[pbond@hrca.on.ca](mailto:pbond@hrca.on.ca)>; Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>; Andy Glynn <[andy.glynn@oakville.ca](mailto:andy.glynn@oakville.ca)>  
**Subject:** Wyecroft TAC - Summary of Meeting #1

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- Detailed tables for the evaluation of alternative planning solutions: West, Middle, and East

Please provide all comments by Friday, September 14.

<< File: TTW\_DesignEvalCriteria\_west\_2018-08-31.pdf >> << File: TTW\_DesignEvalCriteria\_middle\_2018-08-31.pdf >>  
<< File: TTW\_DesignEvalCriteria\_east\_2018-08-31.pdf >> << File: TZS\_TAC1\_Boards\_2018\_08\_31.pdf >>  
<< File: TTM\_2018-08-16\_TAC1\_DRAFT\_2018-08-24.pdf >>

Have a great weekend,

Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, May 23, 2019 8:08 PM  
**To:** Adrian Chiu  
**Cc:** Mai-Linh Ho; Hailey McWilliam  
**Subject:** Fw: TAC#2 - Wycroft Road Improvements EA - email 2 of 2  
**Attachments:** M192293\_Wycroft Rd\_Rogers Markup Response Letter.pdf; M192293\_Wycroft Rd .dwg

[REDACTED]

[REDACTED]

---

**From:** Shoaib.Akram@Telecon.ca  
**Sent:** May 23, 2019 1:26 PM  
**To:** margaret.parkhill@ibigroup.com  
**Cc:** GTAW.Markups@rci.rogers.com  
**Subject:** RE: TAC#2 - Wycroft Road Improvements EA - email 2 of 2

Hi,

Please find attached completed markup request.

**\*\*\* Please use "REGEN" command for proper line style \*\*\***

Thank you.

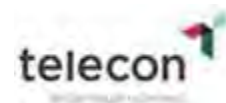
Regards,

**Shoaib Akram**

CAD Technician, Engineering - Central Canada  
Technicien CAO, Ingénierie - Centre du Canada

T 289-657-8019

7777 Weston Rd, Woodbridge (Ontario) L4L 0G9



---

[telecon.ca](http://telecon.ca)

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** Monday, April 29, 2019 5:06 PM

**To:** [fisheriesprotection@df-mpo.gc.ca](mailto:fisheriesprotection@df-mpo.gc.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [jackie.vandevalk@ontario.ca](mailto:jackie.vandevalk@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [healthier.colterman@halton.ca](mailto:healthier.colterman@halton.ca); [Ann.Larkin@halton.ca](mailto:Ann.Larkin@halton.ca); [antonino.spoleti@halton.ca](mailto:antonino.spoleti@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [Adam.Huycke@halton.ca](mailto:Adam.Huycke@halton.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Martin.Maguire@oakville.ca](mailto:Martin.Maguire@oakville.ca); [robyn.zutis@oakville.ca](mailto:robyn.zutis@oakville.ca); [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca); [yscholten@hrca.on.ca](mailto:yscholten@hrca.on.ca); [asatgunarajah@hrca.on.ca](mailto:asatgunarajah@hrca.on.ca); [NEIbadri@uniongas.com](mailto:NEIbadri@uniongas.com); [DGadbois@uniongas.com](mailto:DGadbois@uniongas.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); Monica Lapointe <[Monica.LaPointe@rci.rogers.com](mailto:Monica.LaPointe@rci.rogers.com)>; [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [heather.colterman@halton.ca](mailto:heather.colterman@halton.ca); Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Williamson, John <[John.Williamson@halton.ca](mailto:John.Williamson@halton.ca)>; Pawlus, Jacek <[Jacek.Pawlus@halton.ca](mailto:Jacek.Pawlus@halton.ca)>; Amreen Rahman <[ARahman@uniongas.com](mailto:ARahman@uniongas.com)>

**Cc:** Bruce Mori <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Mai-Linh Ho <[mai-linh.ho@ibigroup.com](mailto:mai-linh.ho@ibigroup.com)>; Dwight Ingalls <[dwight.ingalls@oakville.ca](mailto:dwight.ingalls@oakville.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** RE: TAC#2 - Wyecroft Road Improvements EA - email 2 of 2

Second of two emails, with roll plans for Middle and East.

Regards,

Margaret

Margaret Parkhill, [P.Eng.](#)

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

tel [+1 416 596 1930](tel:+14165961930) ext 61578

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---

**From:** Margaret Parkhill  
**Sent:** Monday, April 29, 2019 5:03 PM  
**Subject:** TAC#2 - Wycroft Road Improvements EA - email 1 of 2

Thanks to everyone who attended the Technical Advisory Committee Meeting #2 for the Wycroft Road Improvements Environmental Assessment. A meeting summary will be prepared and circulated later this week.

Please review the preliminary roll plans based on the typical recommended cross-sections for the West (attached), Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies.

Also attached is the slide deck from the meeting and the cross-sections.

We are planning for the second (and final) public meeting to be held in late May or early June.

<< File: TZS\_2019-04-29\_TAC2\_2019-04-29.pdf >>

<< File: Cross-Sections\_2019-04-29.pdf >> << File: 1\_West\_Rollplan.pdf >>

Regards,

Margaret

Margaret Parkhill, [P.Eng.](#)

email [margaret.parkhill@bigroup.com](mailto:margaret.parkhill@bigroup.com)

tel [+1 416 596 1930](tel:+14165961930) ext 61578

## Anna Levytska

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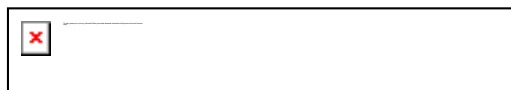
**From:** Marianne Alden  
**Sent:** Friday, September 14, 2018 10:38 AM  
**To:** Ivana Osojnicki  
**Subject:** FW: For Review: Wyecroft Rd EA - PIC material and TAC summary

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Friday, September 14, 2018 10:32 AM  
**To:** Martin Maguire <martin.maguire@oakville.ca>  
**Cc:** Robyn Zutis <robyn.zutis@oakville.ca>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** RE: For Review: Wyecroft Rd EA - PIC material and TAC summary

Hi Martin – thanks for the update, and congratulations!  
Yes we will update the project team to include Robyn.  
Will you stay on the project team as well, or should I remove you from the list?

Hi Robyn, Look forward to meeting you!  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Martin Maguire [<mailto:martin.maguire@oakville.ca>]  
**Sent:** Friday, September 14, 2018 10:22 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Robyn Zutis <[robyn.zutis@oakville.ca](mailto:robyn.zutis@oakville.ca)>  
**Subject:** RE: For Review: Wyecroft Rd EA - PIC material and TAC summary

Hi Margaret .....I have recently moved to Works Operations. Can you add Robyn Zutis to your distribution list ( copied on this message ).....she will represent Traffic Ops.

Martin

**Martin Maguire, P. Eng**  
**Acting Senior Manager- Roads and Works Operations**  
**Roads & Works Operations**  
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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Friday, September 14, 2018 10:13 AM  
**To:** Kristina Parker; Jalil Hashemi; Tom Mulvale; Cristofor Vava; Paul Allen; Brad Sunderland; Donna Doyle; Jill Stephen; Mark Covert; Martin Maguire; Joanne Phoenix; Felix Tse  
**Cc:** Bruce Mori; Syed Rizvi; Hailey McWilliam  
**Subject:** For Review: Wyecroft Rd EA - PIC material and TAC summary

Good morning,

Friendly reminder that comments or questions on the PIC material and TAC summary would be appreciated by end of day today.

Materials attached to Aug 31 email – see below – let me know if you need me to resend.

Thanks!

Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** Margaret Parkhill  
**Sent:** Friday, August 31, 2018 3:36 PM  
**To:** [kristina.parker@oakville.ca](mailto:kristina.parker@oakville.ca); [jalil.hashemi@oakville.ca](mailto:jalil.hashemi@oakville.ca); [tom.mulvale@oakville.ca](mailto:tom.mulvale@oakville.ca); [cristofor.vava@oakville.ca](mailto:cristofor.vava@oakville.ca); [paul.allen@oakville.ca](mailto:paul.allen@oakville.ca); [brad.sunderland@oakville.ca](mailto:brad.sunderland@oakville.ca); [donna.doyle@oakville.ca](mailto:donna.doyle@oakville.ca); [jill.stephen@oakville.ca](mailto:jill.stephen@oakville.ca); [mark.covert@oakville.ca](mailto:mark.covert@oakville.ca); [martin.maguire@oakville.ca](mailto:martin.maguire@oakville.ca); [joanne.phoenix@oakville.ca](mailto:joanne.phoenix@oakville.ca); Felix Tse <[felix.tse@oakville.ca](mailto:felix.tse@oakville.ca)>  
**Cc:** Bruce Mori ([bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)) <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** For Review: Wyecroft Rd EA - PIC material and TAC summary

Hello Wyecroft project team,

Since our last project meeting on July 5, we have been busy preparing the evaluation tables, and we had the first Technical Agencies Committee meeting on August 16.

We'd appreciate your review and comment on the attached material:

- Meeting Summary for Wycroft Road Improvements EA – TAC Meeting #1
- Updated draft boards for Public Information Centre #1 – planned for November 2018
- Detailed tables for the evaluation of alternative planning solutions: West, Middle, and East

Please provide all comments by Friday, September 14.

<< File: TTM\_2018-08-16\_TAC1\_DRAFT\_2018-08-24.pdf >> << File: TZS\_TAC1\_Boards\_2018\_08\_31.pdf >> << File: TTW\_DesignEvalCriteria\_east\_2018-08-31.pdf >> << File: TTW\_DesignEvalCriteria\_middle\_2018-08-31.pdf >> << File: TTW\_DesignEvalCriteria\_west\_2018-08-31.pdf >>

Have a great weekend,  
Margaret

Margaret Parkhill, P.Eng.

**IBI GROUP**

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tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

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## Anna Levytska

---

**From:** Joanne Phoenix <joanne.phoenix@oakville.ca>  
**Sent:** Friday, May 3, 2019 3:29 PM  
**To:** Margaret Parkhill  
**Cc:** Syed Rizvi; Mai-Linh Ho; Hailey McWilliam  
**Subject:** RE: Progress Court - transit stop location?

Good Afternoon Margaret

In response to your points noted below:

1. Yes, we are ok with moving the stops at Progress Court as noted in the image enclosed.
2. 1218 South Service: we are ok in principal with relocating the stop to be nearside, but only if we can make it about 20m from the current location so that we are not getting into the “curve” of the roadway. Would you be able to mark up a drawing with the proposed location?
3. Are you asking for a pad standard for the locations along the South Service Road in particular? Or are you looking for the design standard which will be applied to the entire corridor? I am asking because we are just formalizing our standard, and I want to be sure I understand the context of the question. Also, we need to establish which locations can accommodate a shelter, which will require a larger landing pad. I know there are not many shelters in the corridor today, but planning for the future, we should be looking at including shelter infrastructure if we can. I appreciate we are not doing “detailed design” but it would be helpful to know how much space we have in the boulevard, or behind the sidewalk and/or MUT in each segment to be able to identify where the future shelters may be possible.

Have a good weekend

**Joanne Phoenix, MES, MCIP, RPP**  
**Manager, Planning and Accessible Services**  
**Oakville Transit**

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---

**From:** Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]  
**Sent:** Wednesday, May 01, 2019 1:36 PM  
**To:** Joanne Phoenix  
**Cc:** Syed Rizvi; Mai-Linh Ho; Hailey McWilliam  
**Subject:** Progress Court - transit stop location?

Hi Joanne,

We need your input on the location and design of the passenger landing pads on South Service Road West.

- 1) Progress Court - Given the proximity to QEW, and the introduction of the westbound left-turn lane, there is more space for the westbound pad on the farside of Progress Court. Similarly, there is more space for the

eastbound pad on the nearside of Progress Court. See screen shot below. Would this be acceptable to Oakville Transit?

- 2) 1218 South Service Road – the existing westbound stop is in front of the driveway. Again, the location is constrained by the QEW. Should we move the westbound stop to be nearside of the driveway?
- 3) Finally, in terms of size, we could not find a standard drawing for Oakville Transit passenger landing pads. For other transit agencies, we use 8 m or 10 m long and 2.5 m or 3.0 m wide for AODA. Does Oakville Transit have a preferred design?

Please let me know,  
Margaret



Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Tuesday, October 9, 2018 1:34 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Palermo Room, Town of Oakville - Wyecroft TAC Meeting #1

---

**From:** Margaret Parkhill  
**Sent:** Thursday, August 16, 2018 9:11 AM  
**To:** Dave Gadbois <DGadbois@uniongas.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Marianne Alden <marianne.alden@ibigroup.com>  
**Subject:** FW: Palermo Room, Town of Oakville - Wyecroft TAC Meeting #1

Hi Dave,  
Thanks for your email.  
Attached is the material we will present to the TAC this morning.  
This was sent to [NElbadri@uniongas.com](mailto:NElbadri@uniongas.com).  
Let me know if have any questions or comments. We will include you both on the circulation of the meeting summary.  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

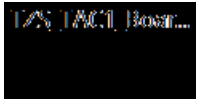
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**From:** Margaret Parkhill  
**Sent:** Wednesday, August 15, 2018 11:06 AM  
**To:** [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NElbadri@uniongas.com](mailto:NElbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca)  
**Cc:** Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Oberoi, Sanjeev <[Sanjeev.Oberoi@halton.ca](mailto:Sanjeev.Oberoi@halton.ca)>; Emma DeFields <[edefields@hrca.on.ca](mailto:edefields@hrca.on.ca)>; Travis Graham <[Travis.Graham@rci.rogers.com](mailto:Travis.Graham@rci.rogers.com)>; Currie, April (MNR) <[April.Currie@ontario.ca](mailto:April.Currie@ontario.ca)>; Paul Bond <[pbond@hrca.on.ca](mailto:pbond@hrca.on.ca)>; Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>; Andy Glynn <[andy.glynn@oakville.ca](mailto:andy.glynn@oakville.ca)>; Bruce Mori ([bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)) <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Jill Stephen <[jill.stephen@oakville.ca](mailto:jill.stephen@oakville.ca)>  
**Subject:** Palermo Room, Town of Oakville - Wyecroft TAC Meeting #1

We will meet in the Palermo Room at Town of Oakville tomorrow, August 16, at 10:30 am.

We will present the attached PDF, which are the draft boards for our first public meeting.  
Please bring any questions and comments on behalf of your agency to inform our Environmental Assessment study.  
Margaret



Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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-----Original Appointment-----

**From:** Margaret Parkhill

**Sent:** Tuesday, July 24, 2018 2:28 PM

**To:** Margaret Parkhill; [bdurdin@oakville.ca](mailto:bdurdin@oakville.ca); [keith.moore@haltonpolice.ca](mailto:keith.moore@haltonpolice.ca); [Tom.Stirling@halton.ca](mailto:Tom.Stirling@halton.ca); [Monica.Lapointe@rci.rogers.com](mailto:Monica.Lapointe@rci.rogers.com); [ann.newman@enbridge.com](mailto:ann.newman@enbridge.com); [jon.s.harding@esso.ca](mailto:jon.s.harding@esso.ca); [dennis.derango@hydroone.com](mailto:dennis.derango@hydroone.com); [lisa.gillis@cogeco.com](mailto:lisa.gillis@cogeco.com); [dmotoc@oakvillehydro.com](mailto:dmotoc@oakvillehydro.com); [dayton.dumesnil@bell.ca](mailto:dayton.dumesnil@bell.ca); [NElbadri@uniongas.com](mailto:NElbadri@uniongas.com); [jpounder@hrca.on.ca](mailto:jpounder@hrca.on.ca); [Nathan.Stewart@halton.ca](mailto:Nathan.Stewart@halton.ca); [Stirling.Todd@halton.ca](mailto:Stirling.Todd@halton.ca); [gena.ali@halton.ca](mailto:gena.ali@halton.ca); [kate.connell@halton.ca](mailto:kate.connell@halton.ca); [alicia.jakaitis@halton.ca](mailto:alicia.jakaitis@halton.ca); [daniel.kucharczuk@metrolinx.com](mailto:daniel.kucharczuk@metrolinx.com); [laura.e.hatcher@ontario.ca](mailto:laura.e.hatcher@ontario.ca); [paul.heeney@ontario.ca](mailto:paul.heeney@ontario.ca); [bohdan.kowalyk@ontario.ca](mailto:bohdan.kowalyk@ontario.ca); [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca); [kathleen.oneill@ontario.ca](mailto:kathleen.oneill@ontario.ca); [graham.routledge@ontario.ca](mailto:graham.routledge@ontario.ca); [fisheriesprotection@dfo-mpo.gc.ca](mailto:fisheriesprotection@dfo-mpo.gc.ca); [alenarduzzi@hrca.on.ca](mailto:alenarduzzi@hrca.on.ca); [smatchett@hrca.on.ca](mailto:smatchett@hrca.on.ca); Bruce Mori ([bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)); Hailey McWilliam; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Jill Stephen

**Cc:** Marianne Alden; Bevers, Cameron (MTO); Oberoi, Sanjeev; Emma DeFields; Travis Graham; Currie, April (MNRF); Paul Bond; Mark Covert; Andy Glynn

**Subject:** Wyecroft TAC Meeting #1

**When:** Thursday, August 16, 2018 10:30 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:** Palermo Room, Town of Oakville, 1225 Trafalgar Rd

Please join us for the first Technical Agencies Committee meeting for the Wyecroft Road Improvements Environmental Assessment in the Town of Oakville.

Kindly reply by **Monday, August 13** to confirm your attendance. If you cannot attend, please send a representative on your behalf.

Agenda:

1. Introductions
2. Study overview
3. Existing conditions
4. Problem & opportunity statement
5. Alternative solutions & evaluation criteria
6. Evaluation of alternative solutions
7. Next steps

In the meantime, please do not hesitate to contact me if you have any questions.  
We look forward to meeting with you.



## Anna Levytska

---

**From:** Amreen Rahman <ARahman@uniongas.com>  
**Sent:** Thursday, April 25, 2019 3:53 PM  
**To:** Margaret Parkhill  
**Cc:** Hailey McWilliam  
**Subject:** RE: FW: TAC#2 - Wyecroft Road Improvements Environmental Assessment

Unfortunately no. But please send over the material afterwards and we will review it.

---

**From:** Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]  
**Sent:** Wednesday, April 24, 2019 11:43 AM  
**To:** Amreen Rahman  
**Cc:** Hailey McWilliam  
**Subject:** [External] RE: FW: TAC#2 - Wyecroft Road Improvements Environmental Assessment

Hi Amreen,  
Thanks for letting me know. Is there someone else from Union Gas that could attend?  
If not, we will still circulate meeting materials to you after the meeting, with the meeting summary.  
Thanks,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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-----Original Appointment-----

**From:** Amreen Rahman [<mailto:ARahman@uniongas.com>]  
**Sent:** Wednesday, April 24, 2019 11:03 AM  
**To:** Margaret Parkhill  
**Subject:** Declined: FW: TAC#2 - Wyecroft Road Improvements Environmental Assessment  
**When:** Monday, April 29, 2019 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).  
**Where:** Oakville Town Hall - Palermo Room

Sorry I have to take the day off and cannot attend.

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## Anna Levytska

---

**From:** Adrian Chiu  
**Sent:** Thursday, May 16, 2019 3:21 PM  
**To:** DGadbois@uniongas.com  
**Cc:** Margaret Parkhill; Hailey McWilliam  
**Subject:** Wycroft Road Improvements EA Preferred Design  
**Attachments:** Cross-Sections\_2019-04-29.pdf; 1\_West\_Rollplan.pdf; 2\_Middle\_Rollplan.pdf; 3\_East\_Rollplan.pdf

Hello Dave,

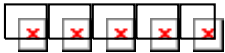
To follow up on our conversation this afternoon, I have attached drawings of the technically preferred design for the Wycroft Road Improvements Environmental Assessment (EA). The EA is located in the Town of Oakville and the corridor extends from Bronte Road to Kerr Street.

Please review the preliminary roll plans based on the typical recommended cross-sections for the West, Middle, and East segments of the study area. Note that the design is conceptual at this time, and will be advanced and refined based on your feedback, input from the public, and our continuing technical studies. Please let me know if you require any additional information.

Adrian Chiu

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61862 fax +1 416 596 0644



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**From:** Bell, Trevor (MECP)  
**To:** [Syed Rizvi](#)  
**Cc:** [Martin, Paul \(MECP\)](#); [Dufresne, Tina \(MECP\)](#); [Marianne Alden \(marianne.alden@ibigroup.com\)](mailto:marianne.alden@ibigroup.com); [Margaret Parkhill](#); [Mark Covert](#); [Hailey McWilliam](#)  
**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA  
**Date:** Thursday, August 1, 2019 10:31:02 AM

---

Hi Syed,

We have no questions or comments at this point. We will review the ESR and may provide comments at that time. The Notice of Completion should be sent to our generic Central Region notifications inbox, in accordance with our streamlined EA notification procedures in place since May 1, 2018. Please see below for instructions.

Thanks,  
Trevor

**Please follow the new process and submit an electronic version of the Notice and completed Project Information Form to the Central Region email ([eanotification.cregion@ontario.ca](mailto:eanotification.cregion@ontario.ca)). All Notices of commencement and completion are to follow the new process.** If you have any questions, please feel free to contact me. Please feel free to pass along this information to your colleagues. Thank you.

**New Notification Procedure:**

The Ministry of the Environment and Climate Change becomes aware of streamlined environmental assessments (e.g., class environmental assessment projects, electricity projects and waste management projects) through notifications by project owners. Notifying the ministry is an important step in the streamlined environmental assessment processes. As part of the ministry's ongoing efforts to improve processes and ensure the ministry has an opportunity to provide input on projects undergoing streamlined environmental assessments, the ministry has established dedicated email accounts in each regional office. These accounts will be used to receive notices as required in your class environmental assessment process along with a new "Project Information Form". As of May 1, 2018, proponents must use this new process.

**4 Step Process for Submitting Notices for Streamlined EAs**

To submit your notice you need to do the following:

1. **Download and complete the Project Information Form.** (The Form can be found [here](#) under "Streamlined EAs". It is an excel spreadsheet with columns that need to be filled out by the proponent. The form has been developed for ease of use (i.e. drop down pick list for most fields). Instructions on filling out the form are contained in 2 tabs within the form itself).
2. **Create an email. The subject line of your email must include in this order: project location, type of streamlined EA and project name**

For example:

- York Region, MEA Class EA, Elgin Mills Rd East (Bayview to Woodbine)

- Durham Region, Electricity Screening Process, New Cogeneration Station
- City of Ottawa, Waste Management Screening Process, Landfill Expansion

3. **Attach the completed Project Information Form (in excel format) and a copy of your project notice (in PDF format) to the email.**

4. **Send by email to the appropriate ministry regional office:**

Central Region – [eanotification.cregion@ontario.ca](mailto:eanotification.cregion@ontario.ca)

Eastern Region – [eanotification.eregion@ontario.ca](mailto:eanotification.eregion@ontario.ca)

Northern Region – [eanotification.nregion@ontario.ca](mailto:eanotification.nregion@ontario.ca)

South West Region – [eanotification.swregion@ontario.ca](mailto:eanotification.swregion@ontario.ca)

West Central Region – [eanotification.wcregion@ontario.ca](mailto:eanotification.wcregion@ontario.ca)

Notes:

- The hyperlink to the [MOECC District Officer Locator](#) website, can be used to assist with determining what ministry region your project is located.
- The minimum requirement is to send project initiation and completion notices (and where applicable, Revised Notice of Completion, Notice of Filing of Addendum, Statement of Completion). All other notices (e.g. Notice of PIC/OH) can be sent to the Regional email address but not required.
- If your project is located in more than one ministry region, you need to submit your notices to all appropriate regions.
- You must continue to meet other notification requirements (e.g. Notice of Completion required to be sent to [MEA.Notices.EAAB@ontario.ca](mailto:MEA.Notices.EAAB@ontario.ca)).

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>

**Sent:** August-01-19 10:23 AM

**To:** Bell, Trevor (MECP) <Trevor.Bell@ontario.ca>

**Cc:** Martin, Paul (MECP) <Paul.D.Martin@ontario.ca>; Dufresne, Tina (MECP) <Tina.Dufresne@ontario.ca>; Marianne Alden (marianne.alden@ibigroup.com) <marianne.alden@ibigroup.com>; Margaret Parkhill <margaret.parkhill@ibigroup.com>; Mark Covert <mark.covert@oakville.ca>; 'Hailey McWilliam' <hailey.mcwilliam@ibigroup.com>

**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Trevor,

Further to the email and letter emailed to you on 2019-05-16, does the Ministry have any further questions or comments regarding the Town of Oakville's Wycroft Road improvement environmental assessment?

We are planning to place the Environmental Study Report on the public record in September 2019. Are you the correct contact to include in the notice of completion?

Please let me know,  
Syed

---

**From:** Syed Rizvi [<mailto:syed.rizvi@oakville.ca>]  
**Sent:** Thursday, May 16, 2019 9:26 AM  
**To:** 'Bell, Trevor (MOECC)' <[Trevor.Bell@ontario.ca](mailto:Trevor.Bell@ontario.ca)>  
**Cc:** Martin, Paul (MOECC) <[Paul.D.Martin@ontario.ca](mailto:Paul.D.Martin@ontario.ca)>; Dufresne, Tina (MOECC) <[Tina.Dufresne@ontario.ca](mailto:Tina.Dufresne@ontario.ca)>; Marianne Alden ([marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)) <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Mr. Bell,  
Thanks for the email and letter regarding Wycroft Road improvement project. Please see the attached response letter and feel free to contact for any further questions.  
Regards  
Syed

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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<http://www.oakville.ca/privacy.html>

---

**From:** Bell, Trevor (MOECC) [<mailto:Trevor.Bell@ontario.ca>]  
**Sent:** Friday, June 08, 2018 2:59 PM  
**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Cc:** Martin, Paul (MOECC) <[Paul.D.Martin@ontario.ca](mailto:Paul.D.Martin@ontario.ca)>; Dufresne, Tina (MOECC) <[Tina.Dufresne@ontario.ca](mailto:Tina.Dufresne@ontario.ca)>; Marianne Alden ([marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)) <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Margaret Parkhill ([margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)) <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** Wycroft Road Improvements Schedule C Municipal Class EA

Good afternoon,

Please find attached a letter from the Ministry of the Environment and Climate Change, Central Region Technical Support Section regarding the above mentioned project. Feel free to contact me directly with any questions or concerns you may have.

**From:** Bevers, Cameron (MTO)  
**To:** [Margaret Parkhill](#)  
**Cc:** [Routledge, Graham \(MTO\)](#); [Syed Rizvi \(syed.rizvi@oakville.ca\)](#); [Hailey McWilliam](#)  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA  
**Date:** Tuesday, August 6, 2019 10:53:18 AM

---

Hi Margaret,

Thanks for submitting this report. Our Traffic Office is reviewing it, and they have been made aware of the August 16<sup>th</sup> deadline.

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Sent:** July-31-19 5:35 PM  
**To:** Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>  
**Cc:** Routledge, Graham (MTO) <Graham.Routledge@ontario.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** Traffic Report - Draft for review - Wycroft Road Improvements EA

Hi Cameron,  
Attached for MTO review is the draft traffic operations analysis for the Wycroft Road Improvements EA.  
We'd appreciate any comments by Friday, August 16.

Please confirm your receipt of the attached,  
Margaret

**Margaret Parkhill**

Associate Director - Practice Lead, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West

**From:** Bevers, Cameron (MTO)  
**To:** [Margaret Parkhill](#)  
**Cc:** [Routledge, Graham \(MTO\)](#); [Syed Rizvi \(syed.rizvi@oakville.ca\)](#); [Hailey McWilliam](#)  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA  
**Date:** Wednesday, August 7, 2019 1:15:30 PM

---

Hi Margaret,

The MTO Traffic Office has done a quick preliminary review of the Traffic Report and has found some areas of potential concern. They are requesting the Synchro/SimTraffic files associated with this analysis. Can these files be provided to MTO? Thanks in advance!

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Sent:** July-31-19 5:35 PM  
**To:** Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>  
**Cc:** Routledge, Graham (MTO) <Graham.Routledge@ontario.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** Traffic Report - Draft for review - Wycroft Road Improvements EA

Hi Cameron,

Attached for MTO review is the draft traffic operations analysis for the Wycroft Road Improvements EA.

We'd appreciate any comments by Friday, August 16.

Please confirm your receipt of the attached,  
Margaret

**Margaret Parkhill**

Associate Director - Practice Lead, Transportation Engineering

**From:** Heather Dearlove  
**To:** [Hailey McWilliam](#)  
**Cc:** [Margaret Parkhill](#); [Syed Rizvi \(syed.rizvi@oakville.ca\)](#)  
**Subject:** RE: Wycroft Road EA - Preliminary Comments  
**Date:** Wednesday, August 14, 2019 1:49:23 PM

---

Hailey,

Are you able to provide one hardcopy with all the text and appendix material? The 2<sup>nd</sup> copy can just be the text of the report. Please include all the text and appendix material as part of the digital file.

**Sincerely,**

**Heather Dearlove, BSc.**

Environmental Planner

**Conservation Halton**

2596 Britannia Road West, Burlington, ON L7P 0G3

905.336.1158 ext. 2231 | Fax 905.336.6684 | [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)

[conservationhalton.ca](http://conservationhalton.ca)

---

**From:** Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Sent:** August 13, 2019 4:30 PM

**To:** Heather Dearlove <[hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)>

**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** RE: Wycroft Road EA - Preliminary Comments

Hi Heather,

Thank you for providing these comments.

For CH's review of the Draft ESR, would 2 hardcopies of the main body of the ESR suffice? Or does CH require hardcopies of some or all of the appendices?

Regards,

Hailey

Hailey McWilliam

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61208 fax +1 416 596 0644







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**From:** Heather Dearlove [<mailto:hdearlove@hrca.on.ca>]

**Sent:** Monday, July 29, 2019 11:26 AM

**To:** Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** Wyecroft Road EA - Preliminary Comments

Conservation Halton has completed a preliminary review of the following documents and has provided comments below:

- Appendix B – Natural Environment Impact Assessment
- Draft General Arrangement (GA) for the proposed new crossing of Fourteen Mile Creek.
- Roll plan showing the proposed road re-alignment and widening, east of Third Line, to address existing safety concerns

**General Comments:**

1. Hydrologic, hydraulics and geotechnical studies will be required to show no adverse impacts due to the widening of the road.
2. In case of any watercourse alterations proposed, fluvial geomorphologic studies and hydraulic studies should be submitted.
3. Natural Channel Design Principles must be followed for culvert design (open bottom culverts) and channel re-alignment if any proposed.
4. Proposed culvert extensions and replacement should be supported by hydraulic studies to confirm the sizing requirement.
5. Proposed work area, disturbance limit and appropriate setbacks should be provided in the drawings.
6. Natural Heritage assessments should follow the recommendations in the CH Guidelines for Ecological Studies (GES), available on the CH website.

**Specific Comments:**

7. Preliminary general arrangement drawing: The South Service Road west bridge shows a 2:1 slope. A slope of 3:1 is preferred, unless approved by a geotechnical engineer.
8. Table 8 and Table 9 in Natural Environment Report: Impact Assessment shows that C7 culvert will be close bottomed. As per natural channel design principles, all culverts are recommended to be open bottom.

9. Section 1.0 Introduction: A detailed list of background information sources should be provided, as well as a summary of the relevant legislation/regulatory context.
10. Section 2.3.1 Vegetation Communities: ELC communities (e.g. SWD4-1 unit at Fourteen Mile Creek crossing) can be mapped more extensively through air-photo interpretation.
11. Figs. 3a-3c: Please overlay the ELC community mapping on an air-photo.
12. Section 2.5 - Wildlife and wildlife habitat: Anuran surveys should cover the early spring to late spring breeding period following the MMP protocol and including April, May and June surveys. Wetland communities and anthropogenic features (e.g. ponds) may be included in such surveys.
13. Section 2.5.1 - Wildlife Habitat: An analysis of potential for Significant Wildlife Habitat (SWH) should be undertaken, and any candidate SWH identified and mapped (e.g. Colonial Bird Breeding Habitat). Some species such as Snapping Turtle are known to occur within 500m of the project location and may require specialized surveys to detect. Please update this section accordingly.
14. Section 2.5.2 – Fauna: Background information sources such as Bird Studies Canada/eBird, Ontario Nature Reptile and Amphibian Atlas, Ontario Mammal Atlas, Ontario Butterfly Atlas, NHIC, etc. should be consulted, listed and the relevant data detailed.
15. Section 4.2 – Aquatic Habitats and Communities: Please refer to the CH Guidelines for Ecological Studies for parameters to consider in Benthic Invertebrate and Fish & fish habitat assessments.
16. Section 4.2.3 Changes to Water Quality and Quantity: Please follow the GES guidelines for Water Quality (WQ) sampling. This section should list the parameters used for monitoring WQ.
17. Section 4.2.4 Barriers to Fish Passage: Please detail the parameters and approaches to be used in preventing, avoiding and/or eliminating barriers to aquatic organism passage. A fish passage analysis may be useful for culvert crossings.
18. Section 4.2.6 Mitigation: This section should include implementation of Road Ecology Principles, as detailed in CH Road Ecology BMP Quick Reference Guide (2018), available on CH's website.
19. Section 4.3.4 Mitigation: This section should include an Invasive Species Management Plan.
20. Section 4.4.5 Mitigation: Proposal for replacement plantings of removed trees should be included, per CH Landscaping and Tree Protection Guidelines.

If at all possible, CH would like to review the Draft ESR report (2 hardcopies plus a digital copy). If you have any questions with the above comments, do not hesitate to contact the undersigned at ext. 2231.

**Sincerely,**

**Heather Dearlove, BSc.**

Environmental Planner

**Conservation Halton**

2596 Britannia Road West, Burlington, ON L7P 0G3

905.336.1158 ext. 2231 | Fax 905.336.6684 | [hdearlove@hrca.on.ca](mailto:hdearlove@hrca.on.ca)

[conservationhalton.ca](http://conservationhalton.ca)

**From:** Bevers, Cameron (MTO)  
**To:** [Margaret Parkhill](#)  
**Cc:** [Routledge, Graham \(MTO\)](#); [Syed Rizvi \(syed.rizvi@oakville.ca\)](#); [Hailey McWilliam](#); [Lau, Wes \(MTO\)](#); [Scott Johnston](#)  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA  
**Date:** Thursday, August 15, 2019 2:42:37 PM

---

Hi Margaret,

If IBI can arrange a teleconference number, that would be appreciated. Looks like we are all available from 1:00 to 2:30 on Monday, so let's reserve that timeslot.

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Sent:** August-15-19 1:54 PM  
**To:** Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>  
**Cc:** Routledge, Graham (MTO) <Graham.Routledge@ontario.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Lau, Wes (MTO) <Wes.Lau@ontario.ca>; Scott Johnston <sjohnston@IBIGroup.com>  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA

Hi Cameron,

The IBI team is available to for a teleconference on Monday afternoon between 1 pm and 4 pm.

Syed, does that work for you?

Please advise if you'd like IBI to arrange a call-in number, or if MTO will provide?

Thanks,

Margaret

Margaret Parkhill  
IBI Group  
416 596 1930 ext 61578

---

**From:** Bevers, Cameron (MTO) [mailto:Cameron.Bevers@ontario.ca]  
**Sent:** Thursday, August 15, 2019 1:47 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Routledge, Graham (MTO) <Graham.Routledge@ontario.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Lau, Wes (MTO) <Wes.Lau@ontario.ca>  
**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Margaret,

I'd like to propose a teleconference to discuss the traffic report/analysis. Unfortunately, I am not in the office tomorrow, but would be available to meet anytime Monday or Tuesday next week. I'm also available after 1:00 on Wednesday or after 1:30 on Thursday. Wes Lau from MTO's Traffic Office (copied on this email) is also available to meet during these times.

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** August-14-19 9:38 PM  
**To:** Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Cameron,

Attached are the Synchro files as requested. There are 8 files in total, with AM and PM for Existing, Future 2031 do nothing, Future 2031 with Improvements, and the 2041 Sensitivity Analysis.

Note that for all 8 scenarios, model parameter values were coded as follows:

- Ideal saturation flow of 1900 vphpl except for additional calibration (described in report)
- Peak hour factor of 1.0
- Lane width of roads of 3.7 metres

Please confirm your receipt of the attached.  
Can you advise how long the traffic office needs to complete their review?  
Thanks,  
Margaret

Margaret Parkhill  
IBI Group  
416 596 1930 ext 61578

---

**From:** Bevers, Cameron (MTO) [<mailto:Cameron.Bevers@ontario.ca>]  
**Sent:** Wednesday, August 7, 2019 1:15 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Margaret,

The MTO Traffic Office has done a quick preliminary review of the Traffic Report and has found some areas of potential concern. They are requesting the Synchro/SimTraffic files associated with this analysis. Can these files be provided to MTO? Thanks in advance!

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** July-31-19 5:35 PM  
**To:** Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Cameron,  
Attached for MTO review is the draft traffic operations analysis for the Wycroft Road Improvements EA.  
We'd appreciate any comments by Friday, August 16.

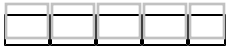
Please confirm your receipt of the attached,  
Margaret

**Margaret Parkhill**

Associate Director - Practice Lead, Transportation Engineering

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644



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**From:** Lau, Wes (MTO)  
**To:** [Bever, Cameron \(MTO\)](#); [Margaret Parkhill](#)  
**Cc:** [Routledge, Graham \(MTO\)](#); [Syed Rizvi \(syed.rizvi@oakville.ca\)](mailto:syed.rizvi@oakville.ca); [Hailey McWilliam](#); [Scott Johnston](#)  
**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA  
**Date:** Wednesday, August 21, 2019 2:04:15 PM  
**Attachments:** [QEW at Bronte Rd \(North Ramp\).pdf](#)  
[QEW at Bronte Rd \(South Ramp\).pdf](#)  
[QEW at Third Line \(North Ramp\).pdf](#)  
[QEW at Third Line \(South Ramp\).pdf](#)  
[QEW at Dorval Rd \(South Ramp\).pdf](#)  
[QEW at Dorval Rd \(North Ramp\).pdf](#)

---

Attached latest TMCs of ramp terminals at Bronte Road, Third Line and Dorval Drive.

Please let me know if you have any comments.

Regards,

**Wesley Lau** | Traffic Analyst

Ministry of Transportation | Central Region | Traffic Office | Peel & Halton  
159 Sir William Hearst Avenue, 6<sup>th</sup> floor Building D, Downsview, ON M3M 0B7  
(416) 235-3484 | [wes.lau@ontario.ca](mailto:wes.lau@ontario.ca)

---

**From:** Bever, Cameron (MTO)  
**Sent:** August 21, 2019 13:35  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Margaret,

After discussing this issue further with the Traffic Office, MTO formally requests that the QEW ramp terminals at Bronte Road, Third Line and Dorval Drive be incorporated in the traffic analysis for this EA Study. In order to support the EA's recommended improvement plan, MTO needs to fully understand the impacts of making these changes on Wyecroft Road. If adjacent traffic on the QEW is impacted as a result of these changes, it will have a negative (and likely immediate) impact on all roads in the area, regardless of whether these roads are under provincial, regional or local jurisdiction.

MTO can supply IBI with some recent turning movement counts for these intersections. As discussed at the meeting, the signal timing plans should be obtained from Town of Oakville/Halton Region to ensure that the most current timing plans are being utilized in the analysis.

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435



**From:** Bevers, Cameron (MTO)  
**To:** [Margaret Parkhill](#)  
**Cc:** [Routledge, Graham \(MTO\)](#); [Syed Rizvi \(syed.rizvi@oakville.ca\)](mailto:syed.rizvi@oakville.ca); [Hailey McWilliam](#); [Lau, Wes \(MTO\)](#); [Scott Johnston](#)  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA  
**Date:** Wednesday, August 21, 2019 1:34:56 PM

---

Hi Margaret,

After discussing this issue further with the Traffic Office, MTO formally requests that the QEW ramp terminals at Bronte Road, Third Line and Dorval Drive be incorporated in the traffic analysis for this EA Study. In order to support the EA's recommended improvement plan, MTO needs to fully understand the impacts of making these changes on Wycroft Road. If adjacent traffic on the QEW is impacted as a result of these changes, it will have a negative (and likely immediate) impact on all roads in the area, regardless of whether these roads are under provincial, regional or local jurisdiction.

MTO can supply IBI with some recent turning movement counts for these intersections. As discussed at the meeting, the signal timing plans should be obtained from Town of Oakville/Halton Region to ensure that the most current timing plans are being utilized in the analysis.

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

**From:** [Hailey McWilliam](#)  
**To:** [Anna Levytska](#)  
**Subject:** FW: Traffic Report - Draft for review - Wycroft Road Improvements EA  
**Date:** Thursday, August 22, 2019 9:20:43 AM

---

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Lau, Wes (MTO) [mailto:Wes.Lau@ontario.ca]  
**Sent:** Thursday, August 22, 2019 9:13 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Bevers, Cameron (MTO) <Cameron.Bevers@ontario.ca>  
**Cc:** Routledge, Graham (MTO) <Graham.Routledge@ontario.ca>; Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Scott Johnston <sjohnston@IBIGroup.com>  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA

Hi Margaret,

2% annual growth rate should be used for all MTO ramp terminals.

Regards,

**Wesley Lau** | Traffic Analyst

Ministry of Transportation | Central Region | Traffic Office | Peel & Halton  
159 Sir William Hearst Avenue, 6<sup>th</sup> floor Building D, Downsview, ON M3M 0B7  
(416) 235-3484 | [wes.lau@ontario.ca](mailto:wes.lau@ontario.ca)

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** August 22, 2019 08:51  
**To:** Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>; Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA

Hi Cameron and Wes,  
Files received, thank you.

As Scott mentioned during our call, we'd like MTO to confirm that the background growth and other assumptions documented in the traffic analysis are acceptable to MTO. These same assumptions will be applied to the ramp terminal Synchro.

Please confirm?  
Margaret

Margaret Parkhill  
IBI Group  
416 596 1930 ext 61578

---

**From:** Lau, Wes (MTO) [<mailto:Wes.Lau@ontario.ca>]  
**Sent:** Wednesday, August 21, 2019 2:04 PM  
**To:** Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Attached latest TMCs of ramp terminals at Bronte Road, Third Line and Dorval Drive.

Please let me know if you have any comments.

Regards,

**Wesley Lau** | Traffic Analyst

Ministry of Transportation | Central Region | Traffic Office | Peel & Halton  
159 Sir William Hearst Avenue, 6<sup>th</sup> floor Building D, Downsview, ON M3M 0B7  
(416) 235-3484 | [wes.lau@ontario.ca](mailto:wes.lau@ontario.ca)

---

**From:** Bevers, Cameron (MTO)  
**Sent:** August 21, 2019 13:35  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Margaret,

After discussing this issue further with the Traffic Office, MTO formally requests that

the QEW ramp terminals at Bronte Road, Third Line and Dorval Drive be incorporated in the traffic analysis for this EA Study. In order to support the EA's recommended improvement plan, MTO needs to fully understand the impacts of making these changes on Wycroft Road. If adjacent traffic on the QEW is impacted as a result of these changes, it will have a negative (and likely immediate) impact on all roads in the area, regardless of whether these roads are under provincial, regional or local jurisdiction.

MTO can supply IBI with some recent turning movement counts for these intersections. As discussed at the meeting, the signal timing plans should be obtained from Town of Oakville/Halton Region to ensure that the most current timing plans are being utilized in the analysis.

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

**From:** [Hailey McWilliam](#)  
**To:** [Anna Levytska](#)  
**Subject:** FW: Wycroft Road Improvements Schedule C Municipal Class EA  
**Date:** Tuesday, August 27, 2019 10:37:41 AM

---

[REDACTED]

[REDACTED]

[REDACTED]



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NOTE: Ce courriel peut contenir de l'information privilégiée et confidentielle. Si vous avez reçu ce message par erreur, veuillez le mentionner immédiatement à l'expéditeur et effacer ce courriel.

---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Tuesday, August 27, 2019 10:33 AM  
**To:** 'Martin, Paul (MECP)' <Paul.D.Martin@ontario.ca>; Bell, Trevor (MECP) <Trevor.Bell@ontario.ca>  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Paul,  
Thanks for the response. We will provide electronic version for your staff review.  
Thanks  
Syed

---

**From:** Martin, Paul (MECP) [mailto:Paul.D.Martin@ontario.ca]  
**Sent:** Tuesday, August 27, 2019 10:21 AM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>; Bell, Trevor (MECP) <Trevor.Bell@ontario.ca>  
**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Good morning Syed,

Trevor is away on vacation for a few days. An electronic submission is sufficient. Thanks

**Paul Martin, GISP** | Supervisor – Air, Pesticides & Environmental Planning | Technical Support Section,  
Central Region  
Ministry of the Environment, Conservation and Parks | 5775 Yonge St. 9<sup>th</sup> Floor | Toronto, ON | M2M 4J1 | T:  
647-688-8395 F: 416-325-6347

---

**From:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Sent:** August-27-19 10:07 AM  
**To:** Bell, Trevor (MECP) <[Trevor.Bell@ontario.ca](mailto:Trevor.Bell@ontario.ca)>  
**Cc:** Martin, Paul (MECP) <[Paul.D.Martin@ontario.ca](mailto:Paul.D.Martin@ontario.ca)>; Dufresne, Tina (MECP) <[Tina.Dufresne@ontario.ca](mailto:Tina.Dufresne@ontario.ca)>; Marianne Alden ([marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)) <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>; 'Hailey McWilliam' <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Trevor,

We intend to circulate the draft ESR for the Wycroft Road Improvements Environmental Assessment to review agencies in early September. Does MECP require hard copies of the draft ESR, or is an electronic submission sufficient for MECP review?

Please advise.

Thank you,  
Syed

---

**From:** Bell, Trevor (MECP) [<mailto:Trevor.Bell@ontario.ca>]  
**Sent:** Thursday, August 01, 2019 10:31 AM  
**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Cc:** Martin, Paul (MECP) <[Paul.D.Martin@ontario.ca](mailto:Paul.D.Martin@ontario.ca)>; Dufresne, Tina (MECP) <[Tina.Dufresne@ontario.ca](mailto:Tina.Dufresne@ontario.ca)>; Marianne Alden ([marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)) <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>; 'Hailey McWilliam' <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>  
**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Syed,

We have no questions or comments at this point. We will review the ESR and may provide comments at that time. The Notice of Completion should be sent to our generic Central Region notifications inbox, in accordance with our streamlined EA notification procedures in place since May 1, 2018. Please see below for instructions.

Thanks,  
Trevor

**Please follow the new process and submit an electronic version of the Notice and completed Project Information Form to the Central Region email ([eanotification.cregion@ontario.ca](mailto:eanotification.cregion@ontario.ca)). All Notices of commencement and completion are to follow the new process.** If you have any questions, please feel free to contact me. Please

feel free to pass along this information to your colleagues. Thank you.

#### **New Notification Procedure:**

The Ministry of the Environment and Climate Change becomes aware of streamlined environmental assessments (e.g., class environmental assessment projects, electricity projects and waste management projects) through notifications by project owners. Notifying the ministry is an important step in the streamlined environmental assessment processes. As part of the ministry's ongoing efforts to improve processes and ensure the ministry has an opportunity to provide input on projects undergoing streamlined environmental assessments, the ministry has established dedicated email accounts in each regional office. These accounts will be used to receive notices as required in your class environmental assessment process along with a new "Project Information Form". As of May 1, 2018, proponents must use this new process.

#### **4 Step Process for Submitting Notices for Streamlined EAs**

To submit your notice you need to do the following:

1. **Download and complete the Project Information Form.** (The Form can be found [here](#) under "Streamlined EAs". It is an excel spreadsheet with columns that need to be filled out by the proponent. The form has been developed for ease of use (i.e. drop down pick list for most fields). Instructions on filling out the form are contained in 2 tabs within the form itself).
2. **Create an email. The subject line of your email must include in this order: project location, type of streamlined EA and project name**  
For example:
  - York Region, MEA Class EA, Elgin Mills Rd East (Bayview to Woodbine)
  - Durham Region, Electricity Screening Process, New Cogeneration Station
  - City of Ottawa, Waste Management Screening Process, Landfill Expansion
3. **Attach the completed Project Information Form (in excel format) and a copy of your project notice (in PDF format) to the email.**

4. **Send by email to the appropriate ministry regional office:**

**Central Region** – [eanotification.cregion@ontario.ca](mailto:eanotification.cregion@ontario.ca)

**Eastern Region** – [eanotification.eregion@ontario.ca](mailto:eanotification.eregion@ontario.ca)

**Northern Region** – [eanotification.nregion@ontario.ca](mailto:eanotification.nregion@ontario.ca)

**South West Region** – [eanotification.swregion@ontario.ca](mailto:eanotification.swregion@ontario.ca)

**West Central Region** – [eanotification.wcregion@ontario.ca](mailto:eanotification.wcregion@ontario.ca)

Notes:

- The hyperlink to the [MOECC District Officer Locator](#) website, can be used to assist with determining what ministry region your project is located.

- The minimum requirement is to send project initiation and completion notices (and where applicable, Revised Notice of Completion, Notice of Filing of Addendum, Statement of Completion). All other notices (e.g. Notice of PIC/OH) can be sent to the Regional email address but not required.
- If your project is located in more than one ministry region, you need to submit your notices to all appropriate regions.
- You must continue to meet other notification requirements (e.g. Notice of Completion required to be sent to [MEA.Notices.EAAB@ontario.ca](mailto:MEA.Notices.EAAB@ontario.ca)).

---

**From:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Sent:** August-01-19 10:23 AM

**To:** Bell, Trevor (MECP) <[Trevor.Bell@ontario.ca](mailto:Trevor.Bell@ontario.ca)>

**Cc:** Martin, Paul (MECP) <[Paul.D.Martin@ontario.ca](mailto:Paul.D.Martin@ontario.ca)>; Dufresne, Tina (MECP) <[Tina.Dufresne@ontario.ca](mailto:Tina.Dufresne@ontario.ca)>; Marianne Alden ([marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)) <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>; 'Hailey McWilliam' <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Trevor,

Further to the email and letter emailed to you on 2019-05-16, does the Ministry have any further questions or comments regarding the Town of Oakville's Wycroft Road improvement environmental assessment?

We are planning to place the Environmental Study Report on the public record in September 2019. Are you the correct contact to include in the notice of completion?

Please let me know,  
Syed

---

**From:** Syed Rizvi [<mailto:syed.rizvi@oakville.ca>]

**Sent:** Thursday, May 16, 2019 9:26 AM

**To:** 'Bell, Trevor (MOECC)' <[Trevor.Bell@ontario.ca](mailto:Trevor.Bell@ontario.ca)>

**Cc:** Martin, Paul (MOECC) <[Paul.D.Martin@ontario.ca](mailto:Paul.D.Martin@ontario.ca)>; Dufresne, Tina (MOECC) <[Tina.Dufresne@ontario.ca](mailto:Tina.Dufresne@ontario.ca)>; Marianne Alden ([marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)) <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Mr. Bell,

Thanks for the email and letter regarding Wycroft Road improvement project. Please see the attached response letter and feel free to contact for any further questions.

Regards  
Syed



**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**

Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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<http://www.oakville.ca/privacy.html>

---

**From:** Bell, Trevor (MOECC) [<mailto:Trevor.Bell@ontario.ca>]

**Sent:** Friday, June 08, 2018 2:59 PM

**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Cc:** Martin, Paul (MOECC) <[Paul.D.Martin@ontario.ca](mailto:Paul.D.Martin@ontario.ca)>; Dufresne, Tina (MOECC)

<[Tina.Dufresne@ontario.ca](mailto:Tina.Dufresne@ontario.ca)>; Marianne Alden ([marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com))

<[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Margaret Parkhill ([margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com))

<[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

**Subject:** Wyecroft Road Improvements Schedule C Municipal Class EA

Good afternoon,

Please find attached a letter from the Ministry of the Environment and Climate Change, Central Region Technical Support Section regarding the above mentioned project. Feel free to contact me directly with any questions or concerns you may have.

Sincerely,

**Trevor Bell**

Environmental Resource Planner and EA Coordinator

Technical Support Section | Central Region

Ministry of the Environment and Climate Change

5775 Yonge St., 8<sup>th</sup> Floor

Toronto, ON M2M 4J1

T: 416-326-3577

E: [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca)

**From:** [Hailey McWilliam](#)  
**To:** [Anna Levytska](#)  
**Subject:** FW: Wycroft Road Improvements Schedule C Municipal Class EA  
**Date:** Tuesday, August 27, 2019 10:23:19 AM

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[REDACTED]

[REDACTED]

[REDACTED]



Logo 

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---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Tuesday, August 27, 2019 10:07 AM  
**To:** 'Bell, Trevor (MECP)' <Trevor.Bell@ontario.ca>  
**Cc:** Martin, Paul (MECP) <Paul.D.Martin@ontario.ca>; Dufresne, Tina (MECP) <Tina.Dufresne@ontario.ca>; Marianne Alden (marianne.alden@ibigroup.com) <marianne.alden@ibigroup.com>; Margaret Parkhill <margaret.parkhill@ibigroup.com>; Mark Covert <mark.covert@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Trevor,

We intend to circulate the draft ESR for the Wycroft Road Improvements Environmental Assessment to review agencies in early September. Does MECP require hard copies of the draft ESR, or is an electronic submission sufficient for MECP review?

Please advise.

Thank you,  
Syed

---

**From:** Bell, Trevor (MECP) [mailto:Trevor.Bell@ontario.ca]  
**Sent:** Thursday, August 01, 2019 10:31 AM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Cc:** Martin, Paul (MECP) <Paul.D.Martin@ontario.ca>; Dufresne, Tina (MECP) <Tina.Dufresne@ontario.ca>; Marianne Alden (marianne.alden@ibigroup.com) <marianne.alden@ibigroup.com>; Margaret Parkhill <margaret.parkhill@ibigroup.com>; Mark

Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>; 'Hailey McWilliam' <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Syed,

We have no questions or comments at this point. We will review the ESR and may provide comments at that time. The Notice of Completion should be sent to our generic Central Region notifications inbox, in accordance with our streamlined EA notification procedures in place since May 1, 2018. Please see below for instructions.

Thanks,  
Trevor

**Please follow the new process and submit an electronic version of the Notice and completed Project Information Form to the Central Region email ([eanotification.cregion@ontario.ca](mailto:eanotification.cregion@ontario.ca)). All Notices of commencement and completion are to follow the new process.** If you have any questions, please feel free to contact me. Please feel free to pass along this information to your colleagues. Thank you.

**New Notification Procedure:**

The Ministry of the Environment and Climate Change becomes aware of streamlined environmental assessments (e.g., class environmental assessment projects, electricity projects and waste management projects) through notifications by project owners. Notifying the ministry is an important step in the streamlined environmental assessment processes. As part of the ministry's ongoing efforts to improve processes and ensure the ministry has an opportunity to provide input on projects undergoing streamlined environmental assessments, the ministry has established dedicated email accounts in each regional office. These accounts will be used to receive notices as required in your class environmental assessment process along with a new "Project Information Form". As of May 1, 2018, proponents must use this new process.

**4 Step Process for Submitting Notices for Streamlined EAs**

To submit your notice you need to do the following:

1. **Download and complete the Project Information Form.** (The Form can be found [here](#) under "Streamlined EAs". It is an excel spreadsheet with columns that need to be filled out by the proponent. The form has been developed for ease of use (i.e. drop down pick list for most fields). Instructions on filling out the form are contained in 2 tabs within the form itself).
2. **Create an email. The subject line of your email must include in this order: project location, type of streamlined EA and project name**

For example:

- York Region, MEA Class EA, Elgin Mills Rd East (Bayview to Woodbine)
- Durham Region, Electricity Screening Process, New Cogeneration Station

- City of Ottawa, Waste Management Screening Process, Landfill Expansion

3. **Attach the completed Project Information Form (in excel format) and a copy of your project notice (in PDF format) to the email.**

4. **Send by email to the appropriate ministry regional office:**

Central Region – [eanotification.cregion@ontario.ca](mailto:eanotification.cregion@ontario.ca)

Eastern Region – [eanotification.eregion@ontario.ca](mailto:eanotification.eregion@ontario.ca)

Northern Region – [eanotification.nregion@ontario.ca](mailto:eanotification.nregion@ontario.ca)

South West Region – [eanotification.swregion@ontario.ca](mailto:eanotification.swregion@ontario.ca)

West Central Region – [eanotification.wcregion@ontario.ca](mailto:eanotification.wcregion@ontario.ca)

Notes:

- The hyperlink to the [MOECC District Officer Locator](#) website, can be used to assist with determining what ministry region your project is located.
- The minimum requirement is to send project initiation and completion notices (and where applicable, Revised Notice of Completion, Notice of Filing of Addendum, Statement of Completion). All other notices (e.g. Notice of PIC/OH) can be sent to the Regional email address but not required.
- If your project is located in more than one ministry region, you need to submit your notices to all appropriate regions.
- You must continue to meet other notification requirements (e.g. Notice of Completion required to be sent to [MEA.Notices.EAAB@ontario.ca](mailto:MEA.Notices.EAAB@ontario.ca)).

---

**From:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Sent:** August-01-19 10:23 AM

**To:** Bell, Trevor (MECP) <[Trevor.Bell@ontario.ca](mailto:Trevor.Bell@ontario.ca)>

**Cc:** Martin, Paul (MECP) <[Paul.D.Martin@ontario.ca](mailto:Paul.D.Martin@ontario.ca)>; Dufresne, Tina (MECP) <[Tina.Dufresne@ontario.ca](mailto:Tina.Dufresne@ontario.ca)>; Marianne Alden ([marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)) <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>; 'Hailey McWilliam' <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>

**Subject:** RE: Wycroft Road Improvements Schedule C Municipal Class EA

Hi Trevor,

Further to the email and letter emailed to you on 2019-05-16, does the Ministry have any further questions or comments regarding the Town of Oakville's Wycroft Road improvement environmental assessment?

We are planning to place the Environmental Study Report on the public record in September 2019. Are you the correct contact to include in the notice of completion?

Please let me know,

Syed

---

**From:** Syed Rizvi [<mailto:syed.rizvi@oakville.ca>]  
**Sent:** Thursday, May 16, 2019 9:26 AM  
**To:** 'Bell, Trevor (MOECC)' <[Trevor.Bell@ontario.ca](mailto:Trevor.Bell@ontario.ca)>  
**Cc:** Martin, Paul (MOECC) <[Paul.D.Martin@ontario.ca](mailto:Paul.D.Martin@ontario.ca)>; Dufresne, Tina (MOECC) <[Tina.Dufresne@ontario.ca](mailto:Tina.Dufresne@ontario.ca)>; Marianne Alden ([marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)) <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: Wyecroft Road Improvements Schedule C Municipal Class EA

Hi Mr. Bell,

Thanks for the email and letter regarding Wyecroft Road improvement project. Please see the attached response letter and feel free to contact for any further questions.

Regards

Syed

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**

Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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[Canada's Best Place to Live \(MoneySense 2018\)](#)

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<http://www.oakville.ca/privacy.html>

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**From:** Bell, Trevor (MOECC) [<mailto:Trevor.Bell@ontario.ca>]  
**Sent:** Friday, June 08, 2018 2:59 PM  
**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Cc:** Martin, Paul (MOECC) <[Paul.D.Martin@ontario.ca](mailto:Paul.D.Martin@ontario.ca)>; Dufresne, Tina (MOECC) <[Tina.Dufresne@ontario.ca](mailto:Tina.Dufresne@ontario.ca)>; Marianne Alden ([marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)) <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Margaret Parkhill ([margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)) <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** Wyecroft Road Improvements Schedule C Municipal Class EA

Good afternoon,

Please find attached a letter from the Ministry of the Environment and Climate Change, Central Region Technical Support Section regarding the above mentioned project. Feel free to contact me directly with any questions or concerns you may have.

Sincerely,

## **Trevor Bell**

Environmental Resource Planner and EA Coordinator

Technical Support Section | Central Region

Ministry of the Environment and Climate Change

5775 Yonge St., 8<sup>th</sup> Floor

Toronto, ON M2M 4J1

T: 416-326-3577

E: [trevor.bell@ontario.ca](mailto:trevor.bell@ontario.ca)

## Hailey McWilliam

---

**To:** Margaret Parkhill; Bevers, Cameron (MTO); Lau, Wes (MTO)  
**Cc:** Routledge, Graham (MTO); Syed Rizvi (syed.rizvi@oakville.ca); Scott Johnston  
**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

**From:** Bevers, Cameron (MTO)

**Sent:** October-31-19 5:55 PM

**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>

**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>

**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Margaret,

MTO has reviewed the Traffic Report for the proposed Wyecroft Road improvements. While it is acknowledged that improvements to Wyecroft Road are necessary to address existing operational issues along this corridor, there is insufficient information in the Traffic Report to properly assess how these improvements will impact ramp terminal operations at QEW both now and in the future.

In the interest of moving the study forward, MTO is willing to accept that the proposed improvements to Wyecroft Road, in of themselves, have a fairly low risk of negatively impacting the QEW ramp terminals. However, the report indicates that intensification of land uses and increased employment in this area is forecasted. MTO's acceptance of this Traffic Report in no way absolves the Town of Oakville, Halton Region, Metrolinx, or any future developer/proponent looking to redevelop, intensify or otherwise repurpose any land south of the QEW within MTO's Permit Control Area from completing a traffic study to assess traffic impacts and implement required geometric improvements.

Please feel free to contact me if you require any further clarification on MTO's review. Thanks in advance!

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

**Sent:** October-30-19 12:24 PM

**To:** Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>; Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>

**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi (<[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)> <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>); Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>

**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA

Hi Wes,  
May I ask how your review is going?  
Do you expect to provide comments this week or next?  
Thanks in advance,  
Margaret

Margaret Parkhill  
IBI Group  
416 596 1930 ext 61578

---

**From:** Lau, Wes (MTO) [<mailto:Wes.Lau@ontario.ca>]  
**Sent:** Tuesday, October 22, 2019 12:24 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi (<[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)> <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>); Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA

Thank you Margaret,

I can confirm the Synchro files you sent were received.

Regards,  
Wesley Lau  
Traffic Office – Peel & Halton  
(416) 235-3484

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** October 22, 2019 09:07  
**To:** Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>; Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi (<[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)> <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>); Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA

Hi Wes,  
Could you please confirm receipt of the ZIP file sent yesterday – see email below?  
Just want to make sure it got through.  
Thanks,  
Margaret

Margaret Parkhill  
IBI Group  
416 596 1930 ext 61578

---

**From:** Margaret Parkhill  
**Sent:** Monday, October 21, 2019 12:06 PM  
**To:** Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>; Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>



**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>

**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Wes,

Attached are the combined Synchro files, as requested.

Please confirm receipt of this ZIP file, containing 14 files:

- Existing AM and PM peak
- Future (2031 and 2041) AM and PM for 3 scenarios:
  - o No improvements
  - o WIMPRV = Wyecroft Improvements Only
  - o W+RIMPRV = Wyecroft + Ramp Improvements

The “Ramp improvements” includes potential changes to the ramp terminal intersections, described in the report provided 2019-10-15.

These potential improvements would not be included in the Town’s work, and are provided for MTO’s consideration only.

Let me know if you need anything else,  
Margaret

Margaret Parkhill  
IBI Group  
416 596 1930 ext 61578

---

**From:** Lau, Wes (MTO) [<mailto:Wes.Lau@ontario.ca>]

**Sent:** Friday, October 18, 2019 1:54 PM

**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>

**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>

**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Margaret,

Thank you for providing the Synchro files. However the files you provided appear to be for MTO ramp terminals only, which is not acceptable.

It would make sense to combine ramp terminals and Wyecroft Road intersections within the same traffic model for traffic analysis, so that we can understand the dynamics and operations of the entire corridor.

Please kindly let me know if you agree with my statement.

Regards,

**Wesley Lau** | Traffic Analyst

Ministry of Transportation | Central Region | Traffic Office | Peel & Halton  
159 Sir William Hearst Avenue, 6<sup>th</sup> floor Building D, Downsview, ON M3M 0B7  
(416) 235-3484 | [wes.lau@ontario.ca](mailto:wes.lau@ontario.ca)

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** October 18, 2019 12:34  
**To:** Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>; Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA

Hi Cameron and Wes,  
Attached are Synchro files for the ramp terminal intersections (8 files, covering AM and PM peak for 4 scenarios: Existing, 2031 without improvements, 2031 with improvements, 2041 with improvements).  
Note that Synchro files for the Wycroft Road intersections were provided previously.  
Regards,  
Margaret

Margaret Parkhill  
IBI Group  
416 596 1930 ext 61578

---

**From:** Bevers, Cameron (MTO) [<mailto:Cameron.Bevers@ontario.ca>]  
**Sent:** Friday, October 18, 2019 10:46 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA

Hi Margaret,

Thanks for submitting the revised traffic report. The MTO Traffic Office has commenced its review, but I've been advised by the Traffic Office that they may not be able to have their review completed by October 25<sup>th</sup>. They have also requested the Synchro files, so please forward them to Wes (copied on this email) at your earliest convenience. Thanks in advance!

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor  
Toronto, ON  
M3M 0B7

(416) 235-3435

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** October-15-19 6:49 PM  
**To:** Bevers, Cameron (MTO) <[Cameron.Bevers@ontario.ca](mailto:Cameron.Bevers@ontario.ca)>

**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Cameron,

Attached for your review is the analysis of QEW ramp terminal intersections at Bronte Road, Third Line, and Dorval Drive.

We'd like to point out that future traffic volumes are primarily driven by land use density targets around the Bronte GO Major Transit Station Area.

Some future traffic is a result of the westerly extension of Wyecroft Road.

We kindly request your comments on the attached by Friday, October 25.

Regards,  
Margaret

Margaret Parkhill  
IBI Group  
416 596 1930 ext 61578

---

**From:** Bevers, Cameron (MTO) [<mailto:Cameron.Bevers@ontario.ca>]  
**Sent:** Wednesday, August 21, 2019 1:35 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Routledge, Graham (MTO) <[Graham.Routledge@ontario.ca](mailto:Graham.Routledge@ontario.ca)>; Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>; Lau, Wes (MTO) <[Wes.Lau@ontario.ca](mailto:Wes.Lau@ontario.ca)>; Scott Johnston <[sjohnston@IBIGroup.com](mailto:sjohnston@IBIGroup.com)>  
**Subject:** RE: Traffic Report - Draft for review - Wyecroft Road Improvements EA

Hi Margaret,

After discussing this issue further with the Traffic Office, MTO formally requests that the QEW ramp terminals at Bronte Road, Third Line and Dorval Drive be incorporated in the traffic analysis for this EA Study. In order to support the EA's recommended improvement plan, MTO needs to fully understand the impacts of making these changes on Wyecroft Road. If adjacent traffic on the QEW is impacted as a result of these changes, it will have a negative (and likely immediate) impact on all roads in the area, regardless of whether these roads are under provincial, regional or local jurisdiction.

MTO can supply IBI with some recent turning movement counts for these intersections. As discussed at the meeting, the signal timing plans should be obtained from Town of Oakville/Halton Region to ensure that the most current timing plans are being utilized in the analysis.

Sincerely,

**Cameron Bevers**  
**Project Manager**

Ministry of Transportation (Highway Engineering)  
159 Sir William Hearst Avenue  
4<sup>th</sup> Floor

## Hailey McWilliam

---

**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA

**Sent:** Wednesday, February 12, 2020 3:07 PM

**To:** 'Bever, Cameron (MTO)' <Cameron.Bevers@ontario.ca>

**Cc:** Routledge, Graham (MTO) <Graham.Routledge@ontario.ca>; Scott Johnston <sjohnston@IBIGroup.com>; Margaret Parkhill <margaret.parkhill@ibigroup.com>; Lau, Wes (MTO) <Wes.Lau@ontario.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Mark Covert <mark.covert@oakville.ca>

**Subject:** RE: Traffic Report - Draft for review - Wycroft Road Improvements EA

Hi Cameron,

The Town of Oakville understands the MTO's concerns about traffic operations at the QEW ramp terminal intersections.

The Town is committed to working with MTO and Halton Region to assess traffic impacts of future development proposals and develop appropriate roadway improvements within MTO's Permit Control Area.

Please note that this correspondence will be added to the consultation appendix and shared with the Town's transportation planning group.

Regards,  
Syed

**Syed Rizvi, M.Sc., P. Eng**

**Transportation Engineer**

**Engineering & Construction**

Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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**Town of Oakville**

Wycroft Road Improvements Bronte Road to Kerr Street

Environmental Study Report – Draft

Prepared by IBI Group

**APPENDIX A-3:**

**Business Owner Working Group  
Consultation Record**

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# Wycroft Road Improvements Environmental Assessment

## TERMS OF REFERENCE

### Business Owners Working Group

This document outlines the role of the Business Owner Working Group (“Working Group”) for the Wycroft Road Improvements Environmental Assessment.

### Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road that includes South Service Road West from Bronte Road to Kerr Street. The improvements are required to meet the needs of the Town to 2041. The Town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor and within the study area.

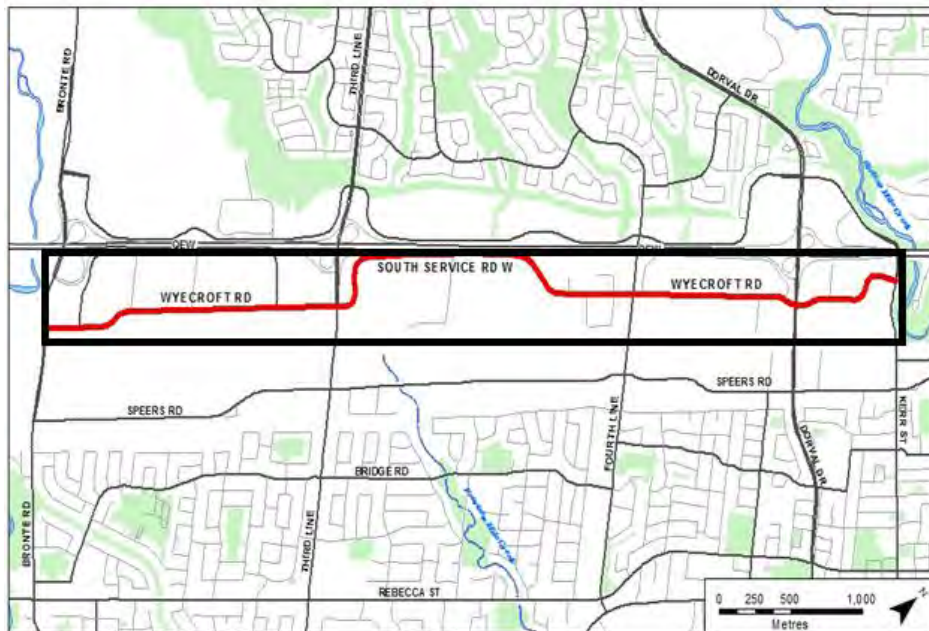
### Mandate

The Working Group is established to help the project team better understand the needs of the businesses within the study area. The role of the Working Group consists of the following:

- To provide information and insights into issues, opportunities and solutions that exist within the study area; and
- To review and provide comments on draft documents and designs.

### Membership and Selection Criteria

The Working Group will be composed of up to 15 individuals that will represent businesses in proximity to the study area. Group members are limited to individuals that represent businesses or property owners within the study area of Wycroft Road that includes South Service Road West from Bronte Road to Kerr Street. A map of the study area is included below. If a member of the Working Group is unable to attend a meeting, an alternate representative should attend in their place.



### Work Plan

The Project Team has planned for up to two meetings with the Working Group over the course of the study. These meetings may be planned as workshops, interviews, or working sessions.

## **Meeting Times / Locations**

Meetings will take place during the day at the Town of Oakville, 1225 Trafalgar Road.

## **Term of Membership**

Membership on the Working Group will commence March 2019 and be effective until the completion of the study process, which is expected in Summer 2019.

## **Contact**

Questions regarding the Working Group or the Terms of Reference may be directed to:

### **Syed Rizvi**

Project Manager  
Town of Oakville  
[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)  
905-845-6601 ext. 3981

### **Margaret Parkhill**

Consultant Project Manager  
IBI Group  
[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
416-596-1930 ext. 61578

## **Technical Information**

More information and the materials from Public Information Centre #1 is available on the project website: <https://www.oakville.ca/residents/wyecroft-road-ea.html> or visit the Town of Oakville website [www.oakville.ca](http://www.oakville.ca) and search 'Wycroft Road Improvements'.

## **Problem and Opportunity Statement**

The following Problem and Opportunity statement has been developed to guide the environmental assessment, as presented at Public Information Centre #1, held November 2018.

Wycroft Road and South Service Road West between Bronte Road and Kerr Street is a multi-purpose arterial that connects existing employment lands to regional roads and the QEW. Corridor improvements are required to meet the needs of the town to 2041 and support future population and employment growth.

Providing appropriate infrastructure will encourage active transportation (walking, cycling) and transit, in an attractive and safe way, in support of the town's vision to be the most livable town in Canada. Corridor improvements are required that:

- Integrate planned facilities for pedestrians, cyclists, and transit with regard for the movement of trucks and general traffic
- Optimize traffic operations to increase capacity, improve safety, and manage local access
- Protect or improve the natural environment, including existing watercourse crossings, treescape and natural areas
- Maintain existing access during construction and protect for future land uses and access

## **Freedom of Information and Protection of Privacy**

Please note that all information will be used in accordance with the Freedom of Information and Protection of Privacy Act. With the exception of personal information, all information provided through the Working Group process will form part of the public record.



**IBI GROUP**  
 7th Floor – 55 St. Clair Avenue West  
 Toronto ON M4V 2Y7 Canada  
 tel 416 596 1930 fax 416 596 0644  
 ibigroup.com

# Business Owner Working Group Meeting Summary

**To/Attention** Notes to File **Date** April 12, 2019  
**From** Margaret Parkhill **Project No** 114331

**Subject** Wyecroft Road Improvements EA: Business Owner Working Group  
 Town of Oakville  
 April 8, 2019, 10:00 a.m. to 11:30 a.m.

**Present** Syed Rizvi, Project Manager, Town of Oakville  
 Mark Covert, Town of Oakville  
 Joe Martino, Policaro Group  
 Marilla Rodrigues, Ropar / Mauser Packaging  
 Richard Myers, Alternawork  
 Frank Davenport, The Deltic Group  
 Wade Pederson, Mercedes Benz Oakville  
 Greg Inkster, Advanced Technical Research  
 Gary Dvorkin, Peel Scrap Metal  
 Norm Rego, All Connect  
 Margaret Parkhill, IBI Group  
 Hailey McWilliam, IBI Group

**Distribution** Meeting Attendees and Bruce Mori, IBI Group

Item Discussed	Action By
<p><b>1. Introduction</b></p> <p>S. Rizvi welcomed attendees. S. Rizvi initiated roundtable introductions and gave a brief overview of the study.</p> <p>M. Parkhill outlined the meeting agenda and encouraged attendees to ask questions and provide comments throughout the meeting.</p>	<p>INFO</p>
<p><b>2. Study Overview and Problem and Opportunity Statement</b></p> <p>M. Parkhill provided a brief overview of the Schedule C Municipal Class Environmental Assessment process and noted that the next Public Information Centre (PIC) is planned for May or June 2019. Business Working Group members will be invited to attend the PIC once the date has been set.</p> <p>M. Parkhill presented the Problem and Opportunity statement and explained that the statement guides the study. No comments were received.</p>	<p>INFO</p>



**Item Discussed**

The study area was reviewed. M. Parkhill explained that the corridor has been split into three segments for the purpose of evaluating potential design alternatives.

**3. West Segment**

M. Parkhill invited attendees to share thoughts on the west segment. The main concerns were increasing congestion, pedestrian and cyclist safety and truck turning movements. Discussion topics included:

- The lack of continuous active transportation facilities is a safety concern.
- The Major Transit Station Area (MTSA) surrounding the Bronte GO Station, including potential impacts on traffic and the community as a result of the provincial growth target of 150 people and jobs per hectare within the policy area. S. Rizvi will send attendees a link to the Bronte GO MTSA study page. [Post meeting note: study webpage: <https://www.oakville.ca/planoakville/bronte-go-mtsa.html>]
- The Wycroft Road extension over Bronte Creek has been considered and included in future traffic projections. Traffic will increase on the west segment of Wycroft Road as a result of the extension.
- Many transport trucks travel through the corridor and block traffic due to lack of turning lanes.
- Turning onto Wycroft Road from driveways and side streets is challenging, especially when there is GO station traffic.
- Long queues of traffic form at the Bronte Road and Third Line intersections, making it difficult for customers to enter and exit businesses and side streets (e.g. Pacific Road).
- New activated signals may help drivers turning onto Wycroft Road.

M. Parkhill presented the consultant team's recommendations for a 5-lane cross-section from Bronte Road to Third Line, plus bike lanes, a sidewalk on the north side and a multi-use trail on the south side. The potential for property impacts to achieve the Official Plan 35 m right-of-way was discussed. Discussion on the cross-section included:

- Street trees should be maintained or replanted where possible.
- Continuous active transportation facilities viewed positively.

**4. Middle Segment**

M. Parkhill invited attendees to share thoughts on the middle segment. The main concerns were safety concerns associated with the curves, speeding, truck turning movements, and providing safe cycling facilities. Discussion topics included:

- Speeding is the main safety concern in this segment.

**Action By**

S. Rizvi

**Item Discussed**

**Action By**

- Trucks often stop near the curve at the east end of the middle segment, which disrupts traffic flow and poses safety concerns.
- Trucks sometimes back into and out of businesses in this segment.
- Trucks use South Service Road to avoid the MTO inspection centre on the QEW.
- Traffic calming measures are necessary. Potential options include photo radar, or flashing speed limit signs. Suggestion to make the speed limit on South Service Road consistent with other sections at 50 km/h.
- Suggestion to increase speed enforcement along South Service Road.

M. Parkhill presented the consultant team's recommendations for a 3-lane cross-section from Third Line to 1140 South Service Road, plus potential active transportation facilities. Discussion on the cross-section included:

- Continuous, buffered active transportation facilities should be provided.

**5. East Segment**

M. Parkhill invited attendees to share thoughts on the east segment. The main concerns were congestion at intersections and the ability to turn onto and off of Wycroft Road. Discussion topics included:

- Possibility of a new on-ramp to QEW from Fourth Line. MTO approval would be required.
- The segment between Fourth Line and Dorval Drive is busy. Turning onto Wycroft Road from driveways and side streets is challenging.
- The Dorval Drive intersection is very busy and considered dangerous. Currently many people make westbound right turns on red, which makes it difficult for drivers trying to merge onto the QEW after making eastbound left-turns.
- A cul-de-sac at SSR #4 is not considered a feasible solution by attendees to traffic concerns between Fourth Line and Dorval Drive. A right-in right-out entrance is a possibility. The project team will further consider options.
- General consensus that roundabouts work well, but are rare in this area. As a result, the lack of familiarity makes this option less desirable.
- A new north / south road between SSR #3 and Dorval Drive may help. This alternative would require discussions with potentially impacted property owners and additional natural environment and cultural / archaeological studies.

**Item Discussed**

- Straightening out Wycroft Road near Kerr Street was considered, but determined to be infeasible due to the proposed grade for the Kerr Street grade separation.
- Currently it is dangerous to make a right-turn onto Kerr Street from Wycroft Road because the curve of the underpass makes it difficult to see oncoming southbound traffic. Dedicated right and left-turn lanes and a traffic signal are proposed at Kerr Street, based on the Kerr Street Environmental Assessment.

M. Parkhill presented the consultant team's recommendations for a 3-lane cross-section from 1140 South Service Road to Kerr Street, plus bike lanes, a sidewalk on the north side and a multi-use trail on the south side. The potential for property impacts to achieve the Official Plan 35 m right-of-way was discussed. Discussion on the cross-section included:

- 5 lanes are not proposed in this segment because there is less projected growth than the west segment to 2041.
- Traffic calming measures would be beneficial near curves by Kerr Street. The bike lanes and painted buffer may help to slow driver speeds. Speed bumps are not appropriate in this location.

**6. Next Steps**

- Meeting summary to be circulated to attendees for review.
- The project team will continue the technical evaluation and develop the recommended design.
- Public Information Centre #2 is planned for May or June 2019.
- The preliminary design and Environmental Study Report are to be completed by Summer 2019.

**Action By**

All

Wyecroft Road Environmental Assessment  
Business Owner Working Group Consultation Summary Table

Date	Contact	Comment Summary	Date / Response	Actions
<p>The following tabulation is intended to summarize consultation activities with the Business Owner Working Group. All comments received, responses made and actions/commitments are detailed in this table for the period April 2018 to July 26, 2019. A complete Communications Record is provided as Appendix A of the Environmental Study Report.</p>				
2019-03-27	<p>██████████ ██████████</p>		<p>M. Parkhill emails:</p> <p>Hi ██████,</p> <p>As the manager of Corbett's Source for Sports, I would like to invite you to join the Business Owners Working Group that we are assembling for the Wyecroft Road Improvements study, on behalf of the Town of Oakville.</p> <p>The purpose of the group is to help the Town understand the needs of businesses along the corridor. . At the moment we have about 15 other businesses along the corridor.</p> <p>We will ask you to attend one or two meetings, over the next few months, to share information and insights into issues, opportunities and potential solutions to improve Wyecroft Road. The group will also have opportunity to review and comment on draft documents and designs.</p> <p>Please let me know by Friday, March 29 if you are interested.</p> <p>For more information, please visit the project website: <a href="https://www.oakville.ca/residents/wyecroft-road-ea.html">https://www.oakville.ca/residents/wyecroft-road-ea.html</a></p> <p>Thanks for your time and consideration,</p>	



Wynecroft Road Environmental Assessment  
Business Owner Working Group Consultation Summary Table

Date	Contact	Comment Summary	Date / Response	Actions
2019-04-02	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>cc: Syed Rizvi</p>		<p>M. Parkhill emails:</p> <p>Reminder of the Business Owners Working Group planned for Monday, April 8 from 10 am to 12 pm in the Palermo Room at Oakville Town Hall.</p> <p>If you are not available please consider sending another representative for your business.</p> <p>Kindly RSVP by Thursday, April 4th.</p>	
2019-04-02	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>	<p>[REDACTED] will be attending: Representing 2070 Wynecroft Rd</p>	<p>M. Parkhill responds:</p> <p>Hi [REDACTED], That's great! See you Monday, Margaret</p>	
2019-04-02	<p>[REDACTED]</p> <p>Advanced Technical Research Inc./ Roto-Static International 5-2333 Wynecroft Road, Oakville, ON L6L 6L4 greg@rotostatic.com</p>	<p>Yes, great, thanks I will attend.</p>	<p>M. Parkhill responds:</p> <p>Hi [REDACTED], That's great, see you Monday!</p>	
2019-04-02	<p>[REDACTED]</p> <p>[REDACTED]</p>	<p>Hi Margaret I will attend. Thanks</p>	<p>M. Parkhill responds:</p> <p>Hi [REDACTED] That's great, see you Monday!</p>	
2019-04-03	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>Policaro</p>	<p>Good afternoon Margaret,</p> <p>Confirming attendance for meeting on Monday April 08, 2019 at 10:00 am regarding the Wynecroft road Improvements.</p> <p>Thank you.</p>	<p>M. Parkhill responds:</p> <p>Hi [REDACTED], That's great, see you on Monday!</p>	
2019-04-04	<p>[REDACTED]</p> <p>Peel Scrap Metal</p>	<p>Called M. Parkhill to confirm his attendance for the Business Owner Working Group meeting on Monday, April 8, 2019.</p>		

Wycroft Road Environmental Assessment  
Business Owner Working Group Consultation Summary Table

Date	Contact	Comment Summary	Date / Response	Actions
2019-04-12	<p>██████████ ██████████████████ ██████████████ ██████████████████ ██████████████ ██████████████ ██████████</p>		<p>M. Parkhill emails: Thanks to each of you for taking the time to meet with us on Monday. Your insights will help shape the recommended design for the Wycroft Road Improvements Environmental Assessment.</p> <p>Attached for your review is the meeting summary. Please provide any comments on the attached by Friday, April 26. This meeting summary will form part of the public record for the project.</p> <p>We look forward to seeing you at the next public meeting, planned for May or June. We will send email invitations once the date and venue are set. In the meantime, if you have any other questions or comments, please don't hesitate to call or email myself, or Syed Rizvi (<a href="mailto:syed.rizvi@oakville.ca">syed.rizvi@oakville.ca</a>).</p>	Meeting minutes attached.
2019-04-12	<p>██████████ ██████████████████ ██████████</p>	<p>Hi Margaret: I found the meeting informative and your presentation was great. Looking forward to follow up meetings. Thanks</p>		
2019-04-12	<p>██████████ ██████████████████</p>	<p>Good morning Margaret,  Thank you kindly for the summary minutes of the recent meeting.  Thank you.</p>		
2019-04-15	<p>██████████ ██████████████████</p>	<p>Thanks</p>		

Wycroft Road Environmental Assessment  
Business Owner Working Group Consultation Summary Table

<p>2019-04-26</p>	<p>██████████ The Deltic Group Inc. 11-785 Pacific Road Oakville, Ontario, Canada ██████████ ████████████████████</p>	<p>Four quick comments related, for the most part, to the West Segment of the Wycroft Road study area:</p> <ol style="list-style-type: none"> <li>1. Like others, I see some danger to users of the planned bike lanes, primarily due to trucks turning right into streets and driveways, where cyclists may be in a blindspot, particularly during darker commuting times in the Fall and Spring. However, this is probably no more than the danger to cyclists without the bike lanes. Instinct makes me think a separated dual use bike/pedestrian pathway, with posted warnings of turning traffic, would be better. However, I defer to the expertise of others on these matters. Perhaps a “traffic” study would determine how many cyclists use Wycroft now, or would in the future.</li> <li>2. While supportive of the Wycroft extension across Bronte Road and over Bronte Creek, I was concerned to hear that the widening of the west segment of Wycroft will not happen until after the bridge has been completed. The extension of Wycroft will undoubtedly attract rush-hour vehicles off the QEW who might leave at Third Line, going west, or take Harvester/Wycroft, going east from points in Burlington. There may also be traffic, going north on Third Line, to get on the westbound QEW, that may choose Wycroft, instead. The widening of Wycroft may mean lane shutdowns or other restrictions during construction. As a result, for some period of time, we may have increased vehicular traffic and reduced capacity along Wycroft, causing hold-ups for local traffic. Traffic management at the Wycroft/Bronte and Wycroft/Third Line junctions will be a key determinant of how well the traffic flows.</li> <li>3. As a follow-up to my meeting comment regarding the new logistics hub in Milton, attached is a document from CN that provides details of anticipated truck traffic going into and out of the hub (page 62 onwards). Some 800 trucks are expected to travel into and out of the facility every day! According to CN’s projections, the</li> </ol>	<p>On 2019-05-09 M. Parkhill responds:</p> <p>Hi ██████,</p> <p>Thanks for your thoughtful comments. I chose to “reply all”, in case others have similar questions.</p> <p>You bring up comments that we have discussed with Town staff, and recently at a meeting with Technical Agencies including Halton Region, so I’ll try to shed a little more light.</p> <ol style="list-style-type: none"> <li>1) For Wycroft Road, we considered what would be the best way to get more people walking and cycling, and support one of the Towns guiding principles to “provide choices for mobility by linking people and places with sustainable transportation network consisting of roads, transit, walking and cycling trails”. We evaluated on-street buffered bike lanes (one in each direction) compared to a multi-use trail on one side (for cycling in either direction plus walking). Current engineering standards tell us that bike lanes (one in each direction) are more compatible with the the number of driveways along Wycroft Road. That’s because cyclists will travel in the bike lanes in the same direction as motor vehicles on the road. Drivers turning into or out of driveways will be looking for “oncoming” traffic, and will be more likely to see the cyclists approaching. For example, the Ontario Traffic Manual Book 18 supports on-street bike lanes, noting that “motorists are more likely to be aware of cyclists on the roadway rather than adjacent to the road.”</li> <li>2) The construction timing will be coordinated with the Wycroft extension across Bronte Creek. The Region is working on the bridge project, and the Town will continue to work closely with the Region on a plan to keep traffic moving during construction. You are correct that the intersections of Bronte and Third Line are critical for access across and to the QEW. This environmental assessment study will make some recommendations around construction timing and management plans.</li> <li>3) Thank you for sending the Milton Hub study document and link. 800 trucks a day sounds like a lot of trucks. However, spread out over the working day, that’s at most 80 to 100 trucks in a given hour. As you noted, up to 10% of the those trucks are expected to use Hwy 25 (Bronte Road) to get to the QEW, which means about 8 or 10 trucks an hour. Bronte Road through the Wycroft intersection currently carries 50 or 60 trucks per hour in the morning and midday. And our future traffic analysis includes what we call “background employment growth” which means we added trucks and cars on the road as part of the traffic analysis. All that to say, I agree with your conclusion; I expect that the Milton Hub will have a small effect, if any, on Wycroft Road traffic.</li> </ol>	
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Wycroft Road Environmental Assessment  
Business Owner Working Group Consultation Summary Table

Date	Contact	Comment Summary	Date / Response	Actions
		<p>majority of the traffic will head east and west on the 401 and only 10% of the peak-hour inbound traffic and just 7% of the peak-hour outbound traffic will use Hwy 25 (Bronte Road) to get to the QEW. In numeric terms, this is probably a small number of extra trucks on the QEW, at any given time. I'm not sure it would cause additional cars to avoid the QEW and, therefore, would have limited effect on the traffic volume along Wycroft between Third Line and Bronte. More information about the Milton project can be found here: <a href="https://ceaa-acee.gc.ca/050/evaluations/proj/80100?culture=en-CA">https://ceaa-acee.gc.ca/050/evaluations/proj/80100?culture=en-CA</a> There are references to the impact on Halton traffic within the attached document and other documents on the website.</p> <p>4. Keep the trees! They add to the aesthetics of the industrial area and make for a more pleasant walk or ride.</p> <p>Regards [Milton Hub EA attached]</p>	<p>4) We are reviewing the west segment, from Bronte to Third Line, to see if we can add more trees in the public right-of-way. There will likely be tree impacts to widen this section, and the environmental study report will provide a strategy to replace any trees that may be removed. We'll have more details on this at the next public meeting.</p> <p>If you have any other questions or comments, please don't hesitate to ask. And keep an eye out for the email invitation to our next public meeting.</p>	

Wycroft Road Environmental Assessment  
Business Owner Working Group Consultation Summary Table

Date	Contact	Comment Summary	Date / Response	Actions
2019-06-03	To all Business Owner Working Group members	<p>On 2019-06-03, M. Parkhill emails:</p> <p>You are invited to the Town of Oakville's second Public Information Centre for the Wycroft Road Improvements Environmental Assessment.</p> <p><b>Date:</b> Thursday, June 13, 2019  <b>Time:</b> 4:30 p.m. – 6:30 p.m. Brief presentation at 5:00 p.m.  <b>Location:</b> Holiday Inn Hotel &amp; Suites Oakville, Halton East Room, 2525 Wycroft Road, Oakville</p> <p>The purpose of the Public Information Centre is to obtain input on the technically preferred roadway design concept for the corridor. The project team will present the design concept and the results of technical studies. Members of the project team will be available to answer questions and collect your feedback.</p> <p>Display materials will be posted on the project website: <a href="https://www.oakville.ca/residents/wycroft-road-ea.html">https://www.oakville.ca/residents/wycroft-road-ea.html</a>. If you are unable to attend, please provide any questions or comments to the undersigned or the Town's project manager Syed Rizvi at <a href="mailto:syed.rizvi@oakville.ca">syed.rizvi@oakville.ca</a>.</p> <p>The study is being conducted under the Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road, that includes a portion of South Service Road West, from Bronte Road to Kerr Street. The improvements are required to meet the needs of the Town to 2041. The Town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor.</p> <p>I appreciate your time and consideration in participating in this study.</p>		Invitation to attend PIC #2.

Wycroft Road Environmental Assessment  
Business Owner Working Group Consultation Summary Table

Date	Contact	Comment Summary	Date / Response	Actions
2019-06-03	<p>██████████ ██████████ ██████████ Policaro Group</p>	<p>Good afternoon Margaret,</p> <p>Thank you for the notification.</p> <p>I'll be away starting the 6th so I will not be able to attend. Please, however, forward the meeting minutes to me so that I can keep up to date.</p> <p>Thank you.</p>	<p>On 2019-07-10, H. McWilliam responds:</p> <p>Good morning ██████,</p> <p>This email is to notify you that the Public Information Centre #2 Summary Report and meeting materials have been uploaded to the project website: <a href="https://www.oakville.ca/residents/wycroft-road-ea.html">https://www.oakville.ca/residents/wycroft-road-ea.html</a></p> <p>Thank you for your continued interest in the Wycroft Road Improvements Environmental Assessment.</p>	<p>Sent link to meeting materials on project website.</p>
2019-06-03	<p>██████████ ██████████</p>	<p>Hi Margaret Unfortunately I'm travel on the 13th and wont be able to attend.</p> <p>Can you please forward the minutes. Thanks</p>	<p>On 2019-07-10, H. McWilliam responds:</p> <p>Good morning ██████,</p> <p>This email is to notify you that the Public Information Centre #2 Summary Report and meeting materials have been uploaded to the project website: <a href="https://www.oakville.ca/residents/wycroft-road-ea.html">https://www.oakville.ca/residents/wycroft-road-ea.html</a></p> <p>Thank you for your continued interest in the Wycroft Road Improvements Environmental Assessment.</p>	<p>Sent link to meeting materials on project website.</p>
2019-07-10	<p>██████████ ██████████ ██████████ Policaro Group</p>	<p>Good morning Hailey,</p> <p>Thank you for the updated information.</p> <p>I'll read through this and contact you if I have any questions or concerns.</p>		

Address	Business	Phone Number	Spoke with representative? (Y/N)	Interested in joining?	Notes
610 South Service Road W	Mercedes-Benz Oakville Collison Centre	[REDACTED]	Yes	Yes - [REDACTED]	
480 South Service Road West	SmartStop Self Storage	[REDACTED]	Yes	No	
460 South Service Road West	Cross Avenue Auto	[REDACTED]	Yes	Yes - [REDACTED]	
450 South Service Road West	Discount Car and Truck Rentals	[REDACTED]	Yes	No	
450 South Service Road West	Corbett's Source for Sports	[REDACTED]	Yes - manager was not in the store - representative provided email address to pass along information: [REDACTED]	No	Margaret emailed manager on 2019-03-27 requesting response by 03-29.
430 South Service Road West	Multi-Line Auto Sales and Leasing	[REDACTED]	Yes - manager was not in the store - representative provided phone number to pass along information	No	
410 South Service Road West	Budds' Chevrolet Cadillac Buick GMC	[REDACTED]	Yes	No	
370 South Service Road West	Bulow F Garden Centre and Landscaping	[REDACTED]	Yes	No	Noted concerns regarding intersection of South Service Road West and Wycroft Road
330 South Service Road West	KFC	[REDACTED]	No - left message on 2019-03-14 and 2019-03-28		
333 Wycroft Road, Unit 5	EuroSport Tuning	[REDACTED]	Yes	No	

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, March 27, 2019 3:55 PM  
**To:** [REDACTED]  
**Subject:** Wyecroft Road Improvements

Hi [REDACTED],

As the manager of Corbett's Source for Sports, I would like to invite you to join the Business Owners Working Group that we are assembling for the Wyecroft Road Improvements study, on behalf of the Town of Oakville.

The purpose of the group is to help the Town understand the needs of businesses along the corridor. . At the moment we have about 15 other businesses along the corridor.

We will ask you to attend one or two meetings, over the next few months, to share information and insights into issues, opportunities and potential solutions to improve Wyecroft Road. The group will also have opportunity to review and comment on draft documents and designs.

Please let me know by Friday, March 29 if you are interested.

For more information, please visit the project website: <https://www.oakville.ca/residents/wyecroft-road-ea.html>

Thanks for your time and consideration,

Margaret Parkhill, P.Eng.

Consultant Project Manager

IBI Group

tel +1 416 596 1930 ext 61578

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, March 28, 2019 2:29 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca)  
**Subject:** Wycroft Road Improvements - Invitation to Businesses  
**Attachments:** TTL\_Business\_Owner\_Working\_Group\_2019-03-07.pdf

You are invited to participate in the Business Owners Working Group for the Wycroft Road Improvements Environmental Assessment.

The Business Owners Working Group is being established to help the Town understand the needs of businesses along the Wycroft Road / South Service Road corridor, from Bronte Road to Kerr Street.

Over the next few months, the group will be asked to share information and insights into issues, opportunities and potential solutions to improve Wycroft Road. The group will also have opportunity to review and comment on draft documents and potential roadway designs. More information on the study and the purpose of the Working Group is provided in the attached Terms of Reference.

Our first meeting is planned for Monday, April 8 from 10 am to 12 pm at Oakville Town Hall (1225 Trafalgar Rd, Oakville, ON L6H 0H3).

If you know other business owners that might be interested in joining the Business Owners Working Group to provide input to this study, you may forward this email and copy me.

Please reply to confirm your interest and availability to participate in this important study. If you are not able to join us on April 8, please consider sending another representative from your business.

Regards,  
Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, March 28, 2019 2:47 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca)  
**Subject:** Wycroft Road Improvements - Invitation to Businesses  
**Attachments:** TTL\_Business\_Owner\_Working\_Group\_2019-03-07.pdf

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Regards,  
Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, March 28, 2019 3:43 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements - Invitation to Businesses

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** [REDACTED]  
**Sent:** Thursday, March 28, 2019 3:41 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; [REDACTED]  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>  
**Subject:** RE: Wyecroft Road Improvements - Invitation to Businesses

Hello Margaret,

I am available to participate in the study.

I'll see you April 8<sup>th</sup> at 10am.

Thank you for the opportunity.



Mercedes-Benz  
Oakville



**Mercedes-Benz Oakville | AMG Performance Centre**  
**smart Centre Oakville | Van Centre | Collision Centre**  
300 and 610 South Service Road West, Oakville ON L6K 3X5  
[REDACTED] | [www.mboakville.ca](http://www.mboakville.ca)

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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Thursday, March 28, 2019 2:47 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** Wycroft Road Improvements - Invitation to Businesses

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Regards,  
Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville

---

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Monday, April 1, 2019 9:08 AM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements - Invitation to Businesses

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** [REDACTED]  
**Sent:** Monday, April 01, 2019 8:08 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>  
**Subject:** RE: Wyecroft Road Improvements - Invitation to Businesses

Good morning Margaret,

I will be able to attend the meeting. Thanks for the invite!

[REDACTED]

**I will be out of the office Monday, March 25<sup>th</sup> to Friday, March 29<sup>th</sup>, inclusive, returning Monday, April 1<sup>st</sup>, 2019.  
For urgent matters, please email:** [REDACTED]

[REDACTED]

**Mauser Packaging Solutions**

2240 Wyecroft Road ▶ Oakville, ON L6L 6M1

[REDACTED] [mauserpackaging.com](http://mauserpackaging.com)

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---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Thursday, March 28, 2019 2:29 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** Wyecroft Road Improvements - Invitation to Businesses

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

You are invited to participate in the Business Owners Working Group for the Wyecroft Road Improvements Environmental Assessment.

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Please reply to confirm your interest and availability to participate in this important study. If you are not able to join us on April 8, please consider sending another representative from your business.

Regards,  
Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, April 2, 2019 4:47 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca)  
**Subject:** RE: April 8 meeting for Wyecroft Road Improvements

Hi [REDACTED],  
That's great, see you Monday!  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** [REDACTED]  
**Sent:** Tuesday, April 02, 2019 4:44 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: April 8 meeting for Wyecroft Road Improvements

Yes, great, thanks I will attend.

Regards,

[REDACTED]  
Advanced Technical Research Inc./ Roto-Static International  
5-2333 Wyecroft Road, Oakville, ON L6L 6L4  
[REDACTED]

If you no longer wish to receive emails from Roto-Static you may [unsubscribe](#) at any time.

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** April-02-19 3:47 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** April 8 meeting for Wyecroft Road Improvements

Reminder of the Business Owners Working Group planned for Monday, April 8 from 10 am to 12 pm in the Palermo Room at Oakville Town Hall.

If you are not available please consider sending another representative for your business.

Kindly RSVP by Thursday, April 4<sup>th</sup>.

Regards,  
Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville

---

**From:** Margaret Parkhill  
**Sent:** Thursday, March 28, 2019 2:29 PM  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** Wycroft Road Improvements - Invitation to Businesses

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Regards,  
Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, April 2, 2019 3:47 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca)  
**Subject:** April 8 meeting for Wyecroft Road Improvements  
**Attachments:** TTL\_Business\_Owner\_Working\_Group\_2019-03-07.pdf

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Regards,  
Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville

---

**From:** Margaret Parkhill  
**Sent:** Thursday, March 28, 2019 2:29 PM  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>  
**Subject:** Wyecroft Road Improvements - Invitation to Businesses

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, April 2, 2019 4:09 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca)  
**Subject:** RE: April 8 meeting for Wyecroft Road Improvements

Hi [REDACTED],  
That's great! See you Monday,  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** [REDACTED]  
**Sent:** Tuesday, April 02, 2019 4:04 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** RE: April 8 meeting for Wyecroft Road Improvements

[REDACTED] will be attending :  
Representing 2070 Wyecroft Rd

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Tuesday, April 2, 2019 3:47 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))  
**Subject:** April 8 meeting for Wyecroft Road Improvements

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Regards,  
Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville

---

**From:** Margaret Parkhill  
**Sent:** Thursday, March 28, 2019 2:29 PM  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
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Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville



## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, April 2, 2019 5:06 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca)  
**Subject:** RE: April 8 meeting for Wyecroft Road Improvements

Hi [REDACTED],  
That's great, see you Monday!  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** [REDACTED]  
**Sent:** Tuesday, April 02, 2019 5:02 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: April 8 meeting for Wyecroft Road Improvements

Hi Margaret I will attend. Thanks

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** Tuesday, April 2, 2019 3:47 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
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Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville

---

**From:** Margaret Parkhill  
**Sent:** Thursday, March 28, 2019 2:29 PM  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
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Regards,  
Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
416-596-1930 x 61578

cc: Syed Rizvi, Project Manager, Town of Oakville

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, April 3, 2019 2:59 PM  
**To:** [REDACTED]  
**Cc:** [REDACTED] Syed Rizvi (syed.rizvi@oakville.ca)  
**Subject:** RE: April 8 meeting for Wyecroft Road Improvements

Hi [REDACTED],  
That's great, see you on Monday!  
Margaret

Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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---

**From:** [REDACTED]  
**Sent:** Wednesday, April 03, 2019 2:53 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** [REDACTED]  
**Subject:** Re: April 8 meeting for Wyecroft Road Improvements

Good afternoon Margaret,

Confirming attendance for meeting on Monday April 08, 2019 at 10:00am regarding the Wyecroft road Improvements.

Thank you.

Regards,

[REDACTED]

[REDACTED]

**POLICARO** 40  
GROUP YEARS



## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Friday, April 12, 2019 2:22 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road - April 8 meeting summary

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** [REDACTED]  
**Sent:** Friday, April 12, 2019 2:10 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** [REDACTED]  
**Subject:** RE: Wyecroft Road - April 8 meeting summary

Hi Margaret: I found the meeting informative and your presentation was great. Looking forward to follow up meetings. Thanks [REDACTED]

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Friday, April 12, 2019 10:26 AM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Mark Covert; Hailey McWilliam; Bruce Mori  
**Subject:** Wyecroft Road - April 8 meeting summary

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Regards,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61578 fax +1 416 596 0644

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Monday, April 15, 2019 9:10 AM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road - April 8 meeting summary

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** [REDACTED]  
**Sent:** Friday, April 12, 2019 9:30 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Re: Wyecroft Road - April 8 meeting summary

Good morning Margaret,

Thank you kindly for the summary minutes of the recent meeting.

Thank you.

Regards,

[REDACTED]

[REDACTED]



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This message and any attachments are the property of Policaro Group or its affiliates. It may be legally privileged and/or confidential and is intended only for the use of the addressee(s). No addressee should store, forward, print, copy, or otherwise reproduce this message in any manner that would allow it to be viewed by any individual not originally listed as a recipient. If the reader of this message is not the intended recipient, you are hereby notified that any unauthorized storage, disclosure, dissemination, distribution, copying or the taking of any action in reliance on the information herein is strictly prohibited. If you have received this communication in error, please immediately notify the sender and delete this message.

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

**Date:** Friday, April 12, 2019 at 10:25 AM

**To:** [Redacted]

**Cc:** "Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))" <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>, Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>, Hailey McWilliam <[hailey.mcwilliam@ibigroup.com](mailto:hailey.mcwilliam@ibigroup.com)>, Bruce Mori <[bmori@IBIGroup.com](mailto:bmori@IBIGroup.com)>

**Subject:** Wycroft Road - April 8 meeting summary

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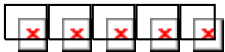
Regards,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Friday, April 12, 2019 10:26 AM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca); Mark Covert; Hailey McWilliam; Bruce Mori  
**Subject:** Wycroft Road - April 8 meeting summary  
**Attachments:** TTM\_2019-04-08\_BWG\_DRAFT\_2019-04-12.pdf

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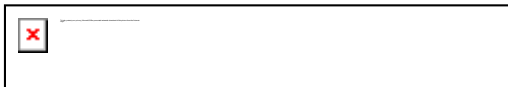
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Regards,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Monday, April 15, 2019 9:11 AM  
**To:** Hailey McWilliam  
**Subject:** FW: Wycroft Road - April 8 meeting summary

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Monday, April 15, 2019 8:47 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** RE: Wycroft Road - April 8 meeting summary

[REDACTED]

---

**From:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Sent:** Friday, April 12, 2019 10:26 AM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi (<syed.rizvi@oakville.ca> <syed.rizvi@oakville.ca>); Mark Covert <mark.covert@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Bruce Mori <bmori@IBIGroup.com>  
**Subject:** Wycroft Road - April 8 meeting summary

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Regards,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada



## Anna Levytska

---

**From:** [REDACTED]  
**Sent:** Friday, April 26, 2019 11:54 AM  
**To:** Margaret Parkhill  
**Cc:** [REDACTED]; 'Syed Rizvi';  
'Mark Covert'; Hailey McWilliam; Bruce Mori  
**Subject:** RE: Wyecroft Road - April 8 meeting summary  
**Attachments:** Milton Hub EA 122958E.pdf

Four quick comments related, for the most part, to the West Segment of the Wyecroft Road study area:

1. Like others, I see some danger to users of the planned bike lanes, primarily due to trucks turning right into streets and driveways, where cyclists may be in a blindspot, particularly during darker commuting times in the Fall and Spring. However, this is probably no more than the danger to cyclists without the bike lanes. Instinct makes me think a separated dual use bike/pedestrian pathway, with posted warnings of turning traffic, would be better. However, I defer to the expertise of others on these matters. Perhaps a "traffic" study would determine how many cyclists use Wyecroft now, or would in the future.
2. While supportive of the Wyecroft extension across Bronte Road and over Bronte Creek, I was concerned to hear that the widening of the west segment of Wyecroft will not happen until after the bridge has been completed. The extension of Wyecroft will undoubtedly attract rush-hour vehicles off the QEW who might leave at Third Line, going west, or take Harvester/Wyecroft, going east from points in Burlington. There may also be traffic, going north on Third Line, to get on the westbound QEW, that may choose Wyecroft, instead. The widening of Wyecroft may mean lane shutdowns or other restrictions during construction. As a result, for some period of time, we may have increased vehicular traffic and reduced capacity along Wyecroft, causing hold-ups for local traffic. Traffic management at the Wyecroft/Bronte and Wyecroft/Third Line junctions will be a key determinant of how well the traffic flows.
3. As a follow-up to my meeting comment regarding the new logistics hub in Milton, attached is a document from CN that provides details of anticipated truck traffic going into and out of the hub (page 62 onwards). Some 800 trucks are expected to travel into and out of the facility every day! According to CN's projections, the majority of the traffic will head east and west on the 401 and only 10% of the peak-hour inbound traffic and just 7% of the peak-hour outbound traffic will use Hwy 25 (Bronte Road) to get to the QEW. In numeric terms, this is probably a small number of extra trucks on the QEW, at any given time. I'm not sure it would cause additional cars to avoid the QEW and, therefore, would have limited effect on the traffic volume along Wyecroft between Third Line and Bronte. More information about the Milton project can be found here: <https://ceaa-acee.gc.ca/050/evaluations/proj/80100?culture=en-CA> There are references to the impact on Halton traffic within the attached document and other documents on the website.
4. Keep the trees! They add to the aesthetics of the industrial area and make for a more pleasant walk or ride.

Regards,

[REDACTED]  
The Deltic Group Inc.  
11-785 Pacific Road  
Oakville, Ontario, Canada

---

**From:** Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]  
**Sent:** April-12-19 10:26 AM

**To:** [REDACTED]

**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Mark Covert; Hailey McWilliam; Bruce Mori

**Subject:** Wyecroft Road - April 8 meeting summary

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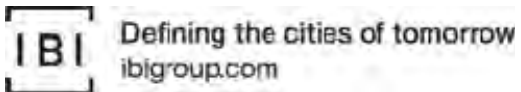
Regards,  
Margaret

Margaret Parkhill

Associate - Manager, Transportation Engineering

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, May 9, 2019 10:10 AM  
**To:** [REDACTED]  
**Cc:** [REDACTED]; 'Syed Rizvi';  
'Mark Covert'; Hailey McWilliam; Bruce Mori  
**Subject:** RE: Wyecroft Road - April 8 meeting summary

Hi [REDACTED],

Thanks for your thoughtful comments. I chose to "reply all", in case others have similar questions.

You bring up comments that we have discussed with Town staff, and recently at a meeting with Technical Agencies including Halton Region, so I'll try to shed a little more light.

- 1) For Wyecroft Road, we considered what would be the best way to get more people walking and cycling, and support one of the Towns guiding principles to "provide choices for mobility by linking people and places with sustainable transportation network consisting of roads, transit, walking and cycling trails". We evaluated on-street buffered bike lanes (one in each direction) compared to a multi-use trail on one side (for cycling in either direction plus walking). Current engineering standards tell us that bike lanes (one in each direction) are more compatible with the the number of driveways along Wyecroft Road. That's because cyclists will travel in the bike lanes in the same direction as motor vehicles on the road. Drivers turning into or out of driveways will be looking for "oncoming" traffic, and will be more likely to see the cyclists approaching. For example, the Ontario Traffic Manual Book 18 supports on-street bike lanes, noting that "motorists are more likely to be aware of cyclists on the roadway rather than adjacent to the road."
- 2) The construction timing will be coordinated with the Wyecroft extension across Bronte Creek. The Region is working on the bridge project, and the Town will continue to work closely with the Region on a plan to keep traffic moving during construction. You are correct that the intersections of Bronte and Third Line are critical for access across and to the QEW. This environmental assessment study will make some recommendations around construction timing and management plans.
- 3) Thank you for sending the Milton Hub study document and link. 800 trucks a day sounds like a lot of trucks. However, spread out over the working day, that's at most 80 to 100 trucks in a given hour. As you noted, up to 10% of the those trucks are expected to use Hwy 25 (Bronte Road) to get to the QEW, which means about 8 or 10 trucks an hour. Bronte Road through the Wyecroft intersection currently carries 50 or 60 trucks per hour in the morning and midday. And our future traffic analysis includes what we call "background employment growth" which means we added trucks and cars on the road as part of the traffic analysis. All that to say, I agree with your conclusion; I expect that the Milton Hub will have a small effect, if any, on Wyecroft Road traffic.
- 4) We are reviewing the west segment, from Bronte to Third Line, to see if we can add more trees in the public right-of-way. There will likely be tree impacts to widen this section, and the environmental study report will provide a strategy to replace any trees that may be removed. We'll have more details on this at the next public meeting.

If you have any other questions or comments, please don't hesitate to ask.  
And keep an eye out for the email invitation to our next public meeting.

Regards,

Margaret Parkhill, P.Eng.  
Consultant Project Manager

---

**From:** [REDACTED]  
**Sent:** Friday, April 26, 2019 11:54 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** [REDACTED]; 'Syed Rizvi' <syed.rizvi@oakville.ca>; 'Mark Covert' <mark.covert@oakville.ca>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>; Bruce Mori <bmori@IBIGroup.com>  
**Subject:** RE: Wyecroft Road - April 8 meeting summary

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Regards,

[REDACTED]  
The Deltic Group Inc.  
11-785 Pacific Road  
Oakville, Ontario, Canada  
[REDACTED]

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**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]

**Sent:** April-12-19 10:26 AM

**To:** [REDACTED]

**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)); Mark Covert; Hailey McWilliam; Bruce Mori

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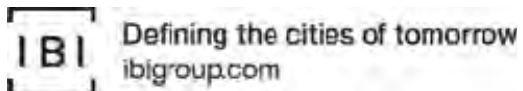
Regards,  
Margaret

Margaret Parkhill

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**Anna Levytska**

---

**From:** Margaret Parkhill  
**Sent:** Monday, June 3, 2019 5:15 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** [REDACTED]  
**Sent:** Monday, June 03, 2019 5:10 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Re: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

Good afternoon Margaret,

Thank you for the notification.

I'll be away starting the 6<sup>th</sup> so I will not be able to attend. Please, however, forward the meeting minutes to me so that I can keep up to date.

Thank you.

Regards,

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

**Date:** Monday, June 3, 2019 at 4:40 PM

**To:** [Redacted]

**Cc:** "Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))" <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** Wycroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

You are invited to the Town of Oakville’s second Public Information Centre for the Wycroft Road Improvements Environmental Assessment.

**Date:** Thursday, June 13, 2019

**Time:** 4:30 p.m. – 6:30 p.m. Brief presentation at 5:00 p.m.

**Location:** Holiday Inn Hotel & Suites Oakville, Halton East Room, 2525 Wycroft Road, Oakville

The purpose of the Public Information Centre is to obtain input on the technically preferred roadway design concept for the corridor. The project team will present the design concept and the results of technical studies. Members of the project team will be available to answer questions and collect your feedback.

Display materials will be posted on the project website: <https://www.oakville.ca/residents/wycroft-road-ea.html>. If you are unable to attend, please provide any questions or comments to the undersigned or the Town’s project manager Syed Rizvi at [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

The study is being conducted under the Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road, that includes a portion of South Service Road West, from Bronte Road to Kerr Street. The improvements are required to meet the needs of the Town to 2041. The Town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor.

I appreciate your time and consideration in participating in this study.

Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, June 4, 2019 2:54 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** [REDACTED]  
**Sent:** Monday, June 03, 2019 6:38 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** RE: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

H Margaret Unfortunately I'm travel on the 13<sup>th</sup> and wont be able to attend.

Can you please forward the minutes. Thanks

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** Monday, June 3, 2019 4:40 PM

**To:** [REDACTED]

**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
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Consultant Project Manager  
IBI Group

## Anna Levytska

---

**From:** [REDACTED]  
**Sent:** Wednesday, July 10, 2019 11:23 AM  
**To:** Hailey McWilliam  
**Cc:** Margaret Parkhill; Syed Rizvi  
**Subject:** Re: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

Good morning Hailey,

Thank you for the updated information.

I'll read through this and contact you if I have any questions or concerns.

Thank you.

Regards,

[REDACTED]

[REDACTED]



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**From:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>

**Date:** Wednesday, July 10, 2019 at 10:41 AM

**To:** [REDACTED]

**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>, Syed Rizvi <syed.rizvi@oakville.ca>

**Subject:** RE: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

Good morning [REDACTED],

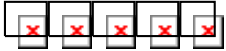
This email is to notify you that the Public Information Centre #2 Summary Report and meeting materials have been uploaded to the project website: <https://www.oakville.ca/residents/wyecroft-road-ea.html>

Thank you for your continued interest in the Wyecroft Road Improvements Environmental Assessment.

Regards,  
Hailey

Hailey McWilliam

**IBI GROUP**  
7th Floor - 55 St. Clair Avenue West  
Toronto ON M4V 2Y7 Canada  
tel +1 416 596 1930 ext 61208 fax +1 416 596 0644



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**From:** [REDACTED]  
**Sent:** Monday, June 03, 2019 5:10 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** Re: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

Good afternoon Margaret,

Thank you for the notification.

I'll be away starting the 6<sup>th</sup> so I will not be able to attend. Please, however, forward the meeting minutes to me so that I can keep up to date.

Thank you.

Regards,

[REDACTED]

[REDACTED]



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**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>

**Date:** Monday, June 3, 2019 at 4:40 PM

**To:** [Redacted]

**Cc:** "Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca))" <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

You are invited to the Town of Oakville's second Public Information Centre for the Wyecroft Road Improvements Environmental Assessment.

**Date:** Thursday, June 13, 2019

**Time:** 4:30 p.m. – 6:30 p.m. Brief presentation at 5:00 p.m.

**Location:** Holiday Inn Hotel & Suites Oakville, Halton East Room, 2525 Wyecroft Road, Oakville

The purpose of the Public Information Centre is to obtain input on the technically preferred roadway design concept for the corridor. The project team will present the design concept and the results of technical studies. Members of the project team will be available to answer questions and collect your feedback.

Display materials will be posted on the project website: <https://www.oakville.ca/residents/wyecroft-road-ea.html>. If you are unable to attend, please provide any questions or comments to the undersigned or the Town's project manager Syed Rizvi at [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

The study is being conducted under the Municipal Class Environmental Assessment (Class EA) Study for improvements to Wyecroft Road, that includes a portion of South Service Road West, from Bronte Road to Kerr Street. The improvements are required to meet the needs of the Town to 2041. The Town is considering a wide range of options to satisfy travel demand within the Wyecroft Road corridor.

I appreciate your time and consideration in participating in this study.

Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group

## Anna Levytska

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**From:** Hailey McWilliam  
**Sent:** Wednesday, July 10, 2019 10:41 AM  
**To:** [REDACTED]  
**Cc:** Margaret Parkhill; Syed Rizvi  
**Subject:** RE: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

Good morning [REDACTED],

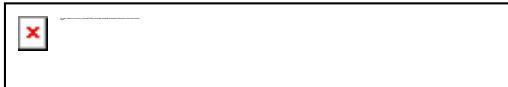
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Thank you for your continued interest in the Wyecroft Road Improvements Environmental Assessment.

Regards,  
Hailey

Hailey McWilliam

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**From:** [REDACTED]  
**Sent:** Monday, June 03, 2019 6:38 PM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** RE: Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

H Margaret Unfortunately I'm travel on the 13<sup>th</sup> and wont be able to attend.

Can you please forward the minutes. Thanks

---

**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** Monday, June 3, 2019 4:40 PM  
**To:** [REDACTED]

**Cc:** Syed Rizvi (<[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)> <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** Wyecroft Road Improvements Class EA - Notice of Second Public Meeting - June 13, 2019

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**Date:** Thursday, June 13, 2019

**Time:** 4:30 p.m. – 6:30 p.m. Brief presentation at 5:00 p.m.

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The purpose of the Public Information Centre is to obtain input on the technically preferred roadway design concept for the corridor. The project team will present the design concept and the results of technical studies. Members of the project team will be available to answer questions and collect your feedback.

Display materials will be posted on the project website: <https://www.oakville.ca/residents/wycroft-road-ea.html>. If you are unable to attend, please provide any questions or comments to the undersigned or the Town's project manager Syed Rizvi at [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

The study is being conducted under the Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road, that includes a portion of South Service Road West, from Bronte Road to Kerr Street. The improvements are required to meet the needs of the Town to 2041. The Town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor.

I appreciate your time and consideration in participating in this study.

Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group

**Town of Oakville**

Wycroft Road Improvements Bronte Road to Kerr Street

Environmental Study Report – Draft

Prepared by IBI Group

## **APPENDIX A-4:**

### **Indigenous Communities Consultation Record**

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	Title	Contact Name	Address	City, PR, PC	Email
<b>Indigenous Communities</b>					
Chippewas of Georgina Island		Chief Donna Big Canoe	Rural Road No. 2, N13	Sutton West, ON L0E 1R0	<a href="mailto:donna.bigcanoe@georginaisland.com">donna.bigcanoe@georginaisland.com</a>
Chippewas of Mnjikaning (Rama)		Chief Rodney Noganosh	5884 Rama Road, Suite 200	Rama, ON L0K 1T0	<a href="mailto:rodneyn@ramafirstnation.ca">rodneyn@ramafirstnation.ca</a>
Chippewas of Mnjikaning (Rama)	Executive Assistant to the Chief	Ms. Hollie Nolan	5884 Rama Road, Suite 200	Rama, ON L0K 1T0	<a href="mailto:hollien@ramafirstnation.ca">hollien@ramafirstnation.ca</a>
Six Nations of the Grand River Territory		Chief Ava Hill	P.O. Box 5000	Oshweken, ON N0A 1M0	<a href="mailto:avahill@sixnations.ca">avahill@sixnations.ca</a>
Haudenosaunee Six Nations Confederacy Council, Haudenosaunee Resource Centre	Project Coordinator	Mr. Leroy Hill	16 Sunrise Court, Suite 600, P.O. Box 174	Oshweken, ON N0A 1M0	<a href="mailto:1749resource@gmail.com">1749resource@gmail.com</a>
Haudenosaunee Development Institute	Office Administrator	Ms. Misty Hill			<a href="mailto:hdi2@bellnet.ca">hdi2@bellnet.ca</a>
Metis Nation of Ontario	President	Ms. Margaret Froh	66 Slater Street, Suite 1100	Ottawa, ON K1P 5H1	<a href="mailto:margaretf@metisnation.org">margaretf@metisnation.org</a>
Mississaugas of the Credit First Nation (MCFN)	Consultation Manager	Ms. Fawn D. Sault	4065 Highway 6 North	Hagersville, ON N0A 1H0	<a href="mailto:fawn.sault@mncfn.ca">fawn.sault@mncfn.ca</a>
Mississaugas of the Credit First Nation (MCFN)		Chief Stacey Laforme	2789 Mississauga Road, Rural Road No. 6	Hagersville, ON N0A 1H0	<a href="mailto:stacey.laforme@mncfn.ca">stacey.laforme@mncfn.ca</a>
Mississaugas of the Credit First Nation (MCFN)	Environmental and Archaeological Assistant	Ms. Joelle Williams	4065 Highway 6 North	Hagersville, ON N0A 1H0	<a href="mailto:joelle.williams@mncfn.ca">joelle.williams@mncfn.ca</a>
Williams Treaties First Nation	Process Co-ordinator/Barrister and Solicitor	Ms. Karry Sandy-McKenzie	9 Creswick Court	Barrie, ON L4M 2J7	<a href="mailto:k.a.sandy-mckenzie@rogers.com">k.a.sandy-mckenzie@rogers.com</a>
Chippewas of Mnjikaning (Rama)	Community Consultation	Sharday James			<a href="mailto:shardayj@ramafirstnation.ca">shardayj@ramafirstnation.ca</a>



**Town of Oakville - Wyecroft Road Class Environmental Assessment  
Indigenous Communities Consultation Summary Table**

Date	Correspondence Between (include contact info)	Conversation Summary	Date / Response	Actions / Commitments
<p>The following tabulation is intended to summarize consultation activities with Indigenous Communities. All comments received, responses made and actions/commitments are detailed in this table for the period April 2018 to July 26, 2019. A complete Communications Record is provided as Appendix A of the Environmental Study Report.</p>				
2018-06-12	<p>Hollie Nolan <b>on behalf of</b> Chief Rodney Noganosh Executive Assistant to the Chief, Administration Chippewas of Rama First Nation hollie@ramafirstnation.ca</p>	<p>Thank you for your letter re: Oakville – Notice of Study Commencement – Wyecroft Road Improvements from Bronte Road to Kerr Street – Schedule C Municipal Class Environmental Assessment.</p> <p>Please be advised that we reviewed your letter. I have shared it with Council and we've forwarded the information to Karry Sandy-McKenzie, Williams Treaties First Nation Process Co-ordinator/Negotiator. Ms. McKenzie will review your letter and take the necessary action if required. In the interim, should you wish to contact Ms. McKenzie directly, please do so at k.a.sandy-mckenzie@rogers.com.</p>	Response received.	Karry Sandy-McKenzie, Williams Treaties First Nation Process Co-ordinator/Negotiator added to the mailing list.
2018-08-22	<p>Fawn D. Sault Consultation Manager, Department of Consultation and Accommodation Mississaugas of the New Credit First Nation Fawn.sault@mncfn.ca</p>	<p>Thank you for the notification sent to The Mississaugas of the New Credit First Nation (MNCFN) regarding Wyecroft Road Improvements from Bronte Road to Kerr Street Schedule 'C' Municipal Class Environmental Assessment. We have reviewed the document you have provided and determined that, at this time, MNCFN has a low level of concern about the project. Please see the attached letter for more information.</p> <p>Respectfully, we ask that you immediately notify MNCFN if there are any changes to the project as they may impact MNCFN's interests. Additionally, MNCFN requests a copy of all associated environmental and/or archaeological reports. These can be electronic copies, if you prefer. Furthermore, MNCFN employs Field Liaison Representatives who must be on location whenever any fieldwork for environmental and/or archaeological assessments is undertaken. If additional work is scheduled, please notify us as soon as possible so that we may work together to discuss and arrange for MNCFN's participation.</p> <p>[Attached: Letter expressing low level of concern around project]</p>	<p>On 2018-09-05 M. Alden responds:</p> <p>I apologize for the short notice, but a fisheries biologist from LGL will be completing fieldwork tomorrow, September 6, 2018, for the Wyecroft Road Improvements Class Environmental Assessment in the Town of Oakville. If the Mississaugas of the New Credit First Nation are interested in sending a field liaison for this work, we would be happy to arrange a time and place to meet. Please note that any individuals who will be on site will be required to wear personal protective equipment.</p>	Commitment to send environmental and archaeological reports to MNCFN.

**Town of Oakville - Wyecroft Road Class Environmental Assessment  
Indigenous Communities Consultation Summary Table**


<p>2018-09-05</p>	<p>Megan DeVries Archaeological Operations Supervisor Department of Consultation and Accommodation Mississaugas of the New Credit First Nation Megan.devries@mncfn.ca</p>	<p>I am writing to you as the Archaeological Operations Supervisor at the Mississaugas of the New Credit First Nation [MNCFN]. I was notified about this project by Fawn Sault, our Consultation Manager. Please note that it is our policy at MNCFN that all consultation should be carried out directly between the First Nation and the proponent, rather than through a consultant.</p> <p>I understand that for some proponents this can be unfamiliar territory. Therefore, please allow me to provide you with some background: The Mississaugas of the New Credit First Nation [MNCFN] formed the Department of Consultation and Accommodation in January 2015, in order to respond to rapid and consistent development within its treaty territory. Both the authorities who approve this development and the proponents who drive it have certain consultation responsibilities to the Nation, as a result of MNCFN's Aboriginal and treaty rights and our continued interests and concerns regarding the land. One of the ways we require proponents to engage with us is in providing transparency during the environmental survey and archaeological assessment process. The best way to accomplish this is by having Field Liaison Representatives on location while fieldwork is occurring, who can ensure that the Nation's special interests and concerns are respected and considered during the fieldwork. The cultural and natural resources in question are part of MNCFN's treaty territory and heritage, and it is our responsibility to ensure their protection, on behalf of the Nation.</p> <p>Therefore, MNCFN insists that its Field Liaison Representatives ("FLRs") are on site whenever any environmental or archaeological fieldwork (Stages 2 through 4) is occurring within our treaty territory. Our preference is that the cost for the participation of our FLRs is covered by the proponent, not the consultant, whom we view as having the ultimate responsibility to consult with the Nation.</p> <p>Please also note that MNCFN requires two of its Field Liaison Representatives to be on location whenever fieldwork is taking place within its treaty territory. The reason for this is so that FLRs can provide support and security for each other in the field. This has become a requirement in light of uncommon, but unfortunate, occurrences when FLRs have felt pressured or intimidated from external persons while at work locations. We ask that you would respect this request.</p> <p>Therefore, please find attached the contract that covers MNCFN's participation in the upcoming fieldwork. This contract covers both</p>	<p>On 2018-09-05 S. Rizvi responds:</p> <p>Attached is the signed contract concerning MNCFN's participation in the upcoming site visit with the fisheries biologist from LGL Ltd., scheduled for Friday September 7, 2018. Please meet the biologist at 1:00 pm at the 14 Mile Creek crossing on Wyecroft Road in Oakville.</p> <p>[Attached: Signed Contract]</p>	
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**Town of Oakville - Wycroft Road Class Environmental Assessment  
Indigenous Communities Consultation Summary Table**

Date	Correspondence Between (include contact info)	Conversation Summary	Date / Response	Actions / Commitments
2018-09-06	Megan DeVries Archaeological Operations Supervisor Department of Consultation and Accommodation Mississaugas of the New Credit First Nation Megan.devries@mncfn.ca	Please find attached the signed FLR participation agreement. Joelle Williams will be coordinating the meeting details and confirming FLR participation.  [Attached: Field Liaison Representative Agreement Agreement]	On 2018-09-05 S. Rizvi responds:  [Joelle Williams and Fault Sault CC'd]  A few more details for the September 7 field work by LGL Limited. Field Liaisons can meet Erin from LGL at the 14 Mile Creek crossing on South Service Road, located just 'east' of Third Line, at 1:00 pm on Friday, September 7th. See the Google Maps image below for the 1 pm meeting location.  Contact: Erin Blenkhorn, LGL Limited Cell #: [REDACTED] – would the field liaison be comfortable also sharing their cell phone number? Enviro survey: Fisheries Required PPE: We recommend that Field Liaisons wear a high visibility safety vest at all times, and mount a strobe light on their vehicle. If the Field Liaisons are interested in participating to take stream measurements, please bring steel toe rubber boots.  The site visit will include 3 or 4 crossings, from 1:00 p.m. until around 4:00 p.m.	FLR agreement between the Town of Oakville and the MNCFN signed.
2018-09-06	Joelle Williams Mississaugas of the New Credit First Nation	Thank you for the info. Please supply the additional site info below. I will email you this afternoon and let you know who will be joining you.  Contact: Cell #: Enviro survey: Required PPE:  Thank you.		
2018-09-06	Joelle Williams Mississaugas of the New Credit First Nation	Could you also please send a map of the site location?  Thank you.		

**Town of Oakville - Wycroft Road Class Environmental Assessment  
Indigenous Communities Consultation Summary Table**

Date	Correspondence Between (include contact info)	Conversation Summary	Date / Response	Actions / Commitments
2018-09-06	Joelle Williams Mississaugas of the New Credit First Nation	<p>The following FLR is scheduled to join you on tomorrow.</p> <p>Blake Sault [REDACTED]</p> <p>In the event of a cancellation, please contact Megan DeVries via cell phone [REDACTED] or email (megan.devries@mncfn.ca). Please note I am still waiting for the following site information if you can provide it.</p> <p>Contact: Cell #: Enviro survey: Required PPE: Site location map</p> <p>Thank you.</p>	<p>On 2018-09-06 M. Parkhill responds:</p> <p>Field Liaisons can meet Erin Blenkhorn from LGL at the 14 Mile Creek crossing on South Service Road, located just 'east' of Third Line, at 1:00 pm on Friday, September 7th. See the Google Maps image below for the 1 pm meeting location.</p> <p>Contact: Erin Blenkhorn, LGL Limited Cell #: [REDACTED] Enviro survey: Fisheries Required PPE: We recommend that Field Liaisons wear a high visibility safety vest at all times, and mount a strobe light on their vehicle. If the Field Liaisons are interested in participating to take stream measurements, please bring steel toe rubber boots.</p> <p>The site visit will include 3 or 4 crossings, from 1:00 p.m. until around 4:00 p.m.</p> 	A FLR of the Mississaugas of the New Credit First Nation attended the site meeting held on September 7, 2018.
2018-09-06	Joelle Williams Mississaugas of the New Credit First Nation	<p>Thank you for the info Margaret.</p> <p>Will a blue strobe light for the vehicle be okay?</p>		
2018-11-14	Karry Sandy-McKenzie Williams Treaties First Nation Process Co-ordinator/Negotiator k.a.sandy-mckenzie@rogers.com.		<p>On 2018-11-14 S. Rizvi emails:</p> <p>The Town of Oakville invites representatives from interested Indigenous communities to attend the first Public Information Centre for the Wycroft Road Improvements Class Environmental Assessment Study. Please see the attached letter and Notice of Public Information Centre 1 for more information.</p> <p>If you have any questions or comments about the project, please feel free to contact me at your convenience. I appreciate your time and consideration in participating in this study.</p> <p>[Attached: Notice of Public Information Centre and Cover Letter]</p>	

**Town of Oakville - Wycroft Road Class Environmental Assessment  
Indigenous Communities Consultation Summary Table**

Date	Correspondence Between (include contact info)	Conversation Summary	Date / Response	Actions / Commitments
2018-11-26	Sharday James Community Consultation Worker, Communications Chippewas of Rama First Nation	Thank you for contacting the Chippewas of Rama First Nation. I am sending this email in regards to a notice we received from you about road improvements in Oakville on Wycroft Road from Bronte Road to Kerr Street. I noticed that there is some green space and a river on South Service Road West just northeast of Third Line. I am interested in what is found in this area and how it might be impacted from these improvements. Could we get a copy of the EA report when it is completed? This would be greatly appreciated.		

**Town of Oakville - Wycroft Road Class Environmental Assessment  
Indigenous Communities Consultation Summary Table**

Date	Correspondence Between (include contact info)	Conversation Summary	Date / Response	Actions / Commitments
2019-04-02	Sharday James Community Consultation Worker, Communications Chippewas of Rama First Nation	My name is Sharday James and I am a representative from the Chippewas of Rama First Nation. Back in November we received a notice from you about road improvements to Wycroft Road. I sent you an email on November 26 <sup>th</sup> regarding greenspace around the area to be improved and asked what these improvements might impact. I also requested the EA upon its completion. I am sending this email because I have not heard back from you. I am wondering if you could share any updates and the EA if it has been completed.	<p>On 2019-04-02 S. Rizvi responds:</p> <p>Dear Sharday, Thank you for your interest in the Wycroft Road Improvements Environmental Assessment, and my apologies for the delay in responding to your email from November 26. The Environmental Assessment is on-going. We are planning the second Public Information Centre for late Spring 2019, and to complete the EA in Summer 2019.</p> <p>You asked about the green space and river just east of Third Line. This watercourse is Fourteen Mile Creek. There are 3 other watercourse crossings in the study area, and at each one we are considering the structural integrity of the existing culvert, and potential for improvements for water flow and wildlife passage:</p> <ul style="list-style-type: none"> <li>- Upper McCraney Creek, 270 m east of Progress Court</li> <li>- Taplow Creek, just west of Fourth Line</li> <li>- Glen Oak Creek, 310 m east of Fourth Line</li> </ul> <p>We are in the process of developing and evaluating design alternatives, so the impacts are not yet defined.</p> <p>If you are also interested in the archaeological findings, a Stage 1 Archaeological Assessment was completed in Fall 2018 and found that the area surrounding Fourteen Mile Creek retains archaeological potential and requires a Stage 2 Archaeological Assessment. You might also be interested to review information from the first Public Information Centre held November 28, 2018 at <a href="https://www.oakville.ca/residents/wycroft-road-ea.html">https://www.oakville.ca/residents/wycroft-road-ea.html</a>.</p> <p>I would be happy to provide you with a copy of the Environmental Study Report upon the completion of the Environmental Assessment. If you prefer a hard copy, please provide me with a mailing address.</p> <p>If you have any other questions, don't hesitate to email or call me at the number below.</p>	Commitment to send Environmental Study Report to Chippewas of Rama First Nation

**Town of Oakville - Wyecroft Road Class Environmental Assessment  
Indigenous Communities Consultation Summary Table**

Date	Correspondence Between (include contact info)	Conversation Summary	Date / Response	Actions / Commitments
2019-07-02	<p>Chippewas of Georgina Island Chippewas of Mnjikaning (Rama) Six Nations of the Grand River Territory Haudenosaunee Development Institute Haudenosaunee Six Nations Confederacy Council, Haudenosaunee Resource Centre Metis Nation of Ontario Mississaugas of the Credit First Nation (MCFN) Williams Treaties First Nation</p>	<p>On 2019-06-26 and 2019-07-02, S. Rizvi calls the Indigenous communities noted to the left to confirm receipt of notices for the project consultation.</p> <p>Mississaugas of the Credit First Nations (MCFN) coordinator Fawn Sault confirmed that staff from the Department of Consultation and Coordination visited Wyecroft Road study area on Sept 7th, 2018 for the field investigation as a site supervisor.</p> <p>It was also confirmed that the MCNF field supervisory team dues have already been paid by the Town of Oakville.</p>		
2019-07-04	<p>donna.bigcanoe@georginaisl and.com; rodneyn@ramafirstnation.ca; hollien@ramafirstnation.ca; avahill@sixnations.ca; 1749resource@gmail.com; hdi2@bellnet.ca; margaretf@metisnation.org; fawn.sault@mncfn.ca; stacey.laforme@mncfn.ca; joelle.williams@mncfn.ca; k.a.sandy-mckenzie@rogers.com; shardayj@ramafirstnation.ca;</p>	<p>On 2019-07-04, S. Rizvi emails:</p> <p>The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wyecroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.</p> <p>The EA study materials are available for review on the project website, <a href="https://www.oakville.ca/residents/wyecroft-road-ea.html">https://www.oakville.ca/residents/wyecroft-road-ea.html</a>, including the proposed roadway preliminary design.</p> <p>The Town of Oakville is requesting feedback regarding your community's interest in the project. If you have further questions or are interested in meeting to discuss this project, please contact me at 905-845-6601 ext. 3981, or syed.rizvi@oakville.ca.</p> <p>The study is likely to go before Town Council in Fall 2019 before the Environmental Study Report is made available for a 30-day public review period.</p> <p>We appreciate your time and consideration in participating in this important study.</p>		



**Town of Oakville - Wycroft Road Class Environmental Assessment  
Indigenous Communities Consultation Summary Table**

Date	Correspondence Between (include contact info)	Conversation Summary	Date / Response	Actions / Commitments
2019-07-04	Hollie Nolan Executive Assistant to the Chief, Administration Chippewas of Rama First Nation (ph) 705-325-3611,1216 (cell) (fax) 705-325-0879 (url) www.ramafirstnation.ca	Hi Syed,  Please forward all future correspondence to Sharday James, Community Consultation Worker at shardayj@ramafirstnation.ca.		Contact list updated.
2019-07-09	Fawn D. Sault Consultation Manager Department of Consultation and Accommodation Mississaugas of the Credit First Nation 4065 Hwy 6 North Hagersville, On. N0A 1H0 Office - 905-768-4260	Hi Syed,  Can you tell me if the EA studies are complete or are they just beginning?	On 2019-07-10 S. Rizvi responds:  Hi Ms. Sault,  We are in phase 3 of the Class Municipal Environment Assessment. In fact in the process of completing environmental and technical studies and identifying preliminary preferred roadway design for Wycroft Road improvement.  I would like to add a note here that for the archeological assessment of the study area done last year Mr. Matthew Blake Sault was part of the field team as a supervisory representative from your office.	
2019-07-11	Fawn D. Sault Consultation Manager Department of Consultation and Accommodation Mississaugas of the Credit First Nation 4065 Hwy 6 North Hagersville, On. N0A 1H0 Office - 905-768-4260	Thank you Syed. Does this mean the terrestrial and aquatic surveys are completed also?	On 2019-07-15, S. Rizvi responds:  Hi Ms. Sault,  The terrestrial and aquatic surveys have been completed. The results of the surveys are being documented in the natural environment impact assessment report, and available for review once ESR will be completed.	

Indigenous Community	Contact	Summary of Call
Chippewas of Georgina Island	Chief Donna Big Canoe 705-437-1337	On 26 June 2019, left voice message and phone number for Natasha Charles to confirm receipt of project notice and public meetings invitations and to call back if she has any questions .
Chippewas of Mnjikaning (Rama)	Chief Rodney Noganosh 705-325-3611	On 26 June 2019, left voice message and phone number to confirm receipt of project notice and public meetings invitations and to call back if there are any questions .
Six Nations of the Grand River Territory	Chief Ava Hill 519-455-2201	Voice Recording - This number do not receive incoming calls.
Haudenosaunee Development Institute	Mr. Leroy Hill 519-445-4222	On 26 Jun 2019, had conversation regarding the project with the office administrator and she asked to send an email at hdi2@bellnet.ca regarding the project details and she will make sure Chief Ava Hill see the message.
Haudenosaunee Six Nations Confederacy Council, Haudenosaunee Resource Centre	Chief Allan MacNaughton 519-755-2769	On 26 June 2019, left voice message and phone number for Mr. Allan to confirm receipt of project notice and public meetings invitations and to call back if there are any questions .
Metis Nation of Ontario	Gary Lipinski 613-798-1488	On 26 Jun 2019, called Mr. Lipinski office, the office administrator informed that Mr. Lipinski no more works at this office. Metis Toronto office number was provided (416-977-9881) and left message to confirm receipt of project notice and public meetings invitations and to call back if there are any questions .
Mississaugas of the Credit First Nation (MCFN)	Fawn Sault, Consultation Coordinator, 905-768-4260	On 26 June 2019, left voice message and phone number to confirm receipt of project notice and public meetings invitations and to call back if there are any questions .
Williams Treaties First Nation	Karry Sandy-McKenzie, Process Coordinator (705) 792-5087	On 26 June 2019, left voice message and phone number to confirm receipt of project notice and public meetings invitations and to call back if there are any questions .

Indigenous Community	Contact	Summary of Call
Chippewas of Georgina Island	Chief Donna Big Canoe 705-437-1337	On 2 July 2019, left voice message and phone number for Natasha Charles to confirm receipt of project notice and public meetings invitations and to call back if she has any questions .
Chippewas of Mnjikaning (Rama)	Chief Rodney Noganosh 705-325-3611	On 2 July 2019, left voice message and phone number for Shardey James to confirm receipt of project notice and public meetings invitations and to call back if there are any questions .
Six Nations of the Grand River Territory	Chief Ava Hill 519-455-2201	Voice Recording - This number do not receive incoming calls.
Haudenosaunee Development Institute	Mr. Leroy Hill 519-445-4222	On 2 July 2019, had conversation regarding the project with the office administrator (Ms. Misty Hill) and she asked to send an email at hdi2@bellnet.ca regarding the project details and she will make sure Chief Ava Hill see the message.
Haudenosaunee Six Nations Confederacy Council, Haudenosaunee Resource Centre	Chief Allan MacNaughton 519-755-2769	On 2 July 2019, talked to Chief Mr. Allan to confirm receipt of project notice and public meetings invitations and to call back if there are any questions . He asked to call 519-445-4222 HS institute to call regarding the project. Talked to Ms. Misty Hill, she requested to send information regarding the project at hdi2@bell.ca. She will send te information to the concern staff in office and if there will be any questions they will get back to us.
Metis Nation of Ontario	Gary Lipinski 613-798-1488	On 2 July 2019, called Metis Toronto office number was provided (416-977-9881) and left message to confirm receipt of project notice and public meetings invitations and to call back if there are any questions .
Mississaugas of the Credit First Nation (MCFN)	Fawn Sault, Consultation Coordinator, 905-768-4260	On 2 July 2019, talked to Fawn Sault to confirm receipt of project notice and public meetings invitations. It was confirmed to Fawn that her staff was part of the field investigation team with the for Archelological and Hertiage study reports.
Williams Treaties First Nation	Karry Sandy-McKenzie, Process Coordinator (705) 792-5087	On 2 July 2019, left voice message and phone number to confirm receipt of project notice and public meetings invitations and to call back if there are any questions .



## OAKVILLE

Monday April 30, 2018

Mr. Gary Lipinski  
Metis Nation of Ontario  
500 Old St. Patrick Street, Unit 3  
Ottawa, ON K1N 9G4

Dear Mr. Lipinski:

**RE: Notice of Study Commencement  
Wycroft Road Improvements from Bronte Road to Kerr Street  
Schedule 'C' Municipal Class Environmental Assessment**

The Town of Oakville has retained IBI Group to undertake a Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road and South Service Road West from Bronte Road to Kerr Street. The purpose of this letter is to inform you of the study and to invite your participation. A copy of the Notice of Study Commencement with a key plan of the study area is enclosed.

Wycroft Road connects an employment area and GO station to regional roads and the Queen Elizabeth Way (QEW). The study will consider a range of needs, constraints, and opportunities to meet the needs of the town to 2041. The study is being conducted in accordance with the requirements for a Schedule 'C' Municipal Class EA, which is approved under the Ontario *Environmental Assessment Act*.

As part of this study, agencies, stakeholders and members of the public with a potential interest in the Wycroft Road Class EA are being contacted and given the opportunity to provide input to the study, participate in the study development and attend Public Information Centres (PICs). Details regarding the PICs will be advertised as the study progresses.

For further information please contact the undersigned, or visit the Town of Oakville website, [oakville.ca](http://oakville.ca) and search "roads and sidewalks studies".

Sincerely,

**TOWN OF OAKVILLE**

**Syed Rizvi, M.Sc., P.Eng.**

Project Manager

Tel: (905) 845-6601 ext.3981

Email: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

SR/baw

Encl. Notice of Study Commencement  
cc. Margaret Parkhill, P. Eng, IBI Group



## OAKVILLE

Monday April 30, 2018

Chief R. Stacey Laforme  
Mississaugas of the New Credit First Nation  
2789 Mississauga Road  
RR6  
Hagersville, ON N0A 1H0

Dear Chief Laforme:

**RE: Notice of Study Commencement  
Wycroft Road Improvements from Bronte Road to Kerr Street  
Schedule 'C' Municipal Class Environmental Assessment**

The Town of Oakville has retained IBI Group to undertake a Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road and South Service Road West from Bronte Road to Kerr Street. The purpose of this letter is to inform you of the study and to invite your participation. A copy of the Notice of Study Commencement with a key plan of the study area is enclosed.

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Sincerely,

**TOWN OF OAKVILLE**

**Syed Rizvi, M.Sc., P.Eng.**  
Project Manager

Tel: (905) 845-6601 ext.3981  
Email: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

SR/baw  
Encl. Notice of Study Commencement  
cc. Margaret Parkhill, P. Eng, IBI Group



## OAKVILLE

Monday April 30, 2018

Chief Ava Hill  
Six Nations of the Grand River  
PO Box 5000  
Ohsweken, ON N0A 1M0

Dear Chief Hill:

**RE: Notice of Study Commencement  
Wycroft Road Improvements from Bronte Road to Kerr Street  
Schedule 'C' Municipal Class Environmental Assessment**

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Sincerely,

**TOWN OF OAKVILLE**

**Syed Rizvi, M.Sc., P.Eng.**  
Project Manager

Tel: (905) 845-6601 ext.3981  
Email: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

SR/baw  
Encl. Notice of Study Commencement  
cc. Margaret Parkhill, P. Eng, IBI Group



OAKVILLE

May 30, 2018

Chief Donna Big Canoe  
Chippewas of Georgina Island First Nation  
Rural Road #2, Box N-13  
Sutton West, ON L0E 1R0

Dear Chief Big Canoe:

**RE: Notice of Study Commencement  
Wycroft Road Improvements from Bronte Road to Kerr Street  
Schedule 'C' Municipal Class Environmental Assessment**

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Sincerely,

**TOWN OF OAKVILLE**

**Syed Rizvi, M.Sc., P.Eng.**  
Project Manager

Tel: (905) 845-6601 ext.3981  
Email: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

SR/baw  
Encl. Notice of Study Commencement

cc. Margaret Parkhill, P. Eng, IBI Group



May 30, 2018

Chief Rodney Noganosh  
Chippewas of Rama First Nation  
5884 Rama Road #200  
Rama, ON L3V 6H6

Dear Chief Noganosh:

**RE: Notice of Study Commencement  
Wycroft Road Improvements from Bronte Road to Kerr Street  
Schedule 'C' Municipal Class Environmental Assessment**

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Sincerely,

**TOWN OF OAKVILLE**

**Syed Rizvi, M.Sc., P.Eng.**  
Project Manager

Tel: (905) 845-6601 ext.3981  
Email: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

SR/baw  
Encl. Notice of Study Commencement

cc. Margaret Parkhill, P. Eng, IBI Group



May 30, 2018

Mr. Leroy Hill  
Haudenosaunee Confederacy Chiefs Council  
16 Sunrise Court, Suite 600, P.O. Box 714  
Ohsweken, ON N0A 1M0

Dear Mr. Hill:

**RE: Notice of Study Commencement  
Wycroft Road Improvements from Bronte Road to Kerr Street  
Schedule 'C' Municipal Class Environmental Assessment**

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Sincerely,

**TOWN OF OAKVILLE**

**Syed Rizvi, M.Sc., P.Eng.**  
Project Manager

Tel: (905) 845-6601 ext.3981  
Email: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

SR/baw  
Encl. Notice of Study Commencement

cc. Margaret Parkhill, P. Eng, IBI Group



## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, November 14, 2018 2:46 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road EA - Notice of PIC1\_Indigenous communities  
**Attachments:** Wyecroft Road EA\_Karry.pdf; WyecroftEA\_PIC1 NOTICE.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

[REDACTED]

[REDACTED]

[REDACTED]

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NOTE: Ce courriel peut contenir de l'information privilégiée et confidentielle. Si vous avez reçu ce message par erreur, veuillez le mentionner immédiatement à l'expéditeur et effacer ce courriel.

---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Wednesday, November 14, 2018 2:16 PM  
**To:** 'k.a.sandy-mckenzie@rogers.com' <k.a.sandy-mckenzie@rogers.com>  
**Cc:** Mark Covert <mark.covert@oakville.ca>; Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** RE: Wyecroft Road EA - Notice of PIC1\_Indigenous communities

Dear Karry Sandy-McKenzie,

The Town of Oakville invites representatives from interested Indigenous communities to attend the first Public Information Centre for the Wyecroft Road Improvements Class Environmental Assessment Study. Please see the attached letter and Notice of Public Information Centre 1 for more information.

If you have any questions or comments about the project, please feel free to contact me at your convenience. I appreciate your time and consideration in participating in this study.

Sincerely,  
Syed

**Syed Rizvi, M.Sc., P. Eng**  
Transportation Engineer  
Engineering & Construction  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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<http://www.oakville.ca/privacy.html>

To be the most livable town in Canada.

November 12, 2018

Karry Sandy-McKenzie  
Process Co-ordinator/Negotiator  
[k.a.sandy-mckenzie@rogers.com](mailto:k.a.sandy-mckenzie@rogers.com)

**VIA EMAIL ONLY**

Dear Karry Sandy-McKenzie,

**RE: Invitation to Interested Indigenous Communities  
Notice of Public Information Centre #1  
Wycroft Road Improvements Class Environmental Assessment**

The Town of Oakville is conducting a Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road, which includes South Service Road West, from Bronte Road to Kerr Street. The improvements are required to meet the needs of the Town to 2041. The Town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor.

The study is being conducted in accordance with 'Schedule C' requirements as outlined in the Municipal Engineers Association "*Municipal Class Environmental Assessment*," (October 2000, as amended to 2015), which is approved under the Ontario *Environmental Assessment Act*. The Class EA process includes public and external agency consultation, Indigenous community engagement, an evaluation of alternative solutions and alternative design concepts, an assessment of potential impacts associated with the proposed improvements, and development of measures to mitigate identified impacts.

Representatives from interested Indigenous communities are invited to attend the first Public Information Centre (PIC). The purpose of PIC #1 is to inform interested persons about the study and to obtain input on the needs and opportunities in the corridor. The event will be a drop-in open house with a formal presentation. Please refer to the enclosed Notice of Public Information Centre #1 for event details. The project team will present the draft alternative planning solutions being considered and the preliminary technical studies completed to date. Members of the project team from the Town and their consultant, IBI Group, will be available to answer questions and collect your feedback.

**Town of Oakville** | 1225 Trafalgar Road, Oakville L6H 0H3 | 905-845-6601 | [oakville.ca](http://oakville.ca)

Display materials will be posted on the project website, which can be accessed by visiting [www.oakville.ca](http://www.oakville.ca) and searching for “Wycroft Road Improvements”. If you are unable to attend, you can submit comments to the undersigned at [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

Indigenous communities were previously notified of the study through a Notice of Study Commencement. If you wish to receive paper copies of future correspondence, please provide your mailing address.

I would be happy to arrange a meeting to discuss the project and review any issues specific to your community with you. If you have any questions or comments about the project, please feel free to contact me at your convenience. I appreciate your time and consideration in participating in this study.

Sincerely,

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville

Phone: 905-845-6601 ext. 3981  
E-mail: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)  
[www.oakville.ca](http://www.oakville.ca)

c.c. Margaret Parkhill, P.Eng., IBI Group

encl. Notice of Public Information Centre #1

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To be the most livable town in Canada.

November 12, 2018

Chief Donna Big Canoe  
Rural Road #2,  
Box N-13  
Sutton West, ON  
L0E 1R0

Dear Chief Donna Big Canoe,

**RE: Invitation to Interested Indigenous Communities  
Notice of Public Information Centre #1  
Wycroft Road Improvements Class Environmental Assessment**

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Chief Rodney Noganosh  
5884 Rama Road #200  
Rama, ON L3V 6H6

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Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville

Phone: 905-845-6601 ext. 3981  
E-mail: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)  
[www.oakville.ca](http://www.oakville.ca)

c.c. Margaret Parkhill, P.Eng., IBI Group

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November 12, 2018

Ms. Hollie Nolan  
Executive Assistant to the Chief  
5884 Rama Road #200  
Rama, ON L3V 6H6

Dear Ms. Nolan,

**RE: Invitation to Interested Indigenous Communities  
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I would be happy to arrange a meeting to discuss the project and review any issues specific to your community with you. If you have any questions or comments about the project, please feel free to contact me at your convenience. I appreciate your time and consideration in participating in this study.

Sincerely,

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville

Phone: 905-845-6601 ext. 3981  
E-mail: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)  
[www.oakville.ca](http://www.oakville.ca)

c.c. Margaret Parkhill, P.Eng., IBI Group

encl. Notice of Public Information Centre #1

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To be the most livable town in Canada.

November 12, 2018

Mr. Leroy Hill  
16 Sunrise Court, Suite 600  
P.O. Box 714  
Ohsweken, ON  
N0A 1M0

Dear Mr. Hill,

**RE: Invitation to Interested Indigenous Communities  
Notice of Public Information Centre #1  
Wycroft Road Improvements Class Environmental Assessment**

The Town of Oakville is conducting a Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road, which includes South Service Road West, from Bronte Road to Kerr Street. The improvements are required to meet the needs of the Town to 2041. The Town is considering a wide range of options to satisfy travel demand within the Wycroft Road corridor.

The study is being conducted in accordance with 'Schedule C' requirements as outlined in the Municipal Engineers Association "*Municipal Class Environmental Assessment*," (October 2000, as amended to 2015), which is approved under the Ontario *Environmental Assessment Act*. The Class EA process includes public and external agency consultation, Indigenous community engagement, an evaluation of alternative solutions and alternative design concepts, an assessment of potential impacts associated with the proposed improvements, and development of measures to mitigate identified impacts.

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**Town of Oakville** | 1225 Trafalgar Road, Oakville L6H 0H3 | 905-845-6601 | oakville.ca

their consultant, IBI Group, will be available to answer questions and collect your feedback.

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November 12, 2018

Ms. Fawn D. Sault  
Consultation Manager  
4065 Highway 6 North  
Hagersville, ON  
N0A 1H0

Dear Ms. Sault,

**RE: Invitation to Interested Indigenous Communities  
Notice of Public Information Centre #1  
Wycroft Road Improvements Class Environmental Assessment**

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Syed Rizvi, M.Sc., P.Eng.  
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Town of Oakville

Phone: 905-845-6601 ext. 3981  
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November 12, 2018

Chief R. Stacey Laforme  
2789 Mississauga Road RR6  
Hagersville, Ontario  
N0A 1H0

Dear Chief Laforme,

**RE: Invitation to Interested Indigenous Communities  
Notice of Public Information Centre #1  
Wycroft Road Improvements Class Environmental Assessment**

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Project Manager  
Town of Oakville

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November 12, 2018

Ms. Joelle Williams  
2789 Mississauga Road RR6  
Hagersville, ON  
N0A 1H0

Dear Ms. Williams,

**RE: Invitation to Interested Indigenous Communities  
Notice of Public Information Centre #1  
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Project Manager  
Town of Oakville

Phone: 905-845-6601 ext. 3981  
E-mail: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)  
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November 12, 2018

Chief Ava Hill  
PO Box 5000  
Ohsweken, ON  
N0A 1M0

Dear Chief Hill,

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Notice of Public Information Centre #1  
Wycroft Road Improvements Class Environmental Assessment**

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To be the most livable town in Canada.

November 12, 2018

Mr. Gary Lipinski  
500 Old St. Patrick Street, Unit 3  
Ottawa, ON  
K1N 9G4

Dear Mr. Lipinski,

**RE: Invitation to Interested Indigenous Communities  
Notice of Public Information Centre #1  
Wycroft Road Improvements Class Environmental Assessment**

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Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville

Phone: 905-845-6601 ext. 3981  
E-mail: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)  
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c.c. Margaret Parkhill, P.Eng., IBI Group

encl. Notice of Public Information Centre #1

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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Monday, November 26, 2018 4:04 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Monday, November 26, 2018 4:03 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** FW: Wyecroft Road Improvements

[REDACTED]

---

**From:** Sharday James [mailto:shardayj@ramafirstnation.ca]  
**Sent:** Monday, November 26, 2018 4:02 PM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Subject:** Wyecroft Road Improvements

Hello,

Thank you for contacting the Chippewas of Rama First Nation. I am sending this email in regards to a notice we received from you about road improvements in Oakville on Wyecroft Road from Bronte Road to Kerr Street. I noticed that there is some green space and a river on South Service Road West just northeast of Third Line. I am interested in what is found in this area and how it might be impacted from these improvements. Could we get a copy of the EA report when it is completed? This would be greatly appreciated.

Thank you,

---

### Sharday James

*Community Consultation Worker, Communications*

#### Chippewas of Rama First Nation

(ph) 705-325-3611, 1633

(cell)

(fax)

(url) [www.ramafirstnation.ca](http://www.ramafirstnation.ca)

-----  
This email is intended only for the named recipient(s) and may contain information that is privileged, confidential and/or exempt from disclosure under applicable law. No waiver of privilege, confidence or otherwise is intended by virtue of communication via the internet. Any unauthorized or copying is strictly prohibited. If you have received this e-mail in error, or are not named as a recipient, please immediately notify the sender and destroy all copies of this e-mail.

By submitting your or another individual's personal information to Chippewas of Rama First Nation, its service providers and agents, you agree and confirm your authority from such other individual, to our collection, use and disclosure of such personal information in accordance with our privacy policy.

-----  
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## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, April 2, 2019 2:45 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Tuesday, April 02, 2019 2:42 PM  
**To:** 'Sharday James' <shardayj@ramafirstnation.ca>  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** RE: Wyecroft Road Improvements

Dear Sharday,

Thank you for your interest in the Wyecroft Road Improvements Environmental Assessment, and my apologies for the delay in responding to your email from November 26. The Environmental Assessment is on-going. We are planning the second Public Information Centre for late Spring 2019, and to complete the EA in Summer 2019.

You asked about the green space and river just east of Third Line. This watercourse is Fourteen Mile Creek. There are 3 other watercourse crossings in the study area, and at each one we are considering the structural integrity of the existing culvert, and potential for improvements for water flow and wildlife passage:

- Upper McCraney Creek, 270 m east of Progress Court
- Taplow Creek, just west of Fourth Line
- Glen Oak Creek, 310 m east of Fourth Line

We are in the process of developing and evaluating design alternatives, so the impacts are not yet defined.

If you are also interested in the archaeological findings, a Stage 1 Archaeological Assessment was completed in Fall 2018 and found that the area surrounding Fourteen Mile Creek retains archaeological potential and requires a Stage 2 Archaeological Assessment. You might also be interested to review information from the first Public Information Centre held November 28, 2018 at <https://www.oakville.ca/residents/wyecroft-road-ea.html>.

I would be happy to provide you with a copy of the Environmental Study Report upon the completion of the Environmental Assessment. If you prefer a hard copy, please provide me with a mailing address.

If you have any other questions, don't hesitate to email or call me at the number below.

Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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<http://www.oakville.ca/privacy.html>

---

**From:** Sharday James [<mailto:shardayj@ramafirstnation.ca>]  
**Sent:** Tuesday, April 02, 2019 12:26 PM  
**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** Wycroft Road Improvements

Hello,

My name is Sharday James and I am a representative from the Chippewas of Rama First Nation. Back in November we received a notice from you about road improvements to Wycroft Road. I sent you an email on November 26<sup>th</sup> regarding greenspace around the area to be improved and asked what these improvements might impact. I also requested the EA upon its completion. I am sending this email because I have not heard back from you. I am wondering if you could share any updates and the EA if it has been completed.

Thank you,  
Sharday James

---

**Sharday James**

*Community Consultation Worker, Communications*

**Chippewas of Rama First Nation**

(ph) 705-325-3611, 1633

(cell)

(fax)

(url) <https://imsva91-ctp.trendmicro.com:443/wis/clicktime/v1/query?url=www.ramafirstnation.ca&umid=AA01128B-858E-9705-BAFC-70DB3D2709BB&auth=fe4a45adea0aa8d40480f244b6b0ba56be69de3c-2ac7c5ca0097f2edda5a6b405987aa1f823eab6a>

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By submitting your or another individual's personal information to Chippewas of Rama First Nation, its service providers and agents, you agree and confirm your authority from such other individual, to our collection, use and disclosure of such personal information in accordance with our privacy policy.

-----  
 Please consider the environment before printing this e-mail.



## Anna Levytska

---

**From:** Marianne Alden  
**Sent:** Wednesday, June 13, 2018 1:29 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: Oakville – Notice of Study Commencement – Wyecroft Road Improvements from Bronte Road to Kerr Street – Schedule C Municipal Class Environmental Assessment

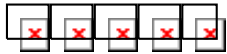
[REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Mai-Linh Ho  
**Sent:** Wednesday, June 13, 2018 1:21 PM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>; Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** FW: Oakville – Notice of Study Commencement – Wyecroft Road Improvements from Bronte Road to Kerr Street – Schedule C Municipal Class Environmental Assessment

[REDACTED]

---

**From:** Syed Rizvi [<mailto:syed.rizvi@oakville.ca>]  
**Sent:** Wednesday, June 13, 2018 1:18 PM  
**To:** Margaret Parkhill  
**Cc:** Mai-Linh Ho  
**Subject:** FW: Oakville – Notice of Study Commencement – Wyecroft Road Improvements from Bronte Road to Kerr Street – Schedule C Municipal Class Environmental Assessment

Hi Margaret,  
Please see response to our posted letter below for record / follow up correspondence.  
Thanks  
Syed

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**

## Engineering & Construction

Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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<http://www.oakville.ca/privacy.html>

---

**From:** Hollie Nolan [<mailto:hollie@ramafirstnation.ca>] **On Behalf Of** Chief Rodney Noganosh

**Sent:** Tuesday, June 12, 2018 2:23 PM

**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** re: Oakville – Notice of Study Commencement – Wycroft Road Improvements from Bronte Road to Kerr Street – Schedule C Municipal Class Environmental Assessment

Dear Syed;

Thank you for your letter re: Oakville – Notice of Study Commencement – Wycroft Road Improvements from Bronte Road to Kerr Street – Schedule C Municipal Class Environmental Assessment.

Please be advised that we reviewed your letter. I have shared it with Council and we've forwarded the information to Karry Sandy-McKenzie, Williams Treaties First Nation Process Co-ordinator/Negotiator. Ms. McKenzie will review your letter and take the necessary action if required. In the interim, should you wish to contact Ms. McKenzie directly, please do so at [k.a.sandy-mckenzie@rogers.com](mailto:k.a.sandy-mckenzie@rogers.com)

Thank you,

Chief Rodney Noganosh

---

### Hollie Nolan

*Executive Assistant to the Chief, Administration*

#### Chippewas of Rama First Nation

(ph) 705-325-3611, 1216

(cell)

(fax) 705-325-0879

(url) [www.ramafirstnation.ca](http://www.ramafirstnation.ca)

-----  
This email is intended only for the named recipient(s) and may contain information that is privileged, confidential and/or exempt from disclosure under applicable law. No waiver of privilege, confidence or otherwise is intended by virtue of communication via the internet. Any unauthorized or copying is strictly prohibited. If you have received this e-mail in error, or are not named as a recipient, please immediately notify the sender and destroy all copies of this e-mail.

By submitting your or another individual's personal information to Chippewas of Rama First Nation, its service providers and agents, you agree and confirm your authority from such other individual, to our collection, use and disclosure of such personal information in accordance with our privacy policy.

-----  
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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:34 PM  
**To:** 'shardayj@ramafirstnation.ca'  
**Subject:** FW: Wycroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

The EA study materials are available for review on the project website, <https://www.oakville.ca/residents/wycroft-road-ea.html>, including the proposed roadway preliminary design.

The Town of Oakville is requesting feedback regarding your community's interest in the project. If you have further questions or are interested in meeting to discuss this project, please contact me at 905-845-6601 ext. 3981, or [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

The study is likely to go before Town Council in Fall 2019 before the Environmental Study Report is made available for a 30-day public review period.

We appreciate your time and consideration in participating in this important study.

Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:33 PM  
**To:** 'k.a.sandy-mckenzie@rogers.com'  
**Subject:** FW: Wycroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

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Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:23 PM  
**To:** 'hollien@ramafirstnation.ca'  
**Subject:** Wyecroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wyecroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

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Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:21 PM  
**To:** 'rodneyn@ramafirstnation.ca'  
**Cc:** Mark Covert  
**Subject:** Wyecroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wyecroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

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Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:37 PM  
**To:** Margaret Parkhill  
**Cc:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements Environmental Assessment  
**Attachments:** Copy of TTT\_IndigenousMailingList\_2019-07-02.xlsx

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Fyi,  
Email already sent to Sharday James, and attached list has been updated.  
Syed

---

**From:** Hollie Nolan [mailto:hollie@ramafirstnation.ca] **On Behalf Of** Chief Rodney Noganosh  
**Sent:** Thursday, July 04, 2019 4:30 PM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Subject:** RE: Wyecroft Road Improvements Environmental Assessment

Hi Syed,

Please forward all future correspondence to Sharday James, Community Consultation Worker at [shardayj@ramafirstnation.ca](mailto:shardayj@ramafirstnation.ca).

Miigwech,

---

### Hollie Nolan

*Executive Assistant to the Chief, Administration*

#### Chippewas of Rama First Nation

(ph) 705-325-3611, 1216

(cell)

(fax) 705-325-0879

(url) [www.ramafirstnation.ca](http://www.ramafirstnation.ca)

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By submitting your or another individual's personal information to Chippewas of Rama First Nation, its service providers and agents, you agree and confirm your authority from such other individual, to our collection, use and disclosure of such personal information in accordance with our privacy policy.

-----  
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---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** July 4, 2019 4:21 PM  
**To:** Chief Rodney Noganosh <[chief@ramafirstnation.ca](mailto:chief@ramafirstnation.ca)>  
**Cc:** Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>  
**Subject:** Wyecroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

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The study is likely to go before Town Council in Fall 2019 before the Environmental Study Report is made available for a 30-day public review period.

We appreciate your time and consideration in participating in this important study.

Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:18 PM  
**To:** 'donna.bigcanoe@georginaisland.com'  
**Cc:** Mark Covert  
**Subject:** Wyecroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wyecroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

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Regards,  
Syed Rizvi

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**Transportation Engineer**  
**Engineering & Construction**  
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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:27 PM  
**To:** 'hdi2@bellnet.ca'  
**Subject:** FW: Wycroft Road Improvements Environmental Assessment

**From:** Syed Rizvi  
**Sent:** Thursday, July 04, 2019 4:23 PM  
**To:** 'hollien@ramafirstnation.ca' <hollien@ramafirstnation.ca>  
**Subject:** Wycroft Road Improvements Environmental Assessment

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**Transportation Engineer**  
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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:26 PM  
**To:** '1749resource@gmail.com'  
**Subject:** FW: Wycroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

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Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:28 PM  
**To:** 'margaretf@metisnation.org'  
**Subject:** FW: Wycroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

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Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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**Field Liaison Representative Agreement between:  
The Mississaugas of the New Credit First Nation  
and  
Town of Oakville**

---

A - Background

1. The purpose of this letter of agreement is to provide the Mississaugas of the New Credit First Nation (hereinafter, "MNCFN") with the capacity assistance to its Field Liaison Representatives (hereinafter, "FLRs") in connection with the 2018 environmental and/or archaeological assessments required for the Wycroft Road Improvements Environmental Assessment located at Wycroft Road, Town of Oakville, Ontario, owned by Town of Oakville, (hereinafter, "The Proponent").
2. We, The Proponent, understand that MNCFN wishes to send its FLRs to participate in and oversee the fieldwork associated with the Project, and that the FLRs' mandate will be to ensure that MNCFN's perspectives and priorities are considered and to enable MNCFN to provide timely and meaningful comment on the Project.

B – Fees and Cost Structure

3. The Parties agree that The Proponent, will provide capacity funding for each FLR in the amount of [REDACTED] including actual travel time at the beginning and end of the day.
4. The Parties agree that the Proponent will pay a supervisory fee of [REDACTED], based on the number of hours charged to the Proponent, to provide MNCFN with the capacity to facilitate in-field technical support for the FLRs.
5. The Parties agree that the Proponent will reimburse the FLRs for reasonable mileage and meals in accordance with current Federal Canada Treasury Board guidelines, over and above the hourly rate of [REDACTED] [see Appendix A]. Mileage rates are determined using the MNCFN Department of Consultation and Accommodation as the place of departure.
6. The Parties agree that Proponent will provide capacity funding for each FLR in the amount [REDACTED] for any work exceeding eight hours per day and/or forty hours per week. The above noted mileage and meal allowance remains in effect.

7. The Parties agree that Proponent will provide capacity funding for each FLR in the amount of [REDACTED] [REDACTED] for any work occurring on the following holidays: New Year's Day, Family Day, Good Friday, Victoria Day, Indigenous Solidarity Day, Canada Day, Civic Holiday, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, and Boxing Day. The above noted mileage and meal allowance rates remain in effect.
8. The Parties agree that FLRs will be paid for a minimum of four hours, plus actual travel time, mileage, and meal allowance rates as noted above, on any day when fieldwork is cancelled while FLRs are en route to the work site or after the FLRs have already arrived.

C – Additional Conditions

9. We, The Proponent, understand that MNCFN requires two of its Field Liaison Representatives to be on location whenever fieldwork is taking place within its treaty territory. Furthermore, additional FLRs are required if the number of field personnel utilized by the consultant exceeds fourteen (14) individuals and agree to provide capacity funding for additional FLRs as required. MNCFN requires one additional FLR per five additional field crew, as outlined in the chart below:

<b>Number of Field Personnel</b>	<b>Number of FLRs Required</b>
1 to 14	2
15 to 19	3
20 to 24	4
25 to 29	5
30 to 34	6
35 to 39	7
40+	8+

10. If its use is deemed necessary by both Parties, the Proponent agrees to reimburse the FLRs for their use of the 407ETR upon receipt of a copy of the bill. This agreement will be provided in writing to MNCFN's Archaeological Coordinator.
11. If deemed reasonable by both Parties, the Proponent agrees to cover the cost of overnight accommodation for FLRs participating in environmental and/or archaeological fieldwork at locations which would otherwise require more than 90 minutes of travel time at both the beginning and end of the work day, as determined using the MNCFN Department of Consultation and Accommodation as the place of departure. An additional Incidental Allowance fee is required for any work which requires overnight accommodations [see

Appendix A]. This agreement will be provided in writing to MNCFN's Archaeological Coordinator.

D - Coordination of the FLRs

12. The Parties agree that the FLRs will follow the reasonable instructions of the consultant firm(s) conducting the environmental and/or archaeological work, concerning safety practices, and that the FLRs will attend "tailgate" safety meetings if requested.

13. The contact person for the environmental assessment portion of the fieldwork is Marianne Alden from IBI Group. Contact information for this person is as follows:

Address: 410 Albert Street, Suite 101  
Waterloo ON N2L 3V3 Canada  
Phone: 1 519 585 2255 ext 63228

14. The contact person for the archaeological assessment portion of the fieldwork is Marianne Alden from IBI Group. Contact information for this person is same as above.

15. The Parties agree that the contact person for the consultant firm(s) will coordinate site meeting locations and times through MNCFN's duly appointed Archaeological Coordinator or, when necessary, directly with the FLRs themselves. Contact information for the Archaeological Coordinator is as follows:

Megan DeVries  
Telephone: 905-768-4260  
Cell: 289-527-2763  
Email: [megan.devries@mncfn.ca](mailto:megan.devries@mncfn.ca)

E - Status of the FLRs

16. The FLRs selected by MNCFN have appropriate qualifications for the work required, for example, training in environmental and/or archaeological monitoring, and experience in bridging Indigenous perspectives with Western approaches, as reasonably determined by MNCFN.

17. The Parties agree that the FLRs are not employees, contractors, or sub-contractors of The Proponent or their consultant(s) and that the FLRs will be responsible for their own personal protective equipment, such as hard hats, safety boots, and safety vests.

F - Method of Payment

18. The Parties agree that The Proponent will pay the capacity funding as agreed to above by cheque or bank transfer and upon receipt of an invoice from MNCFN explaining in reasonable detail each FLRs' time, fees, reasonable mileage, meal allowance, and nature of work performed, allocated against each of the Projects. All invoices should be addressed directly to Town of Oakville and the relevant Project should be noted in the text of each invoice. Invoices should be submitted electronically to the following address:

Email address: [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

Attention: Syed Rizvi

Town of Oakville

1225 Trafalgar Road, Oakville, ON, L6H 0H3

G – Disclaimer

19. The Parties agree that the capacity funding payments for the FLRs will be used only for the purposes described in this letter of agreement and will not be paid for the improper personal gain of any individual or for any other purpose that might violate any Canadian anti-corruption law.
20. If this letter of agreement accurately reflects your understanding of the terms of our agreement and you agree to be legally bound thereby, as we do, please execute this letter of agreement (in counterparts, if necessary) where indicated below and return a copy thereof to the undersigned.
21. The foregoing accurately reflects the terms of arrangement which we hereby agree to enter into and the undersigned agrees to be legally bound hereby.

[The remainder of this page is intentionally left blank.]



Signed this fifth day of September, 2018,



Authorized Signatory on behalf of  
Syed Rizvi

Syed Rizvi  
Project Manager  
Engineering and Construction  
Town of Oakville



Authorized Signatory on behalf of  
Mississaugas of the New Credit First Nation

Mark LaForme  
Director  
Dept. of Consultation and Accommodation  
Mississaugas of the New Credit First Nation



Witness

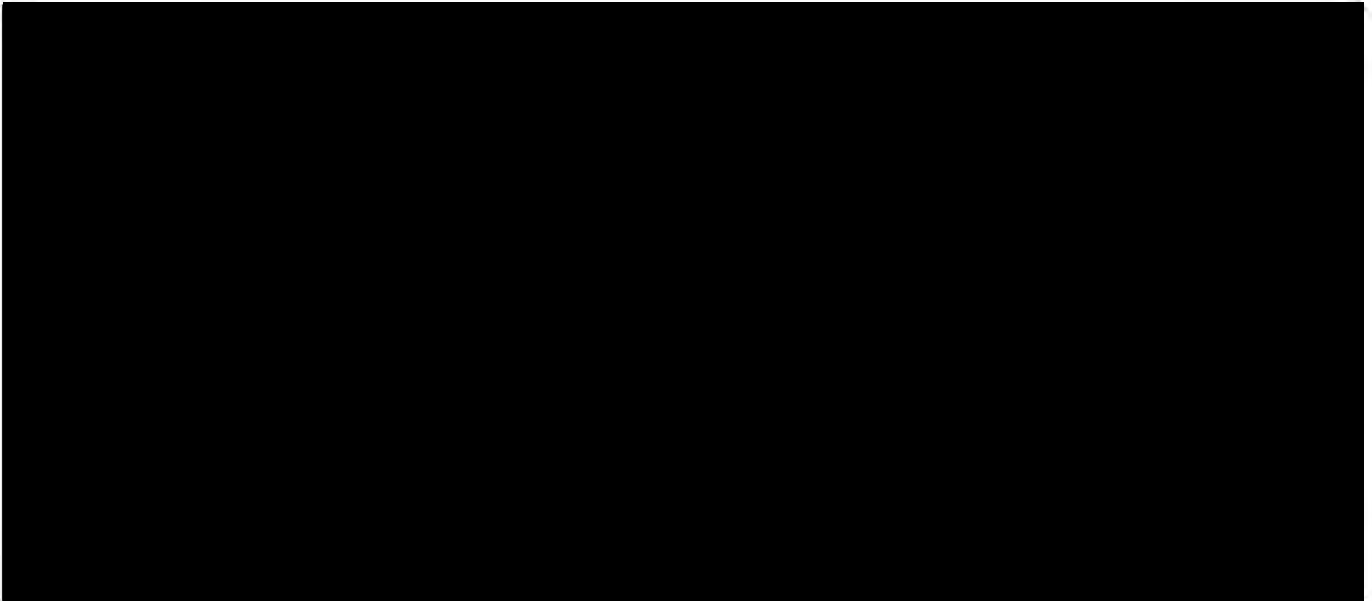
Vince Blosser  
Supervisor – Survey & Drafting  
Transportation Strategy  
Town of Oakville



Witness

Megan DeVries  
Archaeological Operations Supervisor  
Dept. of Consultation and Accommodation  
Mississaugas of the New Credit First Nation

Appendix A



## Anna Levytska

---

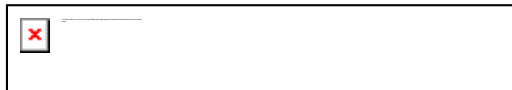
**From:** Marianne Alden  
**Sent:** Thursday, August 23, 2018 10:01 AM  
**To:** Ivana Osojnicky  
**Subject:** FW: Wyecroft Road Improvements from Bronte Road to Kerr Street Schedule 'C' Municipal Class Environmental Assessment  
**Attachments:** LOLC Oakville Wyecroft Road Improvements.docx

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Margaret Parkhill  
**Sent:** Thursday, August 23, 2018 9:58 AM  
**To:** Marianne Alden <marianne.alden@ibigroup.com>  
**Cc:** Hailey McWilliam <hailey.mcwilliam@ibigroup.com>  
**Subject:** FW: Wyecroft Road Improvements from Bronte Road to Kerr Street Schedule 'C' Municipal Class Environmental Assessment

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** Syed Rizvi [<mailto:syed.rizvi@oakville.ca>]  
**Sent:** Thursday, August 23, 2018 9:47 AM  
**To:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Cc:** Jill Stephen <[jill.stephen@oakville.ca](mailto:jill.stephen@oakville.ca)>; Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>  
**Subject:** FW: Wyecroft Road Improvements from Bronte Road to Kerr Street Schedule 'C' Municipal Class Environmental Assessment

Hi Margaret,

Attached is the letter received from MNCFN regarding EA study for the project record. Although at this time MNCFN has a low concern about the project, please add **Fawn D. Sault** in the stakeholders contact list for future notifications and correspondence.

Thanks  
Syed

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
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**From:** Fawn Sault [<mailto:Fawn.Sault@mncfn.ca>]

**Sent:** Wednesday, August 22, 2018 10:36 AM

**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>

**Subject:** Wycroft Road Improvements from Bronte Road to Kerr Street Schedule 'C' Municipal Class Environmental Assessment

Thank you for the notification sent to The Mississaugas of the New Credit First Nation (MNCFN) regarding *Wycroft Road Improvements from Bronte Road to Kerr Street Schedule 'C' Municipal Class Environmental Assessment*. We have reviewed the document you have provided and determined that, at this time, MNCFN has a **low level** of concern about the project. ***Please see the attached letter for more information.***

Respectfully, we ask that you immediately notify MNCFN if there are any changes to the project as they may impact MNCFN's interests. Additionally, MNCFN requests a copy of all associated environmental and/or archaeological reports. These can be electronic copies, if you prefer. Furthermore, MNCFN employs Field Liaison Representatives who **must** be on location whenever any fieldwork for environmental and/or archaeological assessments is undertaken. If additional work is scheduled, please notify us as soon as possible so that we may work together to discuss and arrange for MNCFN's participation.

Sincerely,

Fawn D. Sault  
Consultation Manager  
Department of Consultation and Accommodation  
Mississaugas of the New Credit First Nation  
4065 Hwy 6 North  
Hagersville, On.  
N0A 1H0  
Office - 905-768-4260  
Cell – 289-527-6580

## Anna Levytska

---

**From:** Joelle Williams <Joelle.Williams@mncfn.ca>  
**Sent:** Thursday, September 6, 2018 9:10 AM  
**To:** Syed Rizvi; Megan DeVries  
**Cc:** Fawn Sault; Margaret Parkhill; Marianne Alden; Mark Covert  
**Subject:** RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

Could you also please send a map of the site location.

Thank you,  
Joelle

---

**From:** Joelle Williams  
**Sent:** Thursday, September 6, 2018 9:06 AM  
**To:** 'Syed Rizvi'; Megan DeVries  
**Cc:** Fawn Sault; 'Margaret Parkhill'; Marianne Alden; Mark Covert  
**Subject:** RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

Hi Syed,

Thank you for the info. Please supply the additional site info below. I will email you this afternoon and let you know who will be joining you.

Contact:  
Cell #:  
Enviro survey:  
Required PPE:

Thank you,  
Joelle

---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Wednesday, September 5, 2018 5:37 PM  
**To:** Megan DeVries  
**Cc:** Fawn Sault; Joelle Williams; 'Margaret Parkhill'; Marianne Alden; Mark Covert  
**Subject:** RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

Hello Ms. DeVries,

Attached is the signed contract concerning MNCFN's participation in the upcoming site visit with the fisheries biologist from LGL Ltd., scheduled for Friday September 7, 2018. Please meet the biologist at 1:00 pm at the 14 Mile Creek crossing on Wycroft Road in Oakville.

Sincerely,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**

## Anna Levytska

---

**From:** Megan DeVries <Megan.DeVries@mncfn.ca>  
**Sent:** Wednesday, September 5, 2018 2:29 PM  
**To:** Marianne Alden  
**Cc:** Fawn Sault; Joelle Williams  
**Subject:** RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment  
**Attachments:** MNCFN Contract for FLR Participation [2018].docx

**Importance:** High

Good afternoon,

I am writing to you as the Archaeological Operations Supervisor at the Mississaugas of the New Credit First Nation [MNCFN]. I was notified about this project by Fawn Sault, our Consultation Manager. Please note that it is our policy at MNCFN that all consultation should be carried out directly between the First Nation and the proponent, rather than through a consultant.

I understand that for some proponents this can be unfamiliar territory. Therefore, please allow me to provide you with some background:

The Mississaugas of the New Credit First Nation [MNCFN] formed the Department of Consultation and Accommodation in January 2015, in order to respond to rapid and consistent development within its treaty territory. Both the authorities who approve this development and the proponents who drive it have certain consultation responsibilities to the Nation, as a result of MNCFN's Aboriginal and treaty rights and our continued interests and concerns regarding the land. One of the ways we require proponents to engage with us is in providing transparency during the environmental survey and archaeological assessment process. The best way to accomplish this is by having Field Liaison Representatives on location while fieldwork is occurring, who can ensure that the Nation's special interests and concerns are respected and considered during the fieldwork. The cultural and natural resources in question are part of MNCFN's treaty territory and heritage, and it is our responsibility to ensure their protection, on behalf of the Nation.

Therefore, MNCFN insists that its Field Liaison Representatives ("FLRs") are on site whenever any environmental or archaeological fieldwork (Stages 2 through 4) is occurring within our treaty territory. Our preference is that the cost for the participation of our FLRs is covered by the proponent, not the consultant, whom we view as having the ultimate responsibility to consult with the Nation.

Please also note that MNCFN requires two of its Field Liaison Representatives to be on location whenever fieldwork is taking place within its treaty territory. The reason for this is so that FLRs can provide support and security for each other in the field. This has become a requirement in light of uncommon, but unfortunate, occurrences when FLRs have felt pressured or intimidated from external persons while at work locations. We ask that you would respect this request.

Therefore, please find attached the contract that covers MNCFN's participation in the upcoming fieldwork. This contract covers both environmental and archaeological fieldwork. The costs associated with this involvement reflect a number of expenses not visible at first glance: payment for the Field Liaison Representatives themselves, operational costs for the department, and efforts to engage the community to garner feedback on these projects. If you could please fill in the additional required information, highlighted in yellow, and return to us a signed copy, that would be greatly appreciated. After we have received it, we can execute the contract on our end and return the completed contract to you. Afterwards, I can arrange scheduling and other related matters directly with the consultant if you prefer. **As the fieldwork is scheduled for tomorrow, the FLR participation agreement must be completed immediately.** However, if we are able to execute the agreement by the end of the day, I will be able to supply an FLR for tomorrow.

For your information, the Federal Canada Treasury Board guidelines can be located at the following web addresses. Currently, they are as follows:

Please let me know if you have any questions or concerns.

Sincerely,  
Megan.

**Megan DeVries, M.A.**  
**Archaeological Operations Supervisor**  
**Department of Consultation and Accommodation (DOCA)**  
**Mississaugas of the New Credit First Nation (MNCFN)**  
4065 Highway 6 North, Hagersville, ON NOA 1H0  
P: 905-768-4260 | M: 289-527-2763  
<http://www.mncfn.ca>

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---

**From:** Fawn Sault  
**Sent:** Wednesday, September 05, 2018 2:27 PM  
**To:** Megan DeVries; Joelle Williams  
**Subject:** FW: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

---

**From:** Marianne Alden [mailto:marianne.alden@ibigroup.com]  
**Sent:** Wednesday, September 5, 2018 12:34 PM  
**To:** Fawn Sault  
**Cc:** syed.rizvi@oakville.ca; Margaret Parkhill  
**Subject:** Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

Good Afternoon Fawn,

I apologize for the short notice, but a fisheries biologist from LGL will be completing fieldwork tomorrow, September 6, 2018, for the Wycroft Road Improvements Class Environmental Assessment in the Town of Oakville. If the Mississauga's of the New Credit First Nation are interested in sending a field liaison for this work, we would be happy to arrange a time and place to meet. Please note that any individuals who will be on site will be required to wear personal protective equipment.

Kind Regards,  
Marianne

Marianne Alden MCIP RPP

Environmental Planner

## Anna Levytska

---

**From:** Megan DeVries <Megan.DeVries@mncfn.ca>  
**Sent:** Thursday, September 6, 2018 9:17 AM  
**To:** Syed Rizvi  
**Cc:** Fawn Sault; Joelle Williams; Margaret Parkhill; Marianne Alden; Mark Covert  
**Subject:** RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment  
**Attachments:** Signed FLR Agreement.pdf

Good morning,

Please find attached the signed FLR participation agreement. Joelle Williams will be coordinating the meeting details and confirming FLR participation.

Kind regards,  
Megan.

**Megan DeVries, M.A.**  
**Archaeological Operations Supervisor**  
**Department of Consultation and Accommodation (DOCA)**  
**Mississaugas of the New Credit First Nation (MNCFN)**  
4065 Highway 6 North, Hagersville, ON N0A 1H0  
P: 905-768-4260 | M: 289-527-2763  
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---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Wednesday, September 05, 2018 5:37 PM  
**To:** Megan DeVries  
**Cc:** Fawn Sault; Joelle Williams; 'Margaret Parkhill'; Marianne Alden; Mark Covert  
**Subject:** RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

Hello Ms. DeVries,

Attached is the signed contract concerning MNCFN's participation in the upcoming site visit with the fisheries biologist from LGL Ltd., scheduled for Friday September 7, 2018. Please meet the biologist at 1:00 pm at the 14 Mile Creek crossing on Wycroft Road in Oakville.

Sincerely,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**



## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, September 6, 2018 9:20 AM  
**To:** Hailey McWilliam  
**Cc:** Marianne Alden  
**Subject:** FW: Town of Oakville - Wyecroft Road Improvements Class Environmental Assessment  
**Attachments:** Signed FLR Agreement.pdf

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** Megan DeVries [mailto:Megan.DeVries@mncfn.ca]  
**Sent:** Thursday, September 06, 2018 9:17 AM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Cc:** Fawn Sault <Fawn.Sault@mncfn.ca>; Joelle Williams <Joelle.Williams@mncfn.ca>; Margaret Parkhill <margaret.parkhill@ibigroup.com>; Marianne Alden <marianne.alden@ibigroup.com>; Mark Covert <mark.covert@oakville.ca>  
**Subject:** RE: Town of Oakville - Wyecroft Road Improvements Class Environmental Assessment

Good morning,

Please find attached the signed FLR participation agreement. Joelle Williams will be coordinating the meeting details and confirming FLR participation.

Kind regards,  
Megan.

**Megan DeVries, M.A.**  
**Archaeological Operations Supervisor**  
**Department of Consultation and Accommodation (DOCA)**  
**Mississaugas of the New Credit First Nation (MNCFN)**  
4065 Highway 6 North, Hagersville, ON N0A 1H0  
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---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Wednesday, September 05, 2018 5:37 PM

**To:** Megan DeVries

**Cc:** Fawn Sault; Joelle Williams; 'Margaret Parkhill'; Marianne Alden; Mark Covert

**Subject:** RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

Hello Ms. DeVries,

Attached is the signed contract concerning MNCFN's participation in the upcoming site visit with the fisheries biologist from LGL Ltd., scheduled for Friday September 7, 2018. Please meet the biologist at 1:00 pm at the 14 Mile Creek crossing on Wycroft Road in Oakville.

Sincerely,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
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## Anna Levytska

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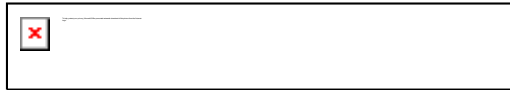
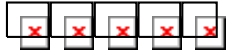
**From:** Marianne Alden  
**Sent:** Thursday, November 15, 2018 4:14 PM  
**To:** Ivana Osojnicky  
**Subject:** FW: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Joelle Williams [mailto:Joelle.Williams@mncfn.ca]  
**Sent:** Thursday, September 6, 2018 3:31 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>; Syed Rizvi <syed.rizvi@oakville.ca>; Megan DeVries <Megan.DeVries@mncfn.ca>  
**Cc:** Fawn Sault <Fawn.Sault@mncfn.ca>; Marianne Alden <marianne.alden@ibigroup.com>; Mark Covert <mark.covert@oakville.ca>  
**Subject:** RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

Thank you for the info Margaret.

Will a blue strobe light for the vehicle be ok?

Joelle

---

**From:** Margaret Parkhill [mailto:margaret.parkhill@ibigroup.com]  
**Sent:** Thursday, September 6, 2018 3:24 PM  
**To:** Joelle Williams; Syed Rizvi; Megan DeVries  
**Cc:** Fawn Sault; Marianne Alden; Mark Covert  
**Subject:** RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

Hi Joelle,  
Field Liaisons can meet Erin Blenkhorn from LGL at the 14 Mile Creek crossing on South Service Road, located just 'east' of Third Line, at 1:00 pm on Friday, September 7th. See the Google Maps image below for the 1 pm meeting location.

Contact: Erin Blenkhorn, LGL Limited  
Cell #: [REDACTED]  
Enviro survey: Fisheries

Required PPE: We recommend that Field Liaisons wear a high visibility safety vest at all times, and mount a strobe light on their vehicle.

If the Field Liaisons are interested in participating to take stream measurements, please bring steel toe rubber boots.

The site visit will include 3 or 4 crossings, from 1:00 p.m. until around 4:00 p.m.



Margaret Parkhill, P.Eng.

email [margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)  
tel +1 416 596 1930 ext 61578

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**From:** Joelle Williams [<mailto:Joelle.Williams@mncfn.ca>]

**Sent:** Thursday, September 06, 2018 3:08 PM

**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Megan DeVries <[Megan.DeVries@mncfn.ca](mailto:Megan.DeVries@mncfn.ca)>

**Cc:** Fawn Sault <[Fawn.Sault@mncfn.ca](mailto:Fawn.Sault@mncfn.ca)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>; Marianne Alden <[marianne.alden@ibigroup.com](mailto:marianne.alden@ibigroup.com)>; Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>

**Subject:** RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

Hi Marianne,

The following FLR is scheduled to join you on tomorrow.

Blake Sault ( [REDACTED] )

In the event of a cancellation, please contact Megan DeVries via cell phone ( [REDACTED] ) or email ([megan.devries@mncfn.ca](mailto:megan.devries@mncfn.ca)).

Please note I am still waiting for the following site information if you can provide it.

Contact:

Cell #:  
Enviro survey:  
Required PPE:  
Site location map

Thank you,  
Joelle

---

**From:** Joelle Williams  
**Sent:** Thursday, September 6, 2018 9:06 AM  
**To:** 'Syed Rizvi'; Megan DeVries  
**Cc:** Fawn Sault; 'Margaret Parkhill'; Marianne Alden; Mark Covert  
**Subject:** RE: Town of Oakville - Wyecroft Road Improvements Class Environmental Assessment

Hi Syed,

Thank you for the info. Please supply the additional site info below. I will email you this afternoon and let you know who will be joining you.

Contact:  
Cell #:  
Enviro survey:  
Required PPE:

Thank you,  
Joelle

---

**From:** Syed Rizvi [<mailto:syed.rizvi@oakville.ca>]  
**Sent:** Wednesday, September 5, 2018 5:37 PM  
**To:** Megan DeVries  
**Cc:** Fawn Sault; Joelle Williams; 'Margaret Parkhill'; Marianne Alden; Mark Covert  
**Subject:** RE: Town of Oakville - Wyecroft Road Improvements Class Environmental Assessment

Hello Ms. DeVries,

Attached is the signed contract concerning MNCFN's participation in the upcoming site visit with the fisheries biologist from LGL Ltd., scheduled for Friday September 7, 2018. Please meet the biologist at 1:00 pm at the 14 Mile Creek crossing on Wyecroft Road in Oakville.

Sincerely ,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
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## Anna Levytska

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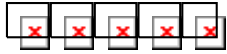
**From:** Marianne Alden  
**Sent:** Thursday, November 15, 2018 4:15 PM  
**To:** Ivana Osojnicki  
**Subject:** FW: RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Thursday, September 6, 2018 3:32 PM  
**To:** 'Megan.DeVries@mncfn.ca' <Megan.DeVries@mncfn.ca>  
**Cc:** 'Fawn.Sault@mncfn.ca' <Fawn.Sault@mncfn.ca>; 'Joelle.Williams@mncfn.ca' <Joelle.Williams@mncfn.ca>; Margaret Parkhill <margaret.parkhill@ibigroup.com>; Marianne Alden <marianne.alden@ibigroup.com>; Mark Covert <mark.covert@oakville.ca>  
**Subject:** FW: RE: Town of Oakville - Wycroft Road Improvements Class Environmental Assessment

Hello Ms. DeVries,

A few more details for the September 7 field work by LGL Limited. Field Liaisons can meet Erin from LGL at the 14 Mile Creek crossing on South Service Road, located just 'east' of Third Line, at 1:00 pm on Friday, September 7th. See the Google Maps image below for the 1 pm meeting location.

Contact: Erin Blenkhorn, LGL Limited

Cell #: [REDACTED] – would the field liaison be comfortable also sharing their cell phone number?

Enviro survey: Fisheries

Required PPE: We recommend that Field Liaisons wear a high visibility safety vest at all times, and mount a strobe light on their vehicle.

If the Field Liaisons are interested in participating to take stream measurements, please bring steel toe rubber boots.

The site visit will include 3 or 4 crossings, from 1:00 p.m. until around 4:00 p.m.



**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**

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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:32 PM  
**To:** 'joelle.williams@mncfn.ca'  
**Subject:** FW: Wycroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

The EA study materials are available for review on the project website, <https://www.oakville.ca/residents/wycroft-road-ea.html>, including the proposed roadway preliminary design.

The Town of Oakville is requesting feedback regarding your community's interest in the project. If you have further questions or are interested in meeting to discuss this project, please contact me at 905-845-6601 ext. 3981, or [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

The study is likely to go before Town Council in Fall 2019 before the Environmental Study Report is made available for a 30-day public review period.

We appreciate your time and consideration in participating in this important study.

Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:31 PM  
**To:** 'stacey.laforme@mncfn.ca'  
**Subject:** FW: Wycroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

The EA study materials are available for review on the project website, <https://www.oakville.ca/residents/wycroft-road-ea.html>, including the proposed roadway preliminary design.

The Town of Oakville is requesting feedback regarding your community's interest in the project. If you have further questions or are interested in meeting to discuss this project, please contact me at 905-845-6601 ext. 3981, or [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

The study is likely to go before Town Council in Fall 2019 before the Environmental Study Report is made available for a 30-day public review period.

We appreciate your time and consideration in participating in this important study.

Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:29 PM  
**To:** 'fawn.sault@mncfn.ca'  
**Subject:** FW: Wyecroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wyecroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

The EA study materials are available for review on the project website, <https://www.oakville.ca/residents/wyecroft-road-ea.html>, including the proposed roadway preliminary design.

The Town of Oakville is requesting feedback regarding your community's interest in the project. If you have further questions or are interested in meeting to discuss this project, please contact me at 905-845-6601 ext. 3981, or [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

The study is likely to go before Town Council in Fall 2019 before the Environmental Study Report is made available for a 30-day public review period.

We appreciate your time and consideration in participating in this important study.

Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Wednesday, July 10, 2019 4:09 PM  
**To:** 'Fawn Sault'  
**Cc:** Megan DeVries; Mark Covert; Margaret Parkhill; Hailey McWilliam  
**Subject:** RE: Wyecroft Road Improvements Environmental Assessment

Hi Ms. Sault,

We are in phase 3 of the Class Municipal Environment Assessment. In fact in the process of completing environmental and technical studies and identifying preliminary preferred roadway design for Wyecroft Road improvement.

I would like to add a note here that for the archeological assessment of the study area done last year Mr. Matthew Blake Sault was part of the field team as a supervisory representative from your office.

Thanks  
Syed

---

**From:** Fawn Sault [mailto:Fawn.Sault@mncfn.ca]  
**Sent:** Tuesday, July 09, 2019 3:58 PM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Cc:** Megan DeVries <Megan.DeVries@mncfn.ca>  
**Subject:** RE: Wyecroft Road Improvements Environmental Assessment

Hi Syed,

Can you tell me if the EA studies are complete or are they just beginning?

Miigwetch,

Fawn D. Sault  
Consultation Manager  
Department of Consultation and Accommodation  
Mississaugas of the Credit First Nation  
4065 Hwy 6 North  
Hagersville, On.  
N0A 1H0  
Office - 905-768-4260  
Cell – 289-527-6580  
<http://www.mncfn.ca>  
[Facebook: Mississauga of the Credit First Nation](#)

---

**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Thursday, July 4, 2019 4:29 PM  
**To:** Fawn Sault  
**Subject:** FW: Wyecroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wyecroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

The EA study materials are available for review on the project website, <https://www.oakville.ca/residents/wyecroft-road-ea.html>, including the proposed roadway preliminary design.

The Town of Oakville is requesting feedback regarding your community's interest in the project. If you have further questions or are interested in meeting to discuss this project, please contact me at 905-845-6601 ext. 3981, or [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca).

The study is likely to go before Town Council in Fall 2019 before the Environmental Study Report is made available for a 30-day public review period.

We appreciate your time and consideration in participating in this important study.

Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)

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## Anna Levytska

---

**From:** Fawn Sault <Fawn.Sault@mncfn.ca>  
**Sent:** Thursday, July 11, 2019 9:21 AM  
**To:** Syed Rizvi  
**Cc:** Megan DeVries; Mark Covert; Margaret Parkhill; Hailey McWilliam  
**Subject:** RE: Wyecroft Road Improvements Environmental Assessment

Thank you Syed. Does this mean the terrestrial and aquatic surveys are completed also?

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**Transportation Engineer**  
**Engineering & Construction**  
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## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Monday, July 15, 2019 3:37 PM  
**To:** 'Fawn Sault'  
**Cc:** Megan DeVries; Mark Covert; Margaret Parkhill; Hailey McWilliam  
**Subject:** RE: Wycroft Road Improvements Environmental Assessment

Hi Ms. Sault,

The terrestrial and aquatic surveys have been completed. The results of the surveys are being documented in the natural environment impact assessment report, and available for review once ESR will be completed.

Thanks  
Syed

---

**From:** Fawn Sault [mailto:Fawn.Sault@mncfn.ca]  
**Sent:** Thursday, July 11, 2019 9:21 AM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Cc:** Megan DeVries <Megan.DeVries@mncfn.ca>; Mark Covert <mark.covert@oakville.ca>; 'Margaret Parkhill' <margaret.parkhill@ibigroup.com>; 'Hailey McWilliam' <hailey.mcwilliam@ibigroup.com>  
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The study is likely to go before Town Council in Fall 2019 before the Environmental Study Report is made available for a 30-day public review period.

We appreciate your time and consideration in participating in this important study.

Regards,  
Syed Rizvi

**Syed Rizvi, M.Sc., P. Eng**



## Anna Levytska

---

**From:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Sent:** Thursday, July 4, 2019 4:24 PM  
**To:** 'avahill@sixnations.ca'  
**Subject:** FW: Wycroft Road Improvements Environmental Assessment

The Town of Oakville has initiated a Municipal Class Environmental Assessment Study (Class EA) for improvements to Wycroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements are required to meet the needs of the town to 2041. This email is a follow-up to the previous notices regarding the Municipal Class Environmental Assessment.

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**Town of Oakville**

Wycroft Road Improvements Bronte Road to Kerr Street

Environmental Study Report – Draft

Prepared by IBI Group

## **APPENDIX A-5:**

### **Public Information Centre #1 Summary**

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Public Information Centre #1 Summary – November 28, 2018

# Wycroft Road Improvements Environmental Assessment

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Prepared for the Town of Oakville  
by IBI Group

December 13, 2018



## Document Control Page

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<b>CLIENT:</b>	Town of Oakville
<b>PROJECT NAME:</b>	Wyecroft Road Improvements Environmental Assessment
<b>REPORT TITLE:</b>	Public Information Centre #1 Summary
<b>IBI REFERENCE:</b>	114331
<b>VERSION:</b>	
<b>DIGITAL MASTER:</b>	J:\114331_Wyecroft_EA\5.0 Design (Work) Phase\Consultation\PIC\Summary
<b>ORIGINATOR:</b>	Hailey McWilliam
<b>REVIEWER:</b>	Margaret Parkhill, P.Eng.
<b>AUTHORIZATION:</b>	
<b>CIRCULATION LIST:</b>	
<b>HISTORY:</b>	Version 1.0

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# 1 Introduction

The Town of Oakville initiated a Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road that includes South Service Road West from Bronte Road to Kerr Street (**Exhibit 1-1**).

Improvements are required to meet the needs of the town to 2041. The study began when the Notice of Study Commencement was issued on May 3, 2018.

Public Information Centre (PIC) #1 was the first formal public consultation event held for the study. This document summarizes PIC #1, held on November 28, 2018. The purpose of the PIC was to inform the public of the study progress and to gather input on the needs and opportunities in the corridor. The project team presented the draft alternative planning solutions being considered and the preliminary technical studies conducted to date. The project team was on-hand to answer questions and collect feedback.

## Exhibit 1-1: Study Area Map



# 2 Times and Location

The PIC was held on November 28, 2018, at the Holiday Inn Hotel and Suites Oakville, located at 2525 Wycroft Road. The PIC ran from 4:30 to 6:30 p.m., with a presentation that began at 5:00 p.m.

### 3 Notification

The PIC was advertised through a number of mediums, including newspapers, online notices, mail, email and billboards. Details are included below:

- A Notice of PIC was placed in the Oakville Beaver on November 15 and November 22, 2018 (**Appendix A**).
- The PIC was advertised on the Town of Oakville website (<https://www.oakville.ca/>) and the project website (<https://www.oakville.ca/residents/wyecroft-road-ea.html>).
- A Notice of PIC was delivered as registered mail to Indigenous communities on November 15, 2018.
- A Notice of PIC was delivered as addressed mail to property owners living within 300 metres of the study area on November 15, 2018.
- Stakeholders and members of the public who previously submitted comments to the project team received an email informing them of the PIC.
- Billboards were placed at four locations along Wyecroft Road to inform the public of the PIC. An image of the billboard at each of the four locations along the corridor is included in **Exhibit 3-1**.

#### **Exhibit 3-1: Billboards**



## 4 Participation

A total of 13 individuals signed-in at the PIC. Three elected officials attended the event, including: Ward 1 Regional Councillor O’Meara, Ward 2 Regional Councillor Duddeck, and Ward 2 Town Councillor Chisholm.

Attendees were invited to participate in the study by discussing the project with the team, asking questions after the presentation and completing comment sheets and submitting them in a comment box, or by mail or email. Completed comment sheets are in **Appendix B**.

## 5 Information Presented

At the PIC, attendees were able to learn about the study by listening to the presentation (**Appendix C**), asking questions, and by viewing the presentation board.

The presentation boards were organized in a manner which effectively presented project information. The presentation boards listed in **Exhibit 5-1** were on display at the PIC and can be viewed in full in **Appendix D** or on the project website (<https://www.oakville.ca/residents/wyecroft-road-ea.html>).

### **Exhibit 5-1: Presentation Boards**

1. Introduction Board	13.Active Transportation
2. Welcome	14.Transit
3. Study Area	15.Safety
4. Class EA Process	16.Problem and Opportunity Statement
5. Planning Context	17.Segments
6. Land Use	18.Alternative Solutions
7. Natural Environment	19.Evaluation Criteria
8. Cultural Heritage and Archaeology	20.Short-list of Alternative Solutions
9. Drainage and Stormwater	21.West Evaluation
10.Existing Traffic (2018) Conditions	22.Middle Evaluation
11.Future Traffic (2031) Conditions	23.East Evaluation
12.Future Traffic (2041) Conditions	24.Next Steps



## 6 Public Comments

After the presentation, there was a brief question and answer period. Questions and comments received are summarized in **Exhibit 6-1**.

The public were encouraged to submit comments by completing comment sheets that were provided at the sign-in table. Those who selected to receive project updates by email and provided contact information were added to the project mailing list to receive future notifications relating to the study. In total, four comment sheets were submitted to the project team during the PIC.

**Exhibit 6-2** summarizes all of the written comments and concerns that were received. All comment sheets are available in **Appendix B**.

### Exhibit 6-1: Questions and Comments

#### QUESTIONS AND COMMENTS

It is important to integrate transit and active transportation with road improvements

Preference for separated cycling lanes

Preference for boulevard with trees between road and cycle track

Need to maintain multi-use trail in the winter

Concern regarding curve located east of Third Line due to vehicle speed and visibility

Suggestion to consider accommodating Uber and Lyft

Suggestion to complete business survey of employees travel habits

Concern that the bridge extension will add traffic to Wynecroft Road

Concern that encouraging GO Transit use will add traffic to Wynecroft Road

Questions regarding intensification in the Bronte GO MTSA

Questions regarding signal timing for pedestrian crossings and clearance

Emergency closures of the QEW add traffic to Wynecroft Road

Suggestion to retime signals at Wynecroft Road and Dorval Drive intersection

Suggestion to add on-ramp to QEW at Fourth Line

Suggestion to add traffic circles and/or roundabouts

Suggestion to add bike lanes like Speers Road

**Exhibit 6-2: Public Comments**

<b>WHAT ARE YOUR THOUGHTS ON THE RECOMMENDED ALTERNATIVE SOLUTION?</b>
<ul style="list-style-type: none"> <li>• Add buffered bike lanes along the whole length of the rebuilt Wynecroft Road and/or in-boulevard bike paths. Signed bike routes are meaningless and do nothing to add to the safety of cyclists</li> <li>• Consider roundabouts/traffic circles at some intersections</li> <li>• Everything seemed fine – looking to further communications</li> </ul>
<b>WHY DO YOU USE WYECROFT ROAD?</b>
<ul style="list-style-type: none"> <li>• To access businesses on the corridor (4 comments)</li> </ul>
<b>HOW DO YOU NORMALLY TRAVEL ON WYECROFT ROAD?</b>
<ul style="list-style-type: none"> <li>• Vehicle (4 comments)</li> <li>• Cycling</li> <li>• Carpool</li> <li>• Bus</li> </ul>
<b>IN ADDITION TO THE ISSUES PRESENTED TODAY, ARE THERE ANY OTHER ISSUES YOU WANT THE PROJECT TEAM TO CONSIDER?</b>
<ul style="list-style-type: none"> <li>• Do not plant oak trees because they shed leaves too late for leaf pick up by the Town</li> <li>• Pedestrian walkway geared for disabled seniors</li> <li>• Uber stops (1/3 as many as bus stops)</li> <li>• Electrified stations available along Wynecroft Road</li> <li>• Make road pretty like Dorval Drive (Speers to Rebecca)</li> <li>• Buffered cycling way like Finland</li> <li>• Just per previous email</li> </ul>
<b>ARE THERE INTERSECTIONS IN THE STUDY AREA THAT REQUIRE IMPROVEMENT? IF YES, PLEASE IDENTIFY THE INTERSECTION AND THE CONCERN.</b>
<ul style="list-style-type: none"> <li>• Wynecroft Road and Dorval Drive (eastbound) (3 comments)</li> <li>• Wynecroft Road and Dorval Drive - improve traffic flow by changing lights from a separate advanced light to a flashing advanced then left on green</li> <li>• Wynecroft Road and Third Line (eastbound)</li> </ul>
<b>DO YOU HAVE ANY OTHER QUESTIONS OR CONCERNS?</b>
<ul style="list-style-type: none"> <li>• No comments received</li> </ul>

## 7 Public Emails

A total of four emails were received over the PIC #1 comment period, which began on November 15, 2018, and ended December 12, 2018. A summary of the main themes of the emails received is provided in **Exhibit 7-1**. All emails can be found in **Appendix E**.

### Exhibit 7-1: Emails Received

#### SUMMARY OF EMAILS RECEIVED

- Due to non-continuous sidewalks, pedestrians have to cross Wycroft Road near Westgate. Consider including a pedestrian cross-walk.
- It is difficult to turn onto Wycroft Road from side streets during peak periods. Adding a traffic light may help turning vehicles and produce gaps in traffic.
- It would be beneficial to add an advance green for vehicles exiting the South Service Road at the Bronte GO station.
- The Burloak to Bronte segment of Wycroft will have a significant change on traffic in west Oakville and will also be influenced by the Metrolinx plans for Burlington and Bronte stations.
- There has been a significant increase in congestion in the area, which sometimes impacts employees' commute times.
- The right lane on Bronte, north of Speers, south of Wycroft, should be strictly a right turn lane only during high traffic times. Those heading towards the highway access use the right lane, creating a backlog for those making a right hand turn onto Wycroft, many heading to Bronte GO station.
- Requests to be added to the mailing list.

## 8 Key Findings

Overall, the feedback received at the PIC and during the comment period following the PIC showed the following:

- Individuals that use the corridor have seen an increase in congestion in recent years
- There is support for improvements that would enhance the flow of traffic throughout the corridor
- The intersection of Wycroft Road and Dorval Drive was identified as an intersection that is in need of improvement
- There is support for the inclusion of active transportation facilities to make the corridor safer for all road users

Questions were received on the following topics:

- Future development around the Bronte GO station
- Timing of other infrastructure projects (i.e. Wyecroft Road extension over Bronte Creek)
- Accommodation of active transportation facilities

## 9 Summary

Valuable feedback was received through the question and answer period at the PIC, the comments sheets that were submitted, and through emails sent to the project team members. All feedback will be considered and will help inform the subsequent phases of the study. Further input will be sought in Phase 3 of the Environmental Assessment.



## Appendix A - Notice of PIC #1

---

Prepared for the Town of Oakville  
by IBI Group  
December 13, 2018



To be the most livable town in Canada.

## Notice of Public Meeting #1

### Wycroft Road Improvements from Bronte Road to Kerr Street Municipal Class Environmental Assessment Study

#### Learn more

Wednesday, November 28

4:30 – 6:30 p.m. with a presentation at 5 p.m.

Holiday Inn Hotel & Suites Oakville at Bronte, Halton East Room  
2525 Wycroft Road, Oakville

The Town of Oakville has initiated a Municipal Class Environmental Assessment (Class EA) Study to assess the traffic, cycling and pedestrian conditions along Wycroft Road from Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line. The improvements within the study area are required to meet the needs of the town to 2041. The town is considering a range of options and would like to get your feedback.



Town of Oakville | 1225 Trafalgar Road, Oakville L6H 0H3 | 905-845-6601 | oakville.ca

The study is being conducted in accordance with 'Schedule C' requirements as outlined in the Municipal Engineers Association "*Municipal Class Environmental Assessment*," (October 2000, as amended to 2015), which is approved under the Ontario *Environmental Assessment Act*. The Class EA process includes public and external agency consultation, an evaluation of alternative solutions and alternative design concepts, an assessment of potential impacts associated with the proposed improvements, and development of measures to mitigate identified impacts.

### **We want to hear from you**

Join us at our **public meeting on November 28** to learn about the study and provide input on the needs and opportunities in the corridor. The project team will present the preliminary technical studies conducted to date as well as the draft alternative planning solutions being considered. They will be available to answer questions and collect feedback

### **Comments**

If you want to know more or would like to join the project mailing list, please contact:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
1225 Trafalgar Road  
Oakville, ON L6H 0H3  
905-845-6601 ext.3981  
syed.rizvi@oakville.ca

Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
55 St. Clair Avenue West  
Toronto, ON M4V 2Y7  
416 596 1930 ext. 61578  
margaret.parkhill@ibigroup.com

Visit [oakville.ca](http://oakville.ca) and search Wyecroft Road Improvements for study details.



## Appendix B - Comment Sheets

---

Prepared for the Town of Oakville  
by IBI Group  
December 13, 2018







# Wycroft Road Improvements Environmental Assessment Public Information Centre #1



Thank you for attending the Public Information Centre. We appreciate your input!

Please complete this comment form and drop it into the box provided, or submit it by mail or email by **December 13, 2018** to:

Syed Rizvi, P. Eng.  
Project Manager  
Town of Oakville  
1225 Trafalgar Road  
Oakville, ON, L6H 0H3  
[Syed.Rizvi@oakville.ca](mailto:Syed.Rizvi@oakville.ca)  
905-845-6601 ext. 3981

**1. What are your thoughts on the recommended alternative solution?**

---

---

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---

---

---

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**2. Why do you use Wycroft Road?**

To access the GO Station  To access the QEW  To access businesses   
on the corridor

Other \_\_\_\_\_

**3. How do you normally travel on Wycroft Road?**

Vehicle  Carpool  Bus  Cycling  Walking  Other \_\_\_\_\_

**4. In addition to the issues presented today, are there any other issues you want the project team to consider?**

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# Wycroft Road Improvements Environmental Assessment Public Information Centre #1



5. Are there intersections in the study area that require improvement? If yes, please identify the intersection and the concern.

Wycroft and Dorval - to improve traffic flow  
turning North from Dorval through the intersection  
why can't the lights be changed from a separate  
advanced light to a flashing advanced then left on  
green light?

6. Do you have any other questions or concerns?

---

---

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---

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---

---

---

Would you like to be added to the project mailing list? Yes  No

Name:

Address:

Email:

Today's material is available on the project website: [www.oakville.ca/residents/wycroft-road-ea.html](http://www.oakville.ca/residents/wycroft-road-ea.html)

Information collected will be used in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.



# Wycroft Road Improvements Environmental Assessment Public Information Centre #1



Thank you for attending the Public Information Centre. We appreciate your input!

Please complete this comment form and drop it into the box provided, or submit it by mail or email by **December 13, 2018** to:

Syed Rizvi, P. Eng.  
Project Manager  
Town of Oakville  
1225 Trafalgar Road  
Oakville, ON, L6H 0H3  
[Syed.Rizvi@oakville.ca](mailto:Syed.Rizvi@oakville.ca)  
905-845-6601 ext. 3981

**1. What are your thoughts on the recommended alternative solution?**

*Please ensure buffered bike lanes along the whole length of the rebuilt Wycroft, and/or in-boulevard bike paths. Signed bike routes are meaningless & do nothing to add to the safety of cyclists.*

*Consider roundabouts/traffic circles at some intersections.*

**2. Why do you use Wycroft Road?**

To access the GO Station  To access the QEW  To access businesses on the corridor

Other \_\_\_\_\_

**3. How do you normally travel on Wycroft Road?**

Vehicle  Carpool  Bus  Cycling  Walking  Other \_\_\_\_\_

**4. In addition to the issues presented today, are there any other issues you want the project team to consider?**

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5. Are there intersections in the study area that require improvement? If yes, please identify the intersection and the concern.

Dorsal / Wycroft heading east

Third Line / Wycroft heading east

6. Do you have any other questions or concerns?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Would you like to be added to the project mailing list?    Yes     No

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Today's material is available on the project website: [www.oakville.ca/residents/wycroft-road-ea.html](http://www.oakville.ca/residents/wycroft-road-ea.html)

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905-845-6601 ext. 3981

### 1. What are your thoughts on the recommended alternative solution?

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### 2. Why do you use Wycroft Road?

To access the GO Station  To access the QEW  To access businesses   
on the corridor

Other \_\_\_\_\_

### 3. How do you normally travel on Wycroft Road?

Vehicle  Carpool  Bus  Cycling  Walking  Other Would like if it was safer

### 4. In addition to the issues presented today, are there any other issues you want the project team to consider?

*- do not plant OAK trees because they shed leaves too late for leaf pick up by the Town*

*- pedestrian walkway graded for disable seniors*

*- UBER STOPS 1/3 as many as bus stops*

*- electrified stations available along Wycroft*

*- make road pretty like Dorval (Spurs to Rebecca)*

*- buffered cycling way like Finland*



# Wycroft Road Improvements Environmental Assessment Public Information Centre #1



5. Are there intersections in the study area that require improvement? If yes, please identify the intersection and the concern.

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6. Do you have any other questions or concerns?

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Would you like to be added to the project mailing list? Yes  No

Name:

Address:

Email:

Today's material is available on the project website: [www.oakville.ca/residents/wycroft-road-ea.html](http://www.oakville.ca/residents/wycroft-road-ea.html)

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[Syed.Rizvi@oakville.ca](mailto:Syed.Rizvi@oakville.ca)  
905-845-6601 ext. 3981

**1. What are your thoughts on the recommended alternative solution?**

*everything seemed fine - looking to further  
Communications*

**2. Why do you use Wycroft Road?**

To access the GO Station  To access the QEW  To access businesses   
on the corridor

Other *Businesses on Wycroft*

**3. How do you normally travel on Wycroft Road?**

Vehicle  Carpool  Bus  Cycling  Walking  Other \_\_\_\_\_

**4. In addition to the issues presented today, are there any other issues you want the project team to consider?**

*just per previous email.*

# Wycroft Road Improvements Environmental Assessment Public Information Centre #1



5. Are there intersections in the study area that require improvement? If yes, please identify the intersection and the concern.

*Dorval Sb to Wycroft East*

6. Do you have any other questions or concerns?

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Would you like to be added to the project mailing list? Yes  No

Name: 

Address: *I am on the list*

Email: \_\_\_\_\_

Today's material is available on the project website: [www.oakville.ca/residents/wycroft-road-ea.html](http://www.oakville.ca/residents/wycroft-road-ea.html)

Information collected will be used in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.





## Appendix C - Presentation

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Prepared for the Town of Oakville  
by IBI Group  
December 13, 2018



# Welcome to Public Information Centre #1

## Wycroft Road Improvements from Bronte Road to Kerr Street



## Outline

1. Purpose
2. Study area
3. Study findings to date
4. Timelines
5. Questions



# Purpose

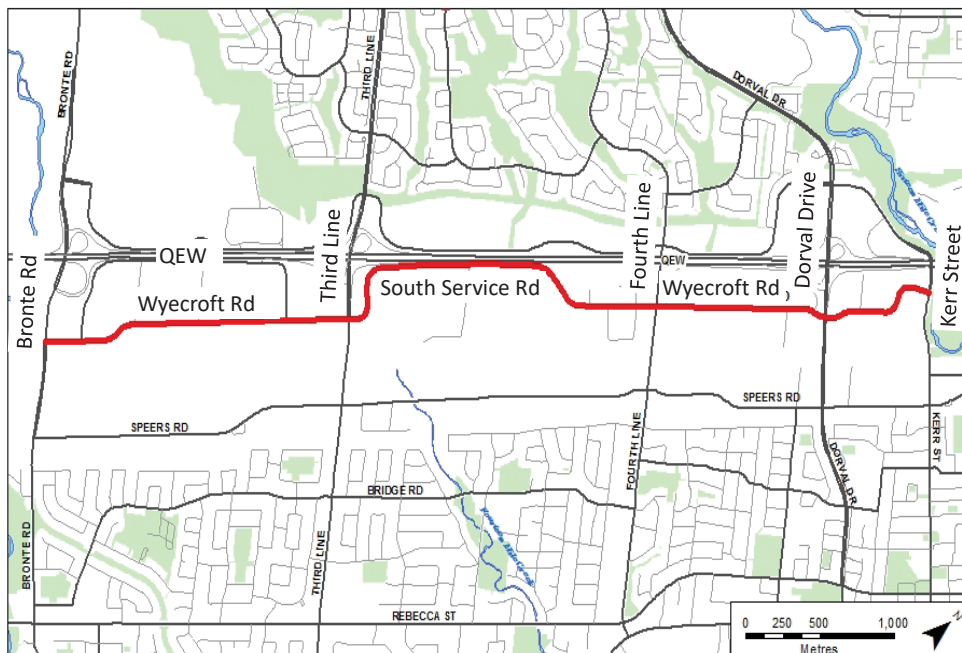
- To provide an overview of the Wyecroft Road Improvements Environmental Assessment Study
- To hear your comments, concerns and suggestions

You can provide comments by:

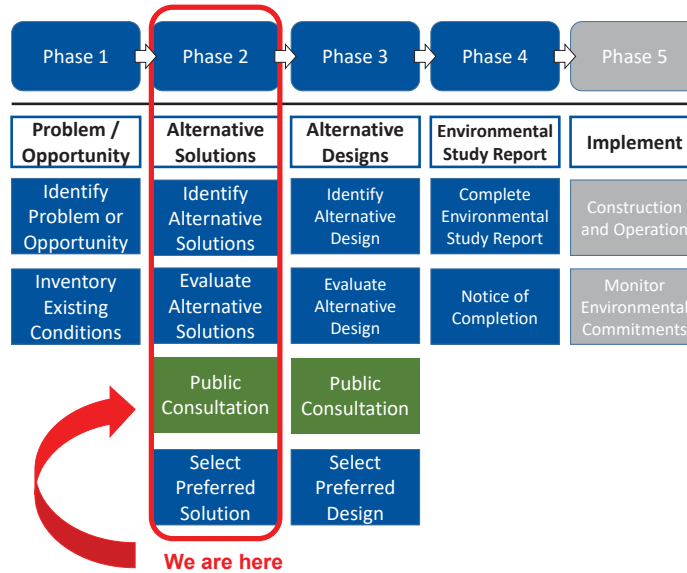
- Talking to a member of the project team
- Filling out a comment sheet
- Emailing the project team



# Study Area



# Environmental Assessment



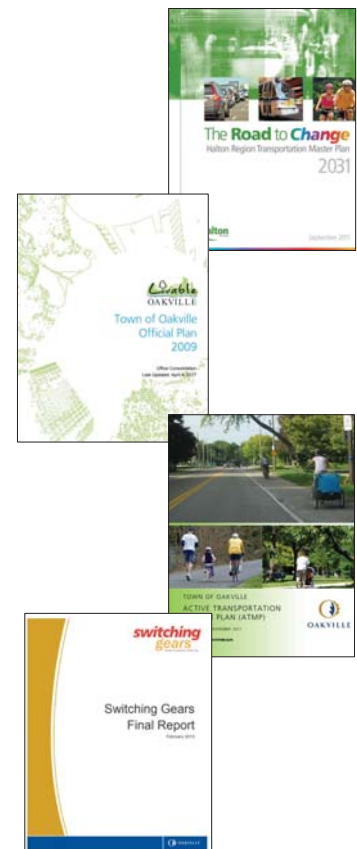
Schedule 'C' process is outlined in the Municipal Engineers Association "Municipal Class Environmental Assessment"

## Previous Studies

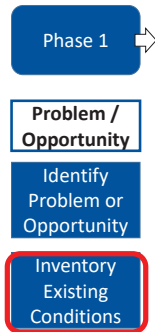


Previous studies completed by the Town of Oakville identified that improvements are required to meet the needs of the town to 2041.

- Halton Region Transportation Master Plan
- Livable Oakville Official Plan
- Town of Oakville Active Transportation Master Plan
- Town of Oakville Switching Gears Transportation Master Plan

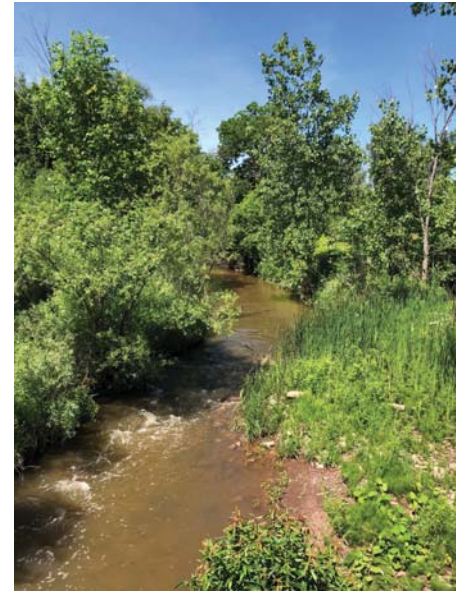


# Technical Studies



The following technical studies were completed to inventory existing conditions:

- Active Transportation
- Traffic and Transit Operations
- Traffic Safety
- Cultural Heritage
- Fluvial Geomorphological
- Natural Environment
- Stage 1 Archaeology
- Stormwater Management
- Structural



## Problem and Opportunity Statement

Wycroft Road and South Service Road West between Bronte Road and Kerr Street is a multi-purpose arterial that connects existing employment lands to Regional roads and the QEW. Corridor improvements are required to meet the needs of the town to 2041 and support future population and employment growth.

Providing appropriate infrastructure will encourage active transportation (walking, cycling) and transit, in an attractive and safe way, in support of the Town's vision to be the most livable town in Canada.

Corridor improvements are required that:

- Integrate planned facilities for pedestrians, cyclists, and transit with regard for the movement of trucks and general traffic
- Optimize traffic operations to increase capacity, improve safety, and manage local access
- Protect or improve the natural environment, including existing watercourse crossings, treescape and natural areas
- Maintain existing access during construction and protect for future land uses and access

# Alternative Planning Solutions

Phase 2 →

Alternative Solutions







Identify Alternative Solutions

Evaluate Alternative Solutions

Public Consultation

Select Preferred Solution

The Town is considering a wide range of alternative solutions to satisfy travel demand within the Wyecroft Road corridor.

	1. Do nothing (no improvements)
	2. Traffic diversion to alternative routes
	3. Transportation Demand Management (TDM)
	4. Transportation Systems Management (TSM)
	5. Infrastructure improvements for active transportation
	6. Transit Priority measures and active transportation
	7. Infrastructure improvements for all modes

## Evaluation Criteria

Phase 2 →

Alternative Solutions

Identify Alternative Solutions

Evaluate Alternative Solutions

Public Consultation

Select Preferred Solution

### Transportation

- Traffic capacity
- Traffic network
- Transit service
- Transit network
- Active transportation
- Emergency management response
- Roadway safety

### Natural Environment

- Areas of Natural and Scientific Interest
- Woodlots
- Treescape
- Creeks
- Wetlands
- Wildlife and birds
- Vegetation
- Floodplains
- Resilience

### Social Environment

- Supports appropriate intensification
- Community building
- Construction phase impacts
- Noise and vibration impacts
- Travel time
- Cultural heritage impacts
- Emergency access

### Technical

- Stormwater management
- Utilities
- Structures
- Illumination
- Policy framework

### Cost

- Capital costs
- Operating and life-cycle costs

# Draft Recommendation



Draft recommendation:  
**Infrastructure improvements for all modes**



We need your input on the evaluation and draft recommendation.

## Next Steps

Winter  
2018 /  
2019

Spring /  
Summer  
2019

- Review comments from PIC 1 and Stakeholders
- Identify preferred solution
- Develop design alternatives
- PIC 2 is planned for early 2019 (date will be communicated)
- Prepare and file Environmental Study Report
- Issue Notice of Study Completion
- 30-day public review



# How to Provide Comments

## Please complete a Comment Sheet and return it:

- In the box provided
- By mail (address on sheet)
- By fax
- By email - To: Syed.Rizvi@Oakville.ca  
Cc councillor:  
Ward 1
  - Ralph.Robinson@Oakville.ca
  - Sean.O'meara@Oakville.caWard 2
  - Cathy.Duddeck@Oakville.ca
  - Ray.Chisholm@Oakville.ca

Web: <https://www.oakville.ca/residents/wyecroft-road-ea.html>

# Thank you!





## Appendix D - Presentation Boards

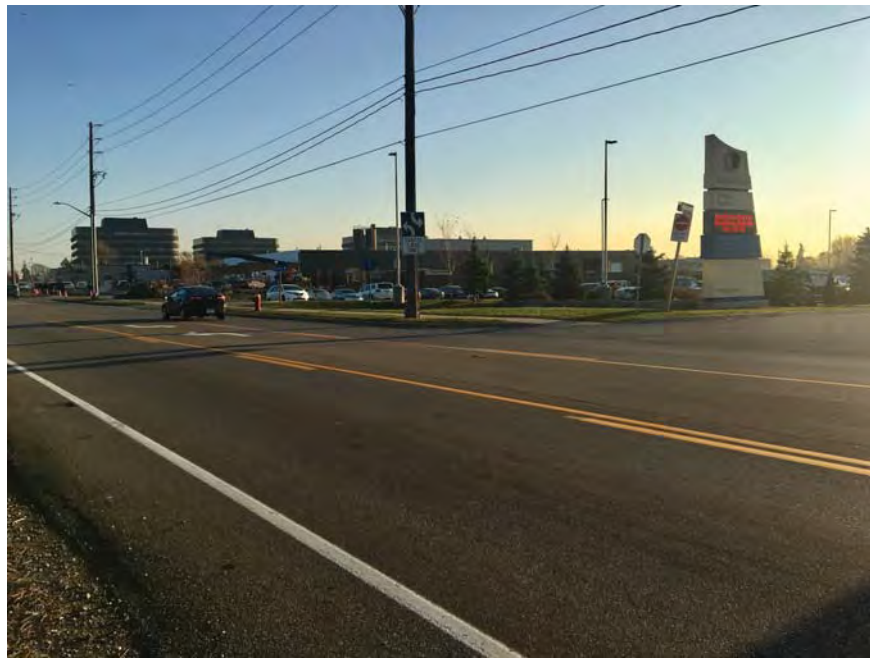
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Prepared for the Town of Oakville  
by IBI Group  
December 13, 2018



# Wycroft Road Improvements from Bronte Road to Kerr Street

**Public Information Centre #1  
November 28, 2018  
4:30 to 6:30 p.m.**



## **Municipal Class “C” Environmental Assessment**



# Welcome

## Purpose of PIC #1

Learn about the corridor and the Environmental Assessment process.

Tell us what's important to you:

- Existing conditions
- Future conditions
- Problems and opportunities
- Alternative planning solutions

We need your input!

- Complete a comment sheet and drop it in a comment box
- Email or mail your comment sheet to the project team
- Talk with a project team member



### **Syed Rizvi, P. Eng**

Project Manager  
Town of Oakville

[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

(905) 845-6601 ext. 3981

### **Margaret Parkhill, P. Eng**

Consultant Project Manager  
IBI Group

[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

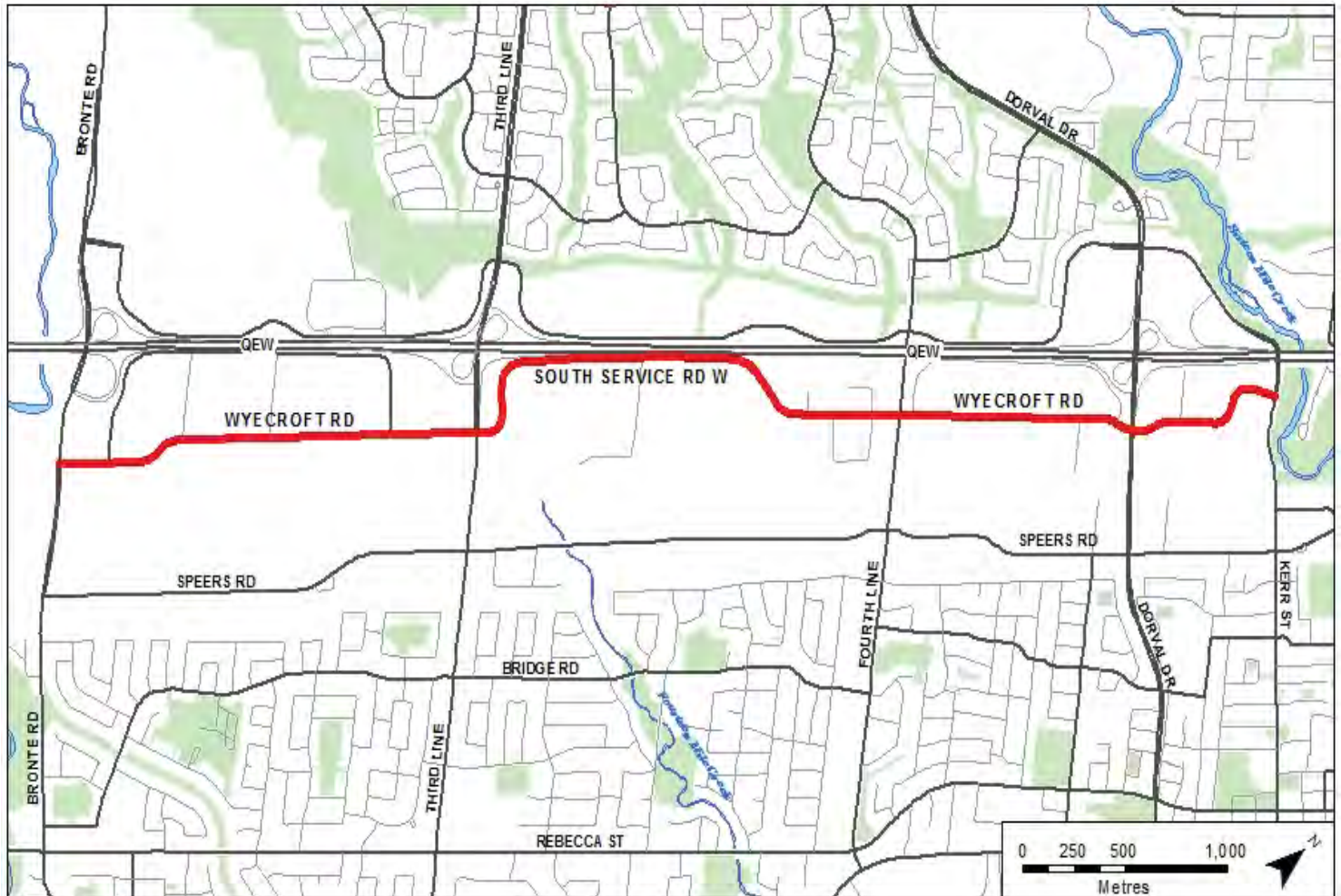
(416) 596-1930 ext. 61578



For project updates, visit the project webpage at:

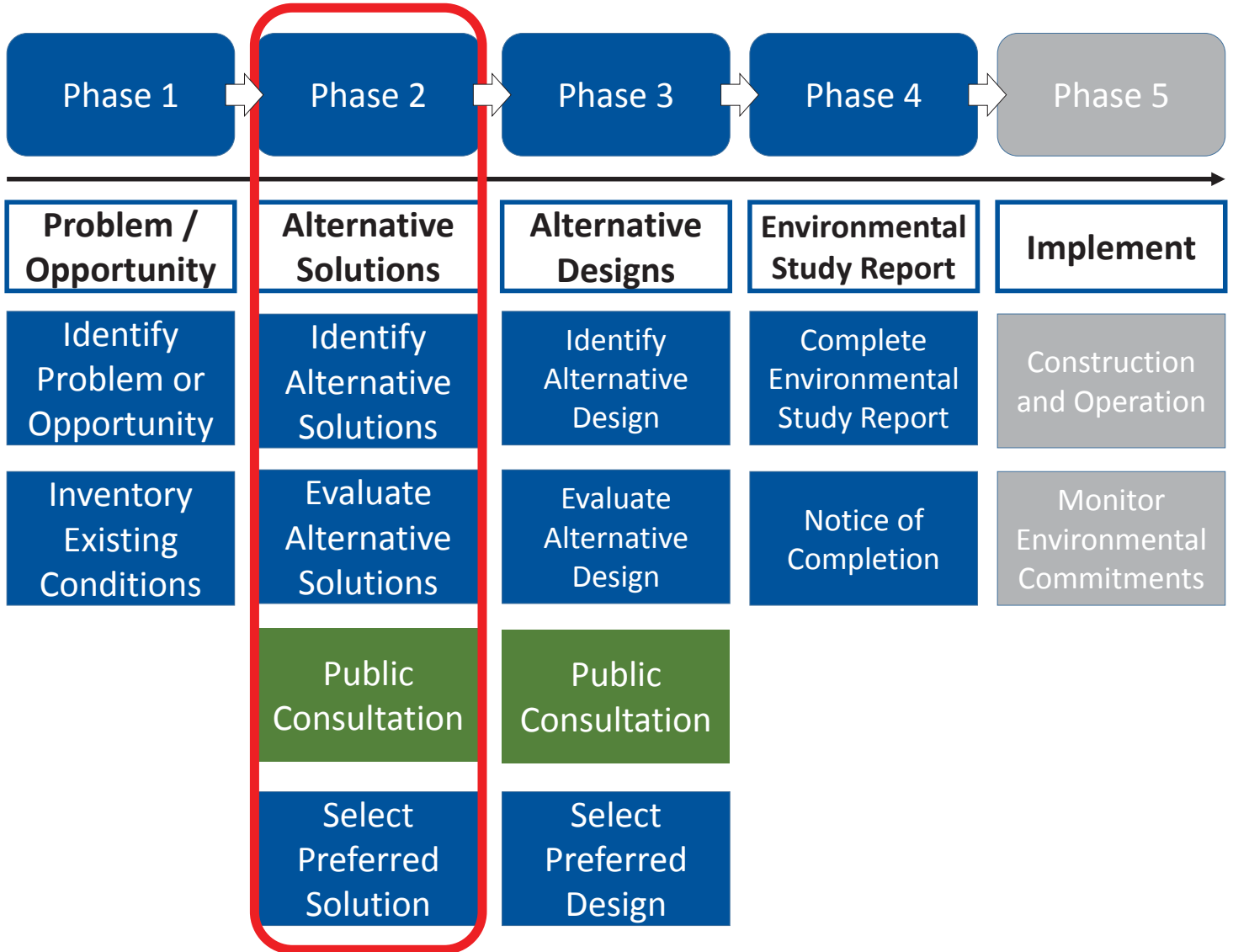
[www.oakville.ca/residents/wyecroft-road-ea.html](http://www.oakville.ca/residents/wyecroft-road-ea.html)

# Study Area



- Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line
- Approximately 6.4 kilometres in length
- Designated as a multi-purpose arterial in the Livable Oakville Plan, the Town of Oakville Official Plan
- Bronte Road and Dorval Drive are regional roads

# Class EA Process



**We are here**

- The study is following the Schedule ‘C’ process as outlined in the Municipal Engineers Association “Municipal Class Environmental Assessment”, for Phases 1 to 4
- The process enables the planning and implementation of municipal infrastructure projects taking into account the environmental setting, local public interests and unique project requirements



# Planning Context



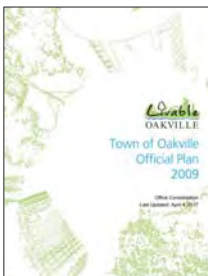
## Region of Halton Official Plan (2018)

- Designates Wycroft Road and South Service Road as a multi-purpose arterial
- Aims to promote active transportation



## Region of Halton Transportation Master Plan (2011)

- Aims to provide a high-quality network that supports active transportation, transit, automobile and goods movement
- Promotes non-single-occupant auto travel choices



## Livable Oakville Plan (2009)

- Designates Wycroft Road and South Service Road as a multi-purpose arterial
- Identifies portions of Wycroft Road as a candidate for a Multi-use Trail and portions of Wycroft Road and South Service Road as a candidate for bike lanes
- Identifies Wycroft Road and South Service Road as an existing signed bike route



## Town of Oakville Active Transportation Master Plan (2017)

- Identifies Wycroft Road and South Service Road as an existing signed bike route
- Identifies Wycroft Road as a candidate for an in-boulevard multi-use trail and bike lanes



## Switching Gears Transportation Master Plan (2013)

- Determined need for capacity enhancement on Wycroft Road
- Recommends that the road be widened and urbanized and include active transportation features such as bike lanes and sidewalks

The following documents also guide this study: Metrolinx Regional Transportation Plan (2041), Halton Region Active Transportation Master Plan (2015), Halton Region Mobility Management Strategy for Halton (2017), Switching Gears Transportation Master Plan Review (2018)

# Land Use

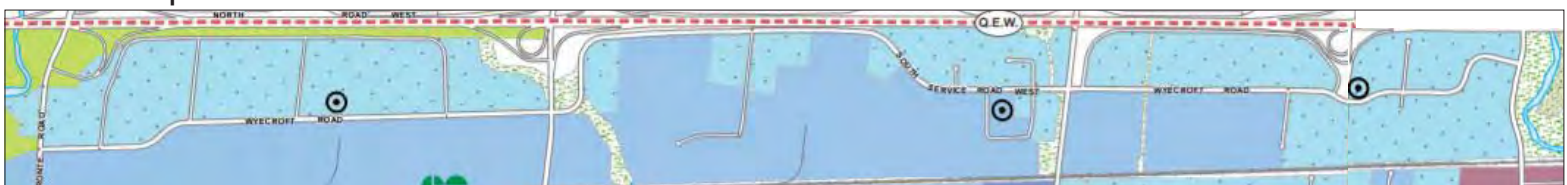
## Existing Land Use

- Employment land uses, ranging from industrial to office, including hotel and conference centres near Bronte Road
- Other notable land uses include the Bronte GO station, Town of Oakville Works Yard and Fire Station, Oakville Transit Facility, car dealerships, and a variety of small businesses

## Future Land Use

- The surrounding land use is predominately expected to remain employment-focused, as this area is within the town's employment area
- Around the Bronte GO station, the town and region are reviewing the potential for mixed-use development to accommodate more people and jobs within approximately 500 metres of the station, as per the requirements of the Provincial Growth Plan, 2017

Excerpt from Livable Oakville Plan Schedule F and Schedule G



Legend					
	SCHEDULE AREA BOUNDARY		OFFICE EMPLOYMENT		PARKS AND OPEN SPACE
	LOW DENSITY RESIDENTIAL		BUSINESS EMPLOYMENT		PRIVATE OPEN SPACE
	MEDIUM DENSITY RESIDENTIAL		INDUSTRIAL		WATERFRONT OPEN SPACE
	HIGH DENSITY RESIDENTIAL		BUSINESS COMMERCIAL		UTILITY
	NEIGHBOURHOOD COMMERCIAL		INSTITUTIONAL		GROWTH AREA*
	COMMUNITY COMMERCIAL		NATURAL AREA		SPECIAL POLICY AREA
	CENTRAL BUSINESS DISTRICT		PARKWAY BELT		RAILWAY

# Natural Environment

Four watercourses:

- Fourteen Mile Creek
- Upper McCraney Creek
- Taplow Creek
- Glen Oak Creek



Fourteen Mile Creek

Five types of significant plant species:

- Kentucky Coffeetree
- Common Hackberry
- Swamp White Oak
- Common Evening-primrose
- Freeman's Maple



McCraney Creek

42 wildlife species:

- Two endangered species, Redside Dace and American Eel, are known to occur within the vicinity of the study area



Redside Dace

Source: W. N. Roston,  
AFS Fish Slide Catalog,  
[www.ontario.ca/page/redside-dace](http://www.ontario.ca/page/redside-dace)



# Cultural Heritage and Archaeology

## Cultural Heritage

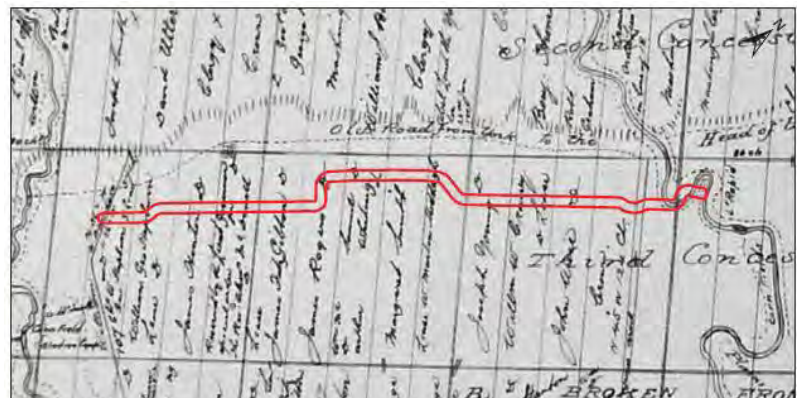
- There are no Cultural Heritage resources located within the study area
- No additional assessment is required



Study area: 1954 Aerial Photograph of Oakville

## Archaeology

- Most of the study area does not exhibit archaeological potential due to previous disturbance, previous assessments, or low and wet conditions
- A small area near Third Line retains archaeological potential. A Stage 2 Assessment is required prior to construction



Study area: 1806 Plan of Trafalgar Township

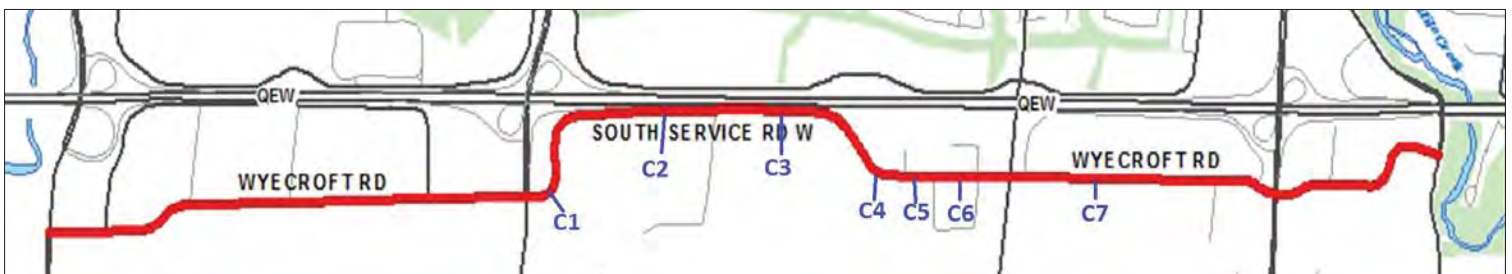
# Drainage and Stormwater

## Seven drainage features within the study area:

- Five concrete box culverts
- One concrete pipe
- One rigid frame concrete structure

## Findings to date:

- Ditches in some areas control water quality and quantity
- Runoff from Bronte Road to Third Line is collected by storm sewers and conveyed to Fourteen Mile Creek
- Poor drainage issues noted on South Service Road near Progress Court and on Wyecroft Road near Weller Court



- C1** – Just east of Third Line (Fourteen Mile Creek)
- C2** – 175 m west of Progress Court
- C3** – 270 m east of Progress Court (Upper McCraney Creek)

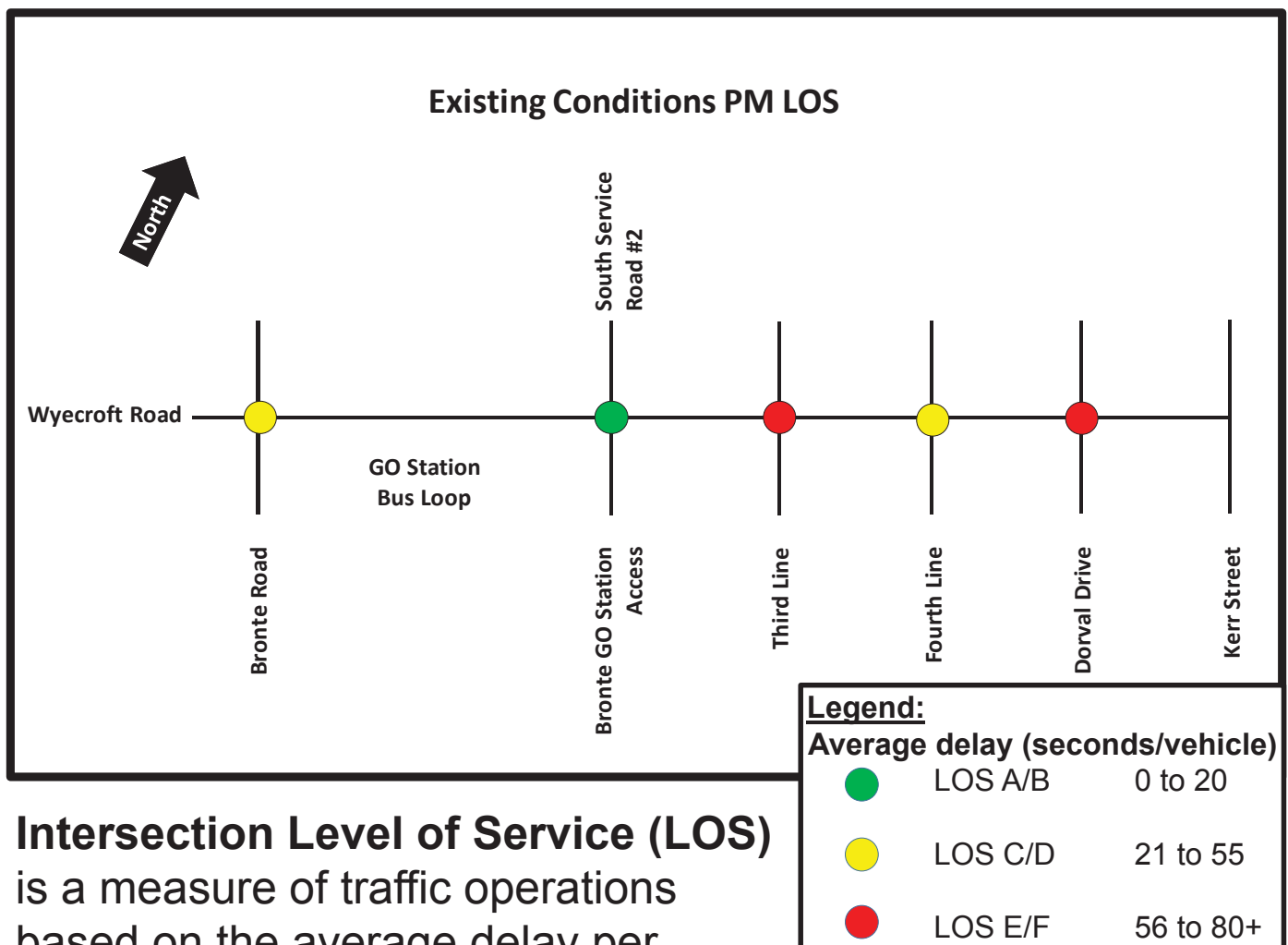
- C4** – 160 m west of Cranberry Court
- C5** – east of Cranberry Court
- C6** – Just west of Fourth Line (Taplow Creek)
- C7** – 310 m east of Fourth Line (Glen Oaks Creek)

# Existing (2018) Traffic Conditions

Several signalized intersections or turning movements operate with long delays or queues:

- Wycroft Road at Bronte Road
- Wycroft Road at Third Line
- Wycroft Road at Dorval Drive

## Traffic signal delay during PM peak hour (2018)



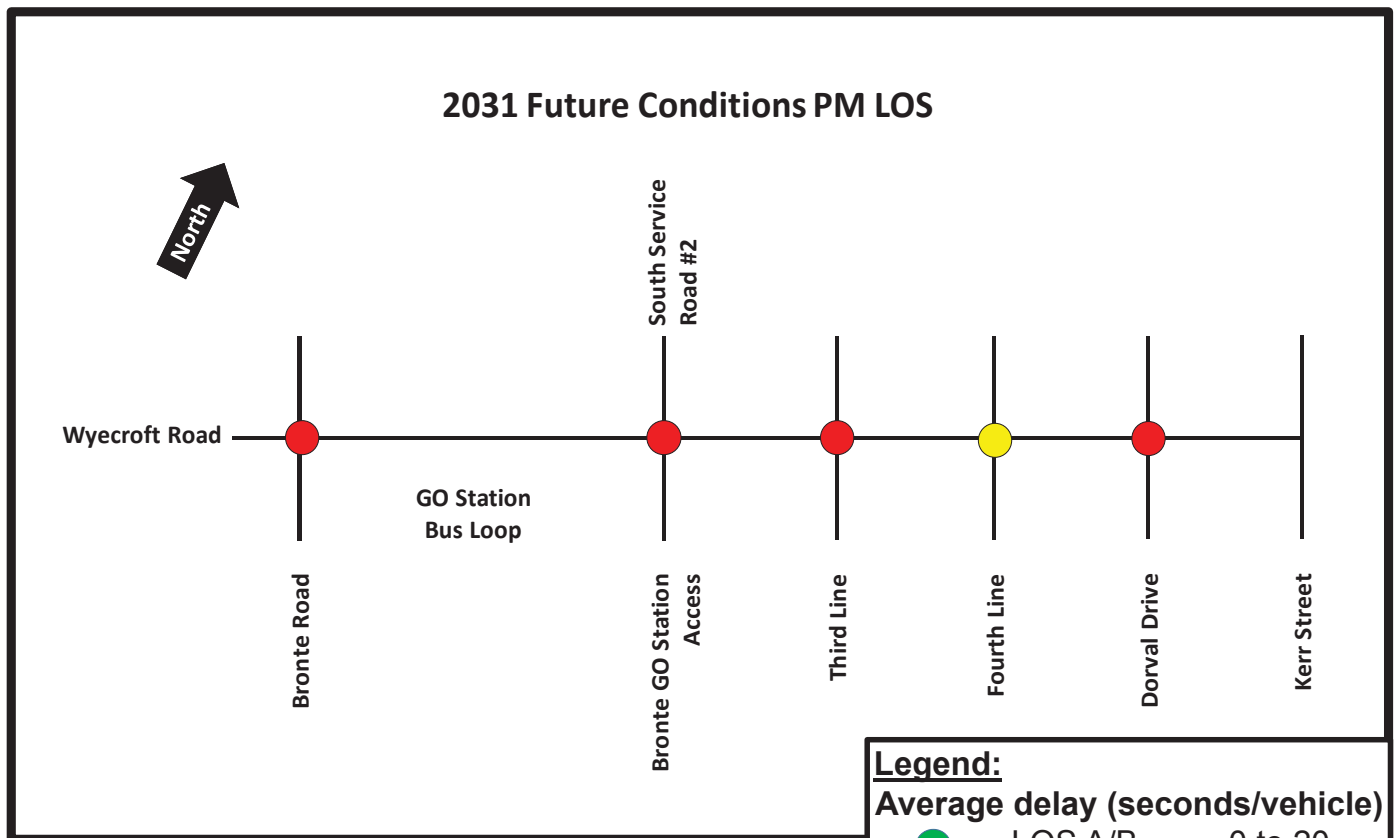
**Intersection Level of Service (LOS)** is a measure of traffic operations based on the average delay per vehicle.

# Future (2031) Traffic Conditions

2031 base condition with no improvements

- Growing congestion throughout corridor with longer delays at Bronte Road, Third Line and Dorval Drive

## Traffic signal delay during PM peak hour (2031)



### Intersection Level of Service (LOS)

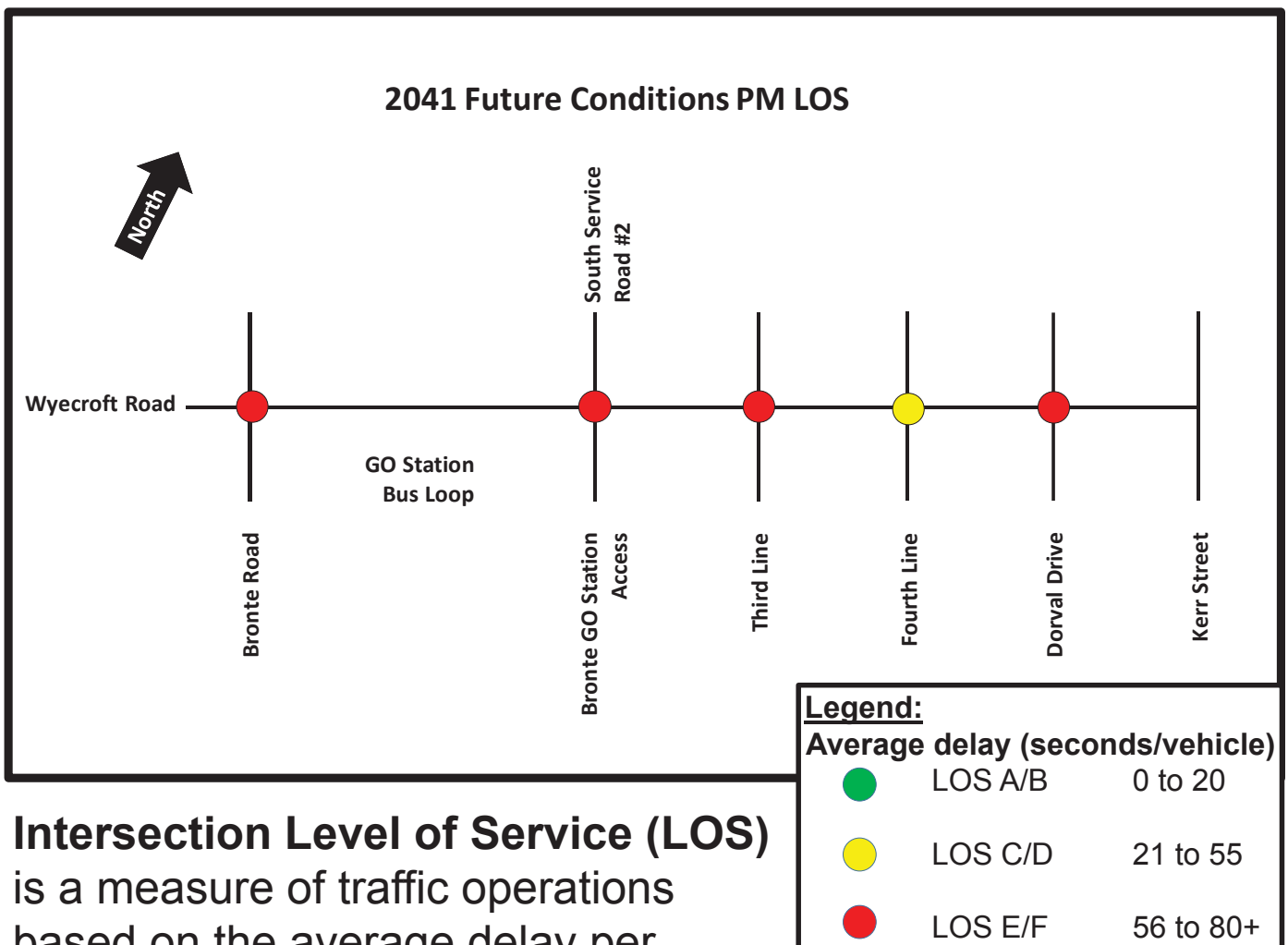
is a measure of traffic operations based on the average delay per vehicle.

# Future (2041) Traffic Conditions

2041 base condition with no improvements

- Increase in traffic between Bronte Road and Third Line related to potential future land use and Wycroft Road extension
- More congestion throughout corridor with longer delays at Bronte Road, Third Line and Dorval Drive

## Traffic signal delay during PM peak hour (2041)



**Intersection Level of Service (LOS)** is a measure of traffic operations based on the average delay per vehicle.



# Active Transportation

## Walking

Existing sidewalks vary along the corridor:

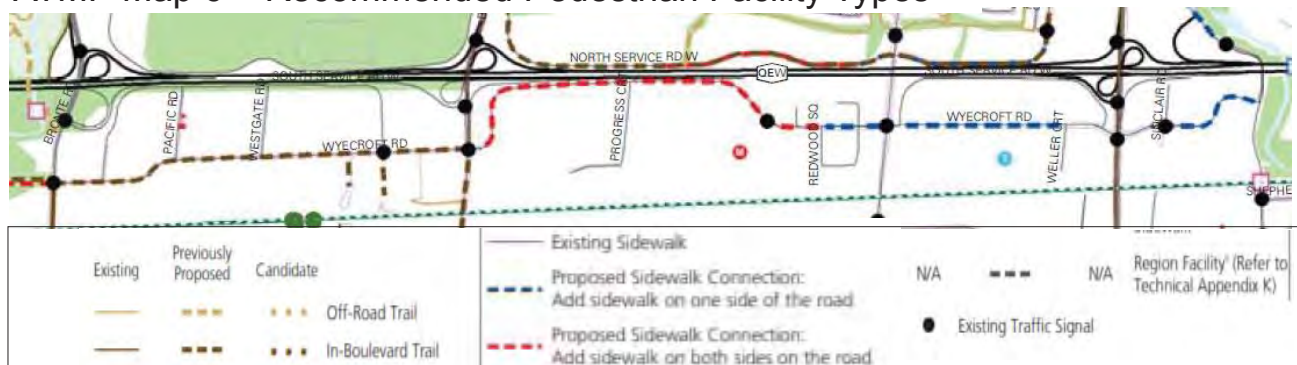
- Bronte Road to Third Line: sidewalk on one side or the other
- Third Line to Redwood Square: no sidewalk
- Redwood Square to Fourth Line: sidewalk on one side
- Fourth Line to Dorval Drive: sidewalk on one side or the other
- Dorval Drive to Kerr Street: no sidewalk

## Cycling

- Corridor is an existing signed bike route
- No dedicated cycling infrastructure exists today such as bike lanes or multi-use trail

The **Active Transportation Master Plan (ATMP)** identifies improvements such as in-boulevard multi-use trails, bike lanes, and sidewalk connections. This EA will support transit by improving sidewalk accessibility to transit stops.

ATMP Map 6 – Recommended Pedestrian Facility Types



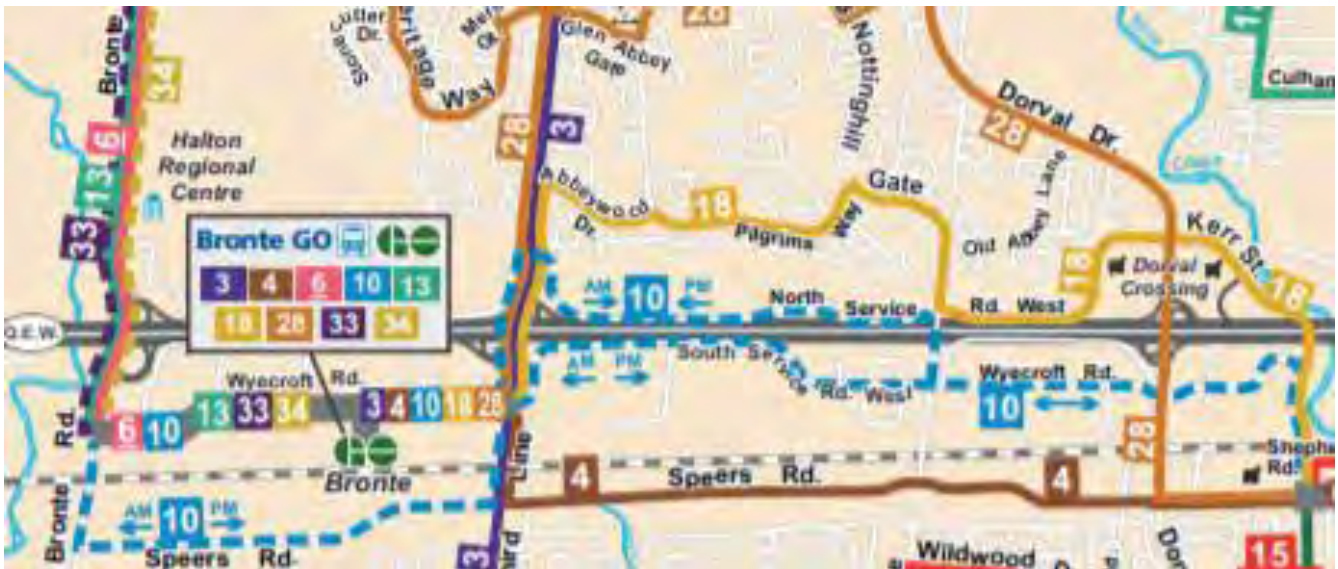
ATMP Map 7 – Recommended Cycling Facility Types



# Transit

## Local Transit

- Route 10 services the corridor during AM and PM peak periods only
- Route 10 recommended to increase to all-day, 60 minute frequency mid-day, 30 minute service during weekday peak periods (Oakville Transit 5 year Plan, 2015)
- Routes 3, 4, 6, 10, 13, 18, 28, 33, and 34 use the west end of the corridor to access the Bronte GO station
- The Oakville Transit Facility is located on Wyecroft Road east of Fourth Line. Buses start and end the day at this facility
- Buses are often delayed getting into and out of the Bronte GO station



## Metrolinx / GO Transit

GO Rail and GO Bus service operate from the Bronte GO station

By 2031, Metrolinx plans to:

- Relocate bus facilities to the south side of the rail corridor with access from Speers Road
- Add 32 covered bike spaces
- Modify the existing vehicle waiting area
- Add 250 surface parking spaces

# Safety

## 440 collisions reported over the last 10 years (2007 - 2017)

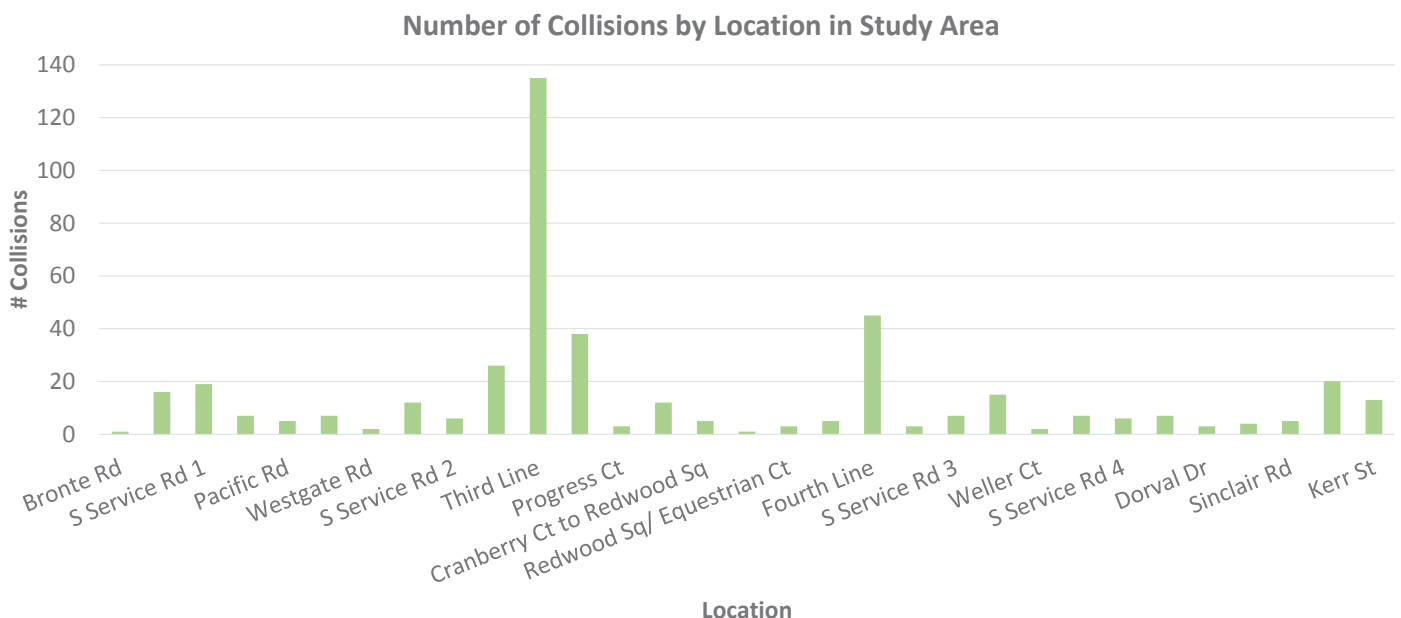
- 60 resulted in non-fatal injuries
- 380 resulted in property damage only
- No collisions resulted in fatality

### Collisions happened most often at:

1. Around the Third Line intersection
2. Around the Fourth Line intersection
3. East of the Bronte Road intersection
4. Around the Kerr Street intersection

### Contributing factors:

1. Conflict points at driveways
2. Traffic congestion
3. Reverse horizontal curves (“S-curves”)
4. Speeding





# Problem and Opportunity Statement

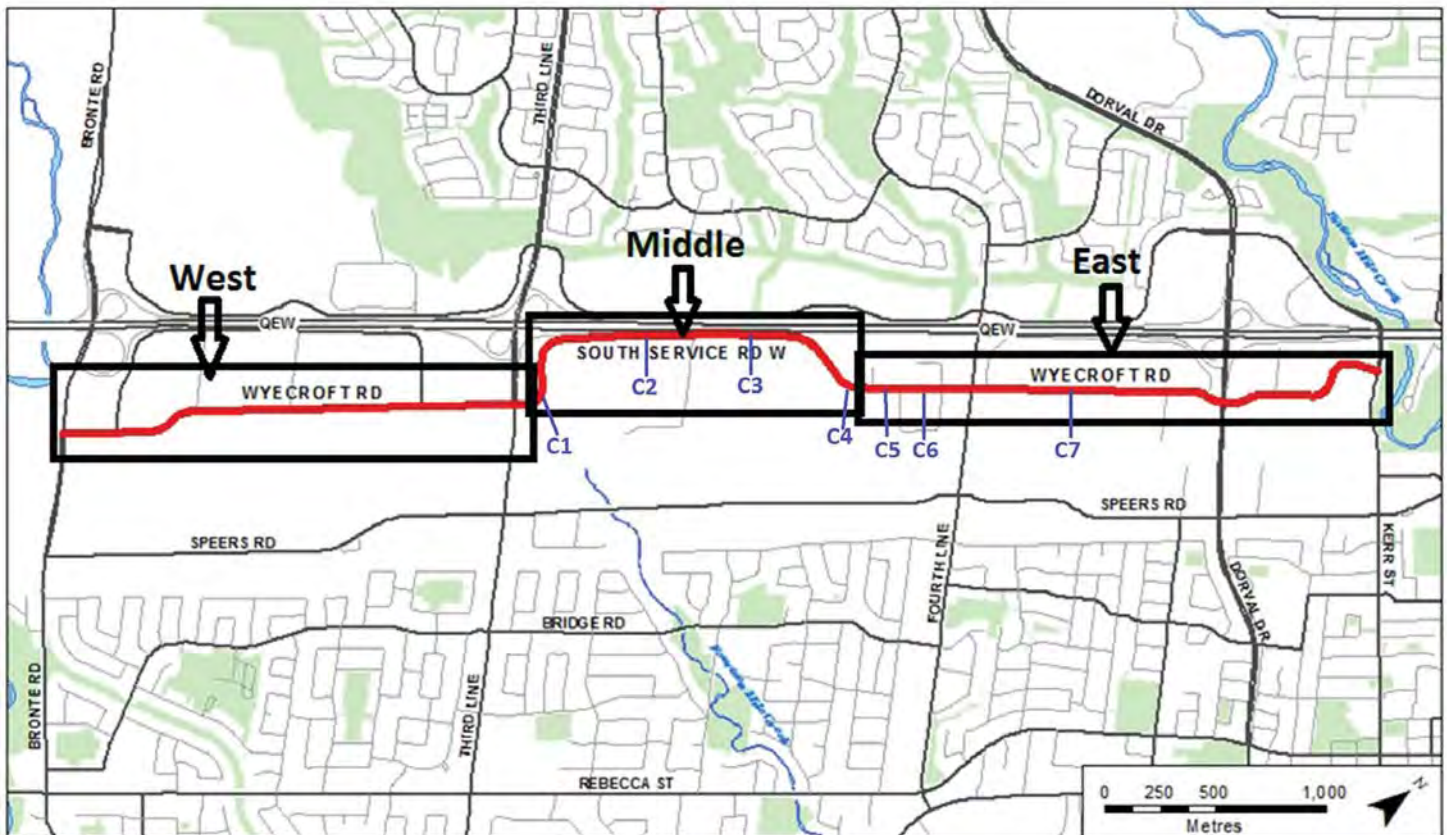
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Corridor improvements are required that:

- Integrate planned facilities for pedestrians, cyclists, and transit with regard for the movement of trucks and general traffic
- Optimize traffic operations to increase capacity, improve safety, and manage local access
- Protect or improve the natural environment, including existing watercourse crossings, treescape and natural areas
- Maintain existing access during construction and protect for future land uses and access

# Segments



For the purposes of evaluating the alternatives, the corridor will be considered in three segments: West, Middle, and East.

These segments were selected based on the existing and future conditions of the corridor.

West Segment – Bronte Road to Fourteen Mile Creek

Middle Segment – Fourteen Mile Creek to 1146 South Service Road

East Segment – 1146 South Service Road to Kerr Street

# Alternative Solutions

## 1. Do nothing (no improvements)

No improvements. This alternative provides a baseline upon which other alternatives will be evaluated.



## 2. Traffic diversion to alternative routes

Diversion of traffic currently using Wyecroft Road to other roads.



## 3. Transportation Demand Management (TDM)

Encourage a shift in mode of travel (e.g., from auto to transit, cycling, etc.) and/or shift in travel outside peak periods or work at home.



## 4. Transportation Systems Management (TSM)

Improve traffic operations and help to alleviate traffic congestion at intersections (e.g., intersection and signal improvements).



## 5. Infrastructure improvements for active transportation

Improvements to include sidewalks, multi-use paths or bike lanes. Also includes solutions #3 and #4.



## 6. Transit priority measures and active transportation

Improvements for transit and active transportation such as queue jump lanes and active transportation infrastructure, not full widening. Also includes solutions #3, #4, #5.



## 7. Infrastructure improvements for all modes

Improvements including increasing the number of lanes to meet anticipated demands, resolve operational/traffic safety needs and accommodate active transportation. Also includes solutions #3, #4, #5 and #6.

# Evaluation Criteria

## Transportation

- Traffic capacity
- Traffic network
- Transit service
- Transit network
- Active transportation
- Emergency management response
- Roadway safety

## Social Environment

- Supports appropriate intensification
- Community building
- Construction phase impacts
- Noise and vibration impacts
- Travel time
- Cultural heritage impacts
- Emergency access

## Natural Environment

- Areas of natural and scientific interest
- Woodlots
- Treescape
- Creeks
- Wetlands
- Wildlife and birds
- Vegetation
- Floodplains
- Resilience

## Technical

- Stormwater management
- Utilities
- Structures
- Illumination
- Policy framework

## Cost

- Capital costs
- Operating and life-cycle costs

# Short-list of Alternative Solutions

1. Do nothing (no improvements)
2. Traffic diversion to alternative routes
3. Transportation Demand Management
4. Transportation Systems Management



**5. Infrastructure improvements for active transportation**



**6. Transit priority measures and active transportation**

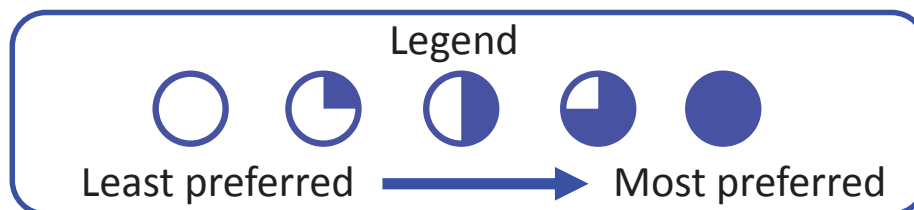


**7. Infrastructure improvements for all modes**

Alternatives 1, 2, 3 and 4 do not adequately address the Problem and Opportunity Statement. Alternatives 3 and 4 are included in Alternatives 5, 6 and 7.

The evaluation of Alternatives 5, 6, and 7 is summarized next.

You can review the detailed evaluation tables on the handout.











































# West Evaluation

	5. Infrastructure Improvements for AT	6. Transit Priority Measures and AT	7. Infrastructure Improvements for All Modes
<b>Transportation</b>			
	Alternative 7 best improves the transportation network for all modes.		
<b>Social Environment</b>			
	These alternatives have similar benefits for the social environment.		
<b>Natural Environment</b>			
	Alternatives 5 and 6 have slightly fewer impacts to the natural environment, for example at Fourteen Mile Creek. Alternative 7 may have slightly more impacts which can be mitigated.		
<b>Technical</b>			
	Alternatives 5 and 6 require fewer utility relocations, less illumination requirements and provide opportunities to improve existing structures.		
<b>Cost</b>			
	Alternatives 5 and 6 provide less opportunity for infrastructure renewal but have lower capital costs than Alternative 7.		
<b>Recommendation</b>	Recommended as part of Alternative 7	Recommended as part of Alternative 7	

# Middle Evaluation

	5. Infrastructure Improvements for AT	6. Transit Priority Measures and AT	7. Infrastructure Improvements for All Modes
			
<b>Transportation</b>			
	Alternative 7 best improves the transportation network for all modes.		
<b>Social Environment</b>			
	Alternative 7 best supports existing and future land use. These alternatives have similar benefits.		
<b>Natural Environment</b>			
	There are few natural features in this segment.		
<b>Technical</b>			
	Alternatives 5 and 6 require fewer utility relocations, less illumination requirements and provide opportunities to improve existing structures.		
<b>Cost</b>			
	Alternative 7 has higher capital costs and provides most opportunity for infrastructure renewal.		
<b>Recommendation</b>	Recommended as part of Alternative 7	Recommended as part of Alternative 7	

# East Evaluation

	5. Infrastructure Improvements for AT	6. Transit Priority Measures and AT	7. Infrastructure Improvements for All Modes
			
<b>Transportation</b>			
	Alternative 7 best improves the transportation network for all modes.		
<b>Social Environment</b>			
	These alternatives have similar benefits for the social environment.		
<b>Natural Environment</b>			
	Alternatives 5 and 6 have slightly fewer impacts to the natural environment, for example at Taplow Creek and Glen Oaks Creek. Alternative 7 may have slightly more impacts which can be mitigated.		
<b>Technical</b>			
	Alternatives 5 and 6 require fewer utility relocations, lower illumination requirements and provide opportunities to improve existing structures.		
<b>Cost</b>			
	Alternative 7 has higher capital costs and provides most opportunity for infrastructure renewal.		
<b>Recommendation</b>	Recommended as part of Alternative 7	Recommended as part of Alternative 7	



# Thank you!

## Next Steps

- Review all comments and suggestions received from the public, stakeholders and agencies
- Based on comments received, confirm the preferred planning alternative for Wyecroft Road
- Continue engaging the public, stakeholders, and business owners to inform the process
- Develop and evaluate design solutions for the preferred planning alternative and identify potential impacts of each design
- Present design options and the preliminary preferred design at Public Information Centre #2
- Confirm preferred design option based on public, stakeholder and agency input
- Prepare the Environmental Study Report
- Issue Notice of Study Completion (30-day public review process)



**Town of Oakville**

Wycroft Road Improvements Bronte Road to Kerr Street

Environmental Study Report – Draft

Prepared by IBI Group

## **APPENDIX A-6:**

### **Public Information Centre #2 Summary**

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# Wycroft Road Improvements Environmental Assessment

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Public Information Centre #2 Summary Report



Prepared for Town of Oakville  
by IBI Group  
July 8, 2019

## Document Control Page

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<b>CLIENT:</b>	Town of Oakville
<b>PROJECT NAME:</b>	Wynecroft Road Improvements Environmental Assessment
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<b>ORIGINATOR:</b>	Hailey McWilliam
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<b>HISTORY:</b>	

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## List of Appendices

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- Appendix A – Notice of PIC #2**
- Appendix B – Display Boards**
- Appendix C – Presentation**
- Appendix D – Comment Sheets**

# 1 Introduction

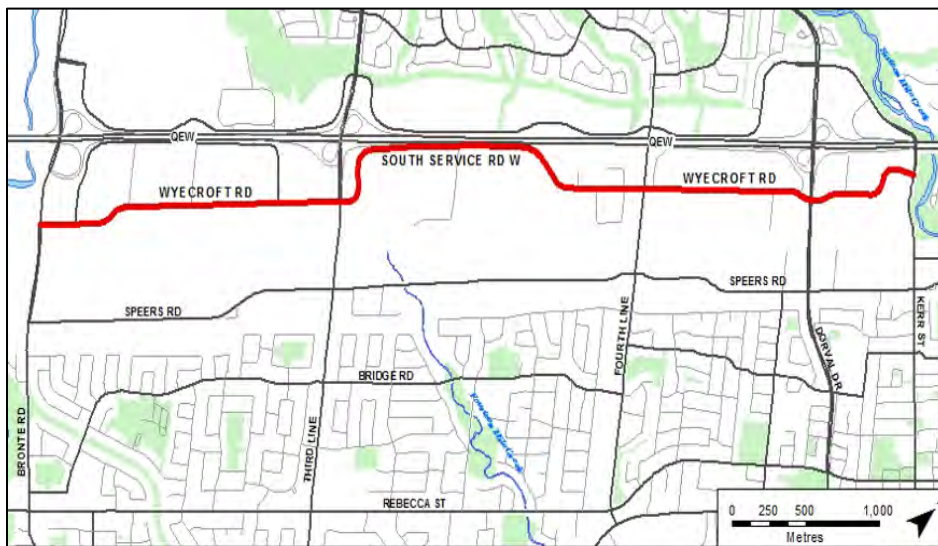
The Town of Oakville initiated a Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road, including a portion of South Service Road West from Bronte Road to Kerr Street (**Exhibit 1-1**). Improvements are required to meet the needs of the town to 2041. The study began when the Notice of Study Commencement was issued on May 3, 2018.

Public Information Centre (PIC) #1, held on November 28, 2018, was the first formal public consultation event held for the study. The purpose of the PIC was to inform the public of the study progress and to gather input on the needs and opportunities in the corridor. The project team presented the draft alternative planning solutions being considered and the preliminary technical studies conducted to date. As a result of PIC #1, the infrastructure improvements for all modes preferred planning solution was confirmed.

PIC #2 was held on June 13, 2019. The purpose of the PIC was to provide a venue for the public to learn about the study and to obtain input on the technically recommended design for the corridor. The project team presented the technically recommended design and the results of the technical studies completed to date. The project team was on-hand to answer questions and collect feedback on the design and proposed mitigation measures.

This report summarizes the PIC #2 event, including the notification methods used to advertise the event, the information presented, and feedback received as of June 27, 2019.

## Exhibit 1-1: Study Area Map



## 2 Event Information

The PIC was held on June 13, 2019, at the Holiday Inn Hotel and Suites Oakville, located at 2525 Wycroft Road. The PIC ran from 4:30 to 6:30 p.m. A presentation was scheduled for 5:00 p.m., which was followed by a brief question and answer period.

## 3 Notification of PIC #2

A number of methods were used to notify the public and stakeholders of the PIC, including newspaper advertisements, online notices, mail, email and billboards. Details are included below:

- The Notice of PIC was advertised in the Oakville Beaver on May 30, 2019 (**Appendix A**).
- The Notice of PIC was advertised on the Town of Oakville website (<https://www.oakville.ca/>) and the project website starting May 28, 2019 (<https://www.oakville.ca/residents/wycroft-road-ea.html>).
- The Notice of PIC was mailed to 600 property owners living within 300 metres of the study area on May 28 and May 29, 2019.
- Stakeholders, including members of the Business Owner Working Group and Technical Agency Committee, and members of the public who previously submitted comments to the project team received an email informing them of the PIC on June 3, 2019.
- Billboards were placed at three locations along Wycroft Road, to inform the public of the PIC, from June 3 to June 14, 2019.
- The PIC material, including the display boards and the roll plans, were posted to the project website in advance of the PIC on June 12, 2019. The presentation was posted on June 17, 2019.



## 4 Participation

A total of 12 individuals signed-in at PIC #2 and approximately 15 individuals were in attendance. Two elected officials attended the event: Councillor Beth Robertson and Councillor Sean O'Mara.

At the sign-in table, attendees were provided a comment sheet and invited to view the display boards and roll plans of the technically recommended design.

Members of the project team were available to answer questions and encouraged attendees to provide feedback by marking up the roll plans and submitting comment sheets.



## 5 Information Presented

Project information was provided through display boards, roll plans of the technically recommended design, a presentation and a question and answer period.

The display boards were organized around the perimeter of the room, in a manner that effectively presented project information. The display boards listed in **Exhibit 5-1** are included in **Appendix B** and were available to be viewed on the project website starting June 12, 2019 (<https://www.oakville.ca/residents/wyecroft-road-ea.html>).

The roll plans of the technically recommended design were laid out on tables in the centre of the room. Markers and sticky notes were provided so that attendees could provide comments on specific areas and elements of the design. The roll plans are posted on the project website.

The presentation from the PIC is included in **Appendix C**.



**Exhibit 5-1: Display Boards**

1. Introduction Board	12. Roundabouts
2. Welcome	13. West Segment – Bronte Road to Fourteen Mile Creek
3. Study Area	14. Middle Segment – Fourteen Mile Creek to 1146 South Service Road
4. Class EA Process	15. Middle Segment – Horizontal Curve
5. Problem and Opportunity Statement	16. East Segment – 1146 South Service Road to Kerr Street
6. Traffic Conditions Existing (2018)	17. East Segment – Fourth Line to Dorval Drive
7. Traffic Conditions Future (2031)	18. Drainage and Stormwater
8. 2031 Traffic Conditions with Improvements	19. Natural Environment
9. Evaluation Criteria	20. Next Steps
10. Segments	
11. Active Transportation – Typical Alternatives	

**6 Public Comments**

Questions and comments received during the question and answer period that took place after the presentation are summarized in **Exhibit 6-1**.

A number of comments were added to the roll plans of the technically recommended design. The comments are summarized in **Exhibit 6-2**.

Members of the public were encouraged to submit comments by completing comment sheets that were provided at the sign-in table. Those who selected to receive project updates by email, and provided contact information, were added to the project mailing list to receive future notifications relating to the study.

In total, five comment sheets were submitted to the project team during the PIC. **Exhibit 6-3** summarizes all of the written comments and concerns that were received. A summary of the key findings is provided in Section 8. All comment sheets are included in **Appendix D**.

The public was invited to submit comments to the project team by email during the two-week comment period, which started June 13 and ended on June 27, 2019. No emails were received during the comment period.

**Exhibit 6-1: Summary of Feedback from Question and Answer Period**

**QUESTIONS AND COMMENTS**

- Was impact of the Wycroft Road extension over Bronte Creek considered?
- Trucks often pull over onto the shoulder between Fourth Line and Dorval Drive.
- If there is no shoulder, where will the trucks go when waiting for loading bays to become available?
- Opinion that Community Living Oakville and Best Pack (both 301 Wycroft Road) are winding down operations and that there may be less pedestrian traffic in the area as a result.
- Opinion that sidewalks are not required on both sides of the street given current pedestrian traffic volumes.
- Where will the residential uses as part of the Major Transit Station Area be located?

**Exhibit 6-2: Summary of Comments from the Roll Plan**

**COMMENTS**

**Roll Plan #1 – Wyecroft Road from Bronte Road to Third Line**

- No comments made

**Roll Plan #2 – South Service Road West – Third Line to Fourth Line**

- Add northbound right turn-lane on Third Line
- Add access on South Service Road West for property on the southeast corner of Third Line and South Service Road West (731 Third Line, currently occupied by Dufferin Construction)
- Visibility concerns when dark due to headlights from QEW traffic- can't see cyclists travelling westbound when driving eastbound
- Curve on South Service Road West between Abbey Air Service Experts driveway and 1140-1146 South Service Road West currently has no curbs and trucks often pull over and park on the shoulder

**Roll Plan #3 – Wyecroft Road – Fourth Line to Kerr Street**

- Trucks park on Weller Court when waiting to load/unload
- Buses stop at the driveway at the Oakville Transit Facility, not at the marked transit stop
- Community Living Oakville (301 Wyecroft Road)
  - Verify who owns catch basins
  - Verify if additional setbacks are planned at the back of the property
  - 3 loading docks at the back of the building
  - Overland stormwater is pumped out to ditches
- Wyecroft and Sinclair Road
  - On the northeast corner there is truck parking for Tim Hortons (unpaved shoulder on Wyecroft Road)
  - Update signal timing at intersection

**Exhibit 6-3: Summary of Feedback from Comment Sheets**

<b>WHAT ARE YOUR THOUGHTS ON THE TECHNICALLY RECOMMENDED DESIGN?</b>	
<ul style="list-style-type: none"> <li>Concerned about need for sidewalks on both sides especially the section between Fourteen Mile Creek and 1146 South Service Road</li> <li>Existing driveway to 731 Third line creates congestion and safety concerns, particularly southbound left-turns into the driveway. Consider new access east of Third Line.</li> <li>Impressive design that will correct many problems and reduce congestion</li> </ul>	<ul style="list-style-type: none"> <li>Looks good. Thanks for your efforts</li> <li>Underpass to accommodate GO trains will make driving down Kerr Street much easier. However, the proposed traffic signal at Kerr Street and South Service Road will slow things down considerably</li> </ul>
<b>WHY DO YOU USE WYECROFT ROAD?</b>	
<ul style="list-style-type: none"> <li>To access businesses on the corridor (3 comments)</li> <li>To access the QEW (2 comments)</li> </ul>	<ul style="list-style-type: none"> <li>To access the GO Station (2 comments)</li> </ul>
<b>HOW DO YOU NORMALLY TRAVEL ON WYECROFT ROAD?</b>	
<ul style="list-style-type: none"> <li>Vehicle (5 comments)</li> </ul>	<ul style="list-style-type: none"> <li>Cycling</li> </ul>
<b>WHAT ASPECTS OF THE DESIGN DO YOU LIKE?</b>	
<ul style="list-style-type: none"> <li>Correcting curve east of Third Line</li> <li>The new bridge on Fourteen Mile Creek</li> <li>The solution at Dorval with congestion</li> <li>New stop lights</li> </ul>	<ul style="list-style-type: none"> <li>Multi-use paths</li> <li>Road widening</li> <li>Dedicated bike lanes and sidewalks</li> </ul>
<b>DO YOU HAVE ANY CONCERNS WITH THE POTENTIAL IMPACTS OR PROPOSED MITIGATION MESAURES?</b>	
<ul style="list-style-type: none"> <li>No concerns (2 comments)</li> <li>Crosswalk at Community Living Oakville – aren't they winding down operations?</li> </ul>	
<b>DO YOU HAVE ANY OTHER QUESTIONS OR CONCERNS?</b>	
<ul style="list-style-type: none"> <li>Start as soon as possible</li> <li>Dufferin Construction should have driveway onto South Service Road West</li> </ul>	<ul style="list-style-type: none"> <li>Right-turning lane off Third Line going north</li> <li>Thank you for providing a forum to hear our comments and concerns</li> </ul>

## 7 Key Findings

Generally, the feedback received through comment sheets, emails and one-on-one discussions at the PIC showed that public is supportive of the technically recommended design.

The public expressed support for the following elements:

- Inclusion of the active transportation facilities;
- Proposed road widening and realignment east of Third Line; and
- Proposed new traffic signal locations.

The public made the following suggestions:

- Add a new access for 731 Third Line (Dufferin Construction) to South Service Road West to address safety concerns at existing driveway to Third Line; and
- Consider where trucks will wait on the corridor if shoulder is removed.

## 8 Summary

Feedback was received through comment sheets, the roll plans, emails, and through one-on-one discussions with the project team members. Overall, the feedback showed that the public was supportive of the technically recommended design. All of the feedback received through PIC #2 was considered when selecting the recommended design.

Changes to the technically recommended design as a result of public consultation include the following:

- Consider working with property owner of 731 Third Line to improve access locations, such as a new access to South Service Road West, east of Third Line.



## Appendix A - Notice of PIC #2

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Prepared for the Town of Oakville  
by IBI Group  
June 28, 2019



To be the most livable town in Canada.

May 2019

**Public Information Centre #2**  
**Wycroft Road Improvements (Bronte Road to Kerr Street)**  
**Municipal Class Environmental Assessment Study**

**Learn more**

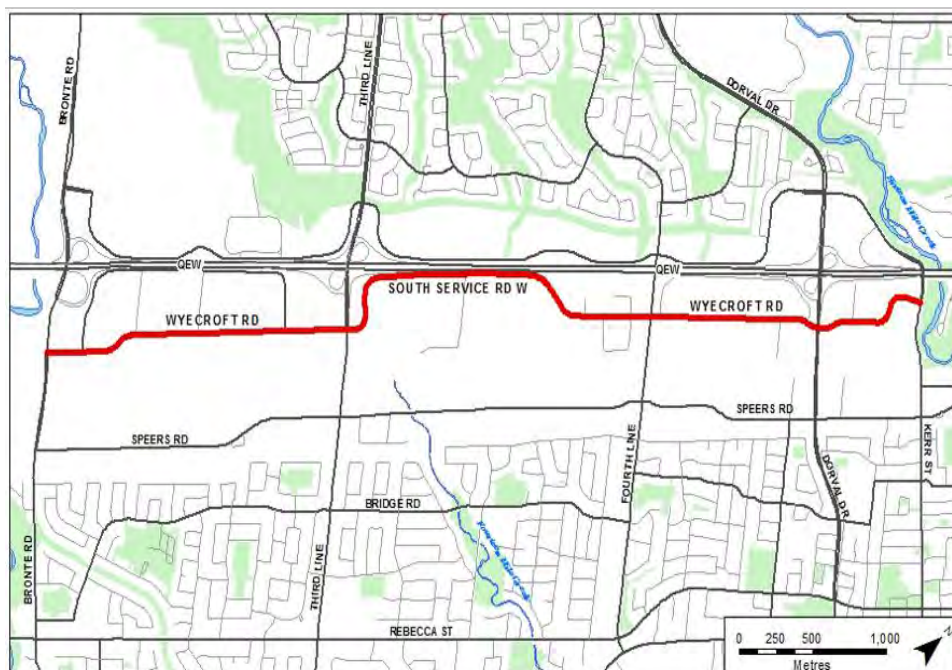
Thursday, June 13, 2019

4:30 – 6:30 p.m. with a presentation at 5 p.m.

Holiday Inn Hotel & Suites Oakville, Halton East Room

2525 Wycroft Road, Oakville

In 2018, the Town of Oakville initiated a Municipal Class Environmental Assessment (Class EA) Study for improvements to Wycroft Road, including South Service Road West, from Bronte Road to Kerr Street. The improvements are required to meet the needs of the town to 2041.



Town of Oakville | 1225 Trafalgar Road, Oakville L6H 0H3 | 905-845-6601 | oakville.ca

The town considered a wide range of options to satisfy travel demand within the Wynecroft Road corridor, which were presented at Public Information Centre #1 on November 28, 2018. Based on the feedback received, the preferred solution is to improve the corridor for all transportation modes.

### **We want to hear from you**

Join us at Public Information Centre #2 to learn about the study and provide input on the preferred roadway design for the corridor. The project team will present the preferred design and the results of technical studies that have been completed. The project team will be on-hand to answer questions and collect feedback on the design and proposed mitigation measures.

### **Comments**

If you have any questions, want to know more, or would like to join the project mailing list, please contact:

Syed Rizvi, M.Sc., P.Eng.  
Project Manager  
Town of Oakville  
1225 Trafalgar Road  
Oakville, ON L6H 0H3  
905-845-6601 ext.3981  
syed.rizvi@oakville.ca

Margaret Parkhill, P.Eng.  
Consultant Project Manager  
IBI Group  
55 St. Clair Avenue West  
Toronto, ON M4V 2Y7  
416 596 1930 ext. 61578  
margaret.parkhill@ibigroup.com

Visit [oakville.ca](http://oakville.ca) and search Wynecroft Road Improvements for study details.

The study is being conducted in accordance with 'Schedule C' requirements as outlined in the Municipal Engineers Association "*Municipal Class Environmental Assessment*," (October 2000, as amended to 2015), which is approved under the Ontario *Environmental Assessment Act*. The Class EA process includes public/external agency consultation, an evaluation of alternative solutions and alternative design concepts, an assessment of potential impacts associated with the proposed improvements, and development of measures to mitigate identified impacts.





## Appendix B - Display Boards

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Prepared for the Town of Oakville  
by IBI Group  
June 28, 2019



# Wycroft Road Improvements from Bronte Road to Kerr Street

**Public Information Centre #2**

**June 13, 2019**

**4:30 to 6:30 p.m.**



## **Municipal Class “C” Environmental Assessment**



# Welcome

## Purpose of PIC #2

Learn about the technically preferred design and provide comments on potential impacts and proposed mitigation measures.

We need your input!

- Complete a comment sheet and drop it in a comment box
- Email or mail your comment sheet to the project team
- Talk with a project team member



### **Syed Rizvi, P. Eng**

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Town of Oakville

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### **Margaret Parkhill, P. Eng**

Consultant Project Manager

IBI Group

[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

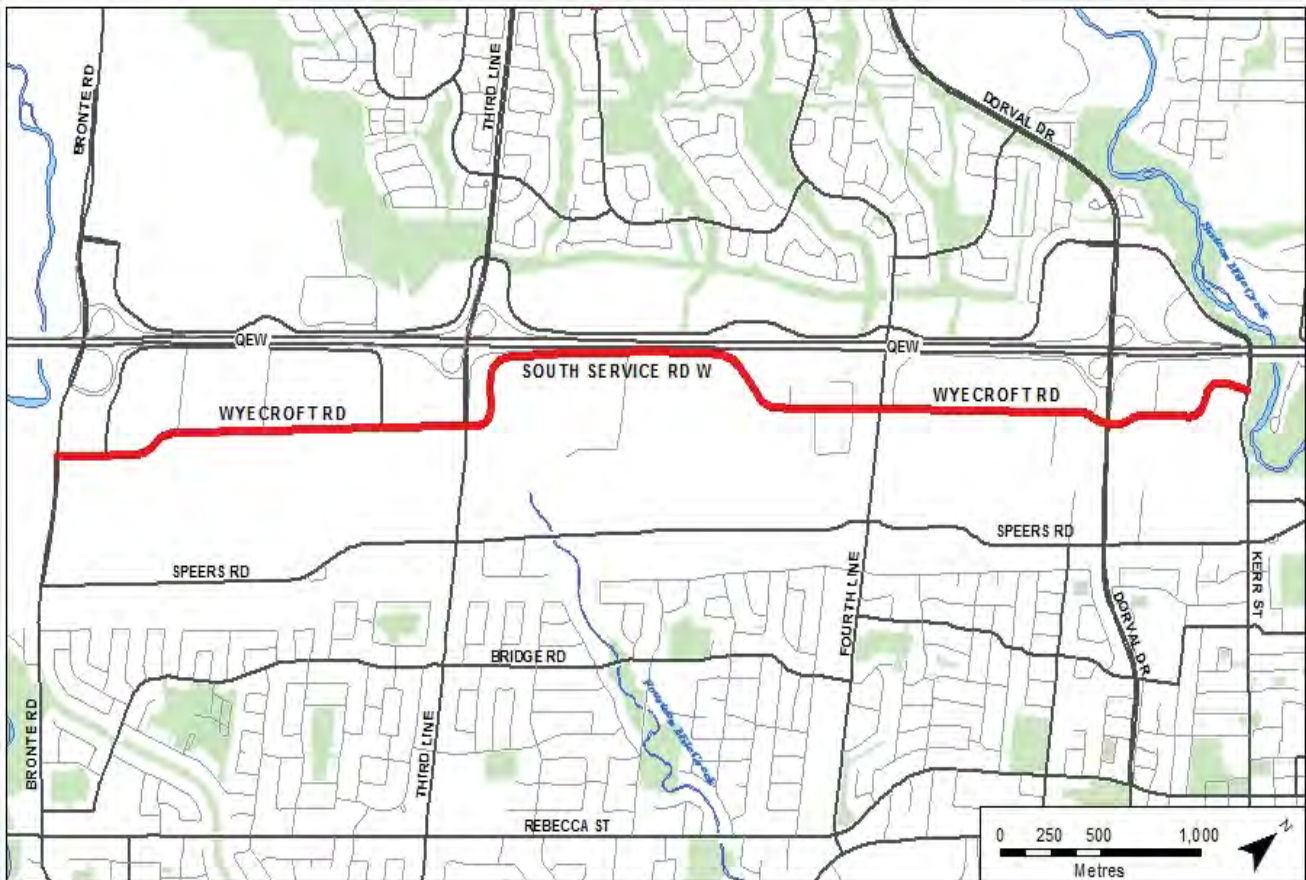
(416) 596-1930 ext. 61578



For project updates, visit the project webpage at:

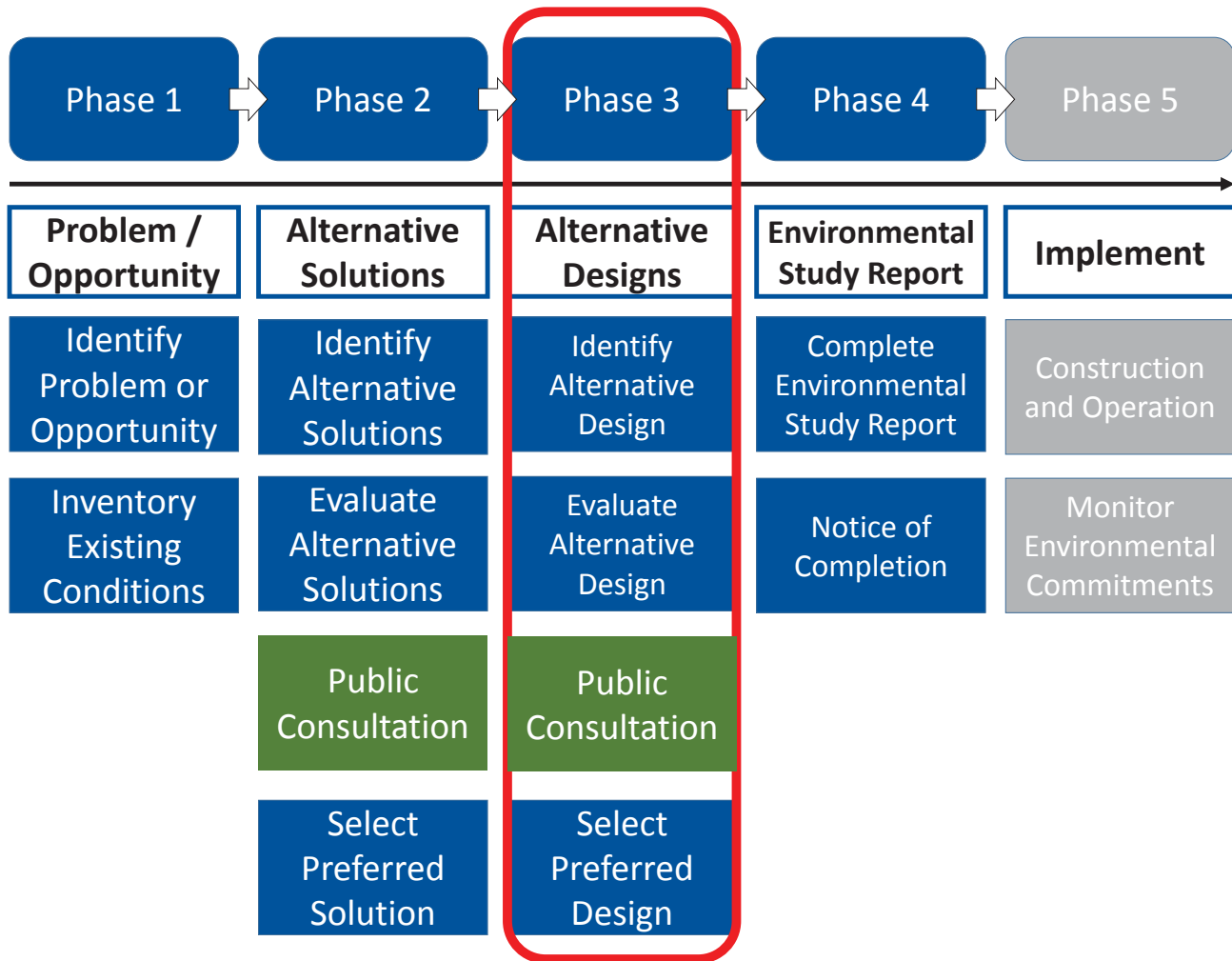
[www.oakville.ca/residents/wyecroft-road-ea.html](http://www.oakville.ca/residents/wyecroft-road-ea.html)

# Study Area



- Bronte Road to Kerr Street, including South Service Road West between Third Line and Fourth Line
- Approximately 6.4 kilometres in length
- Designated as a multi-purpose arterial in the Livable Oakville Plan, the Town of Oakville Official Plan
- Bronte Road and Dorval Drive are Regional roads

# Class EA Process



**We are here**

- The study is following the Schedule 'C' process as outlined in the Municipal Engineers Association "Municipal Class Environmental Assessment", for Phases 1 to 4
- The process enables the planning and implementation of municipal infrastructure projects taking into account the environmental setting, local public interests and unique project requirements

# Problem and Opportunity Statement

Wycroft Road and South Service Road West between Bronte Road and Kerr Street is a multi-purpose arterial that connects existing employment lands to regional roads and the QEW. Corridor improvements are required to meet the needs of the town to 2041 and support future population and employment growth.

Providing appropriate infrastructure will encourage active transportation (walking, cycling) and transit, in an attractive and safe way, in support of the town's vision to be the most livable town in Canada.

Corridor improvements are required that:

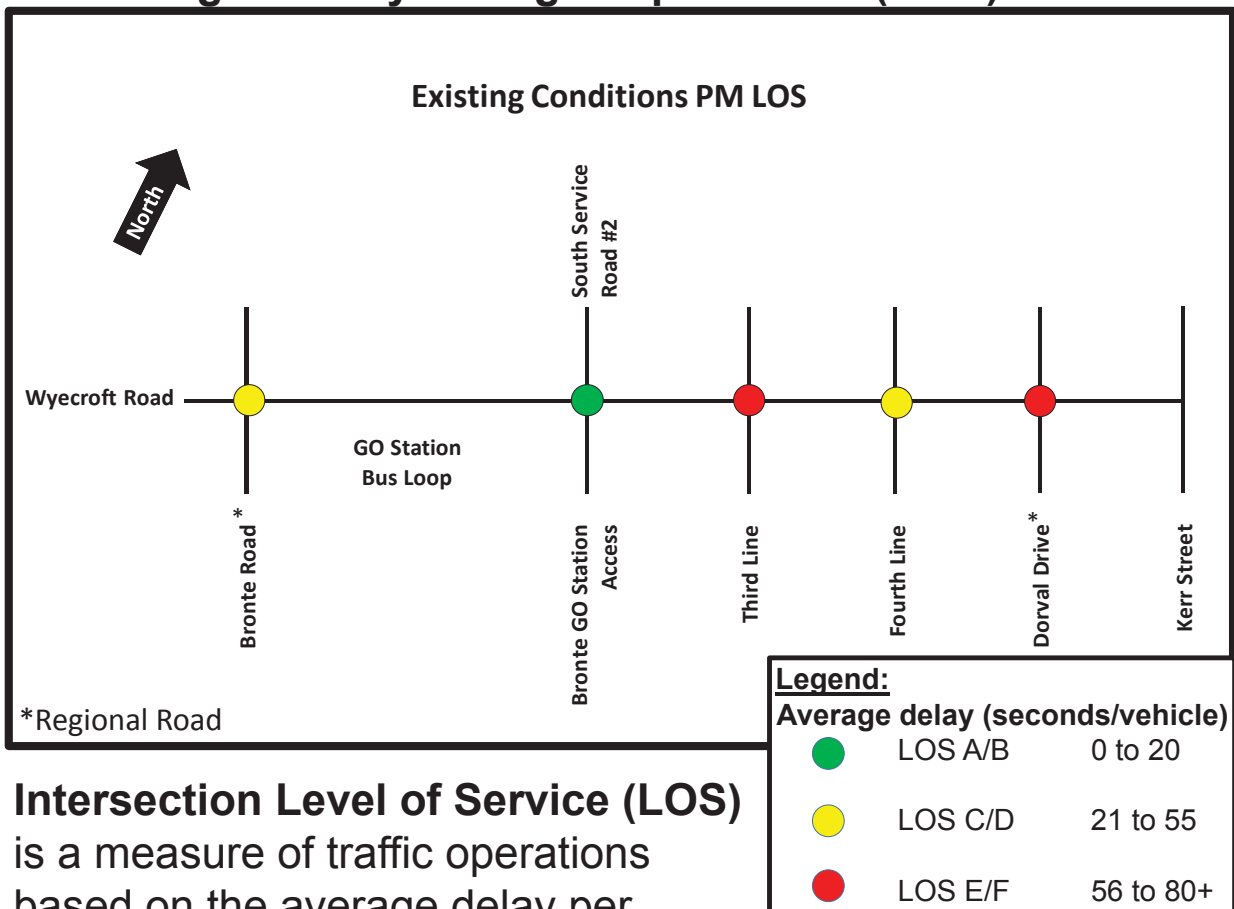
- Integrate planned facilities for pedestrians, cyclists, and transit with regard for the movement of trucks and general traffic
- Optimize traffic operations to increase capacity, improve safety, and manage local access
- Protect or improve the natural environment, including existing watercourse crossings, treescape and natural areas
- Maintain existing access during construction and protect for future land uses and access

# Traffic Conditions Existing (2018)

Several signalized intersections or turning movements operate with long delays or queues:

- Wycroft Road at Bronte Road
- Wycroft Road at Third Line
- Wycroft Road at Dorval Drive

## Traffic signal delay during PM peak hour (2018):



**Intersection Level of Service (LOS)** is a measure of traffic operations based on the average delay per vehicle.

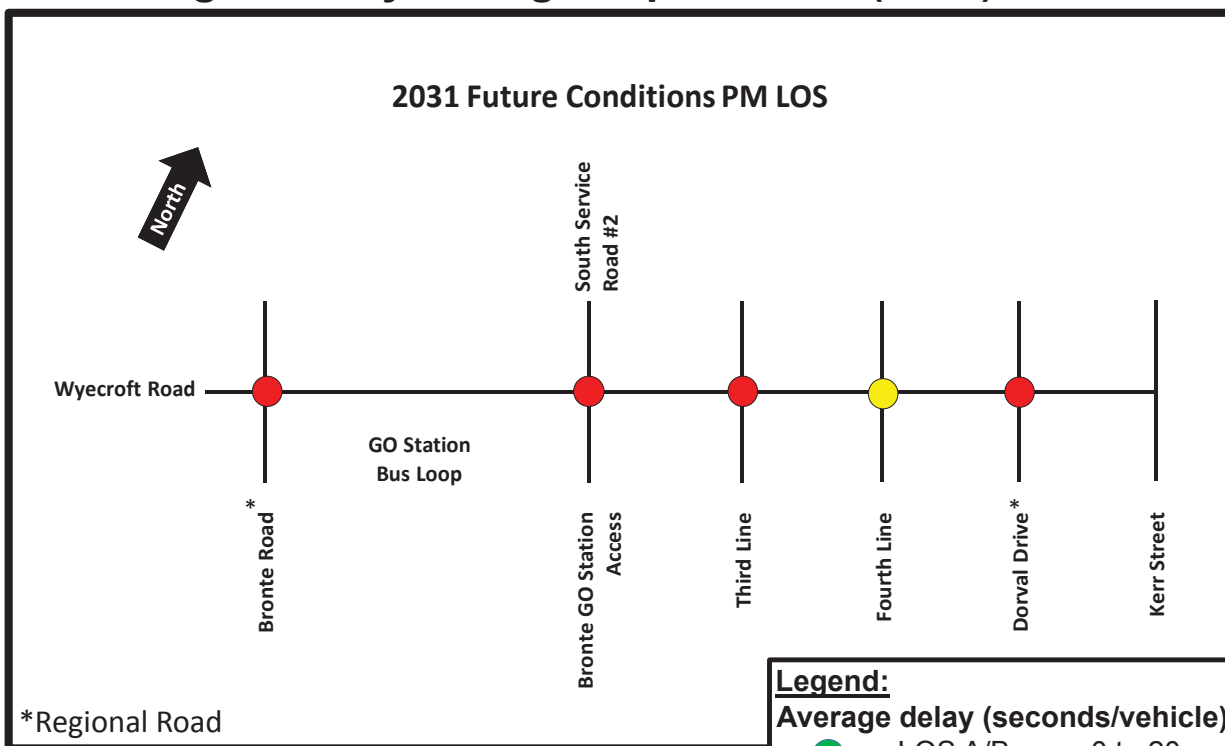


# Traffic Conditions Future (2031)

2031 base condition with no improvements:

- Growing congestion throughout corridor with longer delays at Bronte Road, Third Line and Dorval Drive

Traffic signal delay during PM peak hour (2031) base:



**Intersection Level of Service (LOS)** is a measure of traffic operations based on the average delay per vehicle.

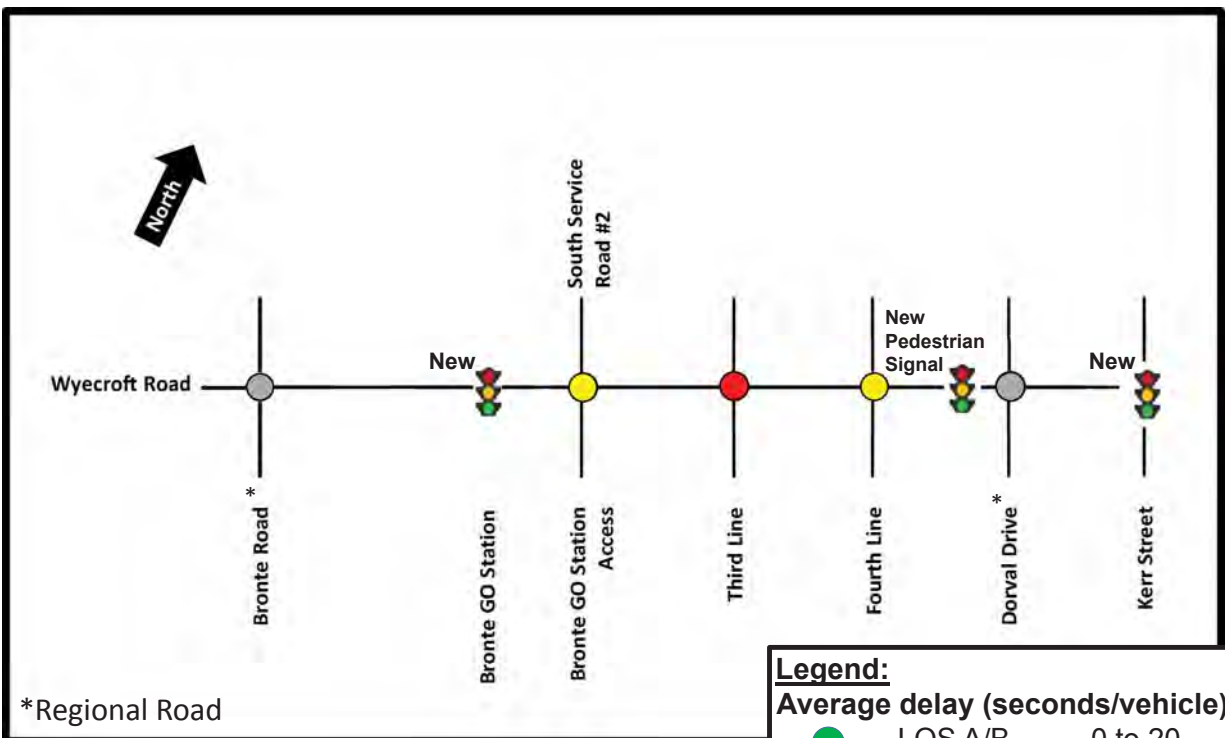


# 2031 Traffic Conditions with Improvements

Improvements are proposed:

- New traffic signal at Bronte GO Station bus loop
- New pedestrian signal at Community Living Oakville
- Additional through lanes on Wycroft Road from Bronte to Third and turn lanes at key intersections
- New traffic signal at Kerr Street (recommended by Kerr Street Grade Separation EA)

Traffic signal delay during PM peak hour (2031) with improvements:



**Intersection Level of Service (LOS)** is a measure of traffic operations based on the average delay per vehicle.

The proposed cross-section can accommodate demand in 2041.

# Evaluation Criteria

## Transportation

- Traffic capacity
- Traffic network
- Transit service
- Transit network
- Active transportation
- Emergency management response
- Roadway safety

## Natural Environment

- Areas of natural and scientific interest
- Woodlots
- Treescape
- Creeks
- Wetlands
- Wildlife and birds
- Vegetation
- Floodplains
- Resilience

## Social Environment

- Supports appropriate intensification
- Community building
- Construction phase impacts
- Noise and vibration impacts
- Travel time
- Cultural heritage impacts
- Emergency access

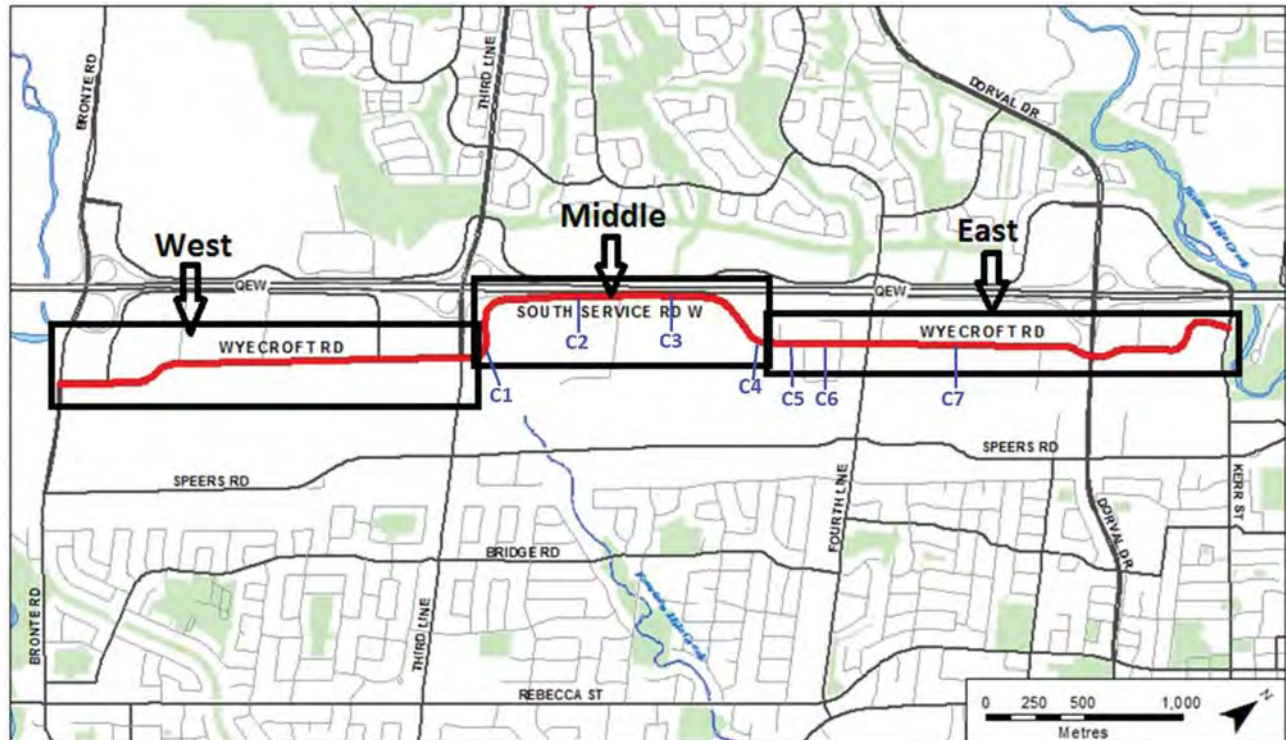
## Technical

- Stormwater management
- Utilities
- Structures
- Illumination
- Policy framework

## Cost

- Capital costs
- Operating and life-cycle costs

# Segments



For the purposes of evaluating the design alternatives, the corridor was split into three segments: West, Middle, and East.

These segments were selected based on the existing and future conditions of the corridor.

**West Segment** – Bronte Road to Fourteen Mile Creek

**Middle Segment** – Fourteen Mile Creek to 1146 South Service Rd

**East Segment** – 1146 South Service Road to Kerr Street

# Active Transportation Typical Alternatives

**Alternative #1:**  
Multi-use Trail  
and Buffered  
Bike Lanes and  
Sidewalks



**Alternative 2:**  
Multi-use Trail  
and Sidewalk



**Alternative 3:**  
On-Road  
Buffered Bike  
Lanes and  
Sidewalks



**Alternative 4:**  
Raised Cycle  
Tracks and  
Sidewalks



**Alternative 5:**  
Multi-Use Trail





# Roundabouts

Potential roundabout intersections were reviewed:

1. South Service Road #1
2. South Service Road #2 / GO Station Entrance
3. 1140 South Service Road (Central Operations Depot)
4. South Service Road #3
5. South Service Road #4



Intersections were screened considering property, safety and operations.

Intersection	Key Findings	Carry Forward
1 South Service Road #1	<ul style="list-style-type: none"> <li>• Constrained by Hydro One transformer station</li> <li>• Proximity to Bronte Road</li> </ul>	No
2 South Service Road #2 / GO Station Entrance	<ul style="list-style-type: none"> <li>• High proportion of turning traffic</li> <li>• Property and driveway impacts</li> </ul>	No
3 1140 South Service Road (Central Operations Depot)	<ul style="list-style-type: none"> <li>• Critical access for fire and road maintenance vehicles</li> <li>• Proximity of buildings</li> </ul>	No
4 South Service Road #3	<ul style="list-style-type: none"> <li>• Proximity to Fourth Line</li> </ul>	No
5 South Service Road #4	<ul style="list-style-type: none"> <li>• Proximity to Dorval Drive</li> </ul>	No

# West Segment – Bronte Road to Fourteen Mile Creek

## Proposed typical cross-section:

- 4-lanes (two eastbound, two westbound)
- Centre two-way left-turn lane
- On-road buffered bike lanes
- Multi-use trail on the south side
- Sidewalk on the north side
- Street trees on both sides
- Urban cross-section



\*Physical barriers may be installed to separate bike lanes from traffic, with consideration for operational and cost issues. The type of barrier will be determined during detail design.



Continuous cycling infrastructure from Bronte to Kerr



Supports active transportation by accommodating cyclists of various abilities



Better supports future density around the Bronte GO Station Major Transit Station Area



Accommodates street trees on both sides of Wycroft Road



Better visibility between modes



Supports Town's existing policy framework

# Middle Segment – Fourteen Mile Creek to 1146 South Service Rd

## Proposed typical cross-section:

- 2-lanes (one eastbound, one westbound)
- New westbound left-turn lane at Progress Court
- On-road buffered bike lanes
- Sidewalk on the south side
- Street trees on the south side
- Semi-urban cross-section



\*Physical barriers may be installed to separate bike lanes from traffic, with consideration for operational and cost issues. The type of barrier will be determined during detail design.



Supports active transportation



Continuous cycling infrastructure from Bronte to Kerr



Better visibility between modes



Provides separation between pedestrians and cyclists

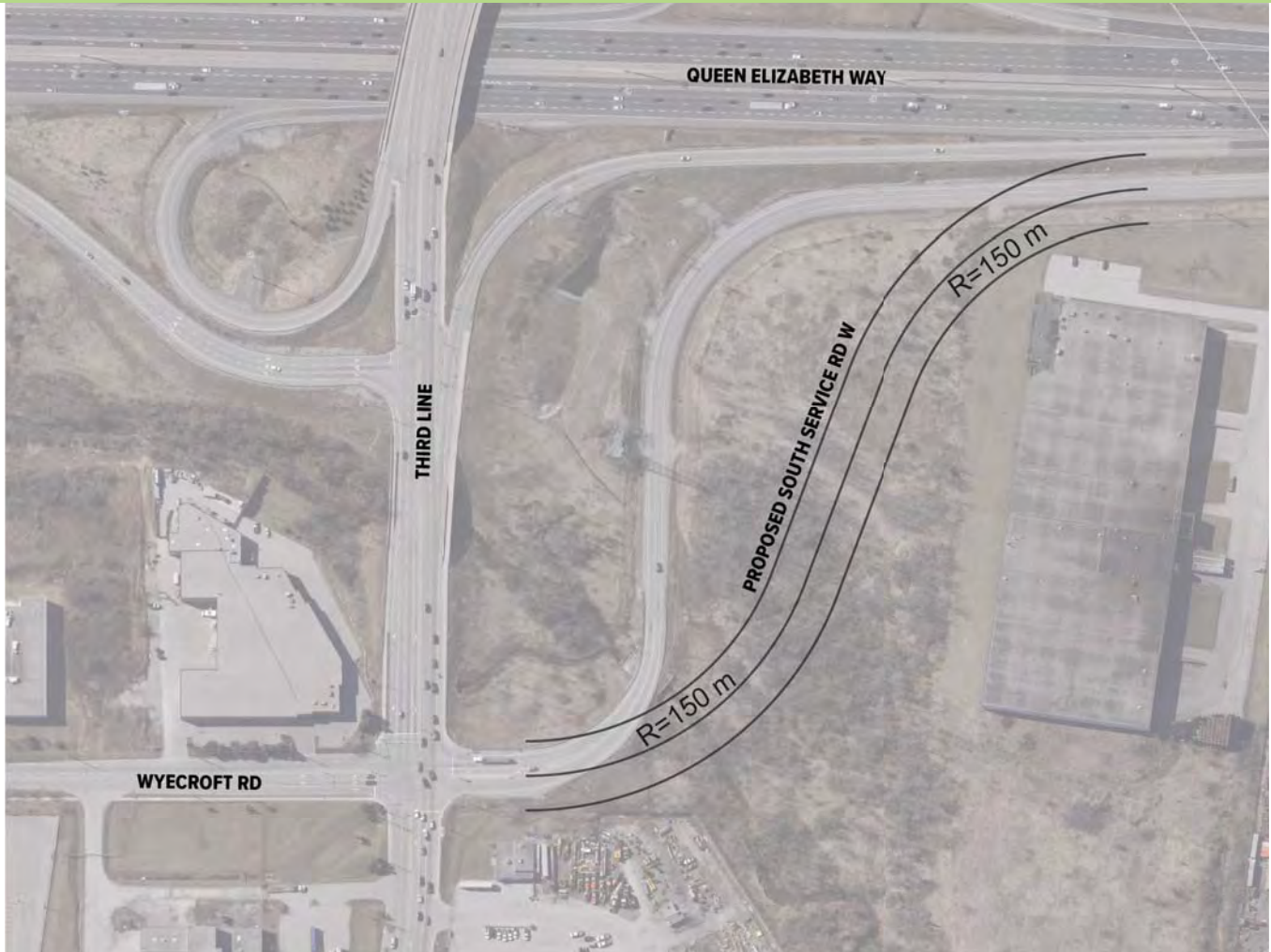


Supports Town's existing policy framework

14

# Middle Segment – Horizontal Curve

Proposed design: New horizontal alignment



Improves road safety through the curves and on approach to Third Line



Shorter duration and less impact to traffic during construction, can keep both lanes open



Higher construction cost



More impacts to natural environment, with opportunity for improvements after construction.



More property take required, avoids existing building



More impact to potential future developable employment lands along QEW



# East Segment – 1146 South Service Rd to Kerr St

## Proposed typical cross-section:

- 2-lanes (one eastbound, one westbound)
- Centre two-way left-turn lane and dedicated left-turn lanes at intersections
- Buffered bike lanes on both sides
- Sidewalk on both sides
- Street trees on both sides
- Urban cross-section



\*Physical barriers may be installed to separate bike lanes from traffic, with consideration for operational and cost issues. The type of barrier will be determined during detail design.



Supports active transportation



Continuous cycling infrastructure from Bronte to Kerr



Better visibility between modes



Provides separation between pedestrians and cyclists



Supports Town's existing policy framework

# East Segment - Fourth Line to Dorval Drive



## Technically Recommended:

- 1 South Service Road Right-in Right-out

## Recommended for Future Study:

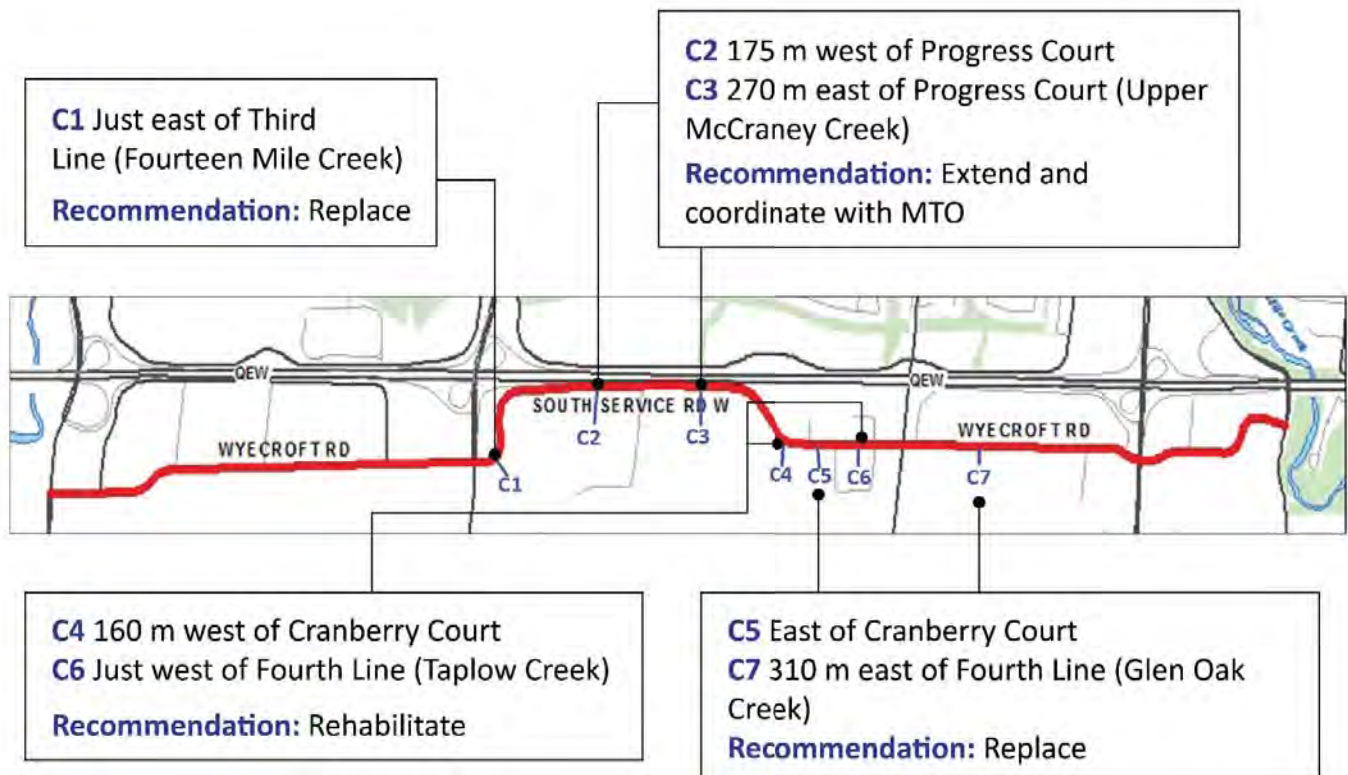
- 2 Realign South Service Road westerly to align with Weller Court Cul-de-sac OR
- 3 New north-south road between Fourth Line and Dorval Drive, west of Weller Court Cul-de-sac at South Service Road

## Other Options Considered:

- 4 Roundabout at Oakville Transit
- 5 Cul-de-sac at South Service Road

# Drainage and Stormwater

There are seven structures and culverts within the corridor. All require modifications:



- Replacements are recommended to improve hydraulic capacity.
- Rehabilitation is recommended to improve durability of the structure.
- Corridor improvements will result in a minor increase in impervious area.
- Low Impact Development treatments will be considered to treat stormwater and offset increase in impervious area.



# Natural Environment

The culvert at Fourteen Mile Creek will be replaced with a 20 metre span bridge, which will:

- Slightly increase shading which benefits Redside Dace
- Provide more room for wildlife passage
- Allow the creek to meander
- Require compensatory mitigation for species such as Redside Dace
- Not have significant impacts to vegetation and vegetation communities



Fourteen Mile Creek

Four other culverts will be rehabilitated or replaced. These modifications will:

- Remove barriers to fish movement
- Not have significant impacts to wildlife and vegetation
- Improve hydraulic capacity

Through detail design, efforts will be made to minimize impacts to the natural environment.

Trees will be replanted along the corridor where opportunities exist and replace canopy cover at other sites as needed.



# Thank you for Attending!

## Next Steps

- Review all comments and suggestions received from the public, stakeholders and agencies
- Confirm recommended design option based on public, stakeholder and agency input
- Prepare the Environmental Study Report
- Present Environmental Study Report to Council
- Issue Notice of Study Completion
- Environmental Study Report on public record for 30-days for review and comment

Provide your comments or questions to:

### **Syed Rizvi, P. Eng**

Project Manager  
Town of Oakville

[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)

(905) 845-6601 ext. 3981

### **Margaret Parkhill, P. Eng**

Consultant Project Manager  
IBI Group

[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)

(416) 596-1930 ext. 61578





## Appendix C - Presentation

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Prepared for the Town of Oakville  
by IBI Group  
June 28, 2019



# Welcome to Public Information Centre #2

## Wycroft Road Improvements from Bronte Road to Kerr Street



## Outline

1. Purpose
2. Study area
3. Technically preferred design
4. Questions



# Purpose

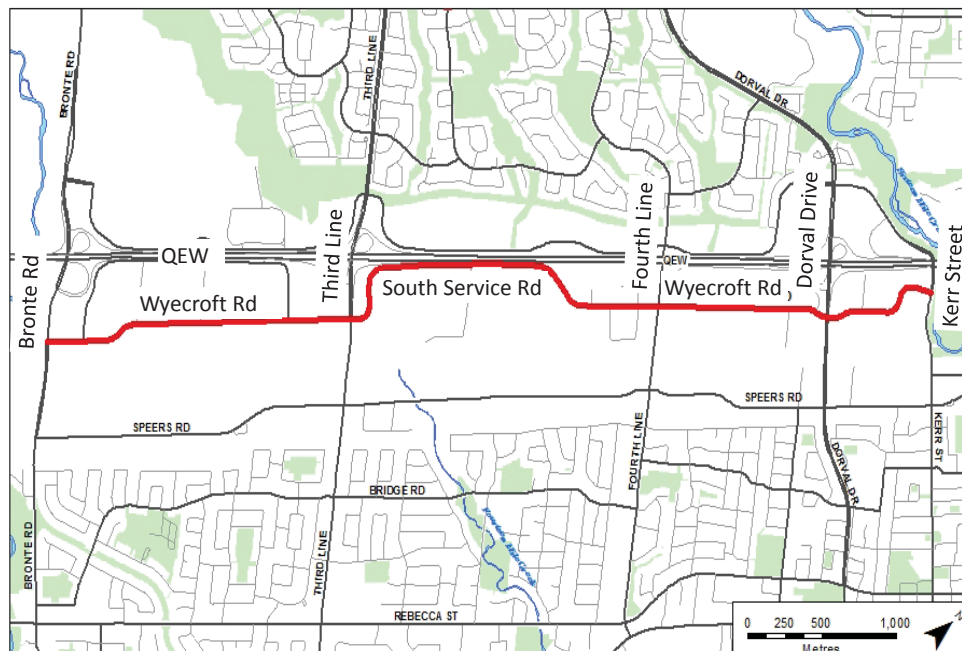
- To provide information on the Wycroft Road Improvements Environmental Assessment Study
- To hear your comments on the technically preferred design

You can provide comments by:

- Talking to a member of the project team
- Filling out a comment sheet
- Emailing the project team

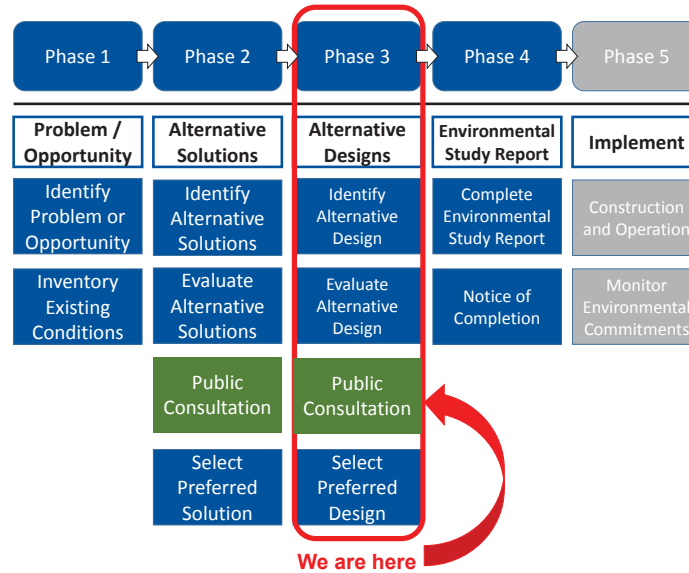


# Study Area





# Environmental Assessment



Schedule 'C' process is outlined in the Municipal Engineers Association "Municipal Class Environmental Assessment"

## Problem and Opportunity Statement

Wycroft Road and South Service Road West between Bronte Road and Kerr Street is a multi-purpose arterial that connects existing employment lands to Regional roads and the QEW. Corridor improvements are required to meet the needs of the town to 2041 and support future population and employment growth.

Providing appropriate infrastructure will encourage active transportation (walking, cycling) and transit, in an attractive and safe way, in support of the Town's vision to be the most livable town in Canada.

Corridor improvements are required that:

- Integrate planned facilities for pedestrians, cyclists, and transit with regard for the movement of trucks and general traffic
- Optimize traffic operations to increase capacity, improve safety, and manage local access
- Protect or improve the natural environment, including existing watercourse crossings, treescape and natural areas
- Maintain existing access during construction and protect for future land uses and access

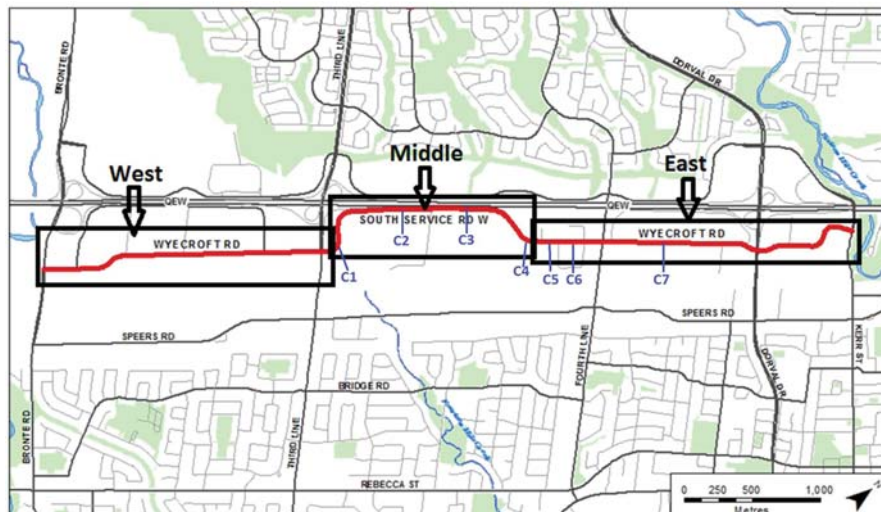
# Public Information Centre #1

Feedback was received through one-on-one discussions at the PIC, comment sheets and emails.

We most frequently heard:

- Increase in congestion in recent years
- Include improvements to enhance flow of traffic throughout corridor
- Intersection of Wynecroft Road and Dorval Drive is in need of improvement
- Include active transportation facilities to make corridor safer for all road users

## Segments

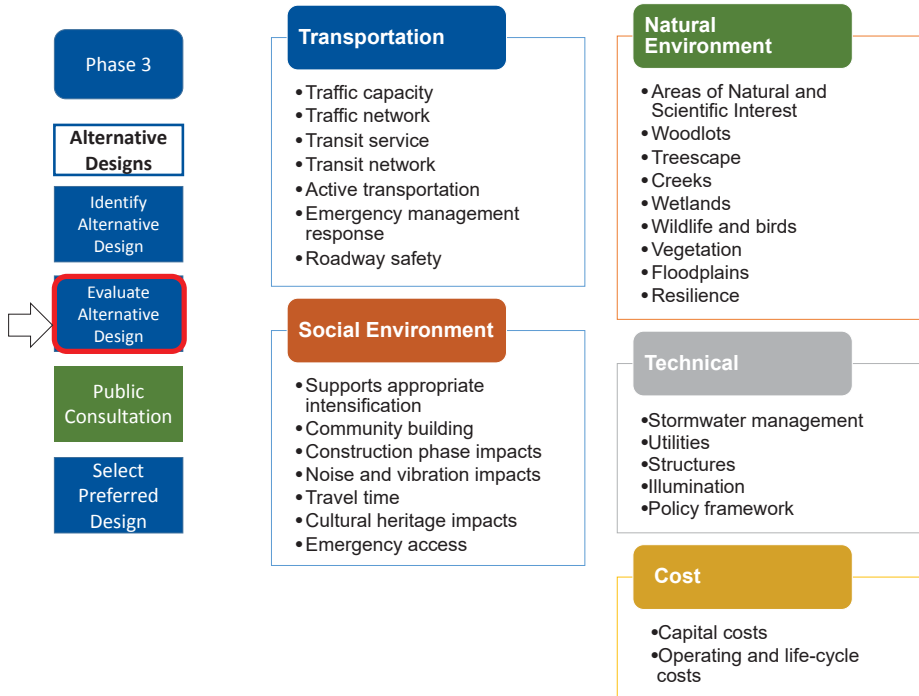


**West Segment** – Bronte Road to Fourteen Mile Creek

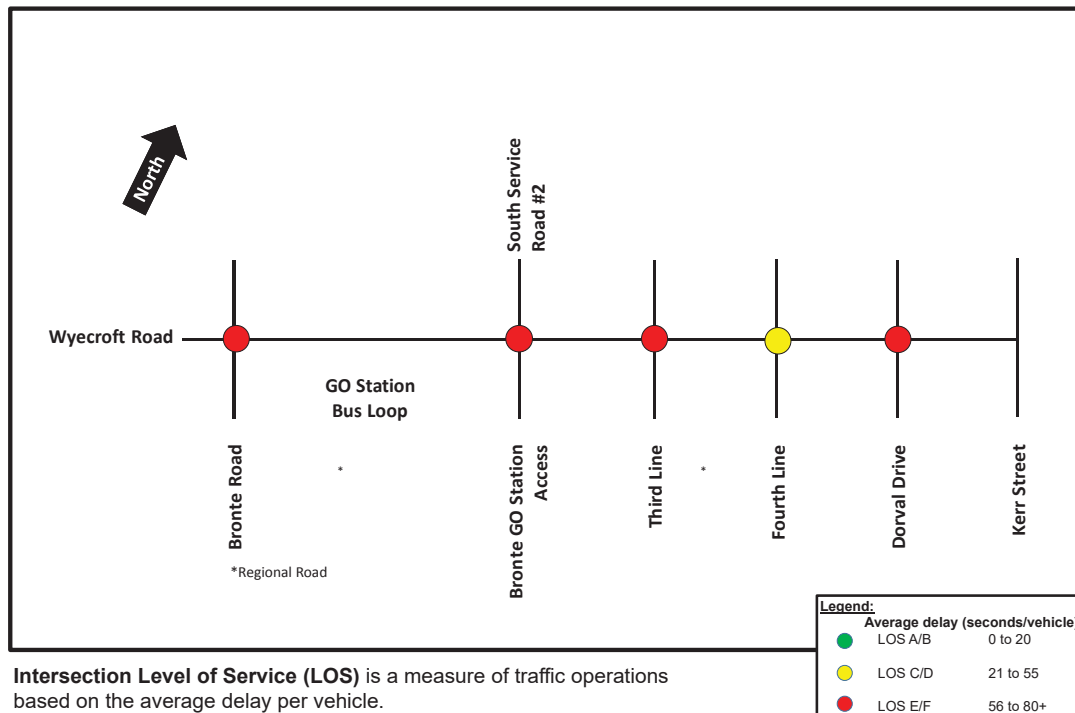
**Middle Segment** – Fourteen Mile Creek to 1146 South Service Rd

**East Segment** – 1146 South Service Road to Kerr Street

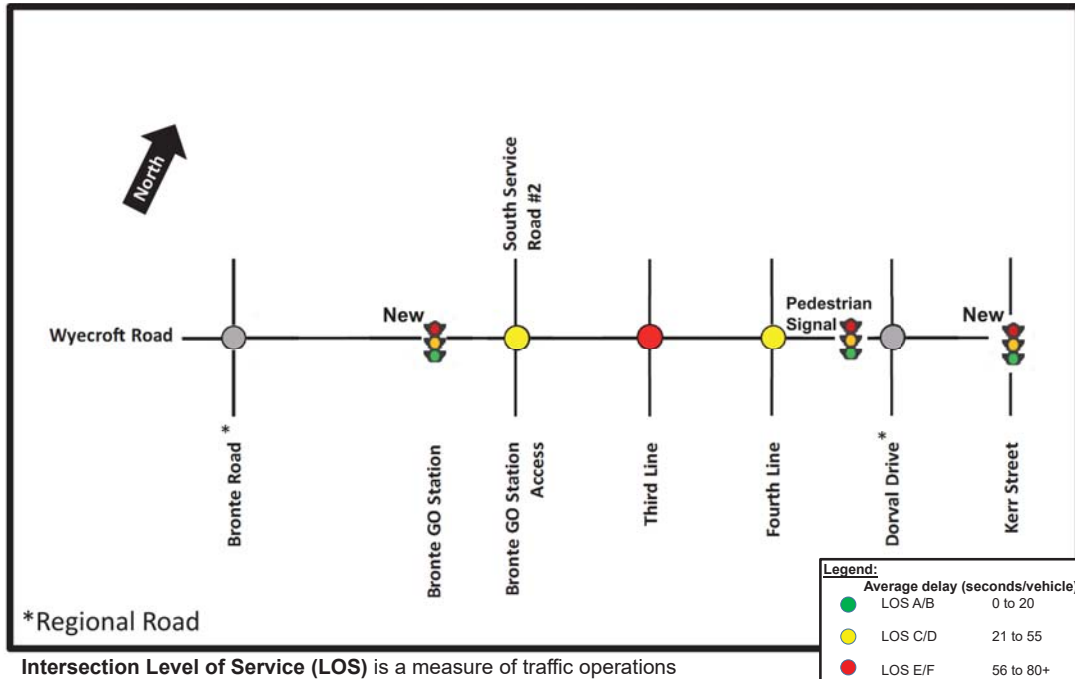
# Evaluation Criteria



# 2031 Traffic Conditions Without Improvements



# 2031 Traffic Conditions With Improvements



Intersection Level of Service (LOS) is a measure of traffic operations based on the average delay per vehicle.

The proposed cross-section can accommodate demand in 2041.

## Active Transportation Typical Alternatives

**Alternative 1:** Multi-use Trail and Buffered Bike Lanes and Sidewalks

**Alternative 2:** Multi-use Trail and Sidewalk

**Alternative 3:** On-Road Buffered Bike Lanes and Sidewalks

**Alternative 4:** Raised Cycle Tracks and Sidewalks

**Alternative 5:** Multi-Use Trail



# Roundabouts

Potential roundabout intersections:

1. South Service Road #1
2. South Service Road #2 / GO Station Entrance
3. 1140 South Service Road (Central Operations Depot)
4. South Service Road #3
5. South Service Road #4

Intersection	Key Findings	Carry Forward
1 South Service Road #1	<ul style="list-style-type: none"> <li>• Constrained by Hydro One transformer station</li> <li>• Proximity to Bronte Road</li> </ul>	No
2 South Service Road #2 / GO Station Entrance	<ul style="list-style-type: none"> <li>• High proportion of turning traffic</li> <li>• Property and driveway impacts</li> </ul>	No
3 1140 South Service Road (Central Operations Depot)	<ul style="list-style-type: none"> <li>• Critical access for fire and road maintenance vehicles</li> <li>• Proximity of buildings</li> </ul>	No
4 South Service Road #3	<ul style="list-style-type: none"> <li>• Proximity to Fourth Line</li> </ul>	No
5 South Service Road #4	<ul style="list-style-type: none"> <li>• Proximity to Dorval Drive</li> </ul>	No



## West Segment – Bronte Road to Fourteen Mile Creek

### Proposed typical cross-section:

- 4-lanes (two eastbound, two westbound)
- Centre two-way left-turn lane
- On-road buffered bike lanes
- Multi-use trail on the south side
- Sidewalk on the north side
- Street trees on both sides
- Urban cross-section



\*Physical barriers may be installed to separate bike lanes from traffic, with consideration for operational and cost issues. The type of barrier will be determined during detail design.

- Continuous cycling infrastructure from Bronte to Kerr
- Accommodates street trees on both sides of Wycroft Road
- Supports active transportation by accommodating cyclists of various abilities
- Better visibility between modes
- Better supports future density around the Bronte GO Station Major Transit Station Area
- Supports Town's existing policy framework



# Middle Segment – Fourteen Mile Creek to 1146 South Service Rd

## Proposed typical cross-section:

- 2-lanes (one eastbound, one westbound)
- New westbound left-turn lane at Progress Court
- On-road buffered bike lanes
- Sidewalk on the south side
- Street trees on the south side
- Semi-urban cross-section



\*Physical barriers may be installed to separate bike lanes from traffic, with consideration for operational and cost issues. The type of barrier will be determined during detail design.



Supports active transportation



Provides separation between pedestrians and cyclists



Continuous cycling infrastructure from Bronte to Kerr



Supports Town's existing policy framework



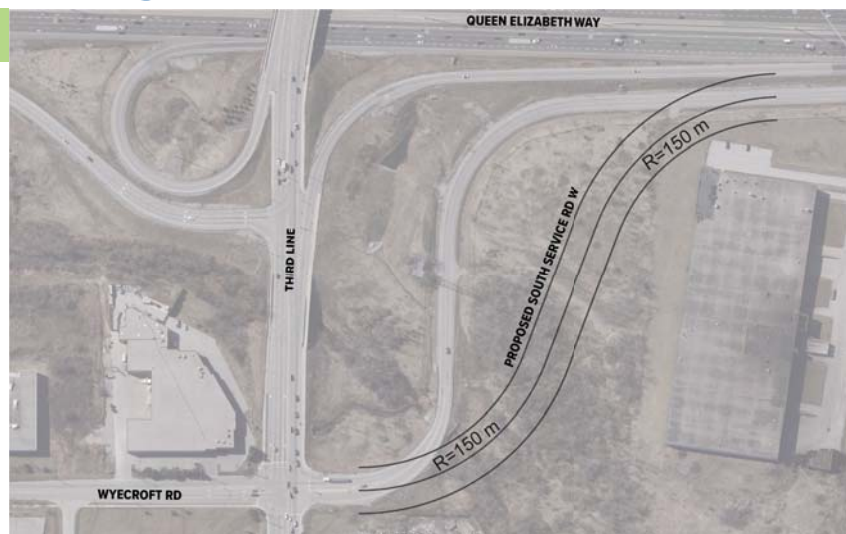
Better visibility between modes

14

15

# Middle Segment – Horizontal Curve

**Proposed design:**  
New horizontal alignment



Improves road safety through the curves and on approach to Third Line



More impacts to natural environment, with opportunity for improvements after construction



Shorter duration and less impact to traffic during construction, can keep both lanes open



More property take required, avoids existing building



Higher construction cost



More impact to potential future developable employment lands along QEW

16

# East Segment – 1146 South Service Rd to Kerr St

## Proposed typical cross-section:

- 2-lanes (one eastbound, one westbound)
- Centre two-way left-turn lane and dedicated left-turn lanes at intersections
- Buffered bike lanes on both sides
- Sidewalk on both sides
- Street trees on both sides
- Urban cross-section



\*Physical barriers may be installed to separate bike lanes from traffic, with consideration for operational and cost issues. The type of barrier will be determined during detail design.



Supports active transportation



Provides separation between pedestrians and cyclists



Continuous cycling infrastructure from Bronte to Kerr



Supports Town's existing policy framework



Better visibility between modes

# East Segment – Fourth Line to Dorval Drive



### Technically Recommended:

- ① South Service Road Right-in Right-out

### Recommended for Future Study:

- ② Realign South Service Road westerly to align with Weller Court Cul-de-sac
- ③ New north-south road between Fourth Line and Dorval Drive, west of Weller Court Cul-de-sac at South Service Road

### Other Options Considered:

- ④ South Service Road Right-in Right-out and a Roundabout at Oakville Transit
- ⑤ Cul-de-sac at South Service Road

# Next Steps

- Review all comments and suggestions received from the public, stakeholders and agencies
- Confirm recommended design option based on public, stakeholder and agency input
- Prepare the Environmental Study Report
- Present Environmental Study Report to Council
- Issue Notice of Study Completion
- Environmental Study Report on public record for 30-days for review and comment



## How to Provide Comments

### **Please complete a Comment Sheet and return it:**

- In the box provided
- By mail (address on sheet)
- By fax
- By email - To: Syed.Rizvi@Oakville.ca  
Cc councillor:  
Ward 1
  - Beth.Robertson@Oakville.ca
  - Sean.O'meara@Oakville.caWard 2
  - Cathy.Duddeck@Oakville.ca
  - Ray.Chisholm@Oakville.ca

Web: <https://www.oakville.ca/residents/wyecroft-road-ea.html>



# Thank you!





## Appendix D - Comment Sheets

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Prepared for the Town of Oakville  
by IBI Group  
June 28, 2019



# Wycroft Road Improvements Environmental Assessment Public Information Centre #2



Thank you for attending the Public Information Centre. We appreciate your input!

Please complete this comment form and drop it into the box provided, or submit it by mail or email by  
**June 27, 2019** to:

Syed Rizvi, P. Eng.  
Project Manager  
Town of Oakville  
1225 Trafalgar Road  
Oakville, ON, L6H 0H3  
[Syed.Rizvi@oakville.ca](mailto:Syed.Rizvi@oakville.ca)  
905-845-6601 ext. 3981

**1. What are your thoughts on the technically preferred design?**

*Concerned about need for sidewalks  
on both sides especially the section  
between 14 mile cr + 1176 SSR*

**2. Why do you use Wycroft Road?**

To access the GO Station  To access the QEW  To access businesses   
on the corridor

Other \_\_\_\_\_

**3. How do you normally travel on Wycroft Road?**

Vehicle  Carpool  Bus  Cycling  Walking  Other \_\_\_\_\_

**4. What aspects of the design do you like?**

*as noted above*

5. Do you have any concerns with the potential impacts or proposed mitigation measures?

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6. Do you have any other questions or concerns?

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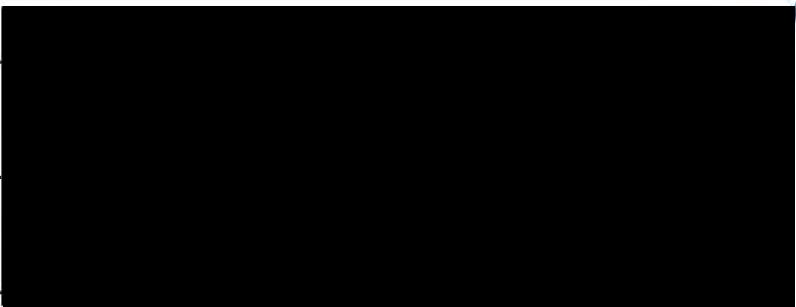
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Would you like to be added to the project mailing list?    Yes     No

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_



Today's material is available on the project website: [www.oakville.ca/residents/wycroft-road-ea.html](http://www.oakville.ca/residents/wycroft-road-ea.html)

Information collected will be used in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

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Oakville, ON, L6H 0H3  
[Syed.Rizvi@oakville.ca](mailto:Syed.Rizvi@oakville.ca)  
905-845-6601 ext. 3981

**1. What are your thoughts on the technically preferred design?**

GIVE BUFFERED CONSTRUCTION ACCESS  
TO WYECROFT EAST OF  
THIRD LINE PLEASE

**2. Why do you use Wycroft Road?**

To access the GO Station  To access the QEW  To access businesses on the corridor

Other \_\_\_\_\_

**3. How do you normally travel on Wycroft Road?**

Vehicle  Carpool  Bus  Cycling  Walking  Other \_\_\_\_\_

**4. What aspects of the design do you like?**

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5. Do you have any concerns with the potential impacts or proposed mitigation measures?

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6. Do you have any other questions or concerns?

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Would you like to be added to the project mailing list?    Yes    No

Name:  \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

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Oakville, ON, L6H 0H3  
[Syed.Rizvi@oakville.ca](mailto:Syed.Rizvi@oakville.ca)  
905-845-6601 ext. 3981

### 1. What are your thoughts on the technically preferred design?

— quite positive, very impressive design.  
— will correct many problems  
— will reduce congestion

### 2. Why do you use Wycroft Road?

To access the GO Station  To access the QEW  To access businesses   
on the corridor

Other \_\_\_\_\_

### 3. How do you normally travel on Wycroft Road?

Vehicle  Carpool  Bus  Cycling  Walking  Other \_\_\_\_\_

### 4. What aspects of the design do you like?

— correcting curve east of 4th Line  
— the new bridge on 14 mile creek  
— the solution at Dorval with congestion  
— new stop lights

5. Do you have any concerns with the potential impacts or proposed mitigation measures?

— NO CONCERNS

6. Do you have any other questions or concerns?

— can it be done sooner than later

— start as soon as possible

Would you like to be added to the project mailing list? Yes

No



Name:

Address:

Email:

Today's material is available on the project website: [www.oakville.ca/residents/wycroft-road-ea.html](http://www.oakville.ca/residents/wycroft-road-ea.html)

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Project Manager  
Town of Oakville  
1225 Trafalgar Road  
Oakville, ON, L6H 0H3  
[Syed.Rizvi@oakville.ca](mailto:Syed.Rizvi@oakville.ca)  
905-845-6601 ext. 3981

**1. What are your thoughts on the technically preferred design?**

*Looks good. Thanks for your efforts.*

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**2. Why do you use Wycroft Road?**

To access the GO Station  To access the QEW  To access businesses on the corridor

Other \_\_\_\_\_

**3. How do you normally travel on Wycroft Road?**

Vehicle  Carpool  Bus  Cycling  Walking  Other \_\_\_\_\_

**4. What aspects of the design do you like?**

*Multi-use paths.*

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5. Do you have any concerns with the potential impacts or proposed mitigation measures?

\* Crosswalk for community living Oakville  
AREN'T they winding down operations?

6. Do you have any other questions or concerns?

- Dufferin construction, should have driveway on to South Service Road  
- Right turning lane off 3rd line going north

Would you like to be added to the project mailing list?

Yes

No



Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Today's material is available on the project website: [www.oakville.ca/residents/wycroft-road-ea.html](http://www.oakville.ca/residents/wycroft-road-ea.html)

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# Wycroft Road Improvements Environmental Assessment Public Information Centre #2



Thank you for attending the Public Information Centre. We appreciate your input!

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**June 27, 2019** to:

Syed Rizvi, P. Eng.  
Project Manager  
Town of Oakville  
1225 Trafalgar Road  
Oakville, ON, L6H 0H3  
[Syed.Rizvi@oakville.ca](mailto:Syed.Rizvi@oakville.ca)  
905-845-6601 ext. 3981

### 1. What are your thoughts on the technically preferred design?

*Overall looks promising. I think the eventual underpass built to accommodate the GO train will make driving down Ken much easier. However, the proposed traffic signal at Ken and the South Service Rd will slow things down considerably.*

### 2. Why do you use Wycroft Road?

To access the GO Station  To access the QEW  To access businesses on the corridor

Other \_\_\_\_\_

### 3. How do you normally travel on Wycroft Road?

Vehicle  Carpool  Bus  Cycling  Walking  Other \_\_\_\_\_

### 4. What aspects of the design do you like?

*Widening of road, additional lanes, dedicated bike lanes, sidewalks*

5. Do you have any concerns with the potential impacts or proposed mitigation measures?

*Not that I can think of.*

6. Do you have any other questions or concerns?

*Thank you for providing a forum to hear our  
comments and concerns.*

Would you like to be added to the project mailing list?

Yes

No



Name:

Address:

Email:

Today's material is available on the project website: [www.oakville.ca/residents/wycroft-road-ea.html](http://www.oakville.ca/residents/wycroft-road-ea.html)

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**Town of Oakville**

Wycroft Road Improvements Bronte Road to Kerr Street

Environmental Study Report – Draft

Prepared by IBI Group

## **APPENDIX A-7:**

### **Public Consultation Record**

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**Wyecroft Road Environmental Assessment  
Public Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
<p>The following tabulation is intended to summarize consultation activities with the public. All comments received, responses made and actions/commitments are detailed in this table for the period April 2018 to July 26, 2019. A complete Communications Record is provided as Appendix A of the Environmental Study Report.</p>				
2018-05-04	<p>██████████ ██████████ ██████████ ██████████</p>	<p>We are the owners of ██████████, we received the notice of Study Commencement, and we just wanted to let you know our concerns. We are encouraging our tenants to use public transportation and much as possible, however the main concern is that you have to walk on the road from the intersection of Wyecroft Road &amp; South Service Road to the entrance of our building. How will sidewalk improvements be reviewed during the study?</p>	<p>On 2018-05-08 M. Parkhill responds:</p> <p>Thank you for your interest in the Wyecroft Road Environmental Assessment.</p> <p>The study is just beginning, and we are in the process of documenting existing and future conditions, including traffic and transit patterns, the natural environment, and other corridor features.</p> <p>Your concerns around sidewalk improvements have been noted. We will consider a range of needs, constraints, and opportunities to meet the needs of the town to 2041. This will include looking at ways to improve sidewalks, provide cycling facilities, improve transit, and support future growth.</p> <p>We have added you to the project mailing list. As part of the mailing list, you will receive email notification of study updates and meetings. You can request to be unsubscribed from the mailing list at any time.</p>	<p>Added to the mailing list.</p>
2018-05-08	<p>██████████ ██████████ ██████████ ██████████</p>	<p>Sounds good, thanks.</p>		
2018-05-09	<p>██████████ ██████████ ██████████</p>	<p>I am a building owner on Wyecroft and would like to receive all information regarding this project.</p>		<p>Added to the mailing list.</p>

**Wycroft Road Environmental Assessment  
Public Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-05-18	<p>██████████ ██████████ ██████████████████ ██████████████</p>	<p>We would like to ensure that we are included in the distribution list for information regarding the Wycroft Road improvements.</p> <p>████████████████████████████████████████ We are a destination dealership with current visitation of over 100 motorcycles daily (many times that on weekends and holidays). Due to the nature of our clientele, motorcycles have particular difficulty dealing with roads under construction.</p> <p>We would be pleased to work with the City to come up with a solution to prevent business interruption during road construction, and to explore options such as a narrow temporary roadway to allow motorcycles to travel safely. Would you please note that we would be especially placated if the road work between our dealership and Dorval was scheduled for the late-autumn or winter, or permitted access to our site from Kerr in lieu of Dorval while the intersection was under construction. We will also require signage at the Dorval exits to guide our clientele to a safe route.</p> <p>I reviewed the website and noted that there is no information currently available beyond the Notice of Study Commencement. We eagerly await additional information.</p>		
2018-05-20	<p>██████████ ██████████ ██████████████████ ██████████████</p>	<p>My apologies, I had the wrong .com/.ca please see below. (forwards email from May 18, 2018)</p>	<p>On 2018-05-22 M. Parkhill responds:</p> <p>Thank you for your email and interest in the Wycroft Road Improvements EA.</p> <p>The study is just beginning, and we are in the process of documenting existing and future conditions, including traffic and transit patterns, the natural environment, and other corridor features.</p> <p>As we develop and evaluation options to improve Wycroft Road, keeping access open to businesses during construction will be a key consideration.</p> <p>We have added you to the project mailing list. As part of the mailing list, you will receive email notification of study updates and meetings. You can request to be unsubscribed from the mailing list at any time.</p>	<p>Added to the mailing list.</p>

**Wycroft Road Environmental Assessment  
Public Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-07-13	<p>██████████  ██████████  ██████████  ██████████  ██████████  ██████████  ██████████  ██████████</p>	<p>Please add me to your project mailing list regarding the above and send me information about the study.</p>	<p>On 2018-07-16 S. Rizvi responds:</p> <p>Thank you for your email and interest in the Wycroft Road Improvements EA.</p> <p>The study is just beginning, and we are in the process of documenting existing and future conditions, including traffic and transit patterns, the natural environment, and other corridor features.</p> <p>We have added you to the project mailing list. As part of the mailing list, you will receive email notification of study updates and meetings. You can request to be unsubscribed from the mailing list at any time.</p>	<p>Added to mailing list.</p>



**Wycroft Road Environmental Assessment  
Public Consultation Summary Table**

<p>2018-11-28</p>	<p>██████████ ██████████ ██████████ ██████████</p>	<p>I am unable to attend your meeting tonight, however, felt it was important to email you in regards to the significant increase of the congestion in the area.</p> <p>As you can tell by my signature line, our manufacturing plant is located on Wycroft Road, ██████████ (Canadian name) we employ approximately 170 people, most coming from Hamilton, Burlington and parts of Oakville.</p> <p>As you are fully aware, there are only 3 viable east west routes available, Lakeshore Road, the Highway and Wycroft Road; Speers Road ends at Bronte. Further, there are only 2 north south routes, 3<sup>rd</sup> Line and Bronte Road which are both heavily congested in particular Bronte Road; so in other words, this area is boxed in. <b>Any</b> issues on the highway, significantly increase the congestion in the area and this continues to get worse, in fact, impacting employees getting to and from work. Further, the area “houses” several large industrial/construction businesses, including transportation businesses, all utilizing transport trucks, all adding to the congestion of an area that is boxed in and most roads are 2 lanes only.</p> <p>I understand that there is a plan to expand Wycroft heading west? Has the plan been approved and if so, when does the construction start and the target completion date? This very much needs to happen!</p> <p>Further, has consideration been made to making the right lane on Bronte, north of Speers, south of Wycroft, strictly a right turn lane only in particular during high traffic times i.e. 7:00 a.m. to 10:00 a.m.? Those heading towards the highway access use the right lane creating a horrible backlog for those making a right hand turn onto Wycroft, many heading to Bronte Go Station. In fact, Bronte Road itself is heavily congested and for the most part, only 1 lane south of Speers. Sadly, and as mentioned above, many of the roads in this area are 2 lane only.</p> <p>Lastly, having Drivetest Centre on Wycroft in this boxed in area, so new drivers, was extremely poor planning and adds to the already heavily congested boxed in area.</p> <p>I hope you have a positive turnout tonight and that improvements to the congestion in this area is a priority for the City of Oakville.</p>	<p>On 2018-12-17 M. Parkhill responds:</p> <p>Thank you for your email and interest in the Wycroft Road Improvements Environmental Assessment study.</p> <p>You are correct, Wycroft Road is planned to be extended across Bronte Creek, between Bronte Road and Burloak Drive. An environmental assessment was completed and the Town is working with the Region to determine the project timeline. For the Wycroft Road study, we are assuming Wycroft Road is extended sometime between 2021 and 2031.</p> <p>We will consider your suggestion for the northbound curb lane on Bronte Road, and also consult with the Region about potential intersection improvements. We also appreciate your concern around the driver testing facility. The safety of all road users is an important consideration for this study.</p> <p>Should you have any other questions or concerns, please let us know. A summary of the public meeting will be posted to the project website: <a href="https://www.oakville.ca/residents/wycroft-road-ea.html">https://www.oakville.ca/residents/wycroft-road-ea.html</a></p> <p>And we have added you to the project email list, so you will receive a notice of our next public meeting in 2019.</p>	<p>Added to mailing list.</p>
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**Wycroft Road Environmental Assessment  
Public Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2018-11-28	[REDACTED]	<p>Unfortunately I will not be able to attend the Wycroft meeting this evening, however would like to be on the mailing list for future communications.</p> <p>The key point I had for this evening was the scope of the study excluding the future connection to Burloak. The Burloak to Bronte segment of Wycroft will have a significant change on traffic in west Oakville and also influenced by the Metrolinx plans for Burlington and Bronte stations.</p>	<p>On 2018-12-17 M. Parkhill responds:</p> <p>Thank you for your email and interest in the Wycroft Road Improvements Environmental Assessment study.</p> <p>Wycroft Road is planned to be extended across Bronte Creek, between Bronte Road and Burloak Drive. An environmental assessment was previously completed and the Town is working with the Region to determine the timeline for construction. The Wycroft Road extension was identified in the Town's Transportation Master Plan in 2013:  <a href="https://www.oakville.ca/assets/general%20-%20residents/SwitchingGears2013-TMP-Full.pdf">https://www.oakville.ca/assets/general%20-%20residents/SwitchingGears2013-TMP-Full.pdf</a></p> <p>For the Wycroft Road study, we are considering the changes to traffic related to the extension, as well as land use changes and transit changes. Our study will assess how traffic will operate in 2021, 2031, and 2041. You can review our findings so far here:  <a href="https://www.oakville.ca/assets/general%20-%20residents/WycroftEAPresentationBoards.pdf">https://www.oakville.ca/assets/general%20-%20residents/WycroftEAPresentationBoards.pdf</a> - Traffic starts on page 10.</p> <p>Should you have any other questions or concerns, please let us know. A summary of the public meeting will be posted to the project website: <a href="https://www.oakville.ca/residents/wycroft-road-ea.html">https://www.oakville.ca/residents/wycroft-road-ea.html</a></p> <p>And we have added you to the project email list, so you will receive a notice of our next public meeting in 2019.</p>	Added to mailing list.
2018-11-28	[REDACTED]	I cannot be at the Public Meeting Tonight but would like all the info moving forward.	<p>On 2018-11-28 S. Rizvi responds:</p> <p>This is to confirm that you contact information is added to the project mailing list and now you will receive future updates and information on Wycroft Road improvements study project. You can also visit study webpage <a href="https://www.oakville.ca/residents/wycroft-road-ea.html">https://www.oakville.ca/residents/wycroft-road-ea.html</a> for latest information regarding study.</p>	Added to mailing list.

**Wycroft Road Environmental Assessment  
Public Consultation Summary Table**

<p>2018-11-28</p>	<p>[REDACTED]</p>	<p>I may not be able to attend this evening's public information meeting, but would offer the following brief comments.</p> <p>Our company is located [REDACTED].</p> <ol style="list-style-type: none"> <li>1. There is a single pedestrian sidewalk on the south side of Oakville from the Bronte GO station to Westgate Road. There is a single pedestrian sidewalk on the north side of Wycroft from Westgate Road to Bronte Road. Crossing Wycroft to switch from the southern sidewalk to the northern sidewalk can be quite perilous, particularly at the junction with Westgate Road. Not only do pedestrians have to contend with traffic traveling along Wycroft, but also traffic exiting Westgate, and truck traffic turning into and out of businesses at that junction. A pedestrian-controlled traffic stop might be considered a safety priority.</li> <li>2. In the past few years there has been an uptick in traffic along Wycroft, particularly commuting traffic going to and from Bronte GO Station. The planned increase to a 15 minute GO Train schedule and the bridging of Wycroft across Bronte Creek will increase traffic and, likely, make the traffic flow more consistent. It is already difficult to get out of side streets like Westgate, Pacific and the South Service Road at times of peak traffic (notably when trains arrive). The problem will get worse. A stoplight at some point along Wycroft could help break up the traffic flow and allow vehicles to better exit the side streets. It might also help the novice drivers taking their driving tests at the Drive Test location, between Westgate and Pacific, where exiting onto Wycroft, at the start of their test, can be a daunting experience. I expect the addition of a stoplight will be to the chagrin of commuters trying to make their morning train, but the timing of the lights could be adjusted to suit the time of day.</li> <li>3. In a similar vein, while there are traffic lights at the junction of Wycroft Road and the South Service Road/Entry Road to the GO station, it is difficult for vehicles to turn east (left) from the South Service Road when a train unloads during the 4:40pm to 6:30 pm time period and cars just flood out of the car park and also turn east (right) from the approach road to the station. There is only a single lane of traffic and few commuters will stop to allow vehicles from the South Service Road to turn. If the</li> </ol>	<p>On 2018-12-17 M. Parkhill responds:</p> <p>Thank you for your email and interest in the Wycroft Road Improvements Environmental Assessment study. You may be interested to review the material presented at the public meeting, available on the website:  <a href="https://www.oakville.ca/assets/general%20-%20residents/WycroftEAPresentationBoards.pdf">https://www.oakville.ca/assets/general%20-%20residents/WycroftEAPresentationBoards.pdf</a>.</p> <p>Improving sidewalks and intersection within the corridor were identified by members of the public that attended the public meeting, and previously identified by Town staff. Our recommended planning solution involves infrastructure improvements for all modes. This means that improvements will include increasing the number of lanes to meet anticipated demands, resolving operational and traffic safety needs, and adding active transportation facilities along the corridor.</p> <p>Through the environmental assessment we will examine different options to help improve traffic and make the corridor safer for all users. Our next step is to develop design alternatives that:</p> <ul style="list-style-type: none"> <li>• Integrate planned facilities for pedestrians, cyclists, and transit with regard for the movement of trucks and general traffic;</li> <li>• Optimize traffic operations to increase capacity, improve safety, and manage local access;</li> <li>• Protect or improve the natural environment, including existing watercourse crossings, treescape and natural areas; and,</li> <li>• Maintain existing access during construction and protect for future land uses and access.</li> </ul> <p>In the meantime, Town staff will review the signal operations at South Service Road/Entry Road to the GO station to look for short-term improvements.</p> <p>Should you have any other questions or concerns, please let us know. A summary of the public meeting will be posted to the project website: <a href="https://www.oakville.ca/residents/wycroft-road-ea.html">https://www.oakville.ca/residents/wycroft-road-ea.html</a></p> <p>And we have added you to the project email list, so you will receive a notice of our next public meeting in 2019.</p>	<p>Added to mailing list.</p>
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**Wycroft Road Environmental Assessment  
Public Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
		<p>light turns to red, cars from the station are often stationery around the SE curb, held up from moving by the traffic lights at Third Line. If a vehicle from the South Service Road attempts to join the traffic line along Wycroft, there is a chance they will be blocked from doing so and then block traffic heading west along Wycroft, who now have a green light. An advance green light for vehicles exiting the South Service Road would be a welcome addition.</p>		
2018-12-17	<p>██████████ ██████████ ██████████ ██████████</p>	<p>Thank you for your response Margaret, I very much appreciate it! Side note, I also am an Oakville resident, and live in Bronte Village, so not far.</p>	<p>Response received.</p>	
2019-01-15	<p>██████████ ██████████ ██████████</p>	<p>Thanks very much for your time yesterday evening. As discussed, can you please include me on any future communications regarding the study? My email address is: ██████████</p>	<p>On 2019-01-15 S. Rizvi responds:  Thanks for your interest in Wycroft Road improvement study project. Please note that your contact information is now included in our mailing list, in future you will receive meeting invite notices related to study project. Let me know if you have any further questions.</p>	<p>Added to mailing list.</p>
2019-03-08	<p>██████████ ██████████</p>		<p>On 2019-03-08 S. Rizvi emails:  Thanks for your call regarding Wycroft Road and South Service Road improvement study project. This is to confirm that your name is added in the list for future meeting invitees as part of public and business holders consultation process of study project.  Once again I appreciate your interest in the roadway improvement project, and meanwhile if you have any questions feel free to contact.</p>	<p>Added to mailing list.</p>

**Wycroft Road Environmental Assessment  
Public Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-05-21	[REDACTED] [REDACTED]	<p>On 2019-05-21 N. Falkenberg emails:</p> <p>Good morning [REDACTED],</p> <p>I called your company this morning to discuss with you the natural heritage work being completed as part of the Wycroft Road Improvements as part of a team representing the Town of Oakville. The receptionist provided me with your contact information.</p> <p>It would be appreciated if we could have a quick chat about permission for property access.</p> <p>I am available after 3:00 p.m. this afternoon at [REDACTED], or at your earliest convenience.</p> <p>Thanks so much,</p>	<p>[REDACTED] returns N. Falkenberg's call:</p> <p>Contact was made in order to ask his permission to access his property located just east of Third Line in order to conduct natural area surveys. It was explained that LGL staff were hoping to carry out environmental surveys of plants and animals, including breeding bird surveys, in order to determine existing conditions.</p> <p>[REDACTED] provided a brief description of his property and didn't think there was anything of significance to look at;</p> <p>[REDACTED] questioned the need for improvements to Wycroft Road;</p> <p>Concern was noted over what [REDACTED] thought was an outstanding issue associated with previous negotiations with the Town;</p> <p>[REDACTED] noted disturbance at the front of the building, I think Hydro was mentioned; and</p> <p>[REDACTED] indicated at the end of the conversation that he didn't want to provide permission to enter his property.</p>	
2019-06-11	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	<p>Good Afternoon</p> <p>Could You put my name on the email list for information regarding this project? Our business is located in an area that will be directly impacted.</p>		Added to mailing list.

**Wycroft Road Environmental Assessment  
Public Consultation Summary Table**

Date	Contact	Comment Summary	Date / Response	Actions / Commitments
2019-06-12	<p>██████████ ██████████</p>	<p>On 2019-06-12, S. Rizvi calls ██████████:</p> <p>The purpose of the call was to verbally invite ██████████ to the PIC #2, and provide details of the Wycroft Road improvement study project and the proposed road re-alignment through his lands. Summary of the few discussion points are:</p> <ul style="list-style-type: none"> <li>• The owner confirmed receipt of PIC#2 invitation notice planned to be held on June 13<sup>th</sup>, 2019, and declined to attend PIC #2 due to his official commitment.</li> <li>• Regarding the proposed bike lanes in the middle segment cross-section, the owner shared safety concerns due to high truck movement in the area and lack of anticipated demand in the future.</li> <li>• He was informed about the proposed re-alignment to ease out the horizontal curve east of Third Line and its possible effects on his lands in future.</li> <li>• He was offered to a separate meeting with him with the agenda to show the proposed future design of Wycroft Road and South Service Road and how it will affect his property. Again he declined to confirm any date and asked to check at a later date for possibility of a meeting.</li> <li>• During the discussion he mentioned that in past town expropriated his land from the same property, and unhappy with the town due to history of this matter.</li> </ul>		

## Anna Levytska

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**From:** Margaret Parkhill  
**Sent:** Friday, April 13, 2018 9:10 AM  
**To:** Marianne Alden  
**Subject:** Fw: Wyecroft Road EA

[REDACTED]

[REDACTED]

---

**From:** syed.rizvi@oakville.ca  
**Sent:** April 13, 2018 8:46 AM  
**To:** margaret.parkhill@ibigroup.com  
**Subject:** FW: Wyecroft Road EA

Hi Margaret,  
As requested please.  
Thanks  
Syed

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
Town of Oakville | 905-845-6601, ext.3981 | [www.oakville.ca](http://www.oakville.ca)  
[Complete our Community Development customer service survey](#)

**Vision: To be the most livable town in Canada**  
Please consider the environment before printing this email.  
<http://www.oakville.ca/privacy.html>

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**From:** Jill Stephen  
**Sent:** Friday, April 13, 2018 8:34 AM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Cc:** Victoria Stasiuk <victoria.stasiuk@oakville.ca>; [REDACTED]  
**Subject:** Wyecroft Road EA

Syed,

Could you please add [REDACTED] to the mailing list for the Wyecroft Road EA?

Email address: [REDACTED]

Company: [REDACTED]

Address: [REDACTED]

Thank you,

## Anna Levytska

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**From:** Margaret Parkhill  
**Sent:** Friday, May 4, 2018 1:09 PM  
**To:** Marianne Alden  
**Cc:** Hailey McWilliam  
**Subject:** FW: Wycroft Road Improvement

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Friday, May 04, 2018 1:08 PM  
**To:** Syed Rizvi <syed.rizvi@oakville.ca>; Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Wycroft Road Improvement

Hi Syed, we are the owners of [REDACTED], we received the notice of Study Commencement, and we just wanted to let you know our concerns. We are encouraging our tenants to use public transportation and much as possible, however the main concern is that you have to walk on the road from the intersection of Wycroft Rd. & South Service Road to the entrance of our building. How will sidewalk improvements be reviewed during the study?

Let me know, thanks



## Anna Levytska

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**From:** Margaret Parkhill  
**Sent:** Tuesday, May 8, 2018 3:37 PM  
**To:** Marianne Alden  
**Subject:** FW: Wyecroft Road Improvement

[REDACTED]

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Tuesday, May 08, 2018 3:36 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Syed Rizvi <syed.rizvi@oakville.ca>  
**Subject:** Re: Wyecroft Road Improvement

sounds good, thanks

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**From:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Sent:** May 8, 2018 3:35 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi  
**Subject:** RE: Wyecroft Road Improvement

[REDACTED],  
Thank you for your interest in the Wyecroft Road Environmental Assessment.

The study is just beginning, and we are in the process of documenting existing and future conditions, including traffic and transit patterns, the natural environment, and other corridor features.

Your concerns around sidewalk improvements have been noted. We will consider a range of needs, constraints, and opportunities to meet the needs of the town to 2041. This will include looking at ways to improve sidewalks, provide cycling facilities, improve transit, and support future growth.

We have added you to the project mailing list. As part of the mailing list, you will receive email notification of study updates and meetings.

You can request to be unsubscribed from the mailing list at any time.

Regards,  
Margaret Parkhill, P.Eng.  
IBI Group, Consultant Project Manager

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**From:** [REDACTED]  
**Sent:** Friday, May 04, 2018 1:08 PM  
**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** Wycroft Road Improvement

Hi Syed, we are the owners of [REDACTED], we received the notice of Study Commencement, and we just wanted to let you know our concerns. We are encouraging our tenants to use public transportation and much as possible, however the main concern is that you have to walk on the road from the intersection of Wycroft Rd. & South Service Road to the entrance of our building. How will sidewalk improvements be reviewed during the study?

Let me know, thanks

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, May 9, 2018 2:30 PM  
**To:** [REDACTED]  
**Cc:** syed.rizvi@oakville.ca  
**Subject:** RE: Wyecroft improvement study

[REDACTED],  
Thank you for your email and interest in the Wyecroft Road Improvements EA.

The study is just beginning, and we are in the process of documenting existing and future conditions, including traffic and transit patterns, the natural environment, and other corridor features.

We have added you to the project mailing list. As part of the mailing list, you will receive email notification of study updates and meetings.

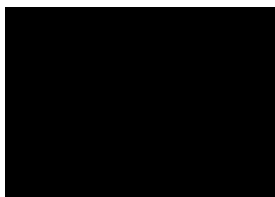
You can request to be unsubscribed from the mailing list at any time.

Regards,  
Margaret Parkhill, P.Eng.  
IBI Group, Consultant Project Manager

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**From:** [REDACTED]  
**Sent:** Wednesday, May 09, 2018 11:20 AM  
**To:** syed.rizvi@oakville.ca  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Wyecroft improvement study

Hi  
I am a building owner on Wyecroft and would like to receive all information regarding this project.



Sincerely,



## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, May 22, 2018 9:58 AM  
**To:** Marianne Alden  
**Subject:** FW: City of Oakville Notice - Wyecroft Road Improvements

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Sunday, May 20, 2018 9:33 AM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** FW: City of Oakville Notice - Wyecroft Road Improvements

My apologies, I had the wrong .com/.ca please see below.

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**From:** [REDACTED]  
**Sent:** Friday, May 18, 2018 9:27 AM  
**To:** 'syed.rizvi@oakville.ca' <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>; 'margaret.parkhill@ibigroup.ca' <[margaret.parkhill@ibigroup.ca](mailto:margaret.parkhill@ibigroup.ca)>  
**Cc:** [REDACTED]  
**Subject:** City of Oakville Notice - Wyecroft Road Improvements

Good Morning,  
We would like to ensure that we are included in the distribution list for information regarding the Wyecroft Road improvements.

[REDACTED]. We are a destination dealership with current visitation of over 100 motorcycles daily (many times that on weekends and holidays). Due to the nature of our clientele, motorcycles have particular difficulty dealing with roads under construction.

We would be pleased to work with the City to come up with a solution to prevent business interruption during road construction, and to explore options such as a narrow temporary roadway to allow motorcycles to travel safely. Would you please note that we would be especially placated if the road work between our dealership and Dorval was scheduled for the late-autumn or winter, or permitted access to our site from Kerr in lieu of Dorval while the intersection was under construction. We will also require signage at the Dorval exits to guide our clientele to a safe route.

I reviewed the website and noted that there is no information currently available beyond the Notice of Study Commencement. We eagerly await additional information.

[REDACTED]  
Controller

## Anna Levytska

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**From:** Marianne Alden  
**Sent:** Monday, July 16, 2018 11:30 AM  
**To:** Ivana Osojnicki  
**Subject:** FW: Wyecroft Road study

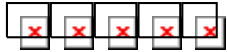
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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**From:** Margaret Parkhill  
**Sent:** Monday, July 16, 2018 9:51 AM  
**To:** [REDACTED]  
**Cc:** syed.rizvi@oakville.ca  
**Subject:** RE: Wyecroft Road study

Hi [REDACTED],

Thank you for your email and interest in the Wyecroft Road Improvements EA.

The study is just beginning, and we are in the process of documenting existing and future conditions, including traffic and transit patterns, the natural environment, and other corridor features.

We have added you to the project mailing list. As part of the mailing list, you will receive email notification of study updates and meetings. You can request to be unsubscribed from the mailing list at any time.

Regards,  
Margaret Parkhill, P.Eng.  
IBI Group, Consultant Project Manager

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**From:** [REDACTED]  
**Sent:** Friday, July 13, 2018 12:19 PM  
**To:** [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca); Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** Wyecroft Road study

Hello Syed and Margaret,

Please add me to your project mailing list regarding the above and send me information about the study.

Regards,

[Redacted]

[Redacted]

[Redacted]

## Anna Levytska

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**From:** Margaret Parkhill  
**Sent:** Wednesday, November 28, 2018 12:20 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Rd Meeting tonight

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Wednesday, November 28, 2018 11:42 AM  
**To:** syed.rizvi@oakville.ca; Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Wyecroft Rd Meeting tonight

Syed/Margaret,

Unfortunately I will not be able to attend the Wyecroft meeting this evening, however would like to be on the mailing list for future communications.

The key point I had for this evening was the scope of the study excluding the future connection to Burloak. The Burloak to Bronte segment of Wyecroft will have a significant change on traffic in west Oakville and also influenced by the Metrolinx plans for Burlington and Bronte stations.

Regards,

[REDACTED]

**Anna Levytska**

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**From:** Margaret Parkhill  
**Sent:** Wednesday, November 28, 2018 12:26 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Can You Add Me to Emails on the Wycroft Kerr- Burloak Changes- Thanks

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Wednesday, November 28, 2018 12:23 PM  
**To:** syed.rizvi@oakville.ca; Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Can You Add Me to Emails on the Wycroft Kerr- Burloak Changes- Thanks

I cannot be at the Public Meeting Tonight but would like all the info moving forward. Thanks, [REDACTED]

[REDACTED]

[REDACTED]



[REDACTED]



## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, November 28, 2018 10:14 AM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

[REDACTED]

[REDACTED]

[REDACTED]

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---

**From:** [REDACTED]  
**Sent:** Wednesday, November 28, 2018 10:08 AM  
**To:** syed.rizvi@oakville.ca  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Wyecroft Road Improvements

Good morning Syed,

I am unable to attend your meeting tonight, however, felt it was important to email you in regards to the significant increase of the congestion in the area.

As you can tell by my signature line, our manufacturing plant is located on Wyecroft Road, signage is [REDACTED] [REDACTED] we employ approximately 170 people, most coming from Hamilton, Burlington and parts of Oakville.

As you are fully aware, there on only 3 viable east west routes available, Lakeshore Road, the Highway and Wyecroft Road; Speers Road ends at Bronte. Further, there are only 2 north south routes, 3<sup>rd</sup> Line and Bronte Road which are both heavily congested in particular Bronte Road; so in other words, this area is boxed in. **Any** issues on the highway, significantly increase the congestion in the area and this continues to get worse, in fact, impacting employees getting to and from work. Further, the area "houses" several large industrial/construction businesses, including transportation businesses, all utilizing transport trucks, all adding to the congestion of an area that is boxed in and most roads are 2 lanes only.

I understand that there is a plan to expand Wyecroft heading west? Has the plan been approved and if so, when does the construction start and the target completion date? This very much needs to happen!

Further, has consideration been made to making the right lane on Bronte, north of Speers, south of Wyecroft, strictly a right turn lane only in particular during high traffic times i.e. 7:00 a.m. to 10:00 a.m.? Those heading towards the highway access use the right lane creating a horrible backlog for those making a right hand turn onto Wyecroft, many heading to Bronte Go Station. In fact, Bronte Road itself is heavily congestion and for the most part, only 1 lane south of Speers. Sadly, and as mentioned above, many of the roads in this area are 2 lane only.

Lastly, having Drivetest Centre on Wycroft in this boxed in area, so new drivers, was extremely poor planning and adds to the already heavily congested boxed in area.

I hope you have a positive turnout tonight and that improvements to the congestion in this area is a priority for the City of Oakville.

Thanking you in advance.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Wednesday, November 28, 2018 10:12 PM  
**To:** Hailey McWilliam  
**Subject:** Fw: Wyecroft Road Improvements (Bronte Road to Kerr Street)

[REDACTED]

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** November 28, 2018 4:52 PM  
**To:** syed.rizvi@oakville.ca; margaret.parkhill@ibigroup.com  
**Reply-to:** [REDACTED]  
**Subject:** Wyecroft Road Improvements (Bronte Road to Kerr Street)

I may not be able to attend this evening's public information meeting, but would offer the following brief comments.

Our company is located [REDACTED].

1. There is a single pedestrian sidewalk on the south side of Oakville from the Bronte GO station to Westgate Road. There is a single pedestrian sidewalk on the north side of Wyecroft from Westgate Road to Bronte Road. Crossing Wyecroft to switch from the southern sidewalk to the northern sidewalk can be quite perilous, particularly at the junction with Westgate Road. Not only do pedestrians have to contend with traffic traveling along Wyecroft, but also traffic exiting Westgate, and truck traffic turning into and out of businesses at that junction. A pedestrian-controlled traffic stop might be considered a safety priority.
2. In the past few years there has been an uptick in traffic along Wyecroft, particularly commuting traffic going to and from Bronte GO Station. The planned increase to a 15 minute GO Train schedule and the bridging of Wyecroft across Bronte Creek will increase traffic and, likely, make the traffic flow more consistent. It is already difficult to get out of side streets like Westgate, Pacific and the South Service Road at times of peak traffic (notably when trains arrive). The problem will get worse. A stoplight at some point along Wyecroft could help break up the traffic flow and allow vehicles to better exit the side streets. It might also help the novice drivers taking their driving tests at the Drive Test location, between Westgate and Pacific, where exiting onto Wyecroft, at the start of their test, can be a daunting experience. I expect the addition of a stoplight will be to the chagrin of commuters trying to make their morning train, but the timing of the lights could be adjusted to suit the time of day.
3. In a similar vein, while there are traffic lights at the junction of Wyecroft Road and the South Service Road/Entry Road to the GO station, it is difficult for vehicles to turn east (left) from the South Service Road when a train unloads during the 4:40pm to 6:30 pm time period and cars just flood out of the car park and also turn east (right) from the approach road to the station. There is only a single lane of traffic and few commuters will stop to allow vehicles from the South Service Road to turn. If the light turns to red, cars from the station are often stationary around the SE curb, held up from moving by the traffic lights at Third Line. If a vehicle from the South Service Road attempts to join the traffic line along Wyecroft, there is a chance they will be blocked from doing so and then block traffic heading west along Wyecroft, who now have a green light. An advance green light for vehicles exiting the South Service Road would be a welcome addition.

Regards,

[REDACTED]

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Monday, December 17, 2018 1:34 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Monday, December 17, 2018 1:12 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Syed Rizvi (syed.rizvi@oakville.ca) <syed.rizvi@oakville.ca>  
**Subject:** RE: Wyecroft Road Improvements

Thank you for your response Margaret, I very much appreciate it! Side note, I also am an Oakville resident, and live in Bronte Village, so not far.

Enjoy your day 😊

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

---

**From:** Margaret Parkhill [<mailto:margaret.parkhill@ibigroup.com>]  
**Sent:** Monday, December 17, 2018 12:36 PM  
**To:** [REDACTED]  
**Cc:** Syed Rizvi ([syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)) <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** RE: Wyecroft Road Improvements

Dear [REDACTED],

Thank you for your email and interest in the Wyecroft Road Improvements Environmental Assessment study.

You are correct, Wyecroft Road is planned to be extended across Bronte Creek, between Bronte Road and Burloak Drive. An environmental assessment was completed and the Town is working with the Region to determine the project timeline. For the Wyecroft Road study, we are assuming Wyecroft Road is extended sometime between 2021 and 2031.

We will consider your suggestion for the northbound curb lane on Bronte Road, and also consult with the Region about potential intersection improvements. We also appreciate your concern around the driver testing facility. The safety of all road users is an important consideration for this study.

Should you have any other questions or concerns, please let us know. A summary of the public meeting will be posted to the project website: <https://www.oakville.ca/residents/wyecroft-road-ea.html>

And we have added you to the project email list, so you will receive a notice of our next public meeting in 2019.

Margaret Parkhill, P. Eng  
Consultant Project Manager

---

**From:** [REDACTED]  
**Sent:** Wednesday, November 28, 2018 10:08 AM  
**To:** [syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)  
**Cc:** Margaret Parkhill <[margaret.parkhill@ibigroup.com](mailto:margaret.parkhill@ibigroup.com)>  
**Subject:** Wyecroft Road Improvements

Good morning Syed,

I am unable to attend your meeting tonight, however, felt it was important to email you in regards to the significant increase of the congestion in the area.

As you can tell by my signature line, our manufacturing plant is located on Wyecroft Road, signage is [REDACTED] (Canadian name) we employ approximately 170 people, most coming from Hamilton, Burlington and parts of Oakville.

As you are fully aware, there are only 3 viable east west routes available, Lakeshore Road, the Highway and Wyecroft Road; Speers Road ends at Bronte. Further, there are only 2 north south routes, 3<sup>rd</sup> Line and Bronte Road which are both heavily congested in particular Bronte Road; so in other words, this area is boxed in. **Any** issues on the highway, significantly increase the congestion in the area and this continues to get worse, in fact, impacting employees getting to and from work. Further, the area "houses" several large industrial/construction businesses, including transportation businesses, all utilizing transport trucks, all adding to the congestion of an area that is boxed in and most roads are 2 lanes only.

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Further, has consideration been made to making the right lane on Bronte, north of Speers, south of Wyecroft, strictly a right turn lane only in particular during high traffic times i.e. 7:00 a.m. to 10:00 a.m.? Those heading towards the highway access use the right lane creating a horrible backlog for those making a right hand turn onto Wyecroft, many heading to Bronte Go Station. In fact, Bronte Road itself is heavily congested and for the most part, only 1 lane south of Speers. Sadly, and as mentioned above, many of the roads in this area are 2 lane only.

Lastly, having Drivetest Centre on Wyecroft in this boxed in area, so new drivers, was extremely poor planning and adds to the already heavily congested boxed in area.

I hope you have a positive turnout tonight and that improvements to the congestion in this area is a priority for the City of Oakville.

Thanking you in advance.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, January 15, 2019 10:03 AM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road Improvements

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Tuesday, January 15, 2019 9:52 AM  
**To:** [REDACTED]  
**Cc:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** RE: Wyecroft Road Improvements

[REDACTED],

Thanks for your interest in Wyecroft Road improvement study project. Please note that your contact information is now included in our mailing list, in future you will receive meeting invite notices related to study project.

Let me know if you have any further questions.

Thanks

Syed

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
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**From:** [REDACTED]  
**Sent:** Tuesday, January 15, 2019 9:44 AM  
**To:** Syed Rizvi <[syed.rizvi@oakville.ca](mailto:syed.rizvi@oakville.ca)>  
**Subject:** Wyecroft Road Improvements

Syed,

Thanks very much for your time yesterday evening. As discussed, can you please include me on any future communications regarding the study? My email address is: [REDACTED]

Thank you & Best regards,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



## Anna Levytska

---

**From:** Nancy Falkenberg <nfalkenberg@lgl.ca>  
**Sent:** Wednesday, June 5, 2019 9:50 AM  
**To:** Hailey McWilliam  
**Subject:** RE: Environmental Panel

Morning Hailey,

Below is a summary of a conversation with [REDACTED]. We spoke on the phone, I believe the week of May 20, 2019. Contact was made in order to ask his permission to access his property located just east of Third Line in order to conduct natural area surveys. I explained that LGL staff were hoping to carry out environmental surveys of plants and animals, including breeding bird surveys, in order to determine existing conditions.

[REDACTED] provided a brief description of his property and didn't think there was anything of significance to look at; he questioned the need for improvements to Wycroft Road; he noted concern over what he thought was an outstanding issue associated with previous negotiations with the Town; he noted disturbance at the front of the building, I think Hydro was mentioned; and he indicated at the end of the conversation that he didn't want to provide permission to enter his property.

Hailey, please remember that LGL conducted vegetation classification of the property using air photo interpretation and roadside surveys from within the right-of-way. At no time did LGL staff enter the property in 2018/2019. I wanted to point this out in case there are any questions at the PIC.

Thanks,  
Nancy



Nancy Falkenberg, M.Sc.  
Senior Botanist/Ecologist

**LGL Limited**

**environmental research associates**

22 Fisher Street, P.O. Box 280

King City ON L7B 1A6

Tel 905-833-1244

[nfalkenberg@lgl.com](mailto:nfalkenberg@lgl.com)

---

**From:** Hailey McWilliam [mailto:hailey.mcwilliam@ibigroup.com]  
**Sent:** June 4, 2019 1:09 PM  
**To:** Nancy Falkenberg <nfalkenberg@lgl.ca>  
**Subject:** RE: Environmental Panel

Thanks so much Nancy. Are you also able to send me that summary of your conversation with [REDACTED] regarding the PTE sometime tomorrow?

Hailey McWilliam

**IBI GROUP**

7th Floor - 55 St. Clair Avenue West

Toronto ON M4V 2Y7 Canada

tel +1 416 596 1930 ext 61208 fax +1 416 596 0644

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Tuesday, June 11, 2019 2:03 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road improvement project

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

[REDACTED]

[REDACTED]

[REDACTED]

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-----Original Message-----

**From:** [REDACTED]  
**Sent:** Tuesday, June 11, 2019 1:56 PM  
**To:** syed.rizvi@oakville.ca; Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Subject:** Wyecroft Road improvement project

Good Afternoon

Could You put my name on the email list for information regarding this project?  
Our business is located in an area that will be directly impacted.

Regards

[REDACTED]

## Anna Levytska

---

**From:** Margaret Parkhill  
**Sent:** Thursday, June 13, 2019 1:26 PM  
**To:** Hailey McWilliam  
**Subject:** FW: Wyecroft Road EA - Phone conversation with 1450 S Service Road West Property Owner

[REDACTED]

[REDACTED]

[REDACTED]

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**From:** Syed Rizvi [mailto:syed.rizvi@oakville.ca]  
**Sent:** Thursday, June 13, 2019 12:12 PM  
**To:** Margaret Parkhill <margaret.parkhill@ibigroup.com>  
**Cc:** Mark Covert <mark.covert@oakville.ca>  
**Subject:** FW: Wyecroft Road EA - Phone conversation with 1450 S Service Road West Property Owner

Hi Margaret,

See below for the info and ESR document consultation and communication appendix record. Please add the owner's address and email if available in the stakeholder's group for the notices of every step here on until EA is filed for the ministry approval.

Let me know if you have any questions.

Thanks  
Syed

**Syed Rizvi, M.Sc., P. Eng**  
**Transportation Engineer**  
**Engineering & Construction**  
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**From:** Syed Rizvi  
**Sent:** Wednesday, June 12, 2019 5:12 PM  
**To:** Jill Stephen <[jill.stephen@oakville.ca](mailto:jill.stephen@oakville.ca)>; Mark Covert <[mark.covert@oakville.ca](mailto:mark.covert@oakville.ca)>  
**Subject:** Wyecroft Road EA - Phone conversation with 1450 S Service Road West Property Owner

Good afternoon,

This email is to provide a summary of the phone conversation with the owner of the [REDACTED] property. Said property is located [REDACTED] and most likely will be affected by the proposed re-alignment of horizontal curve on South Service Road West.

The purpose of the call was to verbally invite him to the PIC #2, and provide details of the Wyecroft Road improvement study project and the proposed road re-alignment through his lands. Summary of the few discussion points are:

- The owner confirmed receipt of PIC#2 invitation notice planned to be held on June 13<sup>th</sup>, 2019, and declined to attend PIC #2 due to his official commitment.
- Regarding the proposed bike lanes in the middle segment cross-section, the owner shared safety concerns due to high truck movement in the area and lack of anticipated demand in the future.
- He was informed about the proposed re-alignment to ease out the horizontal curve east of Third Line and its possible effects on his lands in future.
- He was offered to a separate meeting with him with the agenda to show the proposed future design of Wyecroft Road and South Service Road and how it will affect his property. Again he declined to confirm any date and asked to check at a later date for possibility of a meeting.
- During the discussion he mentioned that in past town expropriated his land from the same property, and unhappy with the town due to history of this matter.

Let me know if you have any questions

Thanks

Syed

CCed: Wyecroft EA project File